

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 112

REGULAR MEETING

NOVEMBER 21, 2017

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Chipper McDermott, Alderman Anthony Hall, Alderwoman Regina Charlot, Alderman Buddy Clarke, Alderman Victor Pickich, Alderman at Large Kenny Torgeson, Police Chief Hendricks, and City Clerk Marian Gest.

ABSENT: Attorney Malcolm Jones

There being a quorum present to transact the business of the City, the following proceedings were had and done.

ADMINISTRATIVE

Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, minutes of the November 7, 2017 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-1.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, adopting the holiday schedule, to be observed in addition to the regularly scheduled observed holidays, issued by proclamation of Governor Bryant for the following days as requested by Marian Gest, City Clerk. A-2.

- Friday, November 24, 2017
- Tuesday, December 26, 2017

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, discussing extending the O & M and Billing contracts with WPSCO for one additional year at the contract expiration of March 31, 2018 or advertising RFP for services.

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Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, to extend the O & M and Billing contracts with WPSCO for one additional year at the contract expiration of March 31, 2018 to March 31, 2019 and six months prior to expiration advertising RFP for services.

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Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, awarding bid for Henderson Avenue and Royal Circle Pump Station Repairs to DNA Underground, LLC in the amount of \$13,800.00, lowest and best bid, to be paid out of Water Department funds, as requested by Bob Escher, City Engineer. A-4.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the review committee and City Engineer's recommendation to reject proposals for Monitoring and Data Collection Service of Waste Treatment and Water Production System, opened at the November 7, 2017 Mayor and Board of Aldermen meeting, and authorize readvertisement with new RFP to be written by Bob Escher, City Engineer.

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Upon motion of Alderman Torgeson, seconded by Alderman Charlot, the Board approved unanimously, request from the Mississippi Gulf Coast Marathon for the use of up to fifty barricades and up to ten officers/reserve officers to conduct event safety for a coast wide marathon festival on Sunday, December 10, 2017 at 7:00 A.M., this bringing favorable notice to the resources and opportunities of the City, as requested by Police Chief Hendricks. A-6.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, removing Mechelle Carbine and adding Daren Freeman as authorized signer on the Hancock Bank Police Evidence Account # 49368728, as requested by Marian Gest, City Clerk.

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Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, ratifying approving proclamation recognizing October 24, 2017 as World Polio Day in Pass Christian, as requested by Dr. Ever, PCSD Superintendent. A-8.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, Special Events Policy/Application for future request of events to be held in the City of Pass Christian. A-9.

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PLANNING DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, the City Planner's recommendation to approve a Re-Subdivision Application at 100 Palmwood Drive, Tax Parcel #0212O-01-002.002. The property owner, Doris B Buchert, proposes creating two parcels by dividing the lot along the original lot lines of the Timber Ridge Subdivision Plat, as requested by Danit Simon, City Planner. PD-1.

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Alderman Clarke recused himself at this time during the meeting.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, the Planning Commission's recommendation to approve Warrant Application PD-42-2017, Jason Thornhill as agent for Thomas & Donna Drake, 103 Beachview Drive, Warrant Application to access under house parking through the front façade with garage doors and screening, in the T3R Single-Family Residential Zone, as requested by Danit Simon, City Planner. PD-2.

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Alderman Clarke returned to the meeting.

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MAIN STREET

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, the following dates and use of the park for Pass Christian Main Street, this bringing favorable notice to the resources and opportunities of the City, as requested by Amy Rishel, Main Street Director.

- Set up to begin on April 5, 2018.
- Art in the Pass (April 7-8, 2018)
- Jazz in the Pass (May 27, 2018)

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FIRE DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, request to put the following individuals listed below on the part-time call out list, pending drug testing, driver's license, and background check, as Fire Fighters, as requested by Fire Chief, Dwight Gordon.

- Brady Lee
- Dylan Patton

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HARBOR DEPARTMENT

Upon motion of Alderman Clarke, seconded by Alderman Pickich, the Board approved unanimously, refund request for Ms. Ann Cressy in the amount of \$307.03. Customer has a closed account with a credit balance, she meant to pay the Pass Christian Yacht Club but made payment to City of Pass Christian Harbor instead, as requested by Harbormaster Davis. H-1.

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POLICE DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, accepting the following forfeiture awarded to the Pass Christian Police Department from the Office of the District Attorney. This item was declared forfeited on September 19, 2017. P-1.

- From: C8-202-1-2017 Armon Marche Bradley
One (1) Glock 27 Handgun, S/N RWP506

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, ratifying request to change Officer Samantha Phillips's pay from \$32,152 to include a 3% raise effective October 18, 2017. Increase based on the 2017 budgeted annual raises, as requested by Police Chief Hendricks.

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CONSENT AGENDA

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, declaring the following item located at the Recreation Department as surplus and disposal and remove from City inventory, as requested by Shawn Jerone, IT Director. CA-1.

- iPhone 5 Asset # 1262 Upgraded
- iPhone 5 Tag # 3419 Cracked screen
- 2 Draw Legal File Cabinet Asset # 0838 Broken

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, request to transfer the following item from the Fire Department (220) to the Police Department (200), as requested by Fire Chief Gordon. CA-2.

- 2008 Dodge Ram Truck VIN#1D7HU18NX6J112567 Asset# 589
(MILEAGE 113830 - NOT RECOMMENDED FOR LONG DISTANCES)

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, accepting oath of office taken from Kyle Broadus as Patrol Officer, as requested by Marian Gest, City Clerk. CA-3.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, accepting oath of office taken from Daren Freeman as Patrol Officer/Deputy Chief, as requested by Marian Gest, City Clerk. CA-4

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Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, receiving monthly Budget Report for October, 2017, as requested by Marian Gest, City Clerk. CA-5.

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CLAIMS DOCKET

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, Claims Docket in the amount of \$196,009.94. CD-1.

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Upon motion of Alderman Clarke, seconded by Alderman Pickich, the Board approved, to amend the agenda to include an addendum.

- Alderman Clarke: Aye
- Alderwoman Charlot: Aye
- Alderman Torgeson: Aye
- Alderman Hall: Nay
- Alderman Pickich: Aye

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, revised Cable One Franchise agreement effective November 21, 2017. (See attached executive summary for key highlight changes to the agreement), as requested by Marian Gest, City Clerk. AD-1.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, authorize reimbursing Brad Manus in the amount of \$136.96 for bows that were purchased for the Christmas decorations on light poles, as requested by Marian Gest, City Clerk. AD-2.

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Upon motion of Alderman Torgeson, seconded by Alderman Charlot, the Board approved unanimously, rescinding Shad Jeanfreau, Director of Building Code Services, resignation date of December 1, 2017 and extend date till Friday, December 15, 2017.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, repairs to P-4 due to damages caused by hurricane Nate in the amount of \$12,994.00 to Krol Electric, Inc. to be paid for out of BP funds. (Charges will be submitted to FEMA for reimbursement, if they approve our funding.)

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EXECUTIVE SESSION

Upon motion of Alderman Torgeson, the Board approved unanimously, to go into closed session to discuss personnel matter with HR Dept., as requested by Marian Gest, City Clerk.

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, to go into executive session to discuss personnel matter with HR Dept., as requested by Marian Gest, City Clerk.

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Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, to come out of executive session.

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The Board approved unanimously, to take no action on personnel matter with HR Department.

- Alderman Clarke: Aye
- Alderwoman Charlot: Aye
- Alderman Torgeson: Aye
- Alderman Hall: Aye
- Alderman Pickich: Aye

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, motion to adjourn at 6:34 p.m.

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Mayor

12-19-2017_____
Date

City Clerk

12-19-2017_____
Date