

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 138

REGULAR MEETING

March 21, 2023

BE IT REMEMBERED that the Mayor and Board of Alderpersons of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Renaud “Jimmy” Rafferty, Alderwoman Betty Sparkman, Alderwoman Regina Charlot, Alderman Kirk Kimball, Alderman Victor Pickich, City Attorney, Malcolm Jones and City Clerk, Ron Duckworth.

ABSENT: Alderman at Large, Kenny Torgeson

DEPARTMENT DIRECTORS PRESENT: Code Enforcement, Mark Savasta; Public Works Director, Kirk Ladner; Fire Chief; Dwight Gordon, Harbor Master; Russell Holliman, Beautification Director; Brad Manus, Community Relations; Susan Putnam

There being a quorum present to transact the business of the City, the following proceedings were had and done.

Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kirk Kimball the Board unanimously approved, the agenda for the March 21, 2023, BOA meeting.

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- 1. Proclamation recognizing Elizabeth Sugar Cardreon’s 90th Birthday.
- 2. Proclamation recognizing March 21 as National Down Syndrome Day
- 3. Recognize Mr. Ike Stapleton who passed away on March 12, 2023. Mr. Stapleton was a Fire Fighter for 38 years for the City of Pass Christian, MS. We express our condolences to his family.
- 4. Consider recognizing Charlene Kerkow CPA with Wright, Ward, Hatten and Guel to present the financial statement audit for the fiscal year ending September 30, 2021.
- 5. Consider receiving the Main Street Association Quarterly Report from Anita Giani.

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EVENTS AND FUNCTIONS

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Victor Pickich the Board unanimously agreed approving use of the Pass Christian Recreational Football Field on Fleitis Avenue by the Mississippi Gulf Coast Raiders on April 29, 2023. In addition, ratified use of the field on March 11th and March 18, 2023. The Raiders have an insurance policy, provide their own security, and will pay \$100 per game for usage of lights. There is no additional cost to the City. As requested by the Recreation Director, Bret Bentz.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Victor Pickich the Board unanimously agreed making a \$250 donation to the Pass Christian School District Read, Write and Run Event at War Memorial Park on March 25, 2023. This event supports the Renaissance Program that promotes student achievement, teacher effectiveness, parent support and community awareness of an attitude of excellence. This is to be paid out of the Community Promotions – Contractual Services Account and funds are available as confirmed by the City Clerk. This bringing favorable notice to the resources and opportunities to the City.

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Upon motion of Alderman Victor Pickich and seconded by Alderwoman Regina Charlot the Board unanimously agreed to donate \$500 to the Buffalo Soldiers Motorcycle Club of Pass Christian who will be having an event on April 1, 2023. The donation will cover the cost of renting a tent, tables, and chairs. The Group will contribute \$3,000 in scholarships to students at Pass Christian High School. This is to be paid out of the Community Promotions – Contractual Services Account and funds are available as confirmed by the City Clerk. This bringing favorable notice to the resources and opportunities to the City. As requested by Alderperson Regina Charlot.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kirk Kimball the Board unanimously agreed to donate \$500 for the purchase of candy to be used for the Annual Easter Egg Hunt, April 8, 2023, held at War Memorial Park, sponsored by the Chick Elves. This is to be paid from the Community Promotions Contractual Services Budget line item and funds are available as confirmed by the City Clerk. This bringing favorable notice to the resources and opportunities to the City. Requested by Alderman Kimball.

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Upon motion of Alderman Victor Pickich and seconded by Alderwoman Regina Charlot the Board unanimously agreed allowing the Friends of the Library to sponsor a Celtic Concert in the City Hall Courtyard on Sunday, April 16, 2023, from 3-5pm, as requested by Librarian Wendy Allard. This bringing favorable notice to the resources and opportunities to the City.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously agreed to allow the Mississippi Center for Justice, a non-profit organization, to hold an Heirs’ Property & Estate Planning Workshop on April 28 at the Randolph Center and further requests that all fees for renting the Center be waived. During the workshop, MCJ attorneys and paralegals will speak with attendees about Heirs’ Property and Estate Planning. A Mobile Wills Clinic wherein Last Will & Testaments will be prepared will take place in May or June. The workshop would be a “lunch and learn” with boxed lunch – 11:30 am – 12:00 pm; workshop from 12 – 1:30 pm; Q & A from 1:30 – 1:50 pm; and closing remarks from 1:50 – 2:00 pm. The City will have no financial responsibility for the workshop or the Wills Clinic. The workshop will be videotaped and placed on the City website and social media pages for viewing by those unable to attend. This bringing favorable notice to the resources and opportunities to the City. As requested by Alderwoman Betty Sparkman and Alderwoman Regina Charlot.

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Upon motion of Alderman Victor Pickich and seconded by Alderwoman Regina Charlot the Board unanimously granted the request of First Missionary Baptist Church of Pass Christian to use the Gazebo and surrounding areas at War Memorial Park for a 5K/Walk/Run Event on May 6, 2023, from 7:00am – 3:00pm. First Missionary Baptist Church is also requesting a fee waiver for this event. Other needs as deemed necessary by the Mayor. This bringing favorable notice to the resources and opportunities to the City.

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Upon motion of Alderman Victor Pickich and seconded by Alderwoman Betty Sparkman the Board unanimously agreed becoming a sponsor of the Pass Christian Historical Society’s Tour of Homes on May 7, 2023, and making a \$500 contribution. This is to be paid out of the Community Promotions Budget. Funds are available as confirmed by the City Clerk. This bringing favorable notice to the resources and opportunities to the City.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Victor Pickich the Board unanimously approved a \$500 contribution to the Sickel Cell Golf Tournament on June 3, 2023, that is being hosted by the Knights of Peter Claver and Ladies Auxiliary of Our Mother of Mercy Catholic Church in Pass Christian. The City made a \$500 contribution last year. This is to be paid out of the Community Promotions- Contractual Services Account and funds are available as confirmed by the City Clerk. This bringing favorable notice to the resources and opportunities to the City.

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ADMINISTRATIVE

Upon motion of Alderman Victor Pickich and seconded by Alderwoman Regina Charlot the Board unanimously agreed to accept a contribution from O’Dwyer Realty of \$250.00 to be used to offset the cost of acquiring P.A. Equipment. Funds will be credited to the City Administration – General Supplies Expense.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Victor Pickich the Board unanimously approved purchase of Portable PA System from Mississippi Sound and Video at a net cost of \$1,118.61 (quote attached) for use at various events throughout the year. Mississippi Sound and Video has provided this to the City in the past year at no cost to the City. It is recommended to be paid out of the City Administration – General Supplies Expense, and funds are available as confirmed by the City Clerk.

Betty Sparkman	Yay
Regina Charlot	Yay
Kirk Kimball	Nay
Victor Pickich	Nay

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Victor Pickich the Board unanimously agreed discussing wires hanging low from light poles. As requested by Alderwoman Regina Charlot. **No Action Taken**

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously agreed to refer Blighted Property 338 Saucier Ave., to Municipal Court. Requested by Alderman Kimball.

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Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously agreed hearing from Whispering Oaks Association. Requested by Alderman Kimball.

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POLICE DEPARTMENT

Upon motion of Alderman Victor Pickich and seconded by Alderwoman Betty Sparkman the Board unanimously approved the salary increase from current certified Officer pay to Investigator pay of \$18.13 per hour for Investigator David Spence effective March 31, 2023. David Spence has met all Civil Service Regulations. This is an open budgeted position and funds are available as confirmed by the City Clerk.

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RECREATION DEPARTMENT

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Victor Pickich the Board unanimously agreed to TABLE the request to appoint the following persons to the Sports Complex Advisory Committee: Ollie Bailey, Brain Bosch, Michelle Daniels, Ronnie Dartez and Jasmine Moody. As requested by Recreation Director Bret Bentz.

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PUBLIC WORKS DEPARTMENT

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Regina Charlot the Board unanimously agreed approving work orders #2, 3, and 4 as listed highest to lowest priority.

Work Order #2 – Belle Rose Subdivision drainage repairs - \$74,133.00
Work Order #3 – West North Street drainage repairs - \$32,320.00
Work Order #4 – Poindexter Drive drainage repairs - \$49,980.00

This work is to be performed by DNA Construction under the Annual Unit Price Infrastructure Contract. Recommended by the City Clerk to be paid out of the Modernization and Infrastructure Fund. Funds are available as confirmed by the City Clerk. As requested by Kirk Ladner.

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CONSENT AGENDA

Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously agreed to approve Chief Gordon’s request to send Lt. Dustin Dauner to MSFA for VEHICLE EXTRICATION & RESCUE TECH, April 17th through April 20th. The cost of the classes is \$400.00 each, per diem of \$138.00 each and use of City Vehicle. This is to be paid out of the Fire Department Training Budget and funds are available as confirmed by the City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously agreed to approve Chief Gordon’s request to send Capt. Dia’mond Woodman and himself to MFIA Conference in Biloxi, April 19-21, 2023. The cost of the conference will be \$225.00 each and use of City Vehicle. This is to be paid out of the Fire Department Training Budget and funds are available as confirmed by the City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously agreed to approve payment of \$2,500.00 to Gill’s Crane & Dozer Service for final payment of repairs of the Fire Station #2 (Fire Escape Stairs) as requested by Bob Escher, City Engineer. This is to be paid out of the Capital Improvement Fund and was budgeted in the 2021-2022 Capital Improvement Budget. Funds are available as confirmed by the City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously agreed to evict the following customer from the Pass Christian Harbor for non payment of boat slip rental. The amount owed is in excess of 60 days past due on Pleasure Pier. The account will be submitted to a collection agency if not paid in the next 30 days. Pleasure #01353.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously agreed removing Tony Sierra from the part-time list effective 03/22/2023.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the request to send Chief Daren Freeman and Deputy Chief Chris Williams to (State Mandatory Training) MS Association of Chief's of Police Annual Conference held June 19-23, 2023, in Biloxi, MS. Registration is \$350 each and use of a City Vehicle. This is a budgeted expenditure, and funds are available in the Police Department Training Budget as confirmed by the City Clerk. The registration fee for Chief Freeman will be reimbursed by the State upon completion.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously agreed to send Officer Gaspar Guerra to Basic Narcotics Investigator Training Class held May 22-26, 2023, in Camp Shelby, MS. Tuition is free and use of a City Vehicle.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the request to apply for the Mississippi Office of Homeland Security Grant in the estimated amount of \$38,000 (pending updated quote) for updated access control and digital CCTV System at the Police Department and EOC. This grant does not require a match.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Victor Pickich the Board unanimously agreed to TABLE approving the adjustment request from Beach Vista Home Owners in the amount of \$658.80 (244,000) in water charges and \$2,836.20 (489,000) in sewer charges from a cracked PVC Ball Valve. The Ordinance states that an adjustment may be made for half of the water charges and all the sewer charges over the average billing (See the attached Usage Report) if a leak was repaired. This adjustment is requested and recommended by the Utility Manager but requires Board approval.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously agreed to approve authorizing the City Clerk to transfer \$100,391.49 from the Depository Account to the FEMA Hurricane Fund. This amount represents FEMA reimbursements made to the City for closed out Project Worksheets related to Hurricane Zeta. These funds will be used to pay toward remaining Pay Applications for Hurricane Zeta Harbor repairs.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved payment of the following invoices from Compton Engineering.

- Invoice# 221-088-12 Small Craft Harbor Electrical Hazard Mitigation \$555.00 (141-751-602)
- Invoice# 221-023-7 Small Craft Harbor (Hurricane Ida) \$6,267.50 (141-751-602)

To be paid out of FEMA Hurricane Fund and funds are available as confirmed by the City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved payment of the following invoices from Compton Engineering City Engineering Services Invoice# 221-060-19 \$3,052.50 (Detail attached) Funds are available as confirmed by the City Clerk.

Roads & Drainage \$1,110.00 (001-301-602)
Water and Sewer \$277.50 (400-700-600)
Miscellaneous \$555.00 (001-105-600)
ARPA Grant Applications \$1,110.00 (001-105-600)

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved payment of the following invoices from Compton Engineering South Market Street Public Boat Launch Access Piers. Invoice# 22-051-2 \$985.00 (480-751-600). Funds are available as confirmed by the City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved payment of the following invoices from Compton Engineering Unit Price Repair Contract. Invoice# 22-048-3 \$1,077.50 (001-105-600). Funds are available as confirmed by the City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved payment of the following invoice from Compton Engineering. Invoice# 221-077-9 \$615.00 (400-700-602). Phase I Residential Electronic Water Meter Replacement. Funds are available as confirmed by the City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the minutes of the October 4, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the minutes of the October 18, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the minutes of the November 1, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the minutes of November 15, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the minutes of the December 6, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the minutes of the December 20, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the minutes of the January 3, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the minutes of the January 17, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.

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CLAIMS DOCKET

Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously approved the Claims Docket in the amount of \$113,044.96.

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PUBLIC COMMENT

THE MAYOR AND BOARD OF ALDERPERSONS WILL ALLOW RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE MAYOR RECOGNIZES SUCH PERSON.

Mayor

03-21-2023

Date

City Clerk

03-21-2023

Date