

# CITY OF PASS CHRISTIAN, MISSISSIPPI

## MINUTE BOOK 115

REGULAR MEETING

AUGUST 21, 2018

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Chipper McDermott, Alderman Anthony Hall, Alderwoman Regina Charlot, Alderman Buddy Clarke, Alderman at Large Kenny Torgeson, Police Chief Hendricks, Attorney Malcolm Jones and City Clerk Marian Gest.

ABSENT: Alderman Victor Pickich

There being a quorum present to transact the business of the City, the following proceedings were had and done.

### *ADMINISTRATIVE*

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, hearing from the Mayor's Youth Councils, Harrison County Beautification Commission for Keep Mississippi Beautiful, and Lowes and accept donation of bench, as requested by Kelly Griffin, Director, Harrison County Beautification Commission.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, hearing from Jeannie Herrin, executive director with CASA (Court Appointed Special Advocate). A-2.

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Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, minutes of the August 7, 2018 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-3.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, minutes of the August 14, 2018 Special Mayor and Board of Aldermen Workshop III meeting, as requested by Dawn Sanders, Deputy City Clerk. A-4.

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Upon motion of Alderman Clarke, seconded by Alderwoman Charlot, the Board approved unanimously, request from Holy Family Church for the use of new harbor parking lot, in close proximity to the bathroom, pavilion and Highway 90 on Friday, September 28, 2018 from 12:00 a.m. until 12:00 p.m. for Cruise-In in conjunction with the Seafood Festival, this bringing favorable notice to the resources and opportunities of the City, as requested by Carl Lassabe Sr.

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# CITY OF PASS CHRISTIAN, MISSISSIPPI

## MINUTE BOOK 115

REGULAR MEETING

AUGUST 21, 2018

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, the renewal of the animal control services contract with the Humane Society of South Ms. for an annual fee of \$12,727.00 for fiscal year 2018, which is a \$3,593.00 decrease from current contract amount, as requested by Marian Gest, City Clerk. A-6.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, hearing update on sidewalk at North Street and Cedar Avenue from Mayor McDermott.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved, to table taking action on sidewalk at North Street and Cedar Avenue.

Alderman at Large Torgeson	Aye
Alderman Hall	Nay
Alderman Clarke	Aye
Alderman Pickich	Absent
Alderwoman Charlot	Aye

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### *LEGAL DEPARTMENT*

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, adopting Resolution requesting Miss. State Legislature to take action in Special Session of 2018 to divert a portion of Use Tax/Internet Sales Tax to Municipalities for use in the maintenance and improvement of infrastructure, as requested by City Attorney, Malcolm Jones. L-1.

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Alderman Clarke recused himself at this time during the meeting.

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, adopting revised Beatline Parkway Interlocal Agreement with Long Beach and Harrison County, as recommended by City Attorney. L-2.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, adopting Ordinance vacating un-named platted but unimproved public alley on the West side of Elliott Avenue between Lots 1, 2, 3, and 4, Block "C", Banker's Addition

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## MINUTE BOOK 115

REGULAR MEETING

AUGUST 21, 2018

Subdivision, Nunc Pro Tunc to March 2, 1999. [This alley was vacated by the City on its minutes of March 2, 1999, but I can find no record that an Ordinance was also adopted and placed in the City' Ordinance Book at that time evidencing the vacation of the alley. I have attached the minutes of the Planning Commission where this was done and the Certificate of Re-Subdivision that was later approved and filed in the Land Records at that time.] L-3.

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### *PLANNING DEPARTMENT*

Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, the City Planner's recommendation to approve a Re-Subdivision at 1020 W Beach Boulevard and 105 Elliott Avenue, Tax Parcels #0213I-04-008.000 & 0213I-04-007.000. Laura L Currie proposes reconfiguring the lots into two parcels along the subdivision plat's interior lot lines, as requested by Danit Simon, City Planner. PD-1.

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Alderman Hall returned to the meeting.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the Pass Christian Tree Board's recommendation to approve Earl P Reeves request to remove one dead and insect infested live oak tree at 1305 E Beach Boulevard, as requested by Danit Simon, City Planner. PD-2.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, Gulf Regional Planning Commission & Watters Architecture Firm to update the Zoning Maps and authorize a budget adjustment of \$3,500.00 from 001-190-401 to 001-190-600 to cover the expense, as requested by Danit Simon, City Planner.

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### *CODE DEPARTMENT*

Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, waiving Building Permit fees totaling \$250.00 for Mrs. Alexander, home burnt down July 23, 2018, as requested by Community Development Director, Joel Sims.

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# CITY OF PASS CHRISTIAN, MISSISSIPPI

## MINUTE BOOK 115

REGULAR MEETING

AUGUST 21, 2018

### *MAIN STREET*

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, agreement for financial contribution in the amount of \$25,000.00 to Main Street for Cruisin' the Coast and the following requested resources for the festival - Cruisin' the Coast event, on October 4-6, 2018, this bringing favorable notice to the resources and opportunities of the City, as requested by Mechelle Hoskins. [The attached MOU agreement will have to be revised per City Attorney.] MS-1.

- Site fee \$20,000.00
- Special event fee of \$5,000.00 (Burnout contest)
- Safety devices and first responders presence for special event as needed
- Traffic Control
- Liaison between City, Host Car Club and CTC Staff
- Site map/Street closures
- 68 Barricades and 5 cones
- Trash pick-up Thursday, Friday and Saturday
- 15 Trash Cans
- Generator
- Digital Traffic Sign
- Overnight Security (Police Officers/Reservists) for Stage Area
- Overtime for Public Works employees
- Overtime for Police Department employees
- Other needs as deemed necessary by the Mayor

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### *FIRE DEPARTMENT*

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, Statewide Mutual Aid Compact (SMAC) agreement, provided by Harrison County Emergency Management & Homeland Security, as requested by Fire Chief, Dwight Gordon. F-1.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, recommendation to hire Jeff Klemmer as full-time Fire Fighter to fill an existing vacancy in the Fire Department with hire date to be determined after background check, with a starting salary of \$32,152.00. Position has a one year probationary period, as requested by Fire Chief Gordon.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, recommendation to hire Marc Maxwell as full-time Fire Fighter to fill an existing vacancy in the Fire Department with hire date to be determined after background check, physical and drug screen testing, with a starting salary of \$32,152.00. Position has a one year probationary period, as requested by Fire Chief Gordon.

# CITY OF PASS CHRISTIAN, MISSISSIPPI

## MINUTE BOOK 115

REGULAR MEETING

AUGUST 21, 2018

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, to purchase 5 sets of bunker gear, on state contract, with State Rebate Funds, from Sunbelt Fire in the total amount of \$8390.00 and amend the budget, \$8390.00 from 116-220-505 to 116-220-919, as requested by Fire Chief Gordon. F-4.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, to purchase gear washer and dryer from Laundry South Systems in the amount of \$12,936.95 and to amend the budget to move money from Capital Improvement Contractual Repairs and Maintenance (117-220-635) to Capital Improvement Machinery and Equipment (117-220-919), as requested by Fire Chief Gordon. F-5.

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### *HARBOR DEPARTMENT*

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, removing James Johnson from part-time patrol list, as requested by Harbormaster Davis.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, renewing the slip rental agreement MOA between the Mississippi Department of Marine Resources and City of Pass Christian to provide for the payment of \$1.00 per month for utilities to be charged for the Conservationist only if a change is made in the meter reading, effective October 1, 2018 thru September 30, 2019, as requested by Harbormaster Davis. H-2

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### *RECREATION DEPARTMENT*

Upon motion of Alderwoman Charlot, seconded by Alderman Torgeson, the Board approved unanimously, accepting donation of \$65.00 each from Mayor McDermott, Aldermen Buddy Clarke and Kenny Torgeson to be used to help sponsor football players for the 2018 Pass Raiders football season as requested by Bret Bentz, Recreation Director. R-1.

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## MINUTE BOOK 115

REGULAR MEETING

AUGUST 21, 2018

Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, Youth Football Hardship Application for the following, as requested by Recreation Director, Bret Bentz.

Applicant B - > 5 children                      5 youth (\$325.00)

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### *CONSENT AGENDA*

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, request to send Marian Gest to a three-day 2016 Master Municipal Clerk and Committee Academy on October 3-5, 2018 in Starkville, MS. Cost of session \$75.00, lodging \$198.00, per diem \$100.00 and the use of City vehicle is required, as requested by Marian Gest, City Clerk. CA-1.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, request to send Assistant Police Chief Daren Freeman and Sergeant Chris Williams to a one-day Legal Liabilities and Litigation on Law Enforcement course on August 23, 2018 held in Long Beach, MS. Tuition is free, and use of a City vehicle, as requested by Police Chief Hendricks. CA-2.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, request to send Inv. Michael Burkett, Officer Jared McKinney, Officer Brandon Zwick and Officer Charles Shoulders to a one-day Synthetic Opioid/ Fentanyl Processing class August 28, 2018 held in Gulfport, MS. Tuition is free, and use of a City vehicle, as requested by Police Chief Hendricks. CA-3.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, request to send Officer Kyle Michael to a three-day Writing Drug Search Warrants class held Sept. 5-7, 2018 at Camp Shelby, MS. Tuition, lodging and per diem are free, and use of a City vehicle, as requested by Police Chief Hendricks. CA-4.

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, ratifying approval to send the following officers to a one-day Law Enforcement First Responder Tactical Casualty Course on the dates of August 14, 15 and 16, 2018 held in Gulfport and Biloxi, MS (see attachment). Tuition is free, and use of a City vehicle, as requested by Police Chief Hendricks. CA-5.

August 14, 2018  
Officer Kyle Broadus

August 15, 2018  
Officer Kandice Clayton

August 16, 2018  
Officer Kyle Strong

# CITY OF PASS CHRISTIAN, MISSISSIPPI

## MINUTE BOOK 115

REGULAR MEETING

AUGUST 21, 2018

Officer Daniel Sullivan  
Officer JW Dedeaux  
Officer Jared McKinney  
Officer Charles Shoulders

Officer Kyle Michael  
Officer Brandon Zwick  
Officer Kyle Craig  
Officer Dia'Mond Woodman  
Officer Richard Purchner  
Officer John Pope

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, ratifying Pay Applications 1 and 2 and Summary Change Order # 2 to Work Order #1 under Annual Unit Price Contract with DNA Underground, LLC in the amount of \$202,302.00. [This claim in the total sum of \$45,680.00 for Pay Application # 2 was approved for payment on the 8-7-18 agenda; however, the Pay Applications and Summary Change Order #2 reducing the contract price by \$5,063.00 to \$202,302.00 were inadvertently omitted.] Requested by Malcolm Jones, City Attorney. CA-6.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, ratifying Pay Application and Summary Change Order # 2 to Work Order #2 under Annual Unit Price Contract with DNA Underground, LLC in the amount of \$39,268.00. [This claim in the sum of \$39,268.00 was approved for payment on the 8-7-18 agenda; however, the Change Order #2 reducing the contract price from \$39,368.00 was inadvertently omitted.] (Exhibits will follow once we receive same from Stacy Tanner.) Requested by Malcolm Jones, City Attorney. CA-7.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, declaring the following item located in the Harbor Department (750) as surplus and disposal and remove from City inventory, items are broken and cannot be replaced, as requested by Harbormaster Davis. CA-8.

- Wireless Office Phone Headset Asset # 00095
- 7¼" Bosch Circular Saw(2008) Asset#00107 -replaced with #03667
- Dewalt Air Compressor (purchased 2008) Asset# 00117
- Portable Radio (went overboard) Asset# 00135
- 8 folding chairs (broken and thrown away) Asset# 00157
- Speedout damaged screw extractor (drill bits broke) Asset # 03609
- Star Bit Set (drill bits, they broke and we threw them away ) Asset # 03663
- Pick Up Tool - (two broke, only one left on ID) Asset# 03670

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, receiving monthly Budget Report for July 2018 from City Clerk, as requested by Marian Gest, City Clerk. CA-9.

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**CITY OF PASS CHRISTIAN, MISSISSIPPI**

**MINUTE BOOK 115**

**REGULAR MEETING**

**AUGUST 21, 2018**

*CLAIMS DOCKET*

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, Claims Docket in the amount of \$215,158.16. CD-1.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, to accept addendum.

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, rescinding advertisement for Public Works Operator I position, as requested by Russell Holliman, Public Works Director

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, advertising for Beautification Labor I position, as requested by Kirk Ladner, Beautification Director.

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Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, authorizing over-time for Richie Lansdale to work on Fridays in the Beautification Department until position is filled, as requested by Kirk Ladner, Beautification Director.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, to adjourn at 6:59 p.m.

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Mayor

\_\_\_\_\_  
9-4-2018  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
9-4-2018  
Date