

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 114

REGULAR MEETING

MAY 15, 2018

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Chipper McDermott, Alderman Anthony Hall, Alderwoman Regina Charlot, Alderman Victor Pickich, Alderman at Large Kenny Torgeson, Assistant Police Chief Freeman, Attorney Malcolm Jones and City Clerk Marian Gest.

ABSENT: Alderman James "Buddy" Clarke,

There being a quorum present to transact the business of the City, the following proceedings were had and done.

ADMINISTRATIVE

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, hearing from Director of the Harrison County Library System, Sarah Crisler-Rusky, as requested by Wendy Allard, Head Librarian.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, hearing proposals from vendors seeking to enter into a Slip Rental Agreement to locate a vessel on Pier C-3, Slip 343, in the West Harbor for Live Bait Sales for a one-year period, as requested by Mayor McDermott.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, proposals from vendors seeking to enter into a Slip Rental Agreement to locate a vessel on Pier C-3, Slip 343, in the West Harbor for Live Bait Sales for a one-year period.

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Upon motion of Alderwoman Charlot, seconded by Alderman Hall, the Board approved unanimously, minutes of the May 1, 2018 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-3.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, awarding bid and approving contract for Annual Unit Price Repair for Utilities and Drainage to DNA Underground, LLC of Gulfport, MS for FY 2018/2019, as recommended by Bob Escher, City Engineer. A-4.

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Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, request from the Veterans of Foreign Wars for the use and waiver of fees at Memorial Park on Monday, May 28, 2018 from 8:00 a.m. to 3:00 p.m. for VFW Memorial Day Ceremony, this bringing favorable notice to the resources and opportunities of the City, as requested by Joseph Boisvenue, Quartermaster. A-5.

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Upon motion of Alderman Hall seconded by Alderwoman Charlot, the Board approved unanimously, Tee Box donation in the amount of \$100.00 for Knights of Peter Claver 5th Annual Sickle Cell Foundation Golf Tournament, this bringing favorable notice to resources and opportunities of the City, as requested by Mayor McDermott. A-6.

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LEGAL DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, adopting Resolution to adopt MEMA District 9 Multi-Jurisdictional Hazard Mitigation Plan. [Because this Plan is several hundred pages long, a copy of the Plan is on file in the Office of the Code Office.] Requested by Malcolm Jones, City Attorney. L-1.

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PLANNING DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the Pass Christian Tree Board's recommendation to *approve* Mary Ellen & William Tilling's request to remove one dying Magnolia Tree from the property, as requested by Danit Simon, City Planner. PD-1.

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Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, the Pass Christian Tree Board's recommendation to *approve* Anthony Pace's request to trim one Magnolia Tree on the property at 7 Sherman Avenue, as requested by Danit Simon. PD-2.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the City Planner's recommendation to approve a Re-Subdivision at 704 Cedar Avenue, Tax Parcels #0313E-01-064.001, 0313E-01-064.002 & 0313E-01-063.001. Brain M &

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Rachel N Faircloth, who propose combining the three parcels, as requested by Danit Simon, City Planner. PD-3.

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WATER DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, contract to DNA Underground, LLC of Gulfport, MS in the amount of \$179,140.00 to perform certain repair work to 418' of the City's sewer main (12" pipe) on North Street between Henderson Avenue to Church Avenue, and amend budget line item 400-703-911, as recommended by Teryl Anthony-WPSCO/Utilities Manager. W-1.

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FIRE DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, hearing from Fire Chief concerning the City's Burn Ban Ordinance, as requested by Fire Chief, Dwight Gordon. F-1.

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HARBOR DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, refund request for Mr. Keith Pierce for \$750.35. His boat is on the shipyard being repaired and will not be able to bring it back for a while. He paid for one-month slip rental through 4/30/18, as requested by Harbormaster Davis. H-1.

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, request to remove John Actis and Wade Ladner as part-time harbor patrolmen. They are inactive or unable to continue part-time employment with the Harbor, as requested by Harbormaster Davis.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, hiring Aaron LaMarca and Danielle Gardner as part-time harbor patrolmen, to fill existing vacancy with a hire date of May 16, 2018 at a rate \$9.00 per hour, pending Background Check and Drug Test results, as requested by Harbormaster Davis.

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POLICE DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, request to reimburse Investigator Barry Smith \$386.55 for his annual clothing allowance, as requested by Police Chief Hendricks. P-1.

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Upon motion of Alderwoman Hall seconded by Alderwoman Charlot, the Board approved unanimously, accepting letter of resignation from Sgt. Alan Bond, effective May 15, 2018 and pay him for any comp-time and vacation pay per City policy that he may have accrued while employed, as requested by Police Chief Hendricks. P-2.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, request to allow the Pass Christian Police Department to apply for the FY18 Bulletproof Vest Grant. If awarded, the grant will provide reimbursement for 50% of the total purchase cost of up to four (4) new bulletproof vests for the officers, as requested by Police Chief Hendricks.

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Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, request to allow the Pass Christian Police Department to apply for the FY2018 COPS Community Policing Development Grant. If awarded, the funds are used to pay for costs associated with community policing programs through training and technical assistance, demonstration projects, and the development of innovative community policing strategies, as requested by Police Chief Hendricks.

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RECREATION DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved, request to advertise for one full time administrative assistant in the Recreation Department at a rate of \$10.00 an hour, as requested by Bret Bentz, Recreation Director.

Alderman Torgeson	Aye
Alderman Hall	Nay
Alderman Clarke	Aye
Alderman Pickich	Aye
Alderwoman Charlot	Aye

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Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, declaring the following items located at the Recreation Department as surplus and disposal and remove from City inventory, as requested by Bret Bentz, Recreation Director.

- 17 T-Ball Jerseys

CONSENT AGENDA

Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, payment of the following Kevin Scott Fitzpatrick Architect March 2018 invoices totaling \$675.00. CA-1.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, request to send FF Dennis Brown to MSFA, for Safety Officer Class. Class will be held June 4 thru June 7, 2018. Cost of class is \$400.00, per diem of \$100.00 and use of city vehicle, as request by Fire Chief Gordon. CA-2.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, request to send FF Caleb (Aaron) Robinson to MSFA, for Fire Investigator 1033 class. Class will be held June 11 - 21, 2018. Cost of class is \$640.00, per diem of \$200.00 and use of city vehicle, as requested by Fire Chief Gordon. CA-3.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, request to send SRO John Dedeaux to a five-day Safe School Training Conference June 4-8, 2018 held in Orange Beach, Alabama. Registration and lodging will be paid for by the Pass Christian School District, and use of a City vehicle is required, as requested by Police Chief Hendricks. CA-4.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, additional \$146 in per diem for the NCIC training class of Asst. Chief Daren Freeman for the period of 04/29/18 thru 05/11/18(\$100.00 was previously approved on 4/17/18 agenda). Meals were not included in registration fee, as requested by Marian Gest, City Clerk.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, membership for Joel Sims to the Association of Floodplain Management in the amount of \$160.00, as requested by Joel Sims, Community Development Director. CA-6.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, allowing Joel Sims to take the CFM (Certified Floodplain Manager) Class/Exam June 4- 8, 2018 in Pearl, MS, class is free, exam \$100.00, per diem \$155.00 and use of City vehicle, as requested by Joel Sims, Community Development Director. CA-7.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, declaring surplus and disposal, remove from City inventory an Apple iPhone 6S, Asset # 00611, it is damaged and has been replaced. Item will be scrapped/ recycled, as requested by Shawn Jerone, IT Director. CA-8.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, declaring surplus and disposal, remove from City inventory a Dyson Vacuum Cleaner, Asset # 01770, it is broken and cannot be replaced. Item will be trashed, as requested by Maria Mena, A/P and Purchasing Clerk. CA-9.

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Upon motion of Alderman Hall, seconded by Alderman Pickich, the Board approved unanimously, receiving monthly Budget Report for April 2018 from City Clerk, as requested by Marian Gest, City Clerk. CA-10.

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CLAIMS DOCKET

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, Claims Docket in the amount of \$119,074.21. CD-1.

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Upon motion of Alderman Hall, the Board approved unanimously, to go into closed session to discuss proposal to enter into a Slip Rental Agreement to locate a vessel on Pier C-3, Slip 343, in the West Harbor for Live Bait Sales for a one-year period, as requested by Mayor McDermott.

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Upon motion of Alderman Torgeson seconded by Alderman Pickich, the Board approved unanimously, to go into Executive Session to discuss proposals to enter into a Slip Rental Agreement to locate a vessel on Pier C-3, Slip 343, in the West Harbor for Live Bait Sales for a one-year period.

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Upon motion of Alderwoman Charlot, seconded by Alderwoman Hall, the Board approved unanimously, to come out of Executive Session.

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Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, to accept proposal from Mr. Scarborough seeking to enter into a Slip Rental Agreement to locate a vessel on Pier C-3, Slip 343, in the West Harbor for Live Bait Sales for a one-year period.

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Upon motion of Alderman Torgeson, the Board approved unanimously, to go into closed session to discuss personnel matter within the Harbor Department.

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Upon motion of Alderman Hall seconded by Alderman Torgeson, the Board approved unanimously, to go into Executive Session to discuss personnel matter within the Harbor Department.

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Upon motion of Alderman Hall seconded by Alderwoman Torgeson, the Board approved unanimously, to come out of Executive Session.

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Upon motion of Alderman Clarke seconded by Alderman Hall, the Board approved unanimously, to accept the recommendation of the Mayor concerning disciplinary action for the Harbormaster.

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Upon motion of Alderman Hall seconded by Alderwoman Charlot, the Board approved unanimously, motion to adjourn at 7:44 p.m.

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Mayor

6-1-2018
Date

City Clerk

6-1-2018
Date