

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 112

REGULAR MEETING

DECEMBER 19, 2017

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Chipper McDermott, Alderman Anthony Hall, Alderwoman Regina Charlot, Alderman Buddy Clarke, Alderman at Large Kenny Torgeson, Police Chief Hendricks, Attorney Malcolm Jones and City Clerk Marian Gest.

ABSENT: Alderman Victor Pickich,

There being a quorum present to transact the business of the City, the following proceedings were had and done.

ADMINISTRATIVE

Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, minutes of the November 21, 2017 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-1.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, minutes of the December 5, 2017 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-2.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson,, the Board approved unanimously, request from Pass Christian Public Library for the use of and waiver of rental fee at Randolph Center on October 17, 2018 for the "One Book, One Pass" author presentation, to be announced in early 2018, this bringing favorable notice to the resources and opportunities of the City, as requested by Wendy Allard, Librarian. A-3.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, hearing from Eddie Holmes with the Gulf Coast Bicycle Club in reference to the Hero 100 Bike Ride on March 10, 2018, for waiver of fees and use of the pavilion on Davis Avenue along with police support for cyclists during the event, this bringing favorable notice to the resources and opportunities of the City, as requested by Trisha Byrd, Representative. A-4.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, to approve contingent on getting with Police Chief Hendricks the Hero 100 Bike Ride on March 10, 2018, for waiver of fees and use of the pavilion on Davis Avenue along with police support for

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cyclists during the event, this bringing favorable notice to the resources and opportunities of the City, as requested by Trisha Byrd, Representative.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, Consulting Services Agreement with Random, Inc. (Judy A. Krup) to provide consulting services to City staff at the rate of \$85.00 per hour concerning City's drug testing policies, as requested by Marian Gest, City Clerk. A-5.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, request from PC Volunteer Fire Department for the use of and waiver of fees at Randolph Center on Friday, January 26, 2018 for Annual Steak Dinner, this bringing favorable notice to the resources and opportunities of the City, as requested by John Dedeaux, President. A-6.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, adopting amendment to the City's Alcohol and DOT Drug Testing Policy effective January 1, 2018, to acknowledge the City's drug testing laboratory will commence additional testing for four semi-synthetic opioids, namely, hydrocodone, oxycodone, hydromorphone, and oxymorphone, pursuant to a new Federal Regulation of the DOT published on November 13, 2017, as recommended by the City's drug testing consultant, Judy Krup with Random, Inc, and authorize payment to Random, Inc. in the sum of \$100.00 for updated manual, as requested by Malcolm Jones, City Attorney. A-7.

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PLANNING DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, the City Planner's recommendation to approve a Re-Subdivision at 0 Davis Avenue, Tax Parcel #0313A-04-097.000. Michael and Charlotte Dawley propose dividing the lot into two parcels, as requested by Danit Simon, City Planner. PD-1.

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Alderman Clarke recused himself at this time during the meeting.

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, the Zoning Board of Adjustment's recommendation to approve Warrant Application PD-47-2017, William R & Melissa C Legier, 969 E Beach Boulevard, Request for the roof overhang of a proposed addition to encroach one-inch into the west side setback, in the T3E Estate Zone, as requested by Danit Simon, City Planner. PD-2.

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Alderman Clarke returned to the meeting.

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BEAUTIFICATION DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, ratifying accepting letter of resignation from John W. Jones, Beautification Director, effective Friday, December 12, 2017, as requested by Marian Gest, City Clerk.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, to table advertising for Beautification Director vacancy until next meeting.

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HARBOR DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, ratifying accepting resignation from Arthur Huffer effective December 12, 2017, as requested by Willie Davis, Harbormaster.

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POLICE DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Charlot, the Board approved unanimously, allowing the Pass Christian Police Department to apply for the MS Office of Highway Safety FY19 Police Traffic Services Grant. If awarded the full grant, the grant will reimburse the City up to \$15,000 in overtime hours worked between October 1, 2018-September 30, 2019 and the purchase of a solar speed sign. Overtime activity will include measures to reduce traffic accidents with injuries and/or fatalities, as requested by Police Chief Hendricks.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, allowing the Pass Christian Police Department to apply for the MS Office of Highway Safety FY19 Occupant Protection Grant. If awarded the full grant, the grant will reimburse the City up to \$15,000 in overtime hours worked between October 1, 2018-September 30, 2019. Overtime activity will include measures to increase seatbelt usage reduce injuries resulting from not wearing seatbelts, as requested by Police Chief Hendricks.

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RECREATION DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, accepting letter of resignation from Tyler Cotter and authorize advertising for one Recreation Administrative Assistant to fill vacancy at a rate of \$10.50 per hour, as requested by Bret Bentz, Recreation Director. R-1.

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CONSENT AGENDA

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, request to amend Alderman Torgeson's lodging from \$109 per night to \$120.00 per night due to over booking for the three-day 2018 Mid-Winter Legislative Conference held in Jackson, MS on January 9-11, 2018, as requested by Maria Mena, Purchasing Clerk. CA-1.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, Pay Application No. 1 for DNA Underground, LLC, in the amount of \$13,800.00 for Henderson Avenue and Royal Circle Pump Station Repairs Ph II, as recommended by Bob Escher, City Engineer. CA-2.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, receiving monthly Budget Report for November 2017 from City Clerk, as requested by Marian Gest, City Clerk. CA-3.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, request to transfer the following item from City Hall (1) to the Police Department (200), as requested by Marian Gest, City Clerk. CA-4.

- Safe Asset# 589 Tag# 0141

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, accepting oath of office taken from Joel Sims as Building and Code Enforcement Director, as requested by Marian Gest, City Clerk. CA-5.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, transferring \$125.00 change fund to Joel Sims for Code Office change drawer, as requested by Marian Gest, City Clerk.

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CLAIMS DOCKET

Upon motion of Alderman Torgeson, seconded by Alderman Charlot, the Board approved unanimously, Claims Docket in the amount of \$157,290.38. CD-1.

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EXECUTIVE SESSION

Upon motion of Alderman Charlot, the Board approved unanimously, to go into closed session to discuss personnel matter in the Fire Department., as requested by Marian Gest, City Clerk.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, to go into executive session to discuss personnel matter in the Fire Department.

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Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, to come out of executive session.

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Upon motion of Alderman Hall, seconded by Alderwoman Torgeson, the Board approved unanimously, to follow the recommendation of City Clerk and City attorney to accept the resignation of Fire Fighter Xavier Thornton effective immediately with his waiver of any appeal to Civil Service.

- Alderman Clarke: Aye
- Alderwoman Charlot: Aye
- Alderman Torgeson: Aye
- Alderman Hall: Aye
- Alderman Pickich: Absent

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Upon motion of Alderman Torgeson, the Board approved unanimously, to go into closed session to discuss personnel matter in the Human Resource Department., as requested by Marian Gest, City Clerk.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, to go into executive session to discuss personnel matter in the Human Resources Department.

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Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, to come out of executive session.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Clarke, the Board approved unanimously,

- Alderman Clarke: Aye
- Alderwoman Charlot: Aye
- Alderman Torgeson: Aye
- Alderman Hall: Aye
- Alderman Pickich: Absent

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, motion to adjourn at 6:41 p.m.

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Mayor

____1-2-2018_____
Date

City Clerk

____1-2-2018_____
Date