

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 144

REGULAR MEETING

July 16, 2024

BE IT REMEMBERED that the Mayor and Board of Alderpersons of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Renaud “Jimmy” Rafferty, Alderman at Large Kenny Torgeson, Alderwoman Betty Sparkman, Alderwoman Regina Charlot, Alderman Victor Pickich, City Attorney, Alderman Kirk Kimball, City Attorney, Malcolm Jones, City Clerk, Marian Governor

There being a quorum present to transact the business of the City, the following proceedings were had and done.

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously adopted the agenda for the July 16, 2024, Board of Alderpersons’ Meeting

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Special Shoutout for our Community Development Officer, Mark Savasta, who came into the office on Sunday to prepare Inspection Reports for roof repairs of 10 lower income residents to enable them to apply for a special Disaster Recovery Grant of up to \$12,000 to repair their damaged roofs (the portal opened on Monday, and we needed to get the applications in on time).

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PUBLIC COMMENT

THE MAYOR AND BOARD OF ALDERPERSONS ALLOWED RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE MAYOR RECOGNIZES SUCH PERSON.

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ADMINISTRATIVE

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Victor Pickich the Board considered

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Regina Charlot the Board unanimously agreed to allow The Pass Christian Chamber of Commerce Board to present their 2024 Small Business Grant in the amount of \$3,000.00 to one of our local businesses, as requested by Susan Putnam.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board unanimously agreed hearing from Cynthia Chauvin, Executive Director of the Court Appointed Special Advocate Program (CASA) and authorize a donation in the amount of \$1,000.00 to support the CASA Program. Child Protective Services and CASA are servicing 7 children in Pass Christian, as requested by Judge Skip Negrotto.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board unanimously agreed on the presentation by County Engineer, Jaci Turner, and project engineer, Overstreet & Associates, to allow location of elevated water tank to be constructed by Harrison County (and later transferred to the Harrison County Utility Authority (HCUA)) to be placed on City property West of Espy Avenue and South of Electrical Power Transmission Lines Easement. The County will be responsible for all costs of design, permitting, and construction of the proposed elevated water tank. The City would be required to grant a temporary construction easement to the County during the construction phase and a perpetual easement to the Harrison County Utility Authority after the construction is complete. The easement agreement would contain provisions that the elevated water tank distribution lines would be connected to the City’s public water supply system and the City would be allowed to use the proposed elevated water tank in the future as a member of the HCUA in the event the City’s own water facilities were damaged or

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destroyed in a disaster or otherwise became unusable due to obsolescence. The County anticipates spending approximately \$2 to \$2.5Million for this project. This elevated water tank will provide the city assurance that it can maintain its water pressure for fire protection and chlorine levels for public safety in the future if the City’s elevated water tank on the East end of the City (that is approximately 75 years of age) fails due to its age or is destroyed during a natural disaster. Chief Freeman, Chief Woodman and Kermit Anthony are in agreement with this plan.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously approved Payment Application No 1 to Moran Hualing, Inc., in the amount of \$26,619.95 for the Pickleball Court Construction as recommended by the City Engineer Bob Escher.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously agreed on re-appointing Dr. Chuck Wood as Pass Christian’s representative to Gulf Regional Planning Commission’s Board of Commissioners for a 3-year period, with effect from July 16, 2024. Chuck has been serving in this role since 2018, as requested by Mayor Jimmy Rafferty.

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously agreed on adopting an Ordinance enlarging Corporate Limits for Friendly Annexation of Land West of Lady Mary Avenue, East of the fort Henry Place Subdivision, and South of CSX Railroad owned by Mathews, Konke and Bellone.

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Upon motion of alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously agreed on hearing an update on the Fiscal Year 21.22 audit, as requested by Alderman Torgeson.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Kenny Torgeson the Board unanimously agreed to hear an update from City Attorney regarding the property easement for temporary drainage on Demetz Ave. as requested by Alderman Kimball.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kirk Kimball the Board unanimously agreed on hearing an update on the Beautification/ City Storage Building approved in the 2023-2024 Budget Year, as requested by Alderwoman Betty Sparkman.

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NO ACTION WAS TAKEN: Consider approving the renewal of the Dog Park General Liability Insurance. The premium will be provided at the meeting.

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Upon motion of Alderman Victor Pickich and seconded by Alderwoman Betty Sparkman the Board unanimously approved the reimbursement to Developer, Trinity Park Subdivision, LLC in the sum of \$80,190.00 per the Development Agreement with the City.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kirk Kimball the Board unanimously approved the quote from AGJ in the amount of \$80,264.47 to purchase a new City server. Per AGJ, the server system is covered under the State of Ms. Information Technology State contract pricing and the revised quote is a savings of approximately \$20,000 which will allow for the upgrades to the HVAC system needed in the area where the new server will be located at the Emergency Operation Center. Funds were budgeted as a capital expenditure and confirmed available by the City Clerk.

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Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously agreed on discussing an RFP for a pre-disaster Debris removal contract, as requested by Alderwoman Charlot.

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COMMUNITY DEVELOPMENT

Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kirk Kimball the Board unanimously voted to not allow continuance on property 388 Clark Avenue and should be declared a public menace and /or in violation of the International Property Maintenance Code. As recommended by the Code Enforcement Officer, Billy Dauphin.

Upon motion of Alderman Kirk Kimball and seconded by Alderman Kenny Torgeson a motion was made to move forward with demolition of 388 Clark Avenue.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the application from Charles Reymond / All Seasons Properties, LLC, residing at 611 West North Street, Bayview Addition Subdivision, for Re-Subdivision by merging Seven (7) parcels, 0313D-01-025.001(Lots 42-52), 0313D-01-027.000 (Lots 20-33), 0313D-01-023.000 (Lots 15-26), 0313D-01-023.001 (Lots 6-14), 0313C-02-053.001 (Lots 1-5),0313D-01-024.000 (Lots 27-38), 0313D-01-025.000 (Lots29-41), into one parcel as requested by Planning Technician. (All lots will be compliant with the requirements of the City Development Code).

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the application from Leslie B. & Karen O. Dorskey, residing at 103 Briar Lane in Timber Ridge Subdivision, for Re-Subdivision by merging two parcels, 0213A-02-007.000 (Lot 2) and parcel 0213A-02-008.000 (Lot 3), into one parcel as requested by Planning Technician. (All lots will be compliant with the requirements of the City Development Code).

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EVENTS

Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kirk Kimball the Board unanimously approved the use of the Watson Room at the Randolph Facility by the John W. Randolph Educational Cultural Heritage Council to resume on July 29, 2024, with said room to be used on Monday, Wednesday, and Fridays from 5pm to 8pm and on the 3rd Saturday of each month from 7am to 1pm, as requested by Sharon Saucier, RECHC President. The use of this room will need to be coordinated with the Pass Christian Theatre Project during their production time to comply with the agreement between the city and “Theatre in the Pass” which authorizes them to utilize the classroom as a dressing room for the days that it pays the rental fee of \$125 per day. Also, coordinate with the Masons for their meeting on every 3rd Wednesday of each month.

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FIRE DEPARTMENT

Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Regina Charlot the Board unanimously accepted Chief Woodman’s request to accept resignation from Rachel Gnau, effective July 31, 2024. Please pay any accrued time due to her. The city would like to thank Rachel for her service and wish her the best of luck.

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Upon motion Consider Chief Woodman’s request to hire FF Thomas Patrick McCoy as part time call out, rate of pay of \$12.02 per hour, effective 7/17/2024.

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Upon motion of Alderman Kirk Kimball and seconded by Regina Charlot the Board unanimously approved the Fire Protection Service Agreement with Pass Christian Volunteer Fire Department.

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POLICE DEPARTMENT

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously approved the recommendation to hire Corbin Teague to fill the existing vacancy in patrol effective July 26, 2024, and a starting salary of \$18.00 per hour plus holiday pay, pending urinalysis and psychological exam. The position has a one-year probationary period, is a budgeted position, and funds are available as confirmed by the City Clerk, as requested by Chief Daren Freeman.

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PUBLIC WORKS

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kirk Kimball the Board unanimously approved the request to accept the best, and lowest bid in the amount of \$13,300.00 from Southern Machinery & Fabrication to make repairs to the 308C Track Hoe to be paid for from line item 001-301-635 (Public works contractual repairs and maintenance). Funds are available.

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CONSENT AGENDA

Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kirk Kimball the Board unanimously approved the items 1 –31 below

- 1. Approved reimbursing Mayor Jimmy Rafferty for the \$25 fee to attend Biloxi’s Breakfast with the Mayor on July 17, 2024. CA-1
- 2. Approved Olivia Lewis to attend the 2024 Fall Certified Municipal Clerk program in Hattiesburg, Ms. on October 2 to October 4, 2024, with a registration fee of \$300.00, lodging of \$214.00, per diem of \$67, and use of City vehicle. CA-2
- 3. Approved Marian Governor to attend the 2024 Fall Certified Municipal clerk program in Ridgeland, Ms. on September 4 to September 6, 2024, with a registration fee of \$300, lodging of \$308, per diem of \$67, and use of a city vehicle. CA-3
- 4. Approved Alderwoman Charlot and any other Alderpersons who wish to attend the Renewable Energy Conference on July 18 to July 19, 2024, in Hattiesburg, Ms., and authorize reimbursement for one night of lodging and mileage. CA-4
- 5. Approved the reimbursement request from Eagan Management Group in the sum of \$3,346.00 pursuant to Development agreement with the City. CA-5
- 6. Adopted the Resolution authorizing the City’s participation and partnership in the Miss Main Street Association Network Program. CA-6
- 7. Agreed on ratifying a six-month temporary lease in favor of Sea Level PCH, LLC in the NW Corder of the Parking Lot for the West Harbor commencing on July 1, 2024, at the rate of \$579.80 per month. CA-7
- 8. Approved the extension of performance period to July 29, 2025, for Sanitary Sewer Lift Stations under GOMESA Grant with DMR as requested by the City Attorney. CA-8

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9. Approved Amendment One MOU with DMR for GOMESA Grant for Gravity Sewer Improvements – North Street – Phase I to extend the period of performance to August 26, 2025, as recommended by the City Attorney. CA-9
10. Approved a budget adjustment transferring \$2,500 funds from 001-320-460 (Senior Citizen retirement) to 001-320-919 (S. C. machinery and equipment) and authorize the purchase of new folding tables, folding chairs and an equipment hand truck dolly for the Randolph Center in the amount not to exceed \$2500.00, as requested by Alderman Kimball. CA-10
11. Approved the refund request of \$224.00 to Luc-Barthelemy Jackson. A \$1,000.00 bond was paid at the HCADC for Kimberly Hanks. Ms. Hanks was heard on her charge and was ordered to pay \$776.00. The remaining \$224.00 is to be refunded. CA-11
12. Approved a restitution payment of \$650.00 to Pass Christian Walmart. Hope Patenotte was ordered to pay restitution to Walmart in the amount of \$650.00, March 25, 2024, and the full payment of restitution was paid by defendant on March 25, 2024.
CA-12
13. Authorized the use of the Randolph Center and waiving the fees for the John W. Randolph Educational Culture Heritage Council on July 19, 2024, from 5pm to 10pm and November 23, 2024, from 7am to 1pm, this bringing favorable notice and resources to the opportunities of the City, as requested by Alderwoman Charlot. CA-13
14. Approved the additional resources for the "Krewe of Wagus " pet parade to be held on Saturday January 25, 2025, at 1:30PM. The route Begins at Davis and Second and ends at Scenic Hiern (The same route as the St. Patrick's parade). The BOA approved the “Krewe of Wagus" parade on May 21, 2024. The following additional resources are requested by Alderman Kimball. CA-14
- Barricades & cones ·
 - Digital traffic sign ·
 - Use of the city's stage ·
 - Use of the City's Dumpster
 - Trash Cans
 - Generators ·
 - Porta Potty's / hand wash stations
 - Any overtime that may accrue for City Personnel / Harbor / Police/ Fire / Public Works & Beautification ·
 - Other needs as deemed necessary by the Mayor.

This bringing favorable notice to the resources and opportunities of the city.

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15. Approved St. Paul's Carnival Association Pass Parade date of Sunday, March 2, 2025, and to take appropriate steps with Public Safety and all City Departments, as requested by Kirk Kimball. CA-15
16. Accepted Chief Woodman's request for FF Dean Toler, to take FIRE & SAFETY EDUCATOR 1035-1, online class. The cost of the class is \$175.00, and the use of a City Vehicle. CA-16
17. Approved the request to evict the following customer from the Pass Christian Harbor for non-payment of boat slip rental in excess of 60 days past due on pleasure slip rental that did not pay by July 10, 2024. Account will be submitted to a collection agency if not paid in full after vessel has vacated the Harbor (Pleasure # 01452 01427). As requested by James Butcher, Harbor Master. CA-17
18. Approved the purchase of Sunshades in the amount of \$16,200.00 from Salty Seam Upholstery, this being the lowest and best quote. This item is a FEMA reimbursable expense to be paid out of the Hurricane Zeta Fund. CA-18
19. Approved the request to send Officer Michael Jimerson to TOSS Firearms Instructor/Combat Handgun Training Class held September 23-27, 2024, in Camp Shelby, MS. Tuition is \$875, and use of a City Vehicle is requested. This request for training is a budgeted item and funds are available as confirmed by the City Clerk, as requested by Chief Daren Freeman. CA-19
20. Approved the request to send Officer Michael Jimerson to TOSS Firearms Instructor/Shoulder Weapons Training Class held October 21-25, 2024, in Camp Shelby, MS. Tuition is \$875, and use of a City Vehicle is requested. This request for training is a budgeted item and funds are available as confirmed by the City Clerk, as requested by Chief Daren Freeman. CA-20
21. Agreed to ratify the resignation from Officer Nathan Fisher effective June 28, 2024, and pay him for any comp-time and vacation pay per City Policy that he may have accrued while employed, as requested by Chief Daren Freeman. CA-21
22. Agreed to ratifying the request to approve Officer Stepheon Johnson extended military leave from June 30, 2024 – August 31, 2024, as requested by Chief Daren Freeman.
- CA-22

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23. Approved the request to send Officer Christophe Waters to Field Training Officer Training Class held November 12-14, 2024, in Camp Shelby, MS. Tuition is \$350 and per diem \$84 (\$28 x 3), and use of a City Vehicle is requested. This requested for training is a budgeted item and funds are available as confirmed by the City Clerk, as requested by Chief Daren Freeman. CA-23
24. Approved the motion to accept the lowest, best, and most responsive quote from Riddell All American Sports, in the amount of \$4,849.95 for Football Helmets and Shoulder Pads. As requested by Bret Bentz, Recreations Director. CA-24
25. Approved the request to issue a refund check to Gulf States Construction in the amount of \$300.00 for 130 Fifth Ave. The Contractor installed the Tap. As requested by Jennifer Lizana. CA-25
26. Adopted Resolution approving the District 9 Regional Hazard Mitigation Plan.
- CA-26
27. Authorized the City Attorney to attend Seminar for Recent Developments in the Law sponsored by Barristers Educational Services on July 26, 2024, in Gulfport, MS for the sum of \$290. CA-27
28. Approved the minutes, with changes, of March 19, 2024, Regular Mayor and Board of Alderpersons meeting, as requested by Deputy Clerk, Shannon Starita. CA-28
29. Approved the minutes, with changes, of May 7, 2024, Regular Mayor and Board of Alderpersons meeting, as requested by Deputy Clerk, Shannon Starita. CA-29
30. Approved the minutes, with changes, of May 21, 2024, Regular Mayor and Board of Alderpersons meeting, as requested by Deputy Clerk, Shannon Starita. CA-30
31. Approved the minutes, with changes, of June 4, 2024, Regular Mayor and Board of Alderpersons meeting, as requested by Deputy Clerk, Shannon Starita. CA-31

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CLAIMS DOCKET

Upon motion of Alderman Kirk Kimball and seconded by Alderman Kenny Torgeson the Board unanimously approved the Claims Docket in the amount of \$ 117,110.35.

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Mayor

07-16-2024
Date

City Clerk

07-16-2024
Date