

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 114

REGULAR MEETING

JUNE 19, 2018

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Chipper McDermott, Alderman Anthony Hall, Alderwoman Regina Charlot, Alderman Buddy Clarke, Alderman Victor Pickich, Alderman at Large Kenny Torgeson, Police, Chief Hendricks, Attorney Malcolm Jones and City Clerk Marian Gest.

There being a quorum present to transact the business of the City, the following proceedings were had and done.

ADMINISTRATIVE

Upon motion of Alderman Clarke, seconded by Alderman Pickich, the Board approved unanimously, minutes of the June 4, 2018 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-1.

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, request from Pass Harbor Association for a marine swap meet and yard sale at the harbor on July 14, 2018, with a liability insurance waiver, this bringing favorable notice to the opportunities and resources of the City, as requested by Dr. Kuhn, Representative, Pass Harbor Association. A-2.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, Work Order No. 1 for Gill's Crane and Dozer Service, Inc. under the Annual Unit Price Timber Piling Replacement Contract in the sum of \$267,590.00 for removal and replacement of pilings within Small Craft Harbor, to be paid from 2018 Tidelands Fund, as requested by Bob Escher, City Engineer. A-3.

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, hearing an update from the Mayor on the Clarke Street Bridge.

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PLANNING DEPARTMENT

Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, the City Planner's recommendation to approve a Re-Subdivision at 0 Henderson Avenue, Tax Parcels #0312N-02-027.000 & 0312N-02-026.000. Matthew D and Mariluz F Allen propose combining the two parcels, as requested by Danit Simon, City Planner. PD-1.

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WATER DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, waiver of water policy for Taylor Made Soil Center located at 403 Menge Avenue. Mr. Taylor is asking that the meter be consider a sprinkler/secondary meter. Water is used for up keep and watering of plants. Property is a longstanding commercial business with a pole barn and no bathrooms or sewer connections. Recommendation to approve waiver, as requested by WPSCO/Utilities Manager. W-1.

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FIRE DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, request to put Bill Schaff on the part-time call out list, as requested by Fire Chief Dwight Gordon.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, Deputy Chief Shane Bass' request to be responsible for the administration of Safety Program as laid out in City Ordinance #534 and the Drug and Alcohol Testing Policy for the City of Pass Christian (with guidance from Human Resources Directors for drug testing), as requested by Fire Chief Gordon. F-2.

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HARBOR DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, lateral inter-departmental request to transfer Donald Jones from the Harbor Department to the Police Department effective June 20, 2018 at a rate of \$10.50 per hour, and to ratify advertising for one full-time harbor patrol position at the rate of \$9.00 per hour replacing Donald Jones advertisement will run from 06/20/18 – 6/27/18, interviews on 7/2/18 and request to hire on 7/3/18, as requested by Police Chief Hendricks and Harbormaster Davis.

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POLICE DEPARTMENT

Upon motion of Alderwoman Charlot, seconded by Alderman Torgeson, the Board approved unanimously, request for Police Department to accept the donation of one (1) ME RANGER single-action revolver (serial number unknown) from Frances Helen Golsby, as requested by Police Chief Hendricks. P-1.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, ratifying accepting letter of resignation from ACO/CSO Travis Thomas, effective June 18, 2018 and pay him for any comp-time and vacation pay per City policy that he may have accrued while employed, as requested by Police Chief Hendricks. P-2.

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Upon motion of Alderman Clarke, seconded by Alderman Pickich, the Board approved unanimously, recommendation of hiring of Kyle Strong to fill the existing vacancy in patrol with hire date of June 20, 2018 and a starting salary of \$32,152. He is already certified and has taken and passed the civil service exam. Position has a one year probationary period, as requested by Police Chief Hendricks.

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RECREATION DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, recommendation to hire Katelyn McGill to fill the existing vacancy in the Recreation Department with a hire date of June 25, 2018 and a starting salary of \$10.00 an hour, as requested by Bret Bentz, Recreation Director.

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CONSENT AGENDA

Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, request to send Deputy Fire Chief Michael Shane Bass to MSFA in Pearl MS, to Fire Inspector 1031-11 class July 23-26, 2018. Cost of class is \$370.00, per diem of \$100.00 and use of city vehicle, as requested by Fire Chief Gordon. CA-1.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, request to send Emanuel Cintron to MSFA in Pearl MS, to FF Physical Fitness class July 24-25, 2018. Cost of class is \$240.00, per diem of \$60.00 and use of city vehicle, as requested by Fire Chief Gordon. CA-2.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, request to send Lt. William Terry Lewis to MSFA in Pearl MS, to Fire Service Chaplain July 17-18, 2018. Cost of class is \$125.00, per diem of \$60.00 and use of city vehicle, as requested by Fire Chief Gordon. CA-3.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, request to send Bradley Polk to Rope Rescue A&O class at MSFA in Pearl MS, July 16-19. No cost for the class and no cost to the City. He will be using his own vehicle and paying for his meals, as requested by Fire Chief Gordon. CA-4.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, request to send the following officers to a one-day Legal Updates for the Law Enforcement Professional on June 26, 2018 held in Wiggins, MS. Tuition is free, and use of a City vehicle, as requested by Police Chief Hendricks. CA-5.

- Investigator Barry Smith
- Reserve Officer Robert Powe
- Reserve Officer Chris McKay
- Reserve Officer Richard Purchner

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, request to send Tina M. Dupree and Bridgett Daniels to attend a half day Domestic Violence Protection Order Registry Training held in Long Beach, Ms. on July 16, 2018. Training is free and the use of city vehicle is required, as requested by Tina M. Dupree, Court Clerk. CA-6.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, request to send the following officers to a three-day Standardized Field Sobriety Testing (SFST) on July 24-26, 2018 held in Pascagoula, MS. Tuition is free, and use of a City vehicle, as requested by Police Chief Hendricks. CA-7.

- Officer Daniel Sullivan
- Officer Jeffrey Frye

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, transferring the following item from the Police Department to the I.T. Department, as requested by Shawn Jerone, I.T. Director. CA-8.

- IPHONE 6 TAG #01891

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, declaring the following items as surplus and disposal. Items will be scrapped or recycled, as requested by Shawn Jerone, I.T. Director. CA-9.

- IPHONE 5 TAG #03436
- IPHONE 5 TAG #01709
- EPSON PRINTER TAG #03450
- EPSON PRINTER TAG #03442

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- DELL COMPUTER TAG #0821
- DELL COMPUTER TAG #0824
- DELL COMPUTER TAG #0829

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, declaring the following as surplus, old phones will be cleared and disposed of or donated, as requested by Shawn Jerone, IT Director. CA-10.

- iPhone 5c tag #01592
- iPhone 5c tag #01603
- Blackberry 9670 tag# 01403
- Solinc mobile radio tag # 01504
- Sprint flip phone tag# 01833

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, declaring the following items as surplus and disposal, remove from City inventory. Item was broken and has been upgraded, as requested by Harbormaster Davis. CA-11.

- Digital Clamp Meter TAG #108

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, resolution appointing Alderman Hall to represent the City of Pass Christian as our Voting Delegate and Alderwoman Charlot as First Alternate at the 87th MML Annual Conference in Biloxi. CA-12.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, receiving monthly Budget Report for May 2018 from City Clerk, as requested by Marian Gest, City Clerk. CA-13.

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CLAIMS DOCKET

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, Claims Docket in the amount of \$70,928.10. CD-1.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, to amend the agenda to accept an addendum.

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, request from Hancock Whitney Bank to close the path at Scenic / Davis (West intersection) and West end of the bank building for “Celebrate the Pass” and dedication to the Old Spanish Trail plaques on June 21, 2018 from 5:00 p.m. – 8:00 p.m., this bringing favorable notice to the opportunities and resources of the City, as requested by Monica Wittmann, Hancock Whitney Bank Representative.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board denied unanimously, Change Order to Work Order under Annual Unit Price Contract with DNA Underground, LLC, for drainage work at the intersection of Wenmar Avenue and E. Second Street to allow installation of concrete pipe instead of PVC pipe, as recommended by City Engineer. [Contract was approved at June 4, 2018, meeting.] AD-2.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich the Board approved unanimously, new maximum daily reimbursement rates for meals from the Department of Finance (DFA). The state reimbursement rate per day is \$41.00 and broken down as follows:

- Breakfast \$ 6.00
- Lunch \$14.00
- Dinner \$21.00

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, motion to adjourn.

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Mayor

7-3-2018_____
Date

City Clerk

7-3-2018_____
Date