

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

SEPTEMBER 6, 2018

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Chipper McDermott, Alderman Anthony Hall, Alderwoman Regina Charlot, Alderman Buddy Clarke, Alderman Victor Pickich, Alderman at Large Kenny Torgeson, Police Chief Hendricks, Attorney Malcolm Jones and City Clerk Marian Gest.

There being a quorum present to transact the business of the City, the following proceedings were had and done.

ADMINISTRATIVE

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, to close Public Hearing for the 2018/2019 Budget.

* * *

Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, hearing from Senators Philip Moran, Representatives Richard Bennett and Carolyn Crawford on the recently completed Legislative Special Session, as requested by Mayor McDermott.

* * *

Upon motion of Alderwoman Charlot, seconded by Alderman Hall, the Board approved unanimously, minutes of the August 21, 2018 Regular Mayor and Board of Aldermen meeting, as requested by Dawn Sanders, Deputy City Clerk. A-2.

* * *

Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, request from Coast Episcopal School for use of twenty (20) trash drums for delivery on Thursday, October 18, 2018, to be used on Friday, October 19, 2018 for annual Toast to the Coast fundraising event, this bringing favorable notice to the resources and opportunities of the City, as requested by Lindsay Thompson, Set-Up Chairman. A-3.

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Hall, the Board approved unanimously, Change Order #2 for Annual Unit Price Timber Piling Replacement Contract—to Gill's Crane & Dozer Service, Inc for the inability to remove and replace existing timber piles to modify the size of the boat slips, with an increase of \$3,850.00 and a revised contract amount of \$291,540.00, amend the budget accordingly. The Project Engineer advises that this change order is necessary to the scope of work of the contract as originally bid; the project is not a new undertaking outside the original scope of work; the change of the work of the change order is reasonable and in line with the prices under the original contract; entering into the change order

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

SEPTEMBER 6, 2018

is commercially reasonable under the circumstances; and this change order will not circumvent the public purchasing statutes, as requested by A. Garner Russell. A-4.

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, hearing update on sidewalk at North Street and Cedar Avenue from Mayor McDermott.

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to table taking action on sidewalk at North Street and Cedar Avenue.

* * *

LEGAL DEPARTMENT

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, ratifying adopting Resolution requesting Harrison County Board of Supervisors to provide assistance in repairing overhead Flashing Stop Lights at the Intersections of Henderson Avenue and St. Louis and Henderson Avenue and W. North St. pursuant to the Interlocal Agreement between the City and the County, as recommended by City Attorney. L-1.

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved, Ordinance (670) prohibiting parking on private property when prohibited by the private property owner and appropriate signs are posted, as recommended by City Attorney. L-2.

- Alderman Clarke: Aye
- Alderman Washington: Aye
- Alderman Torgeson: Aye
- Alderman Hall: Nay
- Alderman Pickich: Aye

* * *

PLANNING DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, Planning Commission's recommendation to approve Warrant Application PD-37-2018, Debra Houchin, 154 Holiday Drive, Warrant request to exceed the maximum driveway width of 12-feet in the First Layer, in the T4+ Mixed-Use Zone, as requested by Danit Simon, City Planner. PD-1.

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

SEPTEMBER 6, 2018

*

*

*

Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, City Planner's recommendation to approve a Re-Subdivision at 116 Sycamore Drive, Tax Parcels #0312M-04-019.000 & 0312M-04-018.000. Gordon L & Linda C Gossett propose combining the two lots into one, as requested by Danit Simon, City Planner. PD-2.

*

*

*

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, Planning Commission's recommendation to approve Warrant Application PD-38-2018, John Mills as agent for Thomas D Westfeldt, 235 Baywood Drive, Warrant request to access under house parking through the front façade with a garage door and screening, in the T3R Single-Family Residential Zone, as requested by Danit Simon, City Planner. PD-3.

*

*

*

Upon motion of Alderwoman Charlot, seconded by Alderman Clarke, the Board approved unanimously, to open Public Hearing for the Planning Commission's recommendation to approve a Re-Subdivision Application at 110 Seal Avenue, Tax Parcel #0413D-03-018.001. Christopher & Shawwna Hansen propose dividing one nonconforming lot into two lots; creating a conforming southern lot, and reducing the nonconformity of the northern lot that exceeds the 96-foot lot width maximum, and to close Public Hearing and approve motion, as requested by Danit Simon, City Planner. PD-4.

*

*

*

Upon motion of Alderman Clarke, seconded by Alderman Torgeson, the Board approved unanimously, to open Public Hearing for the Planning Commission's recommendation to approve Application PD-34-2018, R Dale Mathews as agent of M Square Properties, LLC, 757 E Scenic Drive, a Conditional Use Permit for a Non-Dwelling Outbuilding with water, sewer and electric, on a parcel without a Principal Structure, and a Variance for a 5-foot setback at the west side property line, in the T3E Estate Zone, on the condition that the applicant signs the Non-Dwelling Outbuilding Agreement, signs the Covenant Agreement, and files the Deed Covenants, and to close Public Hearing and approve motion, as requested by Danit Simon, City Planner. PD-5.

*

*

*

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the Pass Christian Tree Board's recommendation to approve Thomas Allen's request to remove one Live Oak Tree from 0 Terrace Avenue, Parcel #0313L-02-089.000, as requested by Danit Simon, City Planner. PD-6.

*

*

*

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, the Pass Christian Tree Board's recommendation to approve Patricia Holland's request to remove one Live Oak Tree from 110 Courtney Avenue, as requested by Danit Simon, City Planner. PD-7.

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

SEPTEMBER 6, 2018

*

*

*

Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, the Pass Christian Tree Board's recommendation to deny Gail Saik's request to remove one Magnolia Tree at 127 Victoria Lane, as requested by Danit Simon, City Planner. PD-8.

*

*

*

Upon motion of Alderman Clarke, seconded by Alderman Pickich, the Board approved unanimously, the Pass Christian Tree Board's recommendation to approve Larry Henderson's request to remove one dying Live Oak Tree at 921 Bent Tree Circle, as requested by Danit Simon, City Planner. PD-9.

*

*

*

Alderman Clarke recused himself at this time during the meeting.

*

*

*

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, the Planning Commission's recommendation to approve Warrant Application PD-39-2018, Betty Sparkman & Jane D Mount, 145 Least Tern Drive, Warrant request for a 3:12 roof pitch for an addition and to not install side screening due to the location of the existing garage doors, in the T4+ Mixed-Use Zone, as requested by Danit Simon, City Planner. PD-10.

*

*

*

Alderman Hall returned to the meeting.

*

*

*

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, the City Planner's recommendation to approve an Administrative Interpretation, Craig Brown as agent of Elizabeth Abadie, 0 Hursey Avenue, Parcel #0512M-02-014.000, Administrative Interpretation of a cul-de-sac parcel's Third Layer for the front setback of a carport, in the T3R Single-Family Residential Zone, as requested by Danit Simon, City Planner. PD-11.

*

*

*

WATER DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Torgeson, the Board approved unanimously, final pay application from DNA Underground, LLC in the amount of \$7,552 for Work Order No. 3 (Bayview Lift Station Coating) under the City's Annual Unit Price Contract as recommended by City Engineer and WPCO. W-1.

*

*

*

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

SEPTEMBER 6, 2018

HARBOR DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, request to advertise for one full-time harbor maintenance position at the rate of \$12.00 per hour. Advertisement will run from 9/5/18 - 9/19/18, interviews on 9/25/18 and request to hire on 10/02/18, as requested by Harbormaster Davis.

* * *

Upon motion of Alderman Clarke, seconded by Alderwoman Charlot, the Board approved unanimously, hiring Rodney Harris to fill the existing full time vacancy in harbor patrol effective September 5, 2018 with a rate of pay of \$9.00 per hour, as requested by Harbormaster Davis.

* * *

Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, to evict the following customers from the Pass Christian Harbor for non-payment of boat slip rental in excess of 60 days past due on pleasure pier if they are not paid by September 4th, 2018 at noon. Accounts will be submitted to a collection agency if not paid in full after vessel has vacated the harbor. H-3.

- Pleasure #00842, #00860, #00976 and #00997

* * *

POLICE DEPARTMENT

Upon motion of Alderman Hall, seconded by Alderman Clarke, the Board approved unanimously, to remove Doyle Moran and add John Thompson on the part-time paid list, as requested by Police Chief Hendricks.

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, adopting Resolution authorizing acceptance of restricted donation of funds in the sum of \$3,500 for a portable electronic radar speed sign from Timber Ridge Property Owners Association for use by Pass Christian Police Department within Subdivision and to be purchased out of the 2018/2019 Budget. P-2.

* * *

RECREATION DEPARTMENT

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

SEPTEMBER 6, 2018

Upon motion of Alderman Hall, seconded by Alderwoman Charlot, the Board approved unanimously, accepting donation of \$65.00 each from Kermit Anthony to be used to help sponsor a football player for the 2018 Pass Raiders football season as requested by Bret Bentz, Recreation Director. R-1.

*

*

*

CONSENT AGENDA

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to send Maria Mena to a one-day Municipal Clerks, Tax Collectors, and Deputies (CMC) Program for 2018 Fall Session on October 31, 2018 in Hattiesburg, MS. Registration fee \$50.00 and the use of City vehicle is required, as requested by Marian Gest, City Clerk. CA-1.

*

*

*

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to send Chief Tim Hendricks to a four-day 2018 Mississippi Crime Stoppers Training Conference held October 16-19, 2018 in Biloxi MS. Registration is \$175, and use of a City vehicle, as requested by Police Chief Hendricks. CA-2.

*

*

*

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to send Eddie Walley to MSFA in Pearl MS for CPAT exam September 11, 2018. Cost of class is \$57.00 and use of city vehicle, as requested by Fire Chief Gordon. CA-3.

*

*

*

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to send Jason Windham to MSFA in Pearl MS for Confined Space Rescue. Class will be held September 24 thru 27. There is no cost for class, per-diem of \$105.00 and use of city vehicle, as requested by Fire Chief Gordon. CA-4.

*

*

*

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, accepting oath of office taken from Mechelle Carbine as Patrol Officer/Investigator, as requested by Marian Gest, City Clerk. CA-5.

*

*

*

Upon motion of Alderman Clarke seconded by Alderman Torgeson, the Board approved unanimously, budget adjustment with no increase to budget: CA-6.

001200635 (contractual repairs maintenance)	Decrease	\$23,250
001301631 (street lighting)	Increase	\$13,000
001200525 (fuel)	Increase	\$ 9,000

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

SEPTEMBER 6, 2018

001320401 (senior dept. head)	Increase	\$ 1,000
001320460 (senior retire)	Increase	\$ 75
001320470 Senior FICA	Increase	\$ 175

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, Final Pay Application (#1) for Work Order No. 4 (Timber Ridge Blvd. Point Repair) under Annual Unit Price Contract with DNA Underground, LLC and Change Order for final quantities in the sum of \$4,740.00 with a total contract price of \$31,717.50, as recommended by City Engineer. CA-7.

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, Pay Application #1 (Final) in the amount of \$7,552.00 to DNA Underground, LLC for Bayview Lift Station Coating, as requested by A. Garner Russell. CA-8.

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, payment of the following A. Garner Russell & Associates, Inc. invoices totaling \$4,482.50, as recommended by Bob Escher, City Engineer. CA-9.

▪ Invoice	13571	\$ 1,377.50	Mooring Pile Replacement
▪ Invoice	13572	\$ 805.00	Extension of Day Pier
▪ Invoice	13574	\$ 1,745.00	Annual Unit Price Project
▪ Invoice	13575	\$ 555.00	Services to the City

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, the transfer of the following Fixed Asset items from the Fire Department to Police Department, as requested by Fire Chief Gordon. CA-10.

- UNDER COVER BED COVER Tag # 1805

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, the transfer of the following Fixed Asset items from the Fire Department to Public Works Department, as requested by Fire Chief Gordon. CA-11.

- HONDA 555W GENERATOR Tag # 1811 & 580

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, declaring the following item located at the Harbor Department (751) as surplus and disposal and remove from City inventory, item is damaged, as requested by Harbormaster

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

SEPTEMBER 6, 2018

Davis. CA-12.

- Padded Captain's Chair Tag # 00150

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, declaring the following items located at the Fire Department (220) as surplus and disposal and remove from City inventory, items were damaged and not repairable, as requested by Fire Chief Gordon. CA-13.

- LIFEPAK & ELECTRODES Tag # 0379
- CHAIN SAW Tag # 0387
- CHAIN SAW Tag # 0388
- IMPACT ULTRA LITE SUCTION UNIT Tag # 1469
- IMPACT ULTRA LITE SUCTION UNIT Tag # 1470
- HEATER ELECTRIC PORTABLE Tag # 2028
- WASHER Tag # 2046

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, declaring the following item located at the Code Department as surplus and disposal and remove from City inventory, items are damaged and/or no longer being used, as requested by Joel Sims Community Development Director.

- Sanitaire commercial vacuums by Hoover – damaged
- Map holder- no longer being used

* * *

Upon motion of Alderman Torgeson, seconded by Alderman Pickich, the Board approved unanimously, to send Aldermen Hall to a two-day 2018 Small Town Conference held in Vicksburg, MS on October 24-25, 2018. Registration \$90.00 and lodging \$129.00 per night, as requested by Alderman Hall. CA-15.

* * *

CLAIMS DOCKET

Upon motion of Alderman Torgeson, seconded by Alderman Clarke, the Board approved unanimously, Claims Docket in the amount of \$175,265.16. CD-1.

* * *

Upon motion of Alderman Torgeson, seconded by Alderwoman Charlot, the Board approved unanimously, to recess at 7:12 p.m. until the September 13, 2018 Special meeting.

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 115

REGULAR MEETING

SEPTEMBER 6, 2018

*

*

*

Mayor

____9-18-2018_____
Date

City Clerk

____9-18-2018_____
Date