

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 139

REGULAR MEETING

July 5, 2023

BE IT REMEMBERED that the Mayor and Board of Alderpersons of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Renaud “Jimmy” Rafferty, Alderman at Large Kenny Torgeson, Alderwoman Betty Sparkman, Alderwoman Regina Charlot, Alderman Victor Pickich, City Attorney, Malcolm Jones and City Clerk, Ron Duckworth. Alderman Kirk Kimball, Absent.

DEPARTMENT DIRECTORS PRESENT: Chief of Police Daren Freeman; Code Enforcement Director, Mark Savasta; Beautification Director, Brad Manus; Public Works Director, Kirk Ladner.

There being a quorum present to transact the business of the City, the following proceedings were had and done.

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously accepted opening bids for the Small Craft Harbor(s) Hurricane Ida Repairs – Phase I

* * *

Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously accepted opening bids for Bank Depository Services

* * *

Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved the agenda for the July 5, 2023, Board of Alderperson Meeting

* * *

Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously agreed on receiving the Main Street Association Quarterly Report from Anita Giani.

* * *

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 139

REGULAR MEETING

July 5, 2023

*

*

*

ADMINISTRATIVE

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously authorized the addition of a bench and concrete base to the Pass Christian Public Library garden area as part of Elizabeth Walton's Eagle Project. This request will include the City's Public Works Department to perform the pouring and setting of the concrete base. The cost for the project not to exceed \$250.00 and funds are available. This bringing favorable notice to the resources and opportunities to the City.

*

*

*

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously agreed to accept the \$20,000 AARP Community Challenge Grant, with the condition of an extension, to go toward the construction of two Pickle Ball Courts north of the tank at War Memorial Park (estimated total cost of \$80,000). A proposal for the cost of construction of these courts will be made during the 2023-2024 Budget proceedings.

*

*

*

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously approved the Annual SCSEP Host Agency Agreements with the Center for Workforce Inclusion and Miss. Dept. of Employment Security to allow the City to hire eligible part-time workers (up to five persons being over 55 or older years of age) through the SMPDD to work up to 20 hours per week at minimum wage with the grants to pay all wages, fringe benefits including the workers compensation premiums for these employees.

*

*

*

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 139

REGULAR MEETING

July 5, 2023

*

*

*

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously agreed to award the contract to DNA Underground LLC in the amount of \$39,916.00 as the lowest, best, and most responsive quote related the repairs to Pump Station No. 31 Electrical Conduit Replacement. This repair is to be paid for out of Utility Operations Sewer Other Contractual and funds are available as confirmed by the City Clerk. As requested by Bob Escher City Engineer.

*

*

*

Upon motion of Alderwoman Regina Charlot and Seconded by Alderman Kenny Torgeson the Board unanimously agreed on receiving an update on the progress of Lynn Circle paving as requested by Alderperson Regina Charlot.

*

*

*

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously agreed on attending the Mississippi Policy Conference, an event sponsored by the National Black Caucus of State Legislators, to be held August 10-13, 2023, at the Beau Rivage. Member of Congress Mr. Bennie Thompson is scheduled to speak at the conference. The registration fee is \$400.00 per person. As requested by Alderperson Regina Charlot.

*

*

*

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously agreed on adopting and authorizing for publication the RFP for East Harbor Greenspace to solicit proposals for eligible commercial development to be partially funded with \$1,500,000 from Gulf the Coast Restoration Fund grant with Developer to provide 20% local match for grant funds.

*

*

*

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 139

REGULAR MEETING

July 5, 2023

* * *

Upon motion of Alderman Kirk Kimball and seconded by Alderman Kenny Torgeson the Board unanimously agreed on retaining a Summer Intern (Jacoby Johnson) to work in the Code Enforcement Department for 60 hours. Jacoby would be paid at the rate of \$7.25 per hour for a total of \$435.00. This is the second year that Jacoby has supported the City (last year he was an unpaid intern). This would be charged to Community Development – Contractual Services and funds are available as confirmed by the City Clerk.

* * *

Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved payment to Covington Civil and Environment Engineering for Engineering Services. Invoice # 16481.08-3 in the amount of \$21,745.00 (See detail attached and breakout of charges included in Board Packet) Funds are available as confirmed by the City Clerk. As requested by City Clerk Ron Duckworth.

- Small Craft Harbor – SE Boat Launch Pier (481-752-602) \$2,102.50
- Roads and Drainage – (001-301-602) \$1,110.00
- Water and Sewer – (400-702-603) \$185.00
- Lac Bleu South Pump Station – (400-702-603) \$1,310.00
- Administrative – (001-105-600) \$6,112.50
- Small Craft Harbor – Crab Unloading Pier – (141-751-602) \$1,387.50
- Tidelands FYE 2023 – (481-752-602) \$370.00
- Small Craft Harbor – Ida Repairs - (154-751-602) \$7,410.00
- Subdivision Review and Planning – (001-110-600) \$1,757.50

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 139

REGULAR MEETING

July 5, 2023

Upon motion of Alderman Kenny Torgeson and seconded by Alderman Victor Pickich the Board approved to send Mayor Jimmy Rafferty and Community Affairs Associate Susan Putnam to the Neshoba County Fair for the 2nd Annual Mississippi One Coast Day on July 27, 2023. Use of a City vehicle, gas, per diem of \$46.00 and lodging of \$109.00 for two people is requested. Gulfport Mayor's office is getting a block of hotel rooms at a discounted price (quote will be received asap). It is also requested that the City provide promotional items not to exceed \$1,000 in cost (similar to last year). This cost will be split between the Executive Department and City Administration Travel and Training Budget and funds are available as confirmed by the City Clerk.

Betty Sparkman	Aye
Regina Charlot	Nay
Kirk Kimball	Aye
Victor Pickich	Nay
Kenny Torgeson	Aye

*

*

*

Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously agreed on the City of Pass Christian taking over the Memorial/Veteran Banners Program whereby an accurate count of available spaces will be monitored. Applications will be handled by the Deputy City Clerk and ordered by Community Affairs from Southern Printing. In addition, pricing will remain at \$150 and will be used to purchase brackets for poles, as requested by Director of Community Promotions, Susan Putnam.

*

*

*

COMMUNITY PLANNING & DEVELOPMENT

Upon motion of Alderman Kirk Kimball and seconded by Alderman Kenny Torgeson the Board unanimously approve the recommendation of the Planning Commission for Hyman Bartolo, Jr. - (106 Sweet Bay Drive, Tax Parcel: 0212P-01-001.002 - Request by Agent, Matthew Mire); for Planning Commission Approval to build sliding doors along the frontage of the home and allow front-load parking or parking in the front façade with garage doors; (per Development Code 3.0) T3R (Sub-Urban) Zoning District, Ward 4; home was approved for construction before July 2022.

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 139

REGULAR MEETING

July 5, 2023

FIRE DEPARTMENT

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously approved Chief Gordon’s request to purchase a 2023 Ford F-150 Supercrew pickup truck from Butch Oustalet, for \$47,424.00. This item was included in the Fire Department Capital Budget and funds are available as confirmed by the City Clerk.

* * *

Upon motion of Alderman Kirk Kimball and seconded by Alderman Kenny Torgeson the Board unanimously agreed on Chief Gordon's request to hire Aden Purchner, as a recruit Firefighter with a starting salary of \$37,400.00 a year. The hire date will be July 10, 2023, upon passing physical and drug screen. This is a budgeted position with a one-year probation period and funds are available as confirmed by the City Clerk.

* * *

PUBLIC WORKS DEPARTMENT

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously approved the request to hire Caden Lizana at the Public Works Department as an Operator I / Laborer at a rate of \$14.00 an hour pending a drug screening with a starting date of July 6, 2023. This is a budgeted position and funds are available as confirmed by the City Clerk.

* * *

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Regina Charlot the Board unanimously approved the request to hire Roy Dedeaux at the Public Works Department as an Operator II / Laborer at a rate of \$15.00 an hour pending a drug screening with a starting date of July 6, 2023. Mr. Dedeaux will also be getting his CDL License renewed. This is a budgeted position and funds are available as confirmed by the City Clerk.

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 139

REGULAR MEETING

July 5, 2023

CONSENT AGENDA

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously accepted the donation of a Keurig Coffee maker from Ms. Avra O'Dwyer and O'Dwyer Realty for the Community Development Conference Room. The donation will be used for office, meeting, and guest services purposes. The City of Pass Christian and The Community Development Office would like to thank Avra and O'Dwyer Realty for the donation.

*

*

*

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously approved the request to apply to CenterPoint Energy Community Grant (requires 50% match up to \$2,500) towards purchase of a solar speed sign. As Requested by Chief Daren Freeman.

*

*

*

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously approved the request to reimburse Officer Matthew Garvin \$87.23 for the window motor for Unit 81. As requested by Chief Daren Freeman.

*

*

*

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 139

REGULAR MEETING

July 5, 2023

CONSENT MINUTES

Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board unanimously approved the below Minutes, with minor changes from Alderwoman Charlot.

1. Consider approving minutes of the June 21, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
2. Consider approving minutes of the October 4, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
3. Consider approving minutes of the October 18, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
4. Consider approving minutes of the November 1, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
5. Consider approving minutes of the November 15, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
6. Consider approving minutes of the December 6, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
7. Consider approving minutes of the December 20, 2022, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
8. Consider approving minutes of the January 3, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
9. Consider approving minutes of the January 17, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
10. Consider approving minutes of the January 31, 2023, Special Meeting with Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
11. Consider approving minutes of the February 7, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
12. Consider approving minutes of the February 23, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
13. Consider approving minutes of the March 7, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 139

REGULAR MEETING

July 5, 2023

- 14. Consider approving minutes of the March 21, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
- 15. Consider approving minutes of the April 4, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
- 16. Consider approving minutes of the April 18, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
- 17. Consider approving minutes of the May 2, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.
- 18. Consider approving minutes of the May 16, 2023, Regular Mayor, and Board of Alderpersons Meeting, as requested by Shannon Starita, Deputy City Clerk.

* * *

CLAIMS DOCKET

Upon motion of Alderman Kirk Kimball and seconded by Alderman Kenny Torgeson the Board unanimously approved the Claims Docket in the amount of \$259,255.42

* * *

PUBLIC COMMENT

THE MAYOR AND BOARD OF ALDERPERSONS WILL ALLOW RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE MAYOR RECOGNIZES SUCH PERSON.

_____ Mayor	_____ 07-05-2023 Date
_____ City Clerk	_____ 07-05-2023 Date