

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 140

REGULAR MEETING

September 19, 2023

BE IT REMEMBERED that the Mayor and Board of Alderpersons of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Renaud “Jimmy” Rafferty, Alderman at Large Kenny Torgeson, Alderwoman Betty Sparkman, Alderwoman Regina Charlot, Alderman Victor Pickich, City Attorney, Alderman Kirk Kimball, City Attorney, Malcolm Jones and City Clerk, Ron Duckworth.

DEPARTMENT DIRECTORS PRESENT: Chief of Police Daren Freeman; Code Enforcement Director, Mark Savasta; Beautification Director, Brad Manus; Fire Chief Dwight Gordon, Harbor Master Russell Holliman, Jr.

There being a quorum present to transact the business of the City, the following proceedings were had and done.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved the agenda for the September 19, 2023, Board of Alderperson Meeting.

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EVENTS & FUNCTIONS

Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously agreed to make a \$500 contribution to the Pass Christian High School Alumni Association to become a Title Sponsor at the upcoming Homecoming Event on September 22, 2023, as requested by Alderwoman Regina Charlot. This would be paid out of the Community Promotions budget and funds are available as confirmed by the City Clerk. This bringing favorable notice to the resources and opportunities of the City.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously agreed to allow the Remembrance Mortuary Services to have a Breast Cancer Awareness Event at War Memorial Pak on October 14, 2023, and approve their request to waive the rental fee for the event. This bringing favorable notice to the resources and opportunities of the City.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlott the Board unanimously agreed to allow Carrying the Load’s National Relay for 2024 to hold their walking event on Wednesday, May 22, 2024. There will be an estimate of 50 participants for the walk, and there is no requirement for closure of any streets. This bringing favorable notice to the resources and opportunities of the City.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlott the Board unanimously agreed to allow the First Missionary Baptist Church of Pass Christian to have a 5K/Walk/Run honoring Breast Cancer Awareness at War Memorial Park and use of Gazebo on October 21, 2023, from 7:00am to 11:00am. The 5K/Walk/Run will start at War Memorial Park on Scenic Drive and will end at Menge Avenue. The Church is also asking for all fees to be waived. This bringing favorable notice to the resources and opportunities of the City.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlott the Board unanimously agreed to contribute \$500 towards the Gulf Coast Legislative Reception on January 4, 2024, at the MS Trade Mart Center in Jackson. The City made a \$250 contribution last year. This would be paid out of the Community Promotions Budget (2023-24 Budget) and funds are available as confirmed by the City Clerk. In addition, authorize the Mayor to use a City car to attend plus one night’s hotel and per-diem for each Alderperson that attends.

The motion was amended that:

Any member of the Board going to this event will pay their own way and not use any City Funds.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously agreed to make a \$500 contribution to the LAD Project to purchase storage units that will become City property upon installation in the classroom at Randolph Center, as requested by Alderwoman Betty Sparkman. The LAD Project is a 501(c)3 organization which works to empower at-risk youth and families to reach their highest potential through various programs and activities such as tutoring, mentoring, reading, art projects, gardening, and music. Their mission is Mentor Hearts, Inspire Minds, Nurture Souls, Develop Academically, Spiritually Grow. Funds are available in the Community Promotions Budget as confirmed by the City Clerk. This bringing favorable notice to the resources and opportunities of the City.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Victor Pickich the Board agreed to approve chartering Buses to transport the Pass Christian Youth Football and Cheer Program (Raiders and Raiderettes) to New Orleans Superdome. The Recreation Department has unused Budget Funds in the Repairs & Maintenance Budget line item and requests that the Board approve that \$4,717.53 be transferred to the Contractual Services line item to fund this expenditure. This bringing favorable notice to the resources and opportunities of the City.

- Betty Sparkman Aye
- Regina Charlot Aye
- Kirk Kimball Aye
- Victor Pickich Nay
- Kenny Torgeson Nay

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ADMINISTRATIVE

Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously agreed to hear the presentation from City Librarian, Wendy Allard, for One Book One Pass committee and accept receipt of 2023 book, Heavy: An American Memoir.

Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously agreed hearing the proclamation from Mayor Jimmy Rafferty, for Butterfly Day in the Pass.

Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously agreed to approve replacing street sign at Courtney and Highway 90 with the street name being spelled correctly as Courtenay Ave. As requested by Alderman Victor Pickich.

Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously agreed to Table approving the six changes included in the attachment to the Short-term Rental Ordinance recommended by the Short-term Rental Advisory Committee.

They include changes to:

- Complaints and Dispute Resolutions
- Denial, Suspension or Revocation of an Existing License
- Cap on the Number of STRs in the City
- New Process to Evaluate STR Applications for Density
- STR Maximum Density on Street/Neighborhood
- STR Permit is Transferred to New Owner Upon Sale

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board agreed to finalize the ordinance clarifying condominiums in the commercial zoning. The BOA approved July 2023 and requested the City Attorney allow Alderman to review the ordinance as requested by Alderman Kimball.

- Betty Sparkman Aye
- Regina Charlot Nay
- Kirk Kimball Aye
- Victor Pickich Aye
- Kenny Torgeson Aye

Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously agreed to Table directing the City Attorney to prepare an amendment to the Short-Term Rental Ordinance to provide that STR licenses issued for properties in all Commercial Zones will transfer upon sale.

Upon motion of Alderman Kenny Torgeson and Alderwoman Betty Sparkman the Board agreed to award bid for the Davis Avenue Parking Expansion project to DNA Underground, LLC of Gulfport, MS as the lowest, best, and most responsive bid in the amount of \$93,333.00 for the Base Bid and Additive Alternate Numbers 1 and 2.

- Betty Sparkman Aye
- Regina Charlot Nay
- Kirk Kimball Aye
- Victor Pickich Aye
- Kenny Torgeson Aye

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Victor Pickich the Board voted to Table the recommendations of Selection Committee for award of Engineering Services for combined ARPA/MCWI and GOMESA West Wall – West Harbor projects to Covington Civil and Environmental; to Brown Mitchell & Alexander (BMA) for Hwy 90 – Pedestrian Walkway Improvements – Phase I; and GOMESA Fleitas Avenue and Emerald Avenue Lift Station Repairs to Overstreet & Associates.

- Betty Sparkman Nay
- Regina Charlot Aye
- Kirk Kimball Aye
- Victor Pickich Nay
- Kenny Torgeson Nay

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously approved to Pay Application #41 to LJ Construction Inc for \$54,701.75 for the Lac Bleu South Pump Station Rehabilitation Project. This is a budgeted expenditure to be paid out of the Utility Fund (400-702-600) and funds are available as confirmed by the City Clerk. (Project received Board approval on April 19, 2023).

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously approved the Pay Application #3 to Hemphill Construction for \$79,173.55. This is a budgeted expenditure to be paid out of the Utility Fund (400-703-911) and funds are available as confirmed by the City Clerk.

Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kirk Kimball the Board unanimously approved the Pay Application #1 to A Step Above Construction for \$9,800.00 for the Excursion Pier Demolition. To be paid out of the FEMA – Hurricane Zeta Fund and funds are available as confirmed by the City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the payment to Covington Civil and Environment Engineering for Engineering Services. Invoice # 16481.08-5 in the amount of \$23,050.00(See detail attached and breakout of charges below) Funds are available as confirmed by the City Clerk.

Roads and Drainage – (001-301-602)	\$277.50
Water and Sewer – (400-702-603)	\$2,025.00
Pump Station 31 – (400-702-603)	\$1,032.50
Administrative – (001-105-600)	\$1,972.50
Phase I Residential Water Meter (400-703-911)	\$2,257.50
Small Craft – Crab Unloading Pier – (141-751-602)	\$462.50
Tidelands FYE 2023 – (481-752-602)	\$5,292.50
Small Craft Harbor – Ida Repairs - (154-751-602)	\$555.00
Subdivision Review and Planning – (001-190-600)	\$2,220.00
Lynn Circle Paving (118-301-602)	\$2,035.00
Davis Avenue Parking Lot Expansion (142-105-602)	\$4,920.00

FIRE DEPARTMENT

Upon motion of Alderman Kenny Torgeson and seconded by Alderman Kirk Kimball the Board unanimously approved Chief Gordon’s request to hire part-time certified FF Jeff Klemmer, to full time. HI full time schedule will start on October 6, 2023, and the starting pay will be \$13.97 per hour.

CONSENT AGENDA

Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously approved the items 1 – 9 below:

1. Administration: Consider approving the MOU with the MS Dept. of Marine Resources for the GOMESA grant to fund work on the West Breakwater Wall, Phase II, in the West Harbor for \$2,590,000. [There is no local match for this Grant].
2. Court: Consider approving a refund request of \$1,500.00 to Malcolm Harris for a cash bond paid for Marcus Harris. The adjudicated amount was \$576.00 which Marcus Harris paid the day of adjudication. Bond monies received from the jail are to be refunded to Malcolm Harris.

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- 3. Fire Department: Consider Chief Gordon’s request to send FF Jason Smith to MS STATE FIRE ACADEMY, September 25-28, 2023, for FIRE INSPECTOR CLASS. The cost of the class is \$370.00, and classes will be paid out of State Rebate Monies, per diem of \$115.00 and use of City vehicle. Funds are available as confirmed by the City Clerk.
- 4. Fire Department: Consider Chief Gordon’s request to send Captain Dia’Mond Woodman and FF Jeremy McLeod to MS STATE FIRE ACADEMY, October 9-13, 2023, for VEHICLE EXTRICATION & RESCUE TECH. The cost of the classes is \$400.00 each, per diem of \$138.00 each and use of City vehicle. Funds are available as confirmed by the City Clerk.
- 5. Fire Department: Consider Chief Gordon’s request to send FF Gavin Carter to MS STATE FIRE ACADEMY, October 9-19, 2023, for FIRE SERVICE INSTRUCTOR Class. The cost of the class is \$600.00, per diem of \$230.00, and use of City vehicle. Funds are available as confirmed by the City Clerk.
- 6. Harbor: Consider installation of a covered boatlift in slip P-235 at the tenant's expense. All construction will comply with harbor modifications guidelines and will be installed by Innovative Builders LLC who will obtain DMR permits before installation.
- 7. Planning Department: Consider accepting the resignation from City Planner, Derek Duckworth effective September 29, 2023.
- 8. Police Department: Consider accepting the resignation from part-time Community Service Officer Richard Alarcon effective September 8, 2023.
- 9. Police Department: Consider transferring Haley Entrekin from full-time Dispatcher to part-time Community Service Officer position left vacant by Richard Alarcon at the rate of \$17.00 per hour effective October 2, 2023.

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CLAIMS DOCKET

Upon motion of Alderman Kenny Torgeson and seconded by Alderman Kirk Kimball the Board unanimously approved the Claims Docket in the amount of \$303,864.86

PUBLIC COMMENT

THE MAYOR AND BOARD OF ALDERPERSONS WILL ALLOW RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE MAYOR RECOGNIZES SUCH PERSON.

Mayor

09-19-2023
Date

City Clerk

09-19-2023
Date