

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 113

REGULAR MEETING

FEBRUARY 6, 2018

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Chipper McDermott, Alderman Anthony Hall, Alderwoman Regina Charlot, Alderman Victor Pickich, Alderman at Large Kenny Torgeson, Police Chief Hendricks, Attorney Malcolm Jones and City Clerk Marian Gest.

ABSENT: Alderman Buddy Clarke

There being a quorum present to transact the business of the City, the following proceedings were had and done.

ADMINISTRATIVE

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to amend the agenda.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, to hear from Philip Wittmann V from the Boy Scouts.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to allow Philip Wittmann V from the Boy Scouts to set up a little free library kiosk contingent upon Park Commission approval.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, minutes of the January 16, 2018 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-1.

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Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, authorizing the opening of a Court fine clearing bank account and Water payment clearing bank account with Hancock bank for credit card payments and approve the transfer of \$500.00 from the Depository to establish each accounts, as requested by Marian Gest, City Clerk.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, authorizing the following requests from The Krewe of Blarney for 23rd Pass Christian St. Patrick Day Parade on Saturday, March 17, 2018 starting at 1:00 p.m., contingent upon receiving Indemnity and Hold Harmless Agreement, this bringing favorable notice to the resources and opportunities of the City, as requested by Dan Ellis, Kaptain. A-3.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, adopting proclamation for Rare Disease Day in Pass Christian, February 28, 2018, as requested by Nancy Depreo, MS State Ambassador NORD. A-4

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, adopting resolution requesting Harrison County Board of Supervisors to provide assistance in repair of school flashing traffic light at intersection of Pine Street and North Street pursuant to Interlocal Agreement with County, as requested by Malcolm Jones, City Attorney. A-5.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, ratifying closure of the North Clark Street Bridge as directed by the Mississippi Office of State Aid Road Construction. A-6.

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PLANNING DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the City Planner's recommendation to approve a Re-Subdivision Application at 121 Eleanor Drive, Tax Parcel #0512K-04-087.000. The property owner, Glynn Illich as agent for Southern Paradise, LLC, proposes creating two parcels by dividing the lot along the original lot lines of the Emerald Park Subdivision Plat, as requested by Danit Simon, City Planner. PD-1.

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MAIN STREET

Upon motion of Alderwoman Charlot, seconded by Alderman Torgeson, the Board approved unanimously, adopting a resolution which is required by the Harrison County Board of Supervisors from the municipality requesting the usage of the large county tent for Art in the Pass and Jazz in the Pass for the 2018 festivals, as requested by Amy Rischel, Main Street Director. MS-1.

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BEAUTIFICATION DEPARTMENT

Upon motion of Alderwoman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the purchase of six Live Oak Trees from Pine Hills Nursery, \$98.00 each, replacing the two protected Live Oak Trees removed by Elliott Land Developments at the Northwest corner of Market Street and Second Street, approved at the November 1, 2017 Mayor and Board of Aldermen meeting,

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contingent upon payment from Elliott Land Developments, as requested by Brad Manus, Acting Beautification Supervisor. B-1.

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WATER DEPARTMENT

Upon motion of Alderwoman Hall, seconded by Alderman Torgeson, the Board approved unanimously, WPSCO Invoice #16281 in the amount of \$701.00 during the months of September 2017 to November 2017 for non-emergency repairs, employee overtime, per WPSCO contract encountered, as recommended by WPSCO/Utilities Manager. W-1.

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FIRE DEPARTMENT

Upon motion of Alderwoman Charlot, seconded by Alderman Torgeson, the Board approved unanimously, request to issue testing for Lieutenant within the Fire Department. There are currently three vacancies, with the testing date to be determined, as requested by Fire Chief Gordon.

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HARBOR DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, authorizing the Harbor to use new Harbor area during the 2018 Mardi Gras Parade for paid parking area. RV's will be charged \$20.00 per day and passenger vehicles will be charged \$10.00 per day. All proceeds will be used for projects within the Pass Christian Harbor, as requested by Willie Davis, Harbor Master.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, hiring Bradley Browder as part-time harbor patrolman, to fill existing vacancy with a hire date of February 7, 2018 at a rate \$9.00 per hour, as requested by Willie Davis, Harbormaster.

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The Board approved unanimously, to take no action request to evict the following customers from the Pass Christian Harbor for non-payment of boat slip rental in excess of 60 days past due on Pleasure and 120 days past due on Commercial if they were not paid by February 1, 2018. Accounts will be submitted to a collection agency if not paid in full after the vessel has vacated the harbor, as requested by Harbormaster Davis. H-3.

- Pleasure - #777
- Commercial - #166

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POLICE DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, ratifying approving request from Police Department to accept furniture donations from Bureau of Alcohol, Tobacco and Firearms (ATF). P-1.

- 17 Lobby chairs (blue & gray)
- 2 2-door metal cabinets with shelves, black, 6'5"H
- 2 6' wood laminate bookcase, with 4 shelves
- 2 2-drawer wooden filing cabinet, 30"H
- 2 2-door wooden cabinet with 2 shelves, 32"H
- 1 Wooden cabinet with whiteboard inside
- 8 Metal filing cabinets, 5 drawers, 5'H
- 2 Lobby chairs, red cloth
- 2 Power converters, S/Ns: NX06121200044 and NX14130500036
- 2 Black overhead cabinet for cubicle
- 5 Lobby chairs, black
- 6 Metal trash cans, office size
- 7 Black vinyl rolling office chairs (2 at Fire Department)
- 5 Blue cloth rolling office chairs (2 at Fire Department)
- 2 Microwaves, S/Ns: ZR432119U (GE) and DJ04511850 (Magic Chef)
- 1 Server tower
- 2 Wooden end tables, 24"
- 1 24-outlet power strip, S/N 961OA51
- 1 Corkboard (at Fire Department)
- 4 Black metal shelves, 5'6"
- 2 Cubicle sets
- 2 Desks
- 1 Conference table

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, request from Police Department to convert the following unmarked vehicle to a marked unit:

- 2016 Dodge Charger (white) VIN: 2C3CDXAT0GHI60621 Tag: G79477

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PUBLIC WORKS DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, request from Public Works Department to advertise for bids to install a 12" drainage pipe at Wenmar and E. Second Street for drainage improvement, as requested by Russell Holliman, Public Works Director. PW-1

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CONSENT AGENDA

Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, Pay Application No. 1 for Advanced Construction & Development, LLC, in the amount of \$33,550.30 for Construction of the Davis Avenue Municipal Parking Lot, as recommended by Bob Escher, City Engineer. CA-1

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, declaring 2005 Ford Freestar minivan as surplus (Asset # 59/ TAG # 00787), VIN # 2FMZA57615BA66635, various issues with transmission, tires, speedometer, as recommendation by Wesley Blalock, City Mechanic. CA-2.

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Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, request to send Diamond Woodman to a four-day MSFA Fireground Leadership Class in Jackson, MS from February 12-15, 2018. Cost of class is \$360.00, per diem \$100 and use of City vehicle, as requested by Fire Chief Gordon. CA-3.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, request to send Dawn Sanders to a three-day Spring Session MS Certified Municipal Deputy Clerk Conference held on March 26-28, 2018 in Hattiesburg, MS. Registration fee \$200.00, lodging \$186.00 and per diem \$91.00, as requested by Marian Gest, City Clerk. CA-4.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, request to send Marian Gest to a three-day Mississippi Municipal Clerks and Collectors Association Spring Conference held on March 7-9, 2018 in Flowood, MS. Registration fee \$150.00, lodging \$186.00 and per diem \$91.00, as requested by Marian Gest, City Clerk. CA-5.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, request to send Officer Daniel Sullivan to attend a five-day Detective Level I Training Class on April 16-20, 2018 held in Gulfport, MS. Tuition is free and use of City vehicle, as requested by Police Chief Hendricks. CA-6.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, request to send Chief Tim Hendricks to attend a two-day FBI National Academy Spring Re-Trainer on March 22-23, 2018 held in Pearl, MS. Tuition is \$150.00, lodging \$93.00 per night, per diem \$62.00, and use of City vehicle, as requested by Police Chief Hendricks. CA-7.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, payment of the following A. Garner Russell & Associates, Inc. invoices totaling \$15,960.00, as recommended by Bob Escher, City Engineer. CA-8.

- Invoice 13410 \$ 2,845.00 Professional Services
- Invoice 13411 \$ 8,962.50 Davis Avenue Parking Lot
- Invoice 13414 \$ 1,380.00 Mooring Pile Replacement
- Invoice 13416 \$ 1,480.00 Extension of Day Pier
- Invoice 13421 \$ 1,292.50 Services to the City

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, request to surplus the following item located at the Public Works department and remove from the City inventory, item has been upgraded, as requested by Russell Holliman, Public Works Director.

- Auger Hand Held # 44FAPL4110373S

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, budget adjustment to cover additional water expense at Henderson Park and the upcoming expense for the Splash Pad. Amend as follows (no increase to budget):

- 001502401 Decrease \$ 8,000
- 001502460 Decrease \$ 1,000
- 001502480 Decrease \$10,000
- 001502626 Increase \$19,000

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CLAIMS DOCKET

Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, Claims Docket in the amount of \$149,316.47. CD-1.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, to amend the agenda to accept an addendum.

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, request to allow \$6000 budget amendment for Police Department services associated with investigations (investigative fees, lab fees and other associated costs), and also any overtime accrued between February 1-4, 2018, and amend budget accordingly, as request by Police Chief Hendricks.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, motion to recess at 6:24 p.m. until the next Mayor and Board of Aldermen meeting on February 20, 2018.

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Mayor

2-20-2018
Date

City Clerk

2-20-2018
Date