

# CITY OF PASS CHRISTIAN, MISSISSIPPI

## MINUTE BOOK 115

REGULAR MEETING

JULY 3, 2018

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Chipper McDermott, Alderman Anthony Hall, Alderwoman Regina Charlot, Alderman Buddy Clarke, Alderman Victor Pickich, Alderman at Large Kenny Torgeson, Police, Chief Hendricks, Attorney Malcolm Jones and City Clerk Marian Gest.

There being a quorum present to transact the business of the City, the following proceedings were had and done.

### *ADMINISTRATIVE*

Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, hearing from Jennifer Henderson from Henderson Ford with a follow up on the 2018 Sign and Drive fund raiser for the Pass Christian youth football program.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, accepting check in the amount of \$3,880.00 from Jennifer Henderson from Henderson Ford for the 2018 Sign and Drive fund raiser for the Pass Christian youth football program.

\* \* \*

Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, hearing from Melissa Cumbaa, 2018-2019 Cheer president for the Pass Christian Youth Raiders program about a fund raiser July 28th, 2018 at Fleitas Avenue football field.

\* \* \*

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, to allow the Pass Christian Youth Raiders program to use Fleitas Avenue football field from 8:00 a.m. to 2:00 p.m. for a fund raiser on July 28, 2018, this bringing favorable notice to the resources and opportunities of the City.

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Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, minutes of the June 19, 2018 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-3.

\* \* \*

Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, request for the use and waiver of fees at Memorial Park on June 30, 2018 from 4:00 p.m. to 9:00 p.m. from the Gulf Coast Bicycle Club to have a picnic and short ride around town. Police assistance

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is requested and has been approved by Police Chief Hendricks., this bringing favorable notice to the resources and opportunities of the City, as requested by Eddie Holmes, President. A-4.

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Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, request for the use and waiver of fees at Memorial Park on August 4, 2018 from 8:00 a.m. to noon from the Gulf Coast Running Club to have a Summer Beach 5K run. Police assistance is requested and has been approved by Police Chief Hendricks., this bringing favorable notice to the resources and opportunities of the City, as requested by Angie Holmes, President. A-5.

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Upon motion of Alderman Clarke, seconded by Alderman Hall, the Board approved unanimously, authorizing Mike Holmes to install 28 aluminum ladders in the Harbor at a cost of \$9,660.00 to be paid for from tidelands. A-6.

\* \* \*

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, ratifying approving Change Order #1 for North Street Point Repairs-to DNA Underground, LLC to add pay items and additional quantities with an increase of \$28,225.00 and a revised contract amount of \$207,365.00, amend the budget accordingly. The Project Engineer advises that this change order is necessary to the scope of work of the contract as originally bid; the project is not a new undertaking outside the original scope of work; the change of the work of the change order is reasonable and in line with the prices under the original contract; entering into the change order is commercially reasonable under the circumstances; and this change order will not circumvent the public purchasing statutes, as requested by City Engineer, Bob Escher. A-7.

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### *PLANNING DEPARTMENT*

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved, the Planning Commission's recommendation to approve Application PD-24-2018, Craig & Kathrine Campbell, 110 W Scenic Drive, Re-Subdivision Application to divide one lot into two, with a conforming lot fronting Scenic Drive with the Principal Building (existing house), and a Variance for a nonconforming lot fronting 2<sup>nd</sup> Street with the Outbuilding (existing shed) without a Principal Building, *with the condition that the Applicants and Purchaser sign the Agreement, which details the removal of the metal shed, at the closing,* as requested by Danit Simon, City Planner. PD-1.

Alderman at Large Torgeson	Aye
Alderman Hall	Aye
Alderman Clarke	Nay
Alderman Pickich	Aye
Alderwoman Charlot	Aye

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### *WATER DEPARTMENT*

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, WPSCO Invoice # 16368 in the amount of \$1560.00 for March 2018 non-emergency/overtime repairs per paragraph 2.09 and per current contract paragraph 2.04 "Hours of Operation" known as "Ten Hour Rule" whereby WPSCO gives the City 10 hours of overtime per week and bills for hours in excess of. Charge to account 400-704-636, as requested by WPSCO/Utility Manager. W-1.

\* \* \*

### *FIRE DEPARTMENT*

Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, request to put Jonathan Chiniche on the part-time call out list, as requested by Fire Chief Dwight Gordon.

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### *HARBOR DEPARTMENT*

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, request to evict the following customers from the Pass Christian Harbor for non-payment of boat slip rental in excess of 60 days past due on pleasure pier and 120 days past due on the commercial pier if they are not paid by July 1, 2018. Accounts will be submitted to a collection agency if not paid in full after vessel has vacated the harbor, as requested by Willie Davis, Harbormaster. H-1

- Pleasure #00860 & #00917

\* \* \*

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, the following inter departmental transfer of funds for the Harbor Department, as requested by Harbormaster Davis.

\$5,000.00 from 480-751-603 to 480-751-560 (Repairs and Maintenance)

\* \* \*

Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, hiring Patrick Arnold to fill the existing full time vacancy in harbor patrol effective July 9, 2018 with a rate of pay of \$9.00 per hour, contingent upon receiving approval by City auto carrier, as requested by Harbormaster Davis.

\* \* \*

### *POLICE DEPARTMENT*

Upon motion of Alderwoman Charlot, seconded by Alderman Clarke, the Board approved unanimously, accepting letter of resignation from Officer George Alex Bryan, effective July 3, 2018 and pay him for any comp-time and vacation pay per City policy that he may have accrued while employed, as requested by Police Chief Hendricks. P-1.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, accepting \$21,536.00 for total loss payout on the 2016 Dodge Charger, VIN 2C3CDXAT2GH160622 and authorize City Clerk to execute documents for title transfer, as requested by Police Chief Hendricks. P-2.

\* \* \*

Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, authorizing purchase of 2018 Dodge Charger from Kirk Auto Group in the amount of \$21,062.00 which is the state contract amount and amend budget accordingly, as requested by Police Chief Hendricks. P-3.

\* \* \*

### *RECREATION DEPARTMENT*

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, amending new hire Katelyn McGill's hire date from June 25, 2018 to June 26, 2018, as requested by Bret Bentz, Recreation Director.

\* \* \*

### *CONSENT AGENDA*

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, request to send Officer Samantha Phillips to a five-day STATE MANDATORY T.A.C. Training Class held July 23-27, 2018 in Pearl, MS. Lodging is \$372 (\$93 x 4) and per diem \$205. Tuition is free, and use of a City vehicle, as requested by Police Chief Hendricks. CA-1.

\* \* \*

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, ratifying and paying per-diem for Officer Kyle Michael when he went to a 5-week Handler Course from May 29-June 29, 2018. K9 Officer Certification. Tuition, lodging and City vehicle were requested at the April 3, 2018 Mayor and Board of Aldermen meeting, per-diem was omitted, as requested by Police Chief Hendricks.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, accepting oath of office taken from Kyle Strong as Patrol Officer, as requested by Marian Gest, City Clerk. CA-3.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, payment of the following Kevin Scott Fitzpatrick Architect March and April 2018 invoices totaling \$255.00. CA-4.

\* \* \*

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, declaring the following items as surplus and disposal, remove from City inventory. Item is obsolete and has been upgraded, as requested by Shawn Jerone. I.T. Director. CA-5.

- DELL OptiPlex GX520 SN /4659238261 Asset# 1897

\* \* \*

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, declaring the following items surplus and disposal, remove from City inventory, as requested by Bret Bentz, Recreation Director.

- 17 - 2018 T-Ball Uniforms

\* \* \*

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, declaring the following item surplus and disposal and remove from City inventory, it is broken and cannot be replaced. Item will be trashed, as requested by Maria Mena, A/P and Purchasing Clerk. CA-7.

- Dyson Vacuum Cleaner Asset # 01771

\* \* \*

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, payment of the following A. Garner Russell & Associates, Inc. invoices totaling \$7,082.50, as recommended by Bob Escher, City Engineer. CA-8.

- Invoice 13532 \$ 2,600.00 2016 Tidelands
- Invoice 13533 \$ 522.50 2017 Tidelands
- Invoice 13534 \$ 982.50 Annual Unit Price Project
- Invoice 13535 \$ 430.00 Annual Unit Price Project
- Invoice 13536 \$ 275.00 Davis Avenue Parking Lot
- Invoice 13537 \$ 2,272.50 Services to the City

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### CLAIMS DOCKET

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, Claims Docket in the amount of \$210,986.02. CD-1.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to amend the agenda to accept an addendum.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, ratifying approval of revised purchase agreement with the Seller, U S K-9 Unlimited, Inc. of Abbeville, LA for purchase of police canine (Mako) for PC Police Dept., conditioned upon examination and recommendation for Dr. David Kergerson, Orthopedic Veterinarian. [This agreement was previously approved by the City on April 3, 2018. Subsequent, to the approval of the purchase agreement the canine was examined by the City's veterinarian, which revealed that the canine had an "issue" with its left knee. (See Section 3 of attached Agreement.) However, the City's veterinarian has determined that the canine's left knee problem does not currently affect the "dog's workability performance". The Seller has offered to extend the warranty for replacement of the police canine for a period of six years from the original date of the contract, April 9, 2018, at no additional charge for this specific issue. (See Section 4, second paragraph.) As requested by Malcolm Jones, City Attorney. AD-1.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, motion to recess at 6:50 p.m. until the Tuesday, July 17, 2018 Mayor and Board of Aldermen meeting.

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Mayor

\_\_\_\_\_  
7-17-2018  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
7-17-2018  
Date