

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 113

REGULAR MEETING

MARCH 6, 2018

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Chipper McDermott, Alderman Anthony Hall, Alderman Buddy Clarke, Alderman Victor Pickich, Alderman at Large Kenny Torgeson, Police Chief Hendricks, Attorney Malcolm Jones and City Clerk Marian Gest.

ARRIVED LATE: Alderwoman Regina Charlot, (6:25 P.M.)

There being a quorum present to transact the business of the City, the following proceedings were had and done.

ADMINISTRATIVE

Upon motion of Alderman Clarke, seconded by Alderman Pickich, the Board approved unanimously, minutes of the February 20, 2018 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-1.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, hearing from Tashia McGinn with Exit Realty.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, purchase of candy not to exceed \$250.00 to donate to the Pass Christian Park Commission for the annual Easter egg hunt at Memorial Park on March 31, 2018, this bringing favorable notice to the resources and opportunities of the City, as requested by Brian Bosh.

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The Board approved unanimously, to table Interlocal Agreement with City of Long Beach and Harrison County, MS to seek to develop Parkway as limited access highway on East end of City limits, as requested by Malcolm Jones, City Attorney. A-4.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, request to waive fees for PCHS Alumni Association for the use of Randolph Center on Wednesday, May 16, 2018, from 8:00 a.m. to 5:00 p.m. for annual Ice Cream Party for graduating seniors, this bringing favorable notice to the resources and opportunities of the City, as requested by Elsie Starita, PCHS Alumni Association Secretary. A-5.

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Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, contract with Central Auction House d/b/a Central Bidding to provide Reverse Auction and Electronic Bidding Services at no charge to the City for a one-year term with automatic renewals for additional one-year terms during the remainder of the current term of office. The City will pay for any additional services not specified hereinbefore and approved in advance at the rate of \$150/hr. [The Miss. Legislature has mandated that all public entities must utilize reverse auction procurement beginning on January 1, 2018 with exemptions for such contracts not procured through this method to be approved by the Miss. Contract Procurement Board. The effective date was later deferred by the Miss. Dept. of Finance and Administration. The reverse auction method only applies to bids for commodities, equipment, goods, and services in excess of \$50,000 that are required to be advertised and DO NOT involve public contracts for design and public construction, including buildings, roads and bridges. Because our City is below the statutory threshold of 10,000, the City is not required to set up for the receipts of bid electronically, but the City can do so at its option.] A-6.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, request from the City of Long Beach for the loan of City's Stage for Jeepin the Coast Parade on June 1-2, 2018, pursuant to the MCA\$17-5-15, as requested by George Bass, Mayor of Long Beach. (If the stage must be setup on Friday, June 1, 2018, as requested, it may be necessary to authorize Public Works to work some overtime hours.) A-7.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, accepting donated trees from Rotary Club with a value of \$4,450.00. A-8.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, City donation of \$800 to Art in the Pass, April 7-8, 2018, this brings favorable notice to the resources and opportunities of the City, as requested by Chipper McDermott, Mayor. A-9.

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Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, awarding bids for Day Pier Extension to Gill's Crane and Dozer Service, Inc. of Slidell, LA, in the amount of \$39,920.00 for base bid and \$9,980.00 for the additive alternate work, to be paid for with Tidelands funds, as requested by Bob Escher, City Engineer. A-10.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, awarding the Annual Bid for Timber Piling Replacement to Gill's Crane and Dozer Service, Inc. of Slidell, LA. Because the bid quantities were intended only to obtain competitive unit prices for the replacement of different size timber pilings, the full scope of work and the total amount for this project, which will be determined by the Harbor Master and Engineer, and will be prepared as a Work Order to be approved by the Board at the next scheduled meeting. To be paid out of FY2018 Tidelands funds, which has a budget of \$307,500, as requested by Bob Escher, City Engineer. A-11.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, adopting proclamation for Girl Scout Week, March 11-17, 2018, as requested by Jennifer Larson, Girl Scout Group 3429 Leader. A-12.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, accepting claim loss payment in the amount of \$23,582.00 for the 2018 Dodge Charger VIN: 2C3CDXAT9HH521202 that was deemed a total loss and authorize Mayor to execute documents and title to CoPart for release of vehicle, as requested by Marian Gest, City Clerk. A-13.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the purchase of a 2018 Dodge Charger from Kirk Auto Group in the amount of \$21,062.00, which is less than state contract price to replace the vehicle, which was lost, amend the budget accordingly, as requested by Marian Gest, City Clerk. A-14.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, ratifying or approving, as shall be appropriate, the Mayor to immediately enter into a contract or issue a purchase order with the lowest and best quote to perform certain repair work to the City's sewer main on Fleitas Avenue and East North Street to DNA Underground, LLC of Gulfport, MS in the amount of \$31,775.00, and to amend the budget accordingly. [In consultation with WPSO, the City Engineer has solicited expedited bids from interested contractors for this work and such bids were received on March 1, 2018, and will be presented at the Board of Aldermen meeting. The City Engineer has certified that an emergency exists because there has been a failure in the transportation of the sewer through the City main and that the delay incident to giving opportunity for competitive bidding by advertisement, if required, would be detrimental to the interests of the City in providing for the immediate restoration of such sewer system.] A-15.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to amend the agenda.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to extend repair work to the City's sewer main on Fleitas Avenue and East North Street for an additional 30 ft. to DNA Underground, LLC of Gulfport, MS estimated in the amount of \$32,100.00, run scope from manhole to pump station and to amend the budget accordingly.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, drainage easement for Mr. And Mrs. Ryan Laney on the eastern boundary of 743 E. North Street, as requested by Russell Holliman, Public Works Director. A-16.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, request of David and Mona Cobb, III Espy Ave, to use as a non-exclusive easement and improve City right-away, DuPont Place (a platted but unimproved right-away) going West off of Espy Avenue for placement of his driveway for new residence to be constructed by owners. Owners will be required to use and improve driveway so as not to interfere with other owners to the West of DuPont Place also using the City's easement for access to their properties, as requested by Malcolm Jones, City Attorney. A-17.

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PLANNING DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, the City Planner's recommendation to approve a Re-Subdivision at 139 Ridgewood Drive, Tax Parcels #0312M-02-092.000 and 0312M-02-091.000. Vincent W III and Colleen G Nunez propose combining the two parcels, as requested by Danit Simon, City Planner. PD-1.

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Alderman Clarke recused himself at this time during the meeting.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, the City Planner's recommendation to approve a Re-Subdivision at 101 and 135 Forest Street, Tax Parcels #0212P-02-035.003 and #0212P-02-036.000. Michael Toner and Maria Medvedeva propose combining the two parcels, as requested by Danit Simon, City Planner. PD-2.

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Alderman Clarke returned to the meeting.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the Planning Commission's recommendation to approve Warrant Application PD-14-2018, Adam Streenz as agent for Relevant Ministry, Inc., 503 Church Avenue, Warrant Application for a Monument Sign in the T4+ Mixed-Use Zone, as requested by Danit Simon, City Planner. PD-3.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, the City Planner's recommendation to waive the \$100 Warrant Application Fee and the \$50 Sign Permit Application Fee for the Relevant Ministry Inc., 503 Church Avenue, this bringing favorable notice to the resources and opportunities of the City, as requested by Danit Simon, City Planner. PD-4.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, the Pass Christian Tree Board's recommendation to approve Rimmer Covington's request to remove one Live Oak Tree from the property, as requested by Danit Simon, City Planner. PD-5.

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Alderwoman Charlot arrive at this time (6:25 p.m.)

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MAIN STREET

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the following requests for Art in the Pass (April 7 & 8, 2018), this bringing favorable notice to the resources and opportunities of the city, as requested by Amy Rishel, Executive Director, Pass Christian Main Street:

- Celebrate the Gulf and DEQ Water Festival to be held in conjunction with AITP
- Use of Harbor for Celebrate the Gulf: Fishing Rodeo and Schooner Ride.
- Dock space for the schooner.
- Use of east Harbor parking lots for festival parking.
- Closing Scenic Drive from Fleitas Avenue to just east of the Pass Books parking lot (Access will be allowed for residents living within this area.) [Friday-Sunday]
- Close traffic on Fleitas between Scenic Drive and Second Street from Saturday 7am until Sunday 5pm during the event.
- Police and Fire Department presence throughout the event, and two officers for evening security on Friday and Saturday from 5pm until 7am.
- Permission to place signs around the city up to two weeks prior to event.
- Traffic control/pedestrian crossing assistance at US 90 and Davis Avenue as needed during festival hours (10 am – 5 pm)
- Use of digital sign at US 90 and Davis Avenue [Festival Parking w/ arrow @ Davis/Harbor]
- Permission to designate parking areas at Sportsplex; for Artist parking area
- Permission to mark "Restricted Parking Only" along NE corner of the Park and in front of the Boy Scout hut.
- 85 barricades to limit/direct access to the three park entrances.
- A minimum of 20 trash receptacles with bags, and replacement bags
- Permission to use golf carts/Gators on and around the Park grounds
- Mowing of the Park two days prior to set up (mow on Monday, April 2, 2018)
- Marking the sprinkler heads and lines for the larger tent sites. Sprinklers turned off during event.
- Fire ant treatment of the entire park up to a month in advance of the event.
- Use of City dumpster & city vehicle for trash disposal (city vehicle to be used by city staff that will be paid by Art in the Pass/Main Street)
- Bathrooms clean and stocked on Friday (we will provide toilet paper, etc. for the event)
- Stage
- Sound system
- Other resources as deemed necessary by the Mayor

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BEAUTIFICATION DEPARTMENT

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, ratifying appointing Kirk Ladner as Beautification Director, recommended by the selection committee, Alderwoman Charlot, Aldermen Torgeson, Mary Bourdin, Brian Bosh and Barbara Robie, effective February 26, 2018 with a salary of \$30,958.40 annually, as requested by Mayor McDermott.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved, authorizing to leave Brad Manus at the rate of pay of \$11.00, as requested by Kirk Ladner, Beautification Director.

- Alderman at Large Torgeson Aye
- Alderman Hall Abstained
- Alderman Clarke Aye
- Alderman Pickich Aye
- Alderwoman Charlot Aye

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HARBOR DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, request to evict the following customers from the Pass Christian Harbor for non-payment of boat slip rental in excess of 60 days past due on Pleasure and 120 days past due on Commercial if they were not paid by March 1, 2018. Accounts will be submitted to a collection agency if not paid in full after the vessel has vacated the harbor, as requested by Harbormaster Davis. H-1.

- Pleasure - #777 & #00895
- Commercial - #166

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POLICE DEPARTMENT

Upon motion of Alderman Clarke, seconded by Alderman Pickich, the Board approved unanimously, Assistant Chief Daren Freeman initial annual membership to FBI-LEEDA (Law Enforcement Executive Development Association). Annual membership fee is \$50.00, as requested by Police Chief Hendricks.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, closing portion of Pirate Cove to Josephine Street beginning March 7, 2018 daily from 7:00 am-4:00 pm for renovation of new parking lot and concession stand. Project is estimated to be complete April 21, 2018, as requested by Police Chief Hendricks. P-2.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, recommendation of hiring of David Hart to fill the existing vacancy in patrol with hire date of March 7, 2018 (pending psychological examination and urinalysis) and a starting salary of \$32,152. He is already certified and has taken and passed the civil service exam. Position has a one-year probationary period, as requested by Police Chief Hendricks.

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PUBLIC WORKS DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, recommendation to promote Johnnie Jones to Maintenance II at a rate of \$12.00 an hour, to fill vacancy left by Kirk Ladner, as requested by Russell Holliman, Public Works Director.

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Upon motion of Alderman Clarke, seconded by Alderman Pickich, the Board approved unanimously, advertising for the position of Operator II at a rate of \$10.00 an hour to fill vacancy left by Johnnie Jones, effective date March 19, 2018, as requested by Russell Holliman, Public Works Director.

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CONSENT AGENDA

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, request to send Assistant Chief Daren Freeman to attend a four-day FBI-LEEDA Executive Training Conference on April 29-May 2, 2018 held in Birmingham, AL. Tuition is \$350.00 (if registered by March 16, 2018), lodging \$644.00 (\$161.00 x 4), per diem \$20.00, and use of City vehicle, as requested by Police Chief Hendricks. CA-1.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, request to send Officer George Bryan to a five-day Back Country Tracking training class held on May 21-25, 2018 in Meridian, MS. Tuition and lodging are free, and use of City vehicle is required, as requested by Police Chief Hendricks. CA-2.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, request to send Sgt. Chris Williams and Officer Kyle Michael to a five-day Search Warrant Planning and Execution class held on April 9-13, 2018 in Meridian, MS. Tuition and lodging are free, and use of City vehicle is required, as requested by Police Chief Hendricks. CA-3.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, request to send SRO JW Dedeaux to a five-day MASRO (MS Assoc. of School Resource Officers) 2018 Summer Training Conference held June 18-22, 2018 in Bay St. Louis, MS. Tuition is free (covered under MCOPS grant) and use of a City vehicle, as requested by Police Chief Hendricks. CA-4.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, the following officers to attend a one-day Crisis Intervention through De-escalation for Police Encounters with Mentally Ill/ Special Needs Populations training class held on March 16, 2018 in Gulfport, MS. Tuition is free and use of a City vehicle, as requested by Police Chief Hendricks. CA-5.

- Inv. Michael Burkett
- Inv. Barry Smith
- Sgt. Samuel Thompson
- Officer Jared McKinney
- Officer William Leonard

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, the transfer of funds and amending the budget accordingly, received in the amount of \$2,000.00 from Mardi Gras Parking to Harbor Repairs and Maintenance (480-751-560), as requested by Willie Davis, Harbormaster.

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, payment of the following A. Garner Russell & Associates, Inc. invoices totaling \$11,298.00, as recommended by Bob Escher, City Engineer. CA-7.

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|-----------|-------|-------------|--------------------------|
| ▪ Invoice | 13436 | \$ 8,418.00 | Davis Avenue Parking Lot |
| ▪ Invoice | 13438 | \$ 1,170.00 | Extension of Day Pier |
| ▪ Invoice | 13439 | \$ 1,290.00 | Services to the City |
| ▪ Invoice | 13440 | \$ 420.00 | Professional Services |

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, request to transfer the following from the Harbor Department (751) to Beautification (502), as requested by Harbor Master, Willie Davis. CA-8.

- Asset ID#229 -2009 Honda ATV
- Asset ID#230 -2011 Honda ATV

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Upon motion of Alderman Torgeson, seconded by Alderman Clarke the Board approved unanimously, request to transfer the following from the Police Department (200) to Harbor (751): CA-9.

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- 2006 John Deere 4-Wheeler Asset# 1039 VIN# MOGFVC5020359

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CLAIMS DOCKET

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, Claims Docket in the amount of \$127,951.47. CD-1.

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Upon motion of Alderman Clarke, seconded by Alderman Pickich, the Board approved unanimously, to amend the agenda to accept an addendum.

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Upon motion of Alderman Clarke, seconded by Alderman Pickich, the Board approved unanimously, ratifying accepting resignation of William Leonard as Pass Christian Police Officer effective March 5, 2018, as requested by Police Chief Hendricks. AD-1.

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Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, motion to recess at 6:38 p.m. until the next Mayor and Board of Aldermen meeting on March 20, 2018.

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Mayor

3-20-2018

Date

City Clerk

3-20-2018

Date