

**CITY OF PASS CHRISTIAN, MISSISSIPPI
HISTORIC PERSERVATION COMMISSION**

REGULAR MEETING

December 12, 2018

BE IT REMEMBERED that the Historic Commission of the City of Pass Christian, Mississippi, met on the above date at 113 Davis Avenue, Pass Christian, Mississippi, at 6 p.m.

Present: Chair. Margaret Jean Kalif, Commissioners Dorothy Roberts, Ann James, Scott Naugle, Amy Wood, Melissa Wagner and Jenny Nicaud.

Excused Absence: Commissioners Danny Taylor and Nonnie DeBardeleben.

Unexcused Absence: n/a

There being a quorum present to transact business of the Commission, the following proceedings were had and done:

Adoption of Minutes: October 10, 2018

Discussion: n/a

Motion to Approve: Commissioner James

Second: Commissioner Nicaud

Vote: Unanimous

New Business:

- a. **Residential, Outbuilding (Updated Plans, T3E Estate Zone), R Dale Mathews as agent of M Square Properties LLC, 757 & 765 E Scenic Drive, Parcels #0413C-02-014.000 & 0413C-02-012.000**

Discussion: Chairperson Kalif introduced he project.

Motion to Approve: A Motion was made by Commissioner Naugle to approve the outbuilding as submitted.

Second: Commissioner Nicaud

Vote: Unanimous

- b. **Residential, House, Garage & Pool (T3E Estate & T3R Single Family Residential Zones), Kyle Moran as agent of Shelley Kish, 507 E Scenic Drive, Parcel #0413E-01-005.000.**

Discussion: Chairperson Kalif introduced he project.

Commissioner Wood commented on the layout and the favorable X Flood Zone.

Motion to Approve: A Motion was made by Commissioner James to approve the house, garage and pool as submitted.

Second: Commissioner Wood

Vote: Unanimous

- c. **Ratification of addition at rear, stairs at rear to access second story, “wall-in” existing west side door and existing windows on west and east sides of building, and minor-repairs to exterior (T4+ Mixed-Use Zone), GBJN, LLC as agent of Jourdan Nicaud, 110 W Scenic Drive, Parcel #0313H-02-079.000.**

Commissioner Nicaud recused herself and left the room.

Discussion: Chairperson Kalif introduced the project.

Commissioner Wood asked about the work having started.

Chairwoman Kalif explained that the work started as the COA application was administratively approved. The application is only being ratified at this meeting.

Commissioner Wood asked if there are any changes to the front elevation?

The applicant, Jourdan Nicaud, answered that no changes are being made to the front elevation.

Motion to Approve: A Motion was made by Commissioner James to approve the ratification as submitted.

Second: Commissioner Wagner

Vote: Unanimous

Commissioner Nicaud returned to the room.

The following ratifications were presented by Chairman Kalif and voted on in total:

Commissioner Nicaud recused herself and left the room.

- d. **Ratify Pool (T3E Estate Zone), William F Sewell & Julianne P Huber, 767 E Scenic Drive (105 Lang Avenue), Parcel # 0413C-02-011.000.**
- e. **Ratify Minor Repairs (T4L Limited Mixed-Use Zone), Joanne L & John G Jr Curren, 120 Fleitas Avenue, Parcel #0413E-01-019.000.**
- f. **Ratify Landscaping (T3E Estate & T3R Single Family Residential Zones), Will Manning as agent of Kent, G & Jennifer Field Nicaud, 849 E Scenic Drive, Parcel #0413B-01-010.000.**
- g. **Ratify Fence (T3E Estate Zone), Dr. Lee & Christie Voulters, 927 E Scenic Drive, Parcel # 0412O-02-020.000,**
- h. **Ratify Minor Repairs & Paint (T4L Limited Mixed-Use Zone), Britt Garcia as agent of Shava J Carboni Jr, 317 E Scenic Drive, Parcel #0313H-02-008.000.**
- i. **Ratify Minor Repairs & Paint (T3E Estate Zone), William D & Jane R Dennis, 923 E Scenic Drive, Parcel #0412O-02-017.000.**

Motion to Approve: A motion was made by Commissioner James to Ratify items d, e, f, g, h, and i.

Second: Commissioner Wagner

Vote: Unanimous

Commissioner Nicaud returned to the room.

Old Business: n/a

Other Business/Public Comment:

The City Attorney, Malcolm Jones, led a discussion on the purview of the Commission on ramps and other ADA elements.

The City Planner, Danit Simon, stated that all exterior elements are under the Commission's purview. While ADA elements are required, the Commission has the ability to ensure that the design and materials of elements like a ramp are in keeping with the rest of the structure and surrounding area.

Commissioner Roberts asked if the Guidelines address these elements?

Jones explained that the Guidelines give limited direction on ramps and other ADA requirements.

Commissioner James asked if the Building Codes Office reviews the ADA requirements?

Jones answered yes.

Commissioner Wood stated that it makes sense for the Historic Commission to review these elements.

Commissioner Naugle stated that the Guidelines should be updated to offer clarity on this.

Jones responded that he will send out a memo with a possible amendment to the Guidelines on ramps.

Adjournment: Commissioner James made a motion to adjourn the meeting at 6:15pm

Second: Commission Naugle

Vote: Unanimous