

CITY OF PASS CHRISTIAN, MISSISSIPPI

MINUTE BOOK 146

REGULAR MEETING

September 17, 2024

BE IT REMEMBERED that the Mayor and Board of Alderpersons of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Renaud “Jimmy” Rafferty, Alderman at Large Kenny Torgeson, Alderwoman Betty Sparkman, Alderwoman Regina Charlot, Alderman Victor Pickich, City Attorney, Alderman Kirk Kimball, City Attorney, Malcolm Jones, City Clerk, Marian Governor

There being a quorum present to transact the business of the City, the following proceedings were had and done.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved the agenda for September 17, 2024, Board of Alderperson Meeting

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- We would like to have a special shout-out for all those City employees who played a part in the preparation for and recovery from Hurricane Francine.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board unanimously agreed to the request of The Friendship Oak Chapter of the National Society of the Daughters of the American Revolution that the City of Pass Christian participate in providing an official proclamation commemorating the 237th Anniversary of the United States Constitution and Constitution Day 2024. Requesting this proclamation of the importance of Constitution Day (September 17th) and Constitution Week (17th – 23rd) is something the NSDAR and our local chapter count as one of our sacred duties.

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PUBLIC COMMENT

THE MAYOR AND BOARD OF ALDERPERSONS ALLOWED RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE MAYOR RECOGNIZES SUCH PERSON.

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ADMINISTRATIVE

Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board agreed to adopting Resolution and agreement with the Pass Christian Main Street Foundation approving City's participation in Fortified Roof Grant Program through the Federal Home Loan Bank (FHLB) of Dallas working through its member, Hancock Whitney Bank, to provide financial assistance to repair roofs on homes for eligible persons within the City limits up to \$15,000 for each home as requested by Mayor Rafferty. [There will be no local match required of the City and the City will not be responsible for any administrative expenses. The disbursement of the funds under the grant program for applications approved by the FHLB and Hancock Whitney Bank will be made by Main Street according to the terms of the attached Management Agreement and the Grant Program].

There was another motion by Alderwoman Regina Charlot to move forward with what has already been done and nothing else.

There was a motion by Alderman Victor Pickich saying this was the first time he had seen any of the information on this project and wants more information obtained from the Attorney General then have the Resolution corrected and revised.

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Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously approved the engagement letter with Wright, Ward, Hatten & Guehl to perform the FY 22.23 Audit.

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously approved Payment Application No. 2 to Moran Hauling, Inc., in the amount of \$70,048.90 for the Pickleball Court as recommended by the City Engineer, Bob Escher.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved Payment Application No. 1 to DNA Underground, in the amount of \$22,952.00, for Emergency Repairs to Lift Station No. 7) as recommended by the City Engineer, Bob Escher. Funds are available and will be paid from 400.704.560 (Utility repairs and Maintenance).

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously approved the ARPA/MCWI Project No. 220 to DNA Underground LLC, in the amount of \$702,530.00, for the Lift Station No. 31 Relocation, as recommended by the City Engineer, Bob Escher. The additional funding needed is in the FY24-25 Budget.

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously approved Payment Application #6, in the amount of \$61,039.58 to Bottom 2 Top Construction, LLC for the North Street Gravity Sewer Phase 1. Funds are available and will be reimbursed by the GOMESA Grant per the City Clerk.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously approved the reimbursement in the amount of \$67,950.00 to Trinity Park Subdivision, LLC for payment of Final Pay Application #5 from Edgerly Enterprises LLC.

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously approved the reimbursement to Eagan Management Group, LLC for expenses incurred for the Eagan Project on East Scenic Drive and will be funded by House Bill 1353(Capital Expenditure) Grant.

Invoice#7	Reimbursement for February Expenses	\$3,140.00
Invoice#8	Reimbursement for April Expenses	\$2,135.00
Invoice#9	Reimbursement for May Expenses	\$4,578.00
Invoice#12	Reimbursement for August Expenses	\$1,850.41

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NO ACTION WAS TAKEN: Consider setting the date to finalize and vote on Vaping Ordinance for the Pass School District to be on at the October 1, 2024, BOA meeting as requested by Alderman Kimball.

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NO ACTION WAS TAKEN: Consider approving the FY 23.24 budget adjustments. (Budget adjustment information will be emailed over the weekend by the City Clerk).

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously authorized the residents and others to park RV's and other similar Mobile Vehicles on a temporary basis during the Crusin the Coast Event.

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CODE DEPARTMENT

Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Regina Charlot the Board unanimously approved the upgrade of the Permitting and Licensing Migration and add the Code Enforcement module to version 10 in the Tyler Software at a cost of \$10,820.00 to be paid from 001-110-600 (Code office Contractual). (Funding is from the \$20,000 that was received for the Code office participation in the coastal Hazard Overlay District Project Team with North Carolina State University).

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EVENTS

Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved the closure of Hillcrest Road, for a neighborhood function, Friday October 4th, 2024, from 5pm-11pm, with PW Barricades/cones. Public Safety has approved, this bringing favorable notice to the resources and opportunities of the City, as requested by Alderman Kirk Kimball.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously agreed to allow the Pass Christian High School to have a Homecoming Parade and Pep Rally event at War Memorial Park on Wednesday, September 18, 2024, which will include Food Trucks, this bringing favorable notice to the resources and opportunities of the City.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously agreed to allow the Pass Christian Library to use War Memorial Park for the Butterflies in the Pass Monarch Festival on Saturday, October 5, 2024, from 10am-1pm and waiving fees for the event, this bringing favorable notice to the resources and opportunities of the City, as requested by Wendy Allard.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved the request from the Pass Christian Police Department for use of the Fleitas Avenue ballpark lot on Friday, October 25, 2024, from 4:30pm – 7:00 pm (cars will begin setup at 4:30 pm, event starts at 5:00pm) for the annual Trunk or Treat Event, and authorize the use of barricades, personnel, and any other resources the Mayor deems necessary, this bringing favorable notice to the resources and opportunities of the City, as requested by Chief Daren Freeman.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously approved the City's annual contribution to Crusin the Coast of \$2,500.00 to Pass Christian Main Street for the cost of the band to play on opening night. To be funded from the FY24.25 budget, this bringing favorable notice to the resources and opportunities of the City, as requested by Alderman Kimball.

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Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Betty Sparkman the Board unanimously approved the use of the following resources for the annual St. Paul's Carnival Supper at Sunset event Saturday September 28, 2024, at 845 E. Scenic Drive (same event space as Toast to the Coast) thus bringing favorable notice to the resources and opportunities to the city of Pass Christian. The following items are requested By Alderman Kimball.

- use of mobile restrooms
- Use of City Dumpster (If Needed & will not be removed from City property)
- Trash Cans
- Barricades (if needed)
- Cones (If needed)
- Generators
- Electrical panel station
- Digital traffic sign (if needed)
- Other needs as deemed necessary by the Mayor

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FIRE DEPARTMENT

Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kirk Kimball the Board unanimously approved Chief Woodman's request to put Dwight Gordon, Aaron Foos, and Scott Tartavouille on the part time call out list, effective September 18, with a starting pay of \$12.02 per hour, upon passing drug screen.

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HARBOR

Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously agreed to discuss Chief Woodman's letter pertaining to derelict boats in our Harbor.

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POLICE DEPARTMENT

Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved Sergeant John Dedeaux's medical leave extended through September 30, 2024. His previous leave was from June 10, 2024, through September 10, 2024, and approved on BOA Meeting 6/4/2024, as requested by Chief Daren Freeman.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously agreed to ratify resignation with no prior notice from Officer Richard West effective September 5, 2024, and pay him for any comp-time and vacation pay per City policy that he may have accrued while employed. As requested by Chief Daren Freeman.

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously agreed on adding Dwight Gordon to the part-time list of officers at \$20.00 per hour effective September 8, 2024, as requested by Chief Daren Freeman.

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WATER DEPARTMENT

Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Regina Charlot the Board unanimously agreed on transferring both 2019 Nissan Frontiers from the Water Department to the Harbor Department.

2019 NISSAN FRONTIER 2019 ASSET# 02458
2019SAN FRONTIER 2019 ASSET# 02459

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously authorized payment to the Ms. State Department of Health in the amount of \$11,274.00 and a processing fee of \$3.25 to be paid online for the Water Quality Analysis Fee as the agency no longer accepts paper checks. Funds are available per City Clerk.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously agreed ratifying the purchase of 27 electronic antennas, 24-3/4" water meters, 6 1" meters for WPSCO on new construction sites in the amount of \$10,471.05, as 2 sole source purchase.

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CONSENT AGENDA

Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Victor Pickich the Board unanimously approved the items 1 –11 below

1. Approved Marian Governor, City Clerk attending the 2024 Municipal Clerk Conference in Flowood, MS, from December 10 through December 13, 2024, with a registration fee of \$250.00, lodging of \$522.00, per diem of \$170.00 and use of a City Vehicle or reimbursement of mileage. CA-1
2. Approved transportation and one night's hotel (\$125.40) for the Mayor to attend the Mississippi Municipal League's Board of Directors meeting in Tunica, MS on September 27, 2024. CA-2

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3. Approved a \$30 fee for the Mayor to attend the Long Beach Breakfast with the Mayor on October 15, 2024. CA-3
4. Approved Chief Woodman's request to send FF Jeremy McLeod to TOWER RESCUE TECH, at MSFA, October 21-24, 2024. The Cost of the class is \$400.00, per diem is \$130.00 and the use of a City Vehicle. CA-4
5. Approved Chief Woodman's request to transfer \$200.00 in petty cash from Dwight Gordon to Dia'Mond Woodman. As requested by Chief Woodman. CA-5
6. Accepted Oath of Office from Officer Ryan Dean as requested by Chief Daren Freeman. CA-6
7. Approved minutes of August 6, 2024, Regular Mayor and Board of Alderpersons meeting, with changes, as requested by Deputy City Clerk Shannon Starita. CA-7
8. Approved minutes of August 13, 2024, Special Meeting for Budget Workshop with the Mayor and Board of Alderpersons meeting, with changes, as requested by Deputy City Clerk Shannon Starita. CA-8
9. Approved minutes of August 19, 2024, Special Meeting for Budget Workshop II with the Mayor and Board of Alderpersons meeting, with changes, as requested by Deputy City Clerk Shannon Starita. CA-9
10. Approved minutes of August 20, 2024, Regular Mayor and Board of Alderpersons meeting, with changes, as requested by Deputy City Clerk Shannon Starita. CA-10
11. Approved minutes of August 22, 2024, Regular Mayor and Board of Alderpersons meeting, with changes, as requested by Deputy City Clerk Shannon Starita. CA-11

Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously approved the Claims Docket in the amount of \$238,883.61. CD-1

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EXECUTIVE SESSION

Upon motion of Alderman Kenny Torgeson and seconded by Alderman Victor Pickich the Board unanimously agreed to go into Closed Session to determine whether or not to conduct an executive session to discuss personnel matters within the Police Department relating to the job performance or professional competence of certain officers within the Department.

Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board unanimously agreed to come out of Closed Session.

Upon motion of Alderman Victor Pickich and seconded by Alderwoman Regina Charlot the Board unanimously agreed to go into Executive Session.

Upon motion of Alderman Victor Pickich and seconded by Alderwoman Regina Charlot the Board unanimously agreed to come out of Executive Session.

The Board discussed the personnel matter within the Police Department and unanimously agreed to suspending Angel Hunt for 2 days without pay.

CLAIMS DOCKET

Upon motion of Alderman Kirk Kimball and seconded by Alderman Kenny Torgeson the Board unanimously approved the Claims Docket in the amount of \$

CITY OF PASS CHRISTIAN, MISSISSIPPI

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Mayor

06-04-2024
Date

City Clerk

06-04-2024
Date