

CITY OF PASS CHRISTIAN  
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERPERSONS  
May 7, 2024, at 6:00 P.M.

1. Call to Order
2. Roll Call
3. Prayer and Pledge

- Special Shout Out to all those who participated in the Pass Christian Litter Cleanup Day on May 1. Participants included members from Chemours, Harrison County Beautification Department and Utility Authority, Main Street, City Employees, Volunteers from the Community, Alderpersons, and the Mayor. It is big step forward towards changing the culture in Pass Christian that litter is not allowed.

*PUBLIC COMMENT*

*THE MAYOR AND BOARD OF ALDERPERSONS WILL ALLOW RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE MAYOR RECOGNIZES SUCH PERSON.*

- Consider adoption of the agenda for the May 7, 2024, BOA Meeting.

*ADMINISTRATIVE*

1. Consider hearing the Proclamation for “Go Gray in May” for Brain Cancer Awareness Month. A-1
2. Consider hearing an update from the Harbor Greenspace Development Advisory Committee as requested by Alderwoman Regina Charlot. A-2
3. Consider hearing an update for Pass Christian Main Street Association Quarterly Report from Wendy Diaz Del Valle. A-3

4. Consider an update on the progress of North St. Sewer Main Replacement Phase 1, as requested by Alderman Kimball. A-4
5. Consider approving engagement letter with attorney, Chad Mask of CWP, to represent the City as co-counsel along with the City Attorney for the Friendly Annexation proceedings. A-5
6. Consider approving Work Order #9 to DNA Underground (the City's unit price contractor) for Labor, materials, and equipment to install 150 ft. of drainage culvert and 3 PVC catch basins along the North property line of side of 136 West Second Street to alleviate flooding in the amount of \$24,350.00. This will be paid out of Fund 118-301-911, and funds are available as confirmed by the City Clerk, Marian Governor. As requested by Alderman Kirk Kimball. A-6
7. Consider authorizing the City Attorney to obtain a drainage easement from Gulf Shore Investments, LLC across the SW corner and along the West boundary of their property on Demetz Avenue and authorize Public Works to purchase approx. 40 feet of pipe not to exceed \$750 to provide drainage for Demetz Avenue into the existing drainage canal within or near the platted Hunter Alley road. A-7
8. Consider approving Work Order #10 to DNA underground (The City's Unit Price Contractor) for emergency repairs to Clarence Avenue and West Railroad North East Apron Repairs in the amount of \$5,375.00. This will be paid out of Fund 118-301-911, and funds are available as confirmed by the City Clerk, Marian Governor. As requested by Alderman Kirk Kimball. A-8
9. Consider approval of the following Work Order #3, in the amount of \$29,890.00, under the City's Maintenance Contract for DNA Underground for 220 Baywood Drive Drainage Repairs, as requested by Alderman Victor Pickich. A-9
10. Consider preparing a resolution to support a grant application for \$5 Million for Water & Sewer upgrades with a 20% match. The funding will replace gravity sewer mains north of CSX Railroad and south of North Street, rehabilitating existing sewage lift stations, and will replace undersized water mains in existing residential neighborhoods. The application was submitted on May 1, 2024. A-10

## *COMMUNITY DEVELOPMENT*

1. Consider promoting Jennifer Rivera as the Planning Department Planning Technician (aka Planning Tech - job description attached) at the pay rate of \$18.27 per hour, with a start date of May 10, 2024. The salary increase will be funded by unused wages authorized in the 2023-24 Budget. Funds are available as confirmed by the City Clerk. CDP-1 Also, consider authorizing advertisement for the Community Development Administrator (vacated by Jennifer Rivera). CD-1

## *EVENTS & FUNCTIONS*

1. Consider approving the following for the Cruisin the Coast (CTC) event from October 10-12, 2024 (see attached letter from Cruisin the Coast): This bringing favorable notice to the resources and opportunities of the City. E&F-1

The City of Pass Christian will provide:

- Site fee of \$20,000
- Special Event Fee of \$5,000 (Pass in the Night)
- Safety devices and first responder presence for special events as needed.
- Security for stage equipment each night.
- The City and CTC will mutually agree on volunteer/staffing needs for the events.
- Traffic control Liaison between the City and CTC staff.
- All expenses associated with the Pass In the Night event and Thursday's burnout event.
- Any other expenses as deemed necessary by the Mayor.

2. Consider approving use of the Pavilion at the intersection of Davis Avenue and Second Street on Wednesday, May 8<sup>th</sup> from 10:30am – 1:30am for a group to sell food plates to raise money to help care for the child of a City employee who was injured in an automobile accident (and waive the cost of using the Pavilion). This bringing favorable notice to the resources and opportunities of the City. E&F-2

3. Consider approving request to accommodate the Eucharistic Procession through Pass Christian held June 11, 2024. Road closures will be at St. Paul Avenue (Scenic Drive to Second Street) and Scenic Drive (St. Paul Avenue to Market Street). The event will require use of the City's Stage, Police for security, barricades, and other needs as deemed necessary by the Mayor. This bringing favorable notice to the resources and opportunities to the City. E&F-3

### ***POLICE DEPARTMENT***

1. Consider approving the request for salary increase from current certified officer pay to Sergeant pay of \$20.42 per hour for Sergeants Sara Reynolds and Quincy Armstrong effective May 10, 2024. Sgt. Reynolds and Sgt. Armstrong have passed the Sergeant's exam, and both have met all Civil Service requirements. PD-1

### ***CONSENT AGENDA***

1. Admin.: Consider changing the date for the Bama-Que TV Steak Cook-off Championship to September 13<sup>th</sup> – 14<sup>th</sup>, 2024. Due to production conflict. CA-1
2. Admin: Consider allowing the use of the Randolph Center on May 18, 2024, for a Graduation Celebration and waive the fees. As requested by Alderwoman Charlot. This bringing favorable notice to the resources and opportunities of the City. CA-2
3. Admin: Consider motion to approve the Final Summary Change Order adjusting the contract quantities to conform to the completed work, for a net decrease in the contract in the amount of \$541.00. The final amount of the contract is \$22,804.00. As recommended by Bob Escher, City Engineer. The proposed change is necessary or incidental to the completion of the work as originally bid, is commercially reasonable and not made to circumvent the public purchasing status, and that any increase or decrease in cost is reasonable. CA-3

4. Fire Department: Consider Chief Gordon's request to accept resignation letter from W. Alex Lee, effective May 21, 2024. Also, please pay him any accrued time due to him. CA-4
5. Fire Department: Consider Chief Gordon's request to bring FF John Strawn back to full time Firefighter. His starting pay will be \$13.97 per hour with a start date of May 8, 2024. CA-5
6. Fire Department: Consider Chief Gordon's request to remove the following items from inventory, as they are unrepairable, with no value, and need to be disposed of: CA-6

2 Orange Stream Lights (Pre-Katrina) Not repairable  
1 Thermal Camera TAG#551  
1 Thermal Camera TAG#380  
1 Ryobi Drill (donated after Katrina) HT0171  
1 Black and Decker Battery Charger TAG#575  
LIFE PAK 500 AED'S  
CITY ID# 0598  
CITY ID# 0384 OLD BLUE TAG# 41469  
CITY ID# 0383  
CITY ID# 0434

7. Police Dept: Consider approving request to send K9 Sergeant Alex Klodnicki to Narcotics Investigations Training Class held May 20-21, 2024, in Biloxi, MS. Tuition is \$425, and lodging is free, and use of a City vehicle is requested. This request for training is a budgeted item and funds are available as confirmed by the City Clerk, Marian Governor. CA-7
8. Recreation: Consider the request from Bret Bentz to attend a Youth Football Conference in Starkville, MS on May 15-16, 2024. Bret will be representing the MGCYFL and a guest speaker. He will also learn how programs are run in North MS and network for upcoming tournaments and clinics. Total cost is for stay is \$259.60 before tax exempt, per diem is \$100.00 and use of city vehicle. Requested by Bret Bentz Recreation Director. CA-8
9. WPSCO: Consider a motion to accept the lowest, best, and most responsive quote from Lyman Well Co., LLC., in the amount of \$1,600.00 for the Flow Pump Test for the City Well Sites as requested by WPSCO. This will be paid out of the Fund 400-703-560, and funds are available as confirmed by the City Clerk, Marian Governor. CA-9

10. Consider approving minutes, with changes, of the March 26, 2024, Special Meeting of Mayor and Board of Alderpersons meeting, as requested by Deputy City Clerk, Shannon Starita. CA-10
11. Consider approving minutes, with changes, of the March 27, 2024, Special Meeting of Mayor and Board of Alderpersons meeting, as requested by Deputy City Clerk, Shannon Starita. CA-11
12. Consider approving minutes, with changes, of the April 2, 2024, Regular Mayor and Board of Alderpersons meeting, as requested by Deputy City Clerk, Shannon Starita. CA-12
13. Consider approving minutes, with changes, of the April 16, 2024, Regular Mayor and Board of Alderpersons meeting, as requested by Deputy City Clerk, Shannon Starita. CA-13
14. Consider approving minutes, with changes, of the April 23, 2024, Regular Mayor and Board of Alderpersons meeting, as requested by Deputy City Clerk, Shannon Starita. CA-14

Motion to approve the Claims Docket in the amount of \$948,923.91. CD-1

### ***EXECUTIVE SESSION***

1. Consider going into closed session to determine whether or not to go into executive session to discuss personnel matters relating to the job performance, character, professional competence, or physical or mental health of persons within the Fire Department. EXEC SESSION – 1