

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

JULY 17, 2018

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Chipper McDermott, Alderwoman Regina Charlot, Alderman Buddy Clarke, Alderman at Large Kenny Torgeson, Police, Chief Hendricks, Attorney Malcolm Jones and City Clerk Marian Gest.

ABSENT: Alderman Anthony Hall and Alderman Victor Pickich

There being a quorum present to transact the business of the City, the following proceedings were had and done.

ADMINISTRATIVE

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, to table hearing from Jeannie Herrin, executive director with CASA (Court Appointed Special Advocate). A-1.

* * *

Upon motion of Alderman Clarke, seconded by Alderwoman Charlot, the Board approved unanimously, minutes of the July 3, 2018 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-2.

* * *

Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, request for the use and waiver of fees at Memorial Park on August 18, 2018 from 3:00 p.m. to 7:00 p.m. from the Coastal Civitan Organization to have a picnic, this bringing favorable notice to the resources and opportunities of the City, as requested by Honey LaBlanc, Treasurer. A-3.

* * *

Upon motion of Alderwoman Charlot, seconded by Alderman Clarke, the Board approved unanimously, request for the use and waiver of fees at Memorial Park on July 20, 2018 from 11:00 a.m. to 2:00 p.m. from the Boys and Girls Club of Pass Christian to play games and have fun, this bringing favorable notice to the resources and opportunities of the City, as requested by Joyce Moody, Representative. A-4.

* * *

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

JULY 17, 2018

Upon motion of Alderwoman Charlot, seconded by Alderman Clarke, the Board approved unanimously, request for the use and waiver of fees at Randolph Center on August 1, 2018 from 7:00 a.m. to 5:00 p.m. from Pass Christian Elementary School to conduct teacher professional development, this bringing favorable notice to the resources and opportunities of the City, as requested by Haleigh Cuevas, Principal. A-5.

* * *

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, accepting check in the amount of \$2,100.00 for damages to light fixture located at East Second Street and St. Paul Avenue and to authorize Mississippi Power to install replacement light at the cost of \$1,987.00 per attached quotes, amend the budget accordingly, as requested by Marian Gest, City Clerk. A-6.

* * *

LEGAL DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, to table adopting Resolution to declare vacant property owned by City as surplus and authorizing employment of licensed real estate broker to assist the City in the marketing and sale of the property, as recommended by City Attorney. L-1.

* * *

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, adopting Ordinance 667 to vacate Pirate Cove right-of-way between Josephine Street and W. North Street reserving all utility easements for drainage, water, sewer or other utilities, as recommended by City Attorney. L-2.

* * *

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot the Board approved unanimously, to table adopting policy that all disciplinary action shall be implemented immediately, as requested by City Attorney.

* * *

PLANNING DEPARTMENT

Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, City Planner's recommendation to approve a Re-Subdivision at 0 Lang Avenue, Tax Parcel #0413C-02-007.000. Sean Anthony as agent of James Development, LLC propose dividing one parcel into four parcels, as requested by Danit Simon, City Planner. PD-1.

* * *

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

JULY 17, 2018

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, City Planner's recommendation to approve a Re-Subdivision at 0 Youngswood Loop, Tax Parcel #0312M-01-050.000. Brian T & Amy L W Head propose dividing one parcel into two parcels, along the Timber Ridge Subdivision Plat Lines, as requested by Danit Simon, City Planner. PD-2.

*

*

*

Upon motion of Alderwoman Charlot, seconded by Alderman Torgeson, the Board approved unanimously, City Planner's recommendation to approve a Re-Subdivision at 0 Sycamore Drive, Tax Parcels #0312M-04-023.000, 0312M-04-022.000 & 0312M-04-021.000. Susanne Morrison proposes combining three parcels into one, as requested by Danit Simon, City Planner. PD-3.

*

*

*

WATER DEPARTMENT

Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, WPSCO Invoice # 16381 in the amount of \$840.00 for May 2018 non-emergency/overtime repairs per paragraph 2.09 and per current contract paragraph 2.04 "Hours of Operation" known as "Ten Hour Rule" whereby WPSCO gives the City 10 hours of overtime per week and bills for hours in excess of. Charge to account 400-704-636, as requested by WPSCO/Utility Manager. W-1.

*

*

*

HARBOR DEPARTMENT

Upon motion of Alderman Clarke, seconded by Alderwoman Charlot, the Board approved unanimously, rescinding hiring Patrick Arnold to fill the existing full time vacancy in harbor patrol effective July 9, 2018 with a rate of pay of \$9.00 per hour, applicant accepted another job, as requested by Harbormaster Davis.

*

*

*

POLICE DEPARTMENT

Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, accepting letter of resignation from Officer David Hart, effective July 15, 2018 and pay him for any comp-time and vacation pay per City policy that he may have accrued while employed, as requested by Police Chief Hendricks. P-1.

*

*

*

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

JULY 17, 2018

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously hiring of Joshua Williams to fill the existing vacancy in patrol with hire date of July 18, 2018 and a starting salary of \$32,152. He is already certified and has taken and passed the civil service exam. Position has a one year probationary period, as requested by Police Chief Hendricks.

* * *

Upon motion of Alderwoman Charlot, seconded by Alderman Clarke, the Board approved unanimously, hiring of Brandon Zwick to fill the existing vacancy in patrol with hire date of July 18, 2018 (pending psychological examination and urinalysis) and a starting salary of \$32,152. He is already certified and has taken and passed the civil service exam. Position has a one year probationary period, as requested by Police Chief Hendricks.

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, to accept addendum at this time in the meeting.

* * *

Upon motion of Alderwoman Charlot, seconded by Alderman Clarke, the Board approved unanimously, hiring of Charles Shoulders to fill the existing vacancy in patrol with hire date of July 18, 2018 and a starting salary of \$28,452, pending remaining civil service requirements. Position has a one year probationary period, as requested by Police Chief Hendricks.

* * *

Upon motion of Alderman Clarke, seconded by Alderwoman Charlot, the Board approved unanimously, ratifying request to approve annual contract between Pass Christian Police Department and TransUnion for background services from July 1, 2018 to June 30, 2019, as requested by Police Chief Hendricks. P-4.

* * *

Upon motion of Alderwoman Charlot, seconded by Alderman Clarke, the Board approved unanimously, request to put Travis Thomas and Lisa Bradley on the part-time paid list, as requested by Police Chief Hendricks.

* * *

CONSENT AGENDA

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, to send Tina M. Dupree to attend the three day mandatory Municipal

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

JULY 17, 2018

Court Clerks Annual Seminar held in Jackson, Ms. from September 12-14, 2018. Conference is free, lodging, meals and mileage paid by Mississippi Judicial College, as requested by Tina M. Dupree, Court Clerk. CA-1.

* * *

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, to take no action to send Mickey Moran to a three-day Field Training Officer (FTO) course on July 30-August 1, 2018 held in Gulfport, MS. Tuition is \$150, and use of a City vehicle, as requested by Police Chief Hendricks. CA-2.

* * *

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, inter departmental transfer of funds for the Public Works Department for pipe project at 139 Ridgewood Drive, as requested by Russell Holliman, Public Works Director.

\$4,000.00 from 001-301-635 (Contr. Repair/Maintenance) to 001-301-586 (Pipes)

* * *

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, declaring the following item located at the Fire Department (220) as surplus and disposal and remove from City inventory, items are broken and cannot be replaced, as requested by Fire Chief Gordon. CA-4.

- 42" Electric Fan Asset # 0565
- Apex color TV Donated
- Roper Heavy Duty Dryer Donated
- Whirlpool Freezer Donated
- 2 1/2" Akron Hose Clamp Donated
- Stokes Basket Donated
- Ready Rack Gear Rack Donated
- Stair Chair Donated
- 25 SCBA Bottles Donated

* * *

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, receiving monthly Budget Report for June 2018 from City Clerk, as requested by Marian Gest, City Clerk. CA-5.

* * *

CLAIMS DOCKET

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, Claims Docket in the amount of \$240,782.30. CD-1.

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

JULY 17, 2018

* * *

Upon motion of Alderman Torgeson, the Board approved unanimously, to go into closed session to discuss a personnel matter in the Beautification Department.

* * *

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, to go into Executive Session to discuss a personnel matter in the Beautification Department.

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, to come out of executive session.

* * *

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, to extend unpaid leave for Frank Perry until the August 7, 2018 Mayor and Board of Aldermen meeting.

Alderman at Large Torgeson	Aye
Alderman Hall	Absent
Alderman Clarke	Aye
Alderman Pickich	Absent
Alderwoman Charlot	Aye

* * *

Upon motion of Alderwoman Charlot, the Board approved unanimously, to go into closed session to discuss a personnel matter in the Police Department.

* * *

Upon motion of Alderwoman Charlot, seconded by Alderman Torgeson, the Board approved unanimously, to go into executive session to discuss a personnel matter in the Police Department.

* * *

Upon motion of Alderman Clarke, seconded by Alderwoman Charlot, the Board approved unanimously, to come out of executive session.

* * *

Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, to follow the recommendation of Police Chief Hendricks concerning disciplinary action for Officer Frye.

Alderman at Large Torgeson	Aye
Alderman Hall	Absent
Alderman Clarke	Aye

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

JULY 17, 2018

Alderman Pickich
Alderwoman Charlot

Absent
Aye

*

*

*

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, to table going into Executive Session to discuss summary update regarding retention in the Police Department.

*

*

*

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, to recess at 6:41 until the July 18, 2018 Mayor and Board of Aldermen Workshop.

*

*

*

Mayor

8-7-2018_____
Date

City Clerk

8-7-2018_____
Date