

**CITY OF PASS CHRISTIAN  
REGULAR MEETING OF THE MAYOR AND BOARD OF  
ALDERPERSONS December 17, 2024, at 6:00 P.M.**

1. Call to Order
2. Roll Call
3. Prayer and Pledge

Special Shout Out to the Fire Department, Police Department, Public Works, Beautification, and other City Employees who played a role in making Christmas in the Pass a special event. Also, many thanks to Main Street and all the other volunteers who made it possible.

- Consider opening bids for the construction of the Beautification Building.
- Consider opening bids for the Pier P-2 Electrical Upgrades.

Consider adoption of the agenda for December 17, 2024, Board of Alderperson Meeting

***ADMINISTRATIVE***

1. Consider accepting November 2024 Budget Report. (will be emailed out to BOA over the weekend). A-1
2. Consider approving the Memorandum of Understanding with the Ms. Dept of Finance for the Senate Bill 2468 2024 Regular Legislative Session Capital Expenditure grant in the amount of \$750,000 specifically designated for downtown development, as requested by Marian Governor, City Clerk. A-2
3. Consider approving opening the Senate Bill 2468 bank account at Hancock Whitney as a separate bank account is required for the grant and authorize the Mayor, City Clerk and Mayor Pro Tem as authorized signers. A-3
4. Consider appointing John Weber as an additional public defender under the same terms of compensation as the existing public defender in Municipal Court as requested by Judge Skip Negrotto. A-4
5. Consider accepting donation from Byron Bowser in the amount of \$45 for the Fire Department and \$40 for the Police Department and amend their budget accordingly. A-5

6. Consider appeal of recommendation of Historic Preservation Commission concerning the decision of the Mayor and Board of Alderpersons to condemn and demolish 110 West Scenic Drive as a code violation.

A-6

7. Consider approving payment for the following Invoices: A-7

Inv# 16481.08-21 City Engineering Services for November 2024 - \$2,050.00

Inv# 16534.08-06 PC Pickleball Courts for 10/1/2024 – 11/30/2024 - \$4,046.26

### ***COMMUNITY DEVELOPMENT***

1. Consider approving the variance application to exceed the maximum size for an outbuilding (Pool house of 2,080 total sq feet) for Chris and Ashley Bass. The property is located at 513 East Scenic Drive (Tax Parcel# 0413E-01-002.000). (This action of recommendation was approved by a variance application through the Planning Commission on December 9th, 2024). CD-1
2. Consider the motion to refund \$600.00 for the application fees for 3 building permits, as requested by Mark Savasta. Permit# 240398- 225 Clark Ave / Permit# 240399- 218 Demetz / Permit# 240400- 0 Demetz Ave. CD-2

### ***COURT***

1. Consider approving the refund request of \$1,000.00 to Bennie Hilbun. Mr. Hilbun paid a cash bond at the Harrison County Adult Detention Center for Eli Hilbun. Eli Hilbun was heard on his charge September 18, 2024, and no monies were assessed. A refund is requested. COURT-1

### ***HARBOR***

1. Consider ratifying advertising for full-time Harbor Service Employee at a rate of \$13.46 to fill existing vacancy, as request by Harbormaster, James Butcher. H-1

## ***POLICE DEPARTMENT***

1. Consider approving request to apply for Mississippi Office of Highway Safety Police Traffic Services Grant FY26 in the amount of \$25,000 for overtime reimbursement. This grant does not require a match, as requested by Chief Daren Freeman. PD-1
2. Consider adopting Memorandum of Understanding Between Office of Homeland Security, A Division of MS Department of Public Safety and City of Pass Christian for the purpose of information sharing and as a grant requirement for the reimbursement from the Office of Homeland Security for the purchase of LPRs (License Plate Readers), as requested by Chief Daren Freeman. PD-2

## ***RECREATION DEPARTMENT***

1. Consider accepting bid from American Tennis Courts in the amount of \$48,283.00 for resurfacing the Tennis Court at War Memorial Park, as requested by Bret Bentz. RD-1
2. Consider approving Final Payment Application #4 in the amount of \$8,831.83 for the construction of the Pickleball Court, as requested by Bob Escher. RD-2

## ***WATER DEPARTMENT***

1. Consider discussing the possibility of disposing of the old meters that have accumulated for years, as requested by Jennifer Lizana and Kermit Anthony. W-1
2. Consider transferring the 2023 Chevrolet Trailblazer assigned to the Water Manager to the Administration Department for the Mayor's use and transfer of the 2013 Ford Fusion from the Administration Department to the Water Department for use by the Water Manager. W-2

## ***CONSENT AGENDA***

1. Admin.: Consider approving closing the Peoples Bank payroll account ending in 0254 and authorizing transferring balance and accrued interest to the Hancock Whitney Payroll account ending in 7251, as requested by the City Clerk, Marian Governor. CA-1
2. Admin.: Consider approving the closing of Hancock Whitney Water Works and Sewer account ending in 4900 (this is old Utility operating account prior to when we had switched to Peoples Bank) and transfer balance and accrued interest to Hancock Whitney Utility Operating Fund account ending in 7286. CA-2
3. Admin: Consider paying Invoice from Justin Wetzel, Harrison County Circuit Clerk, in the amount of \$2,000.00 for the Itemized Statement for City of Pass Christian Redistricting Services performed by Circuit Clerk for 2025 Municipal Elections. (See attached contract for services). CA-3

Motion to approve the Claims Docket in the amount of \$124,255.24 CD-1

## ***PUBLIC COMMENT***

***THE MAYOR AND BOARD OF ALDER PERSONS WILL ALLOW RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE MAYOR RECOGNIZES SUCH PERSON.***

A-1



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 17, 2024

REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider accepting November 2024 Budget Report. (will be emailed out to BOA over the weekend).

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

A-2



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 17, 2024

REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative ☐  
Requesting Department ☒  
Consent ☐  
Executive Session ☐  
Other \_\_\_\_\_ ☐

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund ☐  
BP Fund ☐  
001 - \_\_\_\_ - \_\_\_\_ ☐  
Other \_\_\_\_\_ ☐

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider approving the Memorandum of Understanding with the Ms. Dept of Finance for the Senate Bill 2468 2024 Regular Legislative Session Capital Expenditure grant in the amount of \$750,000 specifically designated for downtown development, as requested by Marian Governor, City Clerk.

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

Government

## MEMORANDUM OF UNDERSTANDING

**Entity:** City of Pass Christian

**Authorized Representative:** Renaud James Rafferty

**Title:** Mayor

**Date:** 12.17.24

**Address:** 200 West Scenic Dr. Pass Christian, Ms. 39571

**Telephone:** 228.452.3311

**EMAIL:** jrafferty@pass-christian.ms.gov

**Funding Amount :** \$750,000.00

This Memorandum of Understanding (hereinafter the "MOU") is entered into between the Mississippi Department of Finance and Administration (hereinafter the "DFA") and the Entity for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the Entity in paying costs associated with the local project (hereinafter the "Project") specified in Section 10 of Senate Bill 2468, 2024 Regular Legislative Session, Laws of 2024, (hereinafter the "Act"). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed the Funding Amount listed above (hereinafter the "Project Funds"), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

### RECITALS

**WHEREAS**, The Act, authorized expenditures for certain projects; and

**WHEREAS**, pursuant to the Act, the Legislature has appropriated funds to the Entity to pay the costs of the Project; and

**WHEREAS**, the Act authorizes the DFA to disburse monies to pay the costs of the Project; and

**WHEREAS**, the Entity shall maintain the Project Funds in a separate bank account; and

**WHEREAS**, the DFA has requested the Entity to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein by reference, to the extent the Entity is subject to the State's procurement laws; and

**WHEREAS**, the Entity agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

**WHEREAS**, the Entity agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the Entity will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

**WHEREAS**, the Entity agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty (30) days of each calendar quarter's end. The Entity shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted shall be submitted upon completion of the Project; and

**WHEREAS**, the DFA finds that it is in the best interest of the DFA and the Entity that the funds on deposit for Entity should be disbursed to the Entity and that the Entity shall directly administer the expenditure of such funds for the Project.

**NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE ENTITY AS FOLLOWS:**

**Section 1.** The DFA, pursuant to the Act, shall disburse the Project Funds from upon written request of the Entity to pay the costs associated with the Project.

**Section 2.** The Entity certifies and agrees to make every effort to expend all funds received within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the Entity to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

**Section 3.** The Entity agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the Entity is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the Entity agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.



**Section 4.** The Entity agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The Entity shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

**Section 5.** The Entity agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

**Section 6.** The Entity agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the Entity will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

**Section 7.** The Entity agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

**Section 8.** All notices or information pursuant to this MOU shall be provided as follows:

Entity's Authorized Representative Listed Above

Mississippi Department of Finance and Administration  
Attention: Gilda Reyes, Deputy Executive Director  
501 North West Street, Suite 1301  
Jackson, Mississippi 39201  
Telephone: 601-359-5516  
Email: [Gilda.Reyes@dfa.ms.gov](mailto:Gilda.Reyes@dfa.ms.gov)

**Section 9.** This MOU shall be effective from and after the DFA approval date.

**IN WITNESS WHEREOF,** the Entity has affixed its signature on the date indicated below.

**Entity Name:** City of Pass Christian

By: Renaud James Rafferty  
Name, Title

Date: 12.17.24

## EXHIBIT A

The Entity shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional's approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA's satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.

A-3



# AGENDA REQUEST FORM

(MUST BE EMAILED)

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REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider approving opening the Senate Bill 2468 bank account at Hancock Whitney as a separate bank account is required for the grant and authorize the Mayor, City Clerk and Mayor Pro Tem as authorized signers.

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐



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REQUEST LOCATION ON AGENDA:

Administrative ☐  
 Requesting Department ☒  
 Consent ☐  
 Executive Session ☐  
 Other \_\_\_\_\_ ☐

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund ☐  
 BP Fund ☐  
 001 - \_\_\_\_ - \_\_\_\_ ☐  
 Other \_\_\_\_\_ ☐

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider appointing John Weber as an additional public defender under the same terms of compensation as the existing public defender in Municipal Court as requested by Judge Skip Negrotto.

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐



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FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider accepting donation from Byron Bowser in the amount of \$45 for the Fire Department and \$40 for the Police Department and amend their budget accordingly.

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

A-6



# AGENDA REQUEST FORM

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REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider appeal of recommendation of Historic Preservation Commission concerning the decision of the Mayor and Board of Alderpersons to condemn and demolish 110 West Scenic Drive as a code violation.

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

## Shannon Starita

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**From:** Malcolm  
**Sent:** Thursday, December 12, 2024 4:37 PM  
**To:** Shannon Starita  
**Subject:** Fw: 110 W. Scenic

[Get Outlook for iOS](#)

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**From:** Jourdan Nicaud <jourdan@nicaudfoods.com>  
**Sent:** Thursday, December 12, 2024 4:36:36 PM  
**To:** Malcolm <cityattorney@pass-christian.ms.gov>  
**Subject:** 110 W. Scenic

Caution: THIS IS AN EXTERNAL EMAIL AND MAY BE MALICIOUS. PLEASE TAKE CARE WHEN CLICKING LINKS OR OPENING ATTACHMENTS.

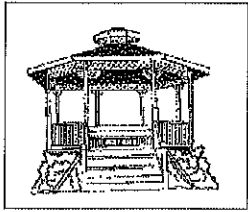
I hereby appeal the decision of the historic commission dated Wednesday December 11, 2024 concerning my property at 110 W. Scenic Dr.

Sincerely  
Jourdan Nicaud  
Owner/President  
Nicaud Restaurants  
1317 26th Ave, Ste 101  
Gulfport, MS 39501  
228-363-2819

### CONFIDENTIALITY NOTICE:

The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure. If you are not the intended recipient of this message or their agent, or if this message has been addressed to you in error, please immediately alert the sender by reply email and then delete this message and any attachments. If you are not the intended recipient, you are hereby notified that any use, dissemination, copying, or storage of this message or its attachments is strictly prohibited.

A-7



# AGENDA REQUEST FORM

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Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider approving payment for the following Invoices:

Inv# 16481.08-21 City Engineering Services for November 2024

Inv# 16534.08-06 PC Pickleball Courts for 10/1/2024 – 11/30/2024

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐



# Invoice

**Invoice #:** 16481.08-21  
**Invoice Date:** 12/10/2024  
**Due Date:** 1/9/2025  
**Project:** 16481.08 City Engineer ...  
**P.O. Number:**  
**Terms:** Net 30

**Bill To:**

Marian Governor, City Clerk  
 City of Pass Christian  
 200 W. Scenic Drive  
 Pass Christian, MS 39571

Description	Hours/Qty	Rate	Amount
City Engineer Professional Services Provided 11/01/24 - 11/30/24			
Administrative Requests			
Bob Escher, Engineer III	1.5	185.00	277.50
Suellen Radich, Administrative	0.25	60.00	15.00
Subtotal			292.50
Pass Christian Roads and Drainage			
Bob Escher, Engineer III	3.5	185.00	647.50
Subtotal			647.50
Pass Christian Subdivision Review/Planning			
Bob Escher, Engineer III	6	185.00	1,110.00
Subtotal			1,110.00

All payments are due by "Due Date" shown on invoice.  
 Finance fees will be charged for all payments received past  
 "Due Date". Please call 228-396-0486 with any questions  
 about invoice.

**Total** \$2,050.00

**Payments/Credits** \$0.00

**Balance Due** \$2,050.00

Covington Civil & Environmental, LLC

TIME AND EXPENSES

FILTERS USED :

Time Expense Date In : 1/1/1970 To 11/30/2024  
and Bill Status In : Un Billed  
and Project In : 16481.08 Pass Christian Admin Requests | Pass Christian Admin Task, 16481.08 Pass Christian Admin Requests Tidelands FY26 | Pass Christian Admin Requests Tidelands FY26, 16481.08 Pass Christian Administrative Requests | Pass Christian 2025 GOMESA Requests, 16481.08 Pass Christian Davis Ave Parking Lot Expansion | 16481.08 Pass Christian Davis Ave Parking Lot Expansion, 16481.08 Pass Christian Lynn Circle | 16481.08 Pass Christian Lynn Circle Paving, 16481.08 Pass Christian Phase I Residential Water Meter Rep | 16481.08 Pass Christian Phase I Residential Water Meter Rep, 16481.08 Pass Christian R&D Belle Rose | Subdivision Drainage, 16481.08 Pass Christian Roads & Drainage | 16481.08 Pass Christian Roads & Drainage, 16481.08 Pass Christian Sm Craft Harbor - Crab Unloading | 16481.08 Pass Christian Sm Craft Harbor - Crab Unloading, 16481.08 Pass Christian Sm Craft Harbor - SE Boat Launch | 16481.08 Pass Christian Small Craft Harbor - SE Boat Launch and 9 more

* A=Approved , B= Billable , S= Submit, Bd= Billed						
DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Bob Escher						
SERVICES						
16481.08 Pass Christian Roads & Drainage   16481.08 Pass Christian Roads & Drainage						
11/26/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Site Visit 220 Baywood Drainage Boxes				
11/25/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Corres re:West North Street Culvert Replacement				
11/18/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Morton Avenue Site Visit				
11/13/2024	Engineer III:	Engineer III	1.00	\$185.00	\$185.00	A B
		Payment Corres re: Morton Avenue Drainage				
11/7/2024	Engineer III:	Engineer III	1.00	\$185.00	\$185.00	A B
		Site Visit/Morton Avenue Drainage Improvements				
TOTAL SERVICES FOR 16481.08 Pass Christian Roads & Drainage   16481.08 Pass Christian Roads & Drainage:			3.50		\$647.50	
16481.08 Pass Christian Admin Requests   Pass Christian Admin Task						
11/12/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Tennis Court Resurfacing Quotes				
11/6/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B

GROUPED BY Employee

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Bob Escher</b>						
<b>SERVICES</b>						
		ARPA/MCWI Corres				
11/4/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Corres w/PW Director re: Drainage Easements behind 533/535 East Royal Oak				
<b>TOTAL SERVICES FOR 16481.08 Pass Christian Admin Requests   Pass Christian Admin Task:</b>			<b>1.50</b>		<b>\$277.50</b>	
<b>16481.08 Pass Christian Subdivision Review/Planning   16481.08 Pass Christian Subdivision Review/Planning</b>						
11/21/2024	Engineer III:	Engineer III	2.00	\$185.00	\$370.00	A B
		Corres/Recommendations regarding Trinity SD				
11/20/2024	Engineer III:	Engineer III	3.00	\$185.00	\$555.00	A B
		Meeting re: Trinity SD				
11/19/2024	Engineer III:	Engineer III	1.00	\$185.00	\$185.00	A B
		Site Visit				
<b>TOTAL SERVICES FOR 16481.08 Pass Christian Subdivision Review/Planning   16481.08 Pass Christian Subdivision Review/Planning:</b>			<b>6.00</b>		<b>\$1,110.00</b>	
<b>Total Services:</b>			<b>11.00</b>		<b>\$2,035.00</b>	
<b>Total Services For Bob Escher:</b>			<b>11.00</b>		<b>\$2,035.00</b>	
<b>Suellen Radich</b>						
<b>SERVICES</b>						
<b>16481.08 Pass Christian Admin Requests Tideland FY26   Pass Christian Admin Requests Tideland FY26</b>						
11/7/2024	Administrative:	Administrative	0.25	\$60.00	\$15.00	A B
		Financial Oversight/Review				
<b>TOTAL SERVICES FOR 16481.08 Pass Christian Admin Requests Tideland FY26   Pass Christian Admin Requests Tideland FY26:</b>			<b>0.25</b>		<b>\$15.00</b>	
<b>Total Services:</b>			<b>0.25</b>		<b>\$15.00</b>	
<b>Total Services For Suellen Radich:</b>			<b>0.25</b>		<b>\$15.00</b>	

GROUPED BY Employee

Covington Civil & Environmental, LLC

TIME AND EXPENSES

Grand Total Billable Services:	11.25	\$2,050.00
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GROUPED BY Employee



# Invoice

**Invoice #:** 16534.08-06  
**Invoice Date:** 12/10/2024  
**Due Date:** 1/9/2025  
**Project:** 16534.08 Pickleball Courts  
**P.O. Number:**  
**Terms:** Net 30

**Bill To:**

R. James Rafferty  
 City of Pass Christian  
 200 W. Scenic Drive  
 Pass Christian, MS 39571

Description	Hours/Qty	Rate	Amount
Professional Engineering Services Pickleball Courts Services Rendered 10/01/24 - 11/30/24			
Task 5: Construction Administration			
Bob Escher, Engineer III	16.5	185.00	3,052.50
Tommy Parker, Senior CAD Tech	2	90.00	180.00
Suellen Radich, Administrative	0.5	60.00	30.00
Subtotal			3,262.50
Task 6: Construction Inspection Services			
Ryan Ladner, Resident Project Representative	9	85.00	765.00
Mileage, per mile	28	0.67	18.76
Subtotal			783.76

All payments are due by "Due Date" shown on invoice.  
 Finance fees will be charged for all payments received past  
 "Due Date". Please call 228-396-0486 with any questions  
 about invoice.

**Total** \$4,046.26

**Payments/Credits** \$0.00

**Balance Due** \$4,046.26

# Covington Civil & Environmental, LLC

## TIME AND EXPENSES

**FILTERS USED :**

**Time Expense Date In :** 1/1/1970 To 11/30/2024  
**and Bill Status In :** Un Billed  
**and Project In :** 16534.08 - City of Pass Christian - T1 | Surveying, 16534.08 - City of Pass Christian - T2 | Geotechnical, 16534.08 - City of Pass Christian - T3 | Design, 16534.08 - City of Pass Christian - T5 | Construction Administration, 16534.08 - City of Pass Christian - T6 | Construction Inspection Services, 16534.08 - City of Pass Christian- T4 | Bidding and Award, 16534.08 | City of Pass Christian - Pickleball Courts

* A=Approved , B= Billable , S= Submit , Bd= Billed						
DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
Bob Escher						
SERVICES						
16534.08 - City of Pass Christian - T5   Construction Administration						
11/26/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Site Visit/Corres re: Windscreens and Fencing				
11/19/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Site Visit				
11/18/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Site Visit				
11/7/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Construction Corres				
11/6/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Corres re:Bench Removal and Repair at the Pickleball Courts				
11/5/2024	Engineer III:	Engineer III	3.50	\$185.00	\$647.50	A B
		Corres re: Removal of Benches and Repairs				
10/28/2024	Engineer III:	Engineer III	2.50	\$185.00	\$462.50	A B
		Closeout Corres				
10/15/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		Corres re: Bench placement				
10/14/2024	Engineer III:	Engineer III	1.00	\$185.00	\$185.00	A B
GROUPED BY Employee						

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Bob Escher</b>						
<b>SERVICES</b>						
		<i>Meeting w/Parks and Rec Director and Mayor re: Placement of Benches</i>				
10/9/2024	Engineer III:	Engineer III	1.00	\$185.00	\$185.00	A B
		<i>Revised Pay App</i>				
10/8/2024	Engineer III:	Engineer III	1.00	\$185.00	\$185.00	A B
		<i>Closeout Docs</i>				
10/7/2024	Engineer III:	Engineer III	1.50	\$185.00	\$277.50	A B
		<i>Final Inspection w/Contractor/Rec Director</i>				
10/3/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		<i>Contractor Corres</i>				
10/2/2024	Engineer III:	Engineer III	0.50	\$185.00	\$92.50	A B
		<i>Site Visit</i>				
10/1/2024	Engineer III:	Engineer III	2.00	\$185.00	\$370.00	A B
		<i>Site Visit/Pay App Corres</i>				
<b>TOTAL SERVICES FOR 16534.08 - City of Pass Christian - T5   Construction Administration:</b>			<b>16.50</b>		<b>\$3,052.50</b>	
<b>Total Services:</b>			<b>16.50</b>		<b>\$3,052.50</b>	
<b>Total Services For Bob Escher:</b>			<b>16.50</b>		<b>\$3,052.50</b>	
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
<b>16534.08 - City of Pass Christian - T6   Construction Inspection Services</b>						
10/4/2024	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	A B
		<i>Site visit</i>				
10/3/2024	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	A B
<b>GROUPED BY Employee</b>						

## Covington Civil & Environmental, LLC

### TIME AND EXPENSES

\* A=Approved, B= Billable, S= Submit, Bd= Billed

DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT	*
<b>Ryan Ladner</b>						
<b>SERVICES</b>						
	Site visit					
10/2/2024	RPR:	Resident Project Representative	2.00	\$85.00	\$170.00	A B
	Site visit					
10/1/2024	RPR:	Resident Project Representative	3.00	\$85.00	\$255.00	A B
	Site visit					
<b>TOTAL SERVICES FOR 16534.08 - City of Pass Christian - T6   Construction Inspection Services:</b>			<b>9.00</b>		<b>\$765.00</b>	
<b>Total Services:</b>			<b>9.00</b>		<b>\$765.00</b>	
<b>EXPENSES</b>						
<b>16534.08 - City of Pass Christian - T6   Construction Inspection Services</b>						
9/6/2024	Mileage:	Mileage, per mile	14.00	\$0.67	\$9.38	B
	Site visit					
9/5/2024	Mileage:	Mileage, per mile	14.00	\$0.67	\$9.38	B
	Site visit					
<b>TOTAL EXPENSES FOR 16534.08 - City of Pass Christian - T6   Construction Inspection Services:</b>			<b>28.00</b>		<b>\$18.76</b>	
<b>Total Expenses:</b>			<b>28.00</b>		<b>\$18.76</b>	
<b>Total Services For Ryan Ladner:</b>			<b>9.00</b>		<b>\$765.00</b>	
<b>Total Expenses For Ryan Ladner:</b>			<b>28.00</b>		<b>\$18.76</b>	

#### Suellen Radich

##### SERVICES

##### 16534.08 - City of Pass Christian - T5 | Construction Administration

10/2/2024	Administrative:	Administrative	0.50	\$60.00	\$30.00	A B
	Financial Oversight/Review					
<b>TOTAL SERVICES FOR 16534.08 - City of Pass Christian - T5   Construction Administration:</b>			<b>0.50</b>		<b>\$30.00</b>	

GROUPED BY Employee



Covington Civil & Environmental, LLC

TIME AND EXPENSES

							* A=Approved, B= Billable, S= Submit, Bd= Billed
DATE	ITEM	DESCRIPTION	HRS/UNITS	RATE	CHARGE AMOUNT		*
Suellen Radich							
Total Services:			0.50		\$30.00		
Total Services For Suellen Radich:			0.50		\$30.00		
Tommy Parker							
SERVICES							
16534.08 - City of Pass Christian - T5   Construction Administration							
10/14/2024	Sr. CAD Tech;	Senior CAD Tech	2.00	\$90.00	\$180.00		A B
	site visit						
TOTAL SERVICES FOR 16534.08 - City of Pass Christian - T5   Construction Administration:			2.00		\$180.00		
Total Services:			2.00		\$180.00		
Total Services For Tommy Parker:			2.00		\$180.00		
Grand Total Billable Services:			28.00		\$4,027.50		
Grand Total Billable Expenses :			28.00		\$18.76		

GROUPED BY Employee



City of Pass Christian  
**AGENDA REQUEST FORM**

(MUST BE EMAILED)

DATE OF MEETING: DECEMBER 17TH, 2024.

REQUESTING DEPARTMENT: COMMUNITY DEVELOPMENT

REQUEST LOCATION ON AGENDA:

Administrative ☐  
Requesting Department ☒  
Consent ☐  
Executive Session ☐  
Other ☐

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund ☐  
BP Fund ☐  
001- ☐  
Other ☐

AGENDA REQUEST: ATTACHMENT(S) Yes ☒ No ☐

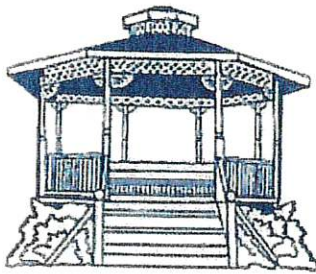
Consider Consider approving the variance application to exceed the maximum size for an outbuilding (Pool house of 2,080 total sq feet) for Chris and Ashley Bass. The property is located at 513 East Scenic Drive (Tax Parcel# 0413E-01-002.000). (This action of recommendation was approved by a variance application through the Planning Commission on December 9th, 2024)

, as requested by PLANNING TECHNICIAN, JENNIFER RIVERA.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐



# Planning Commission Variance Application

City of Pass Christian  
Planning & Zoning Department 200 W  
Scenic Drive  
Pass Christian, MS 39571  
(228) 452-5047  
planning@pass-christian.com

- I. Project Address 513 E Scenic Drive
- II. Parcel Number 043E-01-002.000
- III. General description of request Requesting to exceed Max Size of outbuilding.

Print Name Canana

City of Pass Christian

## IV. Ownership and Certification

I hereby certify that I have read and understand this application, and that all information and attachments are true and correct. I further certify that I agree to comply with all applicable City codes, ordinances and state laws, and that I am the owner of the property involved in this request or authorized to act as the owner's agent for herein described request.

### Applicant

Print name	Signature	Date
Ed Shaffer / Ken Edgerly		11/1/2024
Mailing Address		
3001 S. Highway 90, Gulfport, MS 39503		
Phone Number	Email	
(228) 452-1550 / (228) 697-7274	Bshaffer@thrivelawns.com edgerlyent@gmail.com	

### Owner if different from Applicant

Print Name	Signature	Date
Chris Bass		11/1/2024
Mailing Address		
200 E. Scenic Drive, Pass Christian, MS 39571		
Phone Number	Email	
(228) 452-1550 / (228) 935-507-1883	Chris@chrisbass.us Aeb@cobattorneys.com	

In the case of multiple owners, please include names and contact information for all owners. Each owner must sign the application, and original signatures are required.

# CASHE COUDRAIN & BASS

## ATTORNEYS AT LAW

ANDRE G. COUDRAIN

ASHLEY E. BASS

PATRICK G. COUDRAIN

INDIGO K. DIEKMANN

P.O. DRAWER 1509  
HAMMOND, LA 70404

106 SOUTH MAGNOLIA ST.  
HAMMOND, LA 70403

PHONE (985) 542-6848  
FAX (985) 542-9602

WWW.CCBATTORNEYS.COM

SHAAN M. AUCOIN

BRITTANY L. SCHRODER MICHAEL

SEAN M. CASEY  
OF COUNSEL

RODNEY C. CASHE (1948-2011)

October 1, 2024

TO WHOM IT MAY CONCERN:

RE: 513 East Scenic Drive  
Pass Christian, MS

Chris and I bought our home at 513 East Scenic Drive, Pass Christian, MS in July 2023. At that time there was a structure/pool house on the property. There were termites in the structure but we were assured that the termites had been abated. Unfortunately, in the last several months we determined that the structure was completely termite ridden to the point of interior walls were caving in and it was not safe. In addition, the pool was not serviceable. Our pool service tried their best to fix the pool, however, the plumbing and piping were deficient and they were not able to get the pool to a swimmable level. We therefore decided it was time to build a new structure to replace the one that had to be removed. The prior structure was in excess of 1600 ft. not including the porches. The new structure we want to build is 2000 ft.

Chris and I and our three year old daughter are now permanent residents at our home on East Scenic Drive. We have enrolled our daughter in Coast Episcopal School. Our plan for the new structure is for our family only. I have a somewhat elderly mother who unfortunately had a stroke last year and is in rehab. We anticipate that she will spend more time with us and utilize this new place as time goes on more and more. We plan to make the new place completely ADA compliant so that she can live there if necessary and one day Chris and I can live there also and give the big home to our children. We hope that you will grant us this variance and if you have any further questions, please don't hesitate to call me. My cell phone number is 985-507-1883. Thank you.

Sincerely,

Ashley E. Bass



## Questions for Variance

### Answers..

1. No

2. No

3. No

4. No

5. No

6. No

7. Not sure what is meant by "minimum Variance"

8. No, Yes. This structure will be used at some point as housing for a elderly mother who uses walker and wheel chair.

## **V. Conditions for a Variance**

**Please answer the following questions on a separate sheet(s) of paper.**

1. Are there extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography that are not applicable to other lands or structures in the same district?
2. Would a literal interpretation of the provisions of this ordinance deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located?
3. Will granting the variance requested confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located?
4. Will the requested variance be harmonious with the purpose and intent of this ordinance and not be injurious to the neighborhood or to the general welfare?
5. Are the special circumstances resulting from the actions of the applicant?
6. Is the existence of non-conforming use of the neighboring land, buildings, or structures in the same district or of permitted or non-conforming uses in other districts constitute a reason for the requested variance?
7. Will the variance requested be considered to be the minimum variance that will make possible the legal use of the land, building, or structure?
8. Is the variance an adjustment in the terms of the zoning regulations where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant? Will the literal enforcement of the ordinance result in unnecessary and undue hardship? Yes or No

### **REQUIRED ATTACHMENTS:**

1. Complete application with original signatures
2. Site plan drawn to scale (including property lines, streets, existing structures, proposed structures, driveways and parking locations, setbacks, all dimensions, etc.)
3. \$200 Fee -- (cash, credit cards with surcharge & in-person only, or check made out to the City of Pass Christian)
4. Copy of the Deed with County's Stamp
5. If applicable, proof of authority to act as the agent of the owner
6. Responses to the Conditions for a Variance questions
7. A survey -- At the discretion of the City Planner



### 3.0 SPECIFIC TO SUBURBAN, URBAN, & URBAN CENTER TRANSECT ZONES (T3, T4, & T5)

Table 3A – T3, T4 & T5 Transect Zones: The metrics for each column of this table represents each the Suburban and Urban Transects as they currently exist, or as permitted.

	T3R	T3E	T4L
<b>BUILDING FUNCTION</b>			
Residential	Restricted	Restricted	Limited
Lodging	Restricted	Restricted	Limited
Office	Restricted	Restricted	Limited
Retail	Restricted	Restricted	Limited
<b>BUILDING HEIGHT (maximum)</b>			
Principal	2 stories	3 stories	3 stories
Outbuilding	2 stories	2 stories	2 stories
<b>LOT REQUIREMENTS</b>			
Width (minimum)	60 ft.	90 ft.	45 ft.
Coverage (maximum)	40%	40%	60%
Size <i>Min</i>	7,260 sq. ft.	29,040 sq. ft.	4,500 sq. ft.
<b>SETBACKS - PRINCIPAL BUILDING (minimum)</b>			
Front	20 ft.	60 ft.	10 ft.
<i>Elevated more than 4 ft. above grade</i>	N/A	N/A	N/A
Secondary Frontage	10 ft.	15 ft.	10 ft.
<i>Elevated more than 4 ft. above grade</i>	N/A	N/A	N/A
Side	5 ft.	15 ft.	5 ft.
Rear	5 ft.	30 ft.	5 ft.
<b>SETBACKS - OUTBUILDING (minimum)*</b>			
Front	Rear Yard	Rear Yard	Rear Yard
Secondary	10 ft.	15 ft.	10 ft.
<i>Elevated more than 4 ft. above grade</i>	N/A	N/A	N/A
Side	5 ft.	10 ft.	5 ft.
Rear	5 ft.	10 ft.	5 ft.
<b>SETBACKS - PRINCIPAL BUILDING (minimum)*</b>			
<b>Commercial or Mixed-Use Only</b>			
Front	N/A	N/A	N/A
Secondary	N/A	N/A	N/A
Side	N/A	N/A	N/A
Rear	N/A	N/A	N/A
*A setback of 5 ft or less <u>does not</u> exempt you from the requirements of the 2018 International Fire code.			

Table 13.9: SPECIFIC FUNCTION & USE

This table delegates specific Functions and Uses within Transect Zones.

a. RESIDENTIAL									
	T1	T2	T3E	T3R	T4L	T4+	T4C	T5	SD
Apartment Building					B	B	B	B	
Row House					W	B	B	B	
Duplex House					B	B	B	B	
Sideyard House				A	W	B	B	B	
Cottage				A	W	B	W		
Single-Family	B	B	B	B	B	B	B	B	
Estate	B								
Multi-Family Estate									
Accessory Units	W	B	B	B	B	B	B	B	
Manufactured House									A
Temporary Tent									
Live-Work Unit	W	B	B	B	B	B	B	B	A
Tiny House									
Metal Container House									A
b. LODGING									
Hotel (no room limit)						B	B	B	A
Inn (up to 12 rooms)	A				B	B	B	B	
Bed & Breakfast (up to 5 rooms)	A			A	B	B	B	B	
S.R.O. Hostel							A		A
School Dormitory					B	B	B	B	B
RV Park									
c. OFFICE									
Office Building						B	B	B	B
Suite in Building	A				B	B	B	B	B
Work-Live Unit		A	A	B	B	B	B	B	A
d. RETAIL									
Open-Market Building	B				A	B	B	B	B
Retail Building					B	B	B	B	B
Display Gallery					B	B	B	B	B
Restaurant					B	B	B	B	B
Kiosk					B	B	B	B	B
Nightclub								A	A
Pawn Shop									A
Adult Entertainment									A
e. CIVIC									
Convention Center						A			B
Conference Center						A	B	B	
Library or Museum					B	B	B	B	
Live Theater					B	B	B	B	
Movie Theater						B	B	B	
Outdoor Auditorium	A					A	A	B	
Parking Structure					B	W	B	B	
Passenger Terminal									B
Sports Stadium									B
Surface Parking Lot	A	A			B	B	B	B	B
Religious Assembly					A	W	B	B	B
f. AGRICULTURE									
Grain Storage		B							B
Livestock Pen	A	A							A
Greenhouse	W	B			W	W	W	B	B
Stable	A	A							A
Kennel	A	A				A	A	A	A
g. AUTOMOTIVE									
Gasoline		A				A	A	A	B
Automobile Service						A	A	A	B
Truck Maintenance						A	A	A	B
Drive-Through Facility						A	A	A	B
Rest Stop	B	B							A
Roadside Stand	B	B							A
Billboard									A
Shopping Center							B		B
Shopping Mall							B		B
h. CIVIL SUPPORT									
Fire Station			B	B	B	B	B	B	B
Police Station					B	B	B	B	B
Cemetery	B	A	A	A					B
Funeral Home						A	A	A	B
Hospital								A	B
Medical Clinic						A	W	B	B
i. EDUCATION									
College						A	A	A	B
High School						A	A	A	B
Trade School						A	A	A	B
Elementary School					A	B	B	A	B
Other - Childcare Center	A			A	B	B	B	B	A
j. INDUSTRIAL									
Heavy Industrial Facility									B
Light Industrial Facility									A
Truck Depot									B
Laboratory Facility									A
Water Supply Facility					A	A	A		B
Sewer and Waste Facility					A	A	A		B
Electric Substation	A	A	A	A	A	A			A
Antenna Tower	A	A							A
Cremation Facility									B
Warehouse									A
Produce Storage									B
Mini-Storage									A

**B** BY RIGHT

**A** BY PLANNING COMMISSION APPROVAL

**W** WARRANT

PROHIBITED

**\*** MUC ONLY



### **3.1 DESCRIPTION**

**3.1.1** *Transect Zone T3* includes two variation Subzones: T3-Standard ("T3R Zone" or "T3R") and T3-Estate ("T3E Zone" or "T3E"). Requirements for these two Subzones are similar, differing primarily in Lot and Building Disposition and Building Configuration parameters. Wherever 'Transect Zone T3' or "T3" is used within this Code, it refers to the T3R and T3E variational Subzones.

**3.1.2** *Transect Zone T4* includes three variational Subzones: T4-Limited ("T4L Zone" or "T4L"), T4 Open ("T4+ Zone" or "T4+") and T4-Commercial ("T4C Zone" or "T4C"). Requirements for these three Subzones are similar, differing primarily in Function Intensities permitted, Parking Standards and Building Disposition parameters (specifically setbacks). Wherever Transect Zone T 4 is referred to within this Code, it refers to the T4L, T4+ and the T4C variational Subzones.

**3.1.3** *Transect Zone T5* includes two variational Subzones: T5-Center ("T5C Zone" or "T5C") and T5 Height ("T5H Zone" or "T5H"). Requirements for these two Subzones are similar, differing primarily in building height limits. Wherever Transect Zone T5 is referred to within this Code, it refers to both T5C and T5H variational Subzones.

### **3.2 BUILDING DISPOSITION**

- a. Newly platted lots shall be dimensioned according to Table 3A.
- b. Buildings shall be disposed in relation to the boundaries of their lots according to Table 3A.
- c. One Principal Building at the Frontage, one garage in the Rear Yard (attached or detached), and Outbuilding(s) in the Rear Yard, may be built on each lot as shown in Table 13.8 by-right. See the Outbuilding Definition for the number of Outbuildings that may be built on a lot by right; additional Outbuildings may be built on a lot with Planning Commission Approval.
- d. Lot coverage shall not exceed that shown in Table 3A and Section 3.12.
- e. Facades shall be built parallel to a rectilinear Principal Frontage Line or parallel to the tangent of a curved Principal Frontage Line, or perpendicular to side lot lines, and where possible the alignment shall be chosen to match that of Facades on neighboring lots.
- f. Setback for Principal Buildings shall be as shown in Table 3A. In the case of an Infill lot, Front Setbacks shall match an existing adjacent Setbacks by approval of the Planning Office. Setbacks may otherwise be adjusted up to fifteen percent (15%) by Administrative Warrant.
- g. The rear Setbacks for the Principal Building and Outbuildings shall be as shown in Table 3A.
- h. Commercial and Multi-Family Buildings shall have their principal pedestrian entrances on a Frontage line.

### **3.3 BUILDING CONFIGURATION**

- a. Private Frontage types shall conform to and be allocated in accordance with Table 3A and Section 3.12.
- b. Less than a five (5) foot setback requires compliance to increased Fire Code Standards, except to property lines fronting a street. See Article 6.0 for more information
- c. Building Heights shall conform to Table 3A.

- d. Building Height shall be measured from the Height Baseline appropriate to the site: outside Flood Hazard Areas regulated by the City's Flood Damage Prevention Ordinance, the Height Baseline shall be the average natural grade at the primary Frontage setback line for the Principal Building on the lot; inside Flood Hazard Areas regulated by the City's Flood Damage Prevention Ordinance, the Height Baseline shall be the Minimum Buildable Elevation. The vertical offset between the Height Baseline and the finish surface of the first floor above the Height Baseline shall not exceed four (4) feet, additional height may be granted by the Planning Commission through a Variance.
- e. Loading docks and service areas shall be permitted By Right on Frontages of commercial and multi-family buildings, and lots to the rear of a commercial building may be used as a driveway and/or delivery route.
- e. No Story shall exceed 14 feet in height, measured from finish floor to finish floor.
- f. Minimum size for a principal residential building within the T3E Zone shall be 3,000 square feet of Enclosed Habitable Floor Space. Minimum size for a principal residential building within the T3R, T4 and T5 Zones shall be 1,000 square feet of Enclosed Habitable Floor Space.
- g. For a principal building, one small story atop such a building, and having an Enclosed Habitable Floor Space of less than 200 square feet, shall not be counted towards the height limit of such building.
- h. Rear Setbacks for Outbuildings shall be a minimum of 12 feet measured from the centerline of the Alley or Rear Lane easement. In the absence of a Rear Alley or Lane, the rear Setback shall be as shown in Table 3A.

### 3.4 BUILDING FUNCTION & DENSITY

- a. Buildings in each Transect Zone shall conform to the Functions described in Table 13.9. Functions that do not conform to the requirements of Table 13.9 shall require approval by public hearing before the Planning Commission.
- b. Accessory uses of Limited Lodging or Limited Office and Ancillary Dwelling Unit shall be permitted within an Outbuilding.
- c. A Home Occupation operated by the property owner is permitted by right in any single Story or Outbuilding of a fee-simple lot, subject to the functional limitations stated in Article 12 (Definitions) and the parking limitations stated in Table 8A. A Home Occupation requires one (1) parking space in addition to the residential parking requirements.

### 3.5 ARCHITECTURAL STANDARDS

The following are general city-wide requirements, and may be modified by a Variance of the Planning Commission:

- a. All openings, including porches, galleries, arcades, and windows, except for storefronts, shall be square or vertical in proportion, with width no greater than height. Windows in the Rear Yard may have a width greater than height. Any alterations to the Architectural Standards to the proportions of windows shall be approved by an administrative warrant.
- b. Sliding patio doors and sliding windows are prohibited along Frontages. Large opening door systems, folding, and multi-sliding and stacking wall systems, are permitted along Frontages.



City's Flood Ordinance. Depending on the Flood Hazard Area, the MBE is expressed either as a minimum elevation from the finish surface of the first floor or for the lowest surface of a structural member supporting the first floor. Refer to the City's Flood Damage Prevention Ordinance for specific requirements.

**Multi-Family Estate:** a residential building type of minimum 3000 square feet Enclosed Habitable Space with the external appearance of a single-family Estate or mansion on a large semi-rural lot. All Facades and Elevations visible from any Frontage shall be required to appear identical to those of a single-family Estate with a single entrance on the Primary Frontage.

**Nearly Fully Shielded Luminaire:** a luminaire which is Fully Shielded when operated without its plastic or glass diffuser or window, but which, owing to the scattering effects of such a window or diffuser, is not Fully Shielded when operated completely assembled.

**Neighborhood:** a mostly residential area, often but not necessarily with a recognized edge based on a mapped Pedestrian Shed with a mixed-use center or corridor.

A **Neighborhood Plan** is a way of organizing local communities to influence the planning of the area in which they live and work. It normally includes a vision, a list of goals, and implementation strategy that define and shape the unique character of the neighborhood. The neighborhood planning process engages the entire community to develop a plan for the desired future.

**Net Developable Area, Net Site Area:** the developable areas of a site. The Net Site Area shall be allocated at the various Transect Zones.

**Office:** premises available for the transaction of general business but excluding retail, artisanal and Manufacturing uses.

**Open Sector:** One of two Sectors where development is discouraged.

**Outbuilding:** an accessory building with a secondary use, usually located toward the rear of the same lot as a Principal Building. It is sometimes connected to the Principal Building by a Backbuilding. Outbuildings shall not exceed 750 square feet or 40% of the Enclosed Habitable Floor Space of the Principal Building on the lot, but in no event shall it exceed 1,200 square feet (see Table 16). Number of Outbuilding(s) per lot is based on the size of the lot:

- a. An acre or more may have a maximum of three Outbuildings (including Ancillary Dwelling Units and detached garages), that follow all Outbuilding requirements of this ordinance.
- b. Between half an acre and less than one acre may have a maximum of two Outbuildings (including Ancillary Dwelling Units and detached garages), that follow all Outbuilding requirements of this ordinance.
- c. Less than half an acre may have a maximum of one Outbuilding (including Ancillary Dwelling Units, but not including detached garages), that follow all Outbuilding requirements of this ordinance.
- d. Additional Outbuildings may be built on a lot by Planning Commission Approval.



513 e scenic

X

Q

513 E Scenic Dr, Pass Christian, MS,  
39571, USA  
513 E St, Biloxi, MS, 39534, USA

Legend

Parcels 2023



Transects

PassChristian\_Transects\_Dissolve\_2013JUL24

Zone\_Designations

- Special - Beach
- Special - Harbor
- T2
- G 3 zone
- T3E
- T3R
- T4+

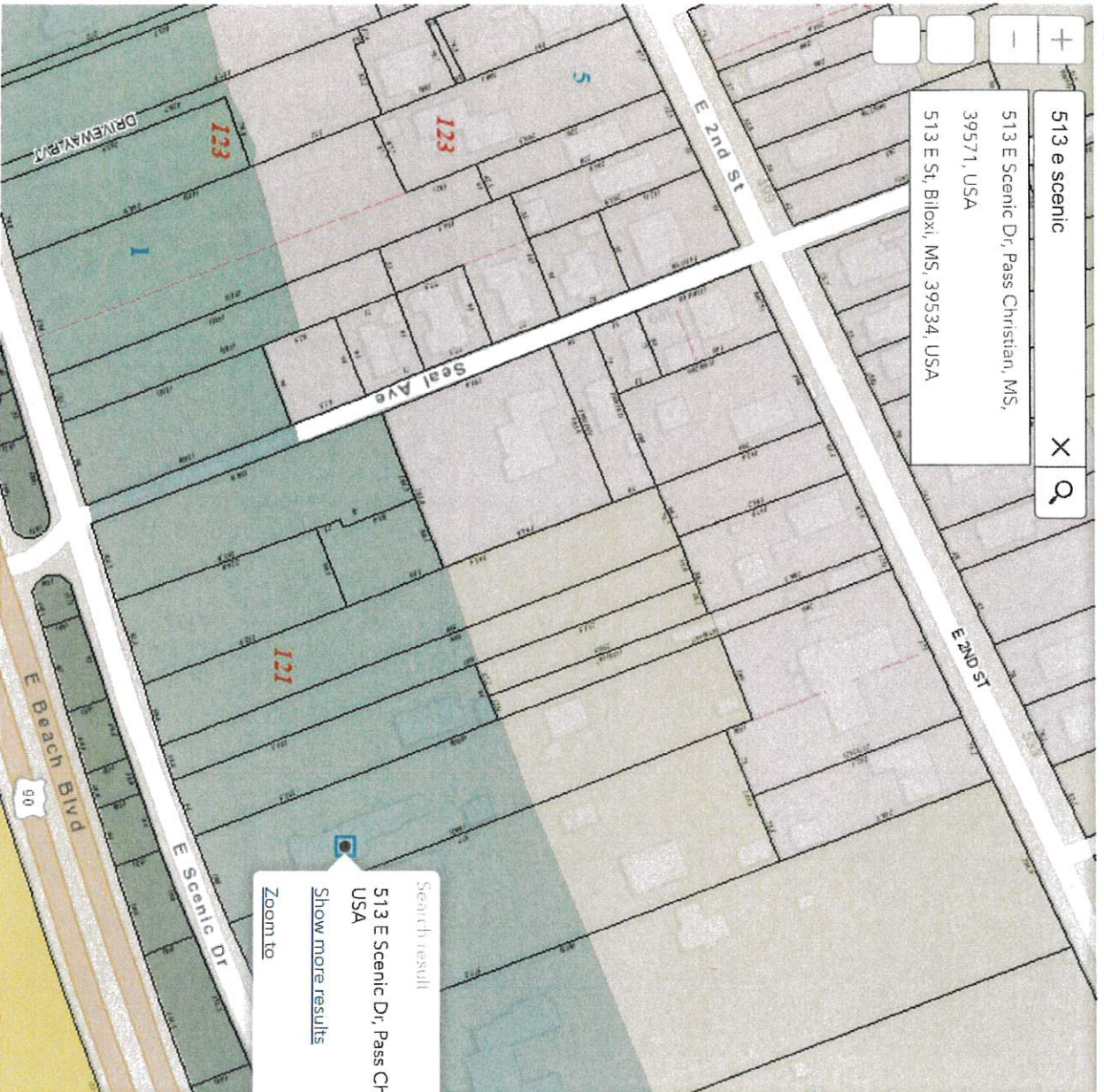
Search result

513 E Scenic Dr, Pass Christian, MS, 39571,  
USA

[Show more results](#)

[Zoom to](#)

- Special - High Hazard Commercial
- G2
- G1
- O1
- O2
- T1
- Special - Big Box
- T5H





0413E-01-002.000

PREVIOUS TAX NO. 3P STR 30-08 -12

Date Printed 09/24/2024

Landroll/Appraisal 2025

Card 001 of 001

PPIN 59688 Sketch 01

BASS 513 LLC  
513 E SCENIC DR

PASS CHRISTIAN MS 39571

1.4 AC(C) COM AT INTER OF E MAR  
OF SEAL AVE & N MAR OF SCENIC DR  
NELLY ALONG SCENIC DR 345.6 FT M/L  
TO POB NLY TO PT 200 FT S OF SECOND  
ST ELY 100 FT SLY TO SCENIC DR SWLY  
ALONG RD 100 FT TO POB PART OF NW  
1/4 OF SW1/4 & SW1/4 OF NW1/4 OF  
SEC 30-8-12

513 SCENIC DR

Date Acquired	Consideration	Book	Page
1 / 1			

LAND	BUILDING	TOTAL
139,150	498,493	637,643
139,150	498,493	637,643

1110  
1110

ROADS		UTILITIES		ZONE				
Quantity	Type	Desc.	Size	Unit Price	Depth Factor	Corner Factor	Price Per Front Foot	Appraised Value
REG LOT			100.00X 600.00	1150.00	1.21		1391.50	139150

Bid No.	Type Structure	Number Of Rooms Apartments	Foundation Scale	Class	UNITS			AREA		Adjusted Rate	Cost Per Square Ft	Replacement Cost	Cond %	Year Built	Appraised Value
					Class	Const	Total	Base	Adjusted						
1	001	RES-SINGLE	PIBR	H/A	102	104	206	3311	5612	77.81	93.37	6122234	75	1840	4591168
2	310	POOL HOUSE (RES)		/A				1200	1200	16.28	19.54	23448	40		9379
3	300	POOL VINYL (RES)		/A				836	836	25.45	30.94	25372	70		13872
4	006	PATIO-BRICK/TILE		/A				11.4	11.4	35.82	30.87	70			2161
5	007	POOL ABRON-CONC		/A				841	841	35.87	4954	70			3461
6	004	GAR-WOOD OR CB FL		/A				560	560	13.05	15.66	8770	70		6139
7	204	GREENHOUSE-FAIR/ML		/A				96	96	3.79	4.53	437	70		306

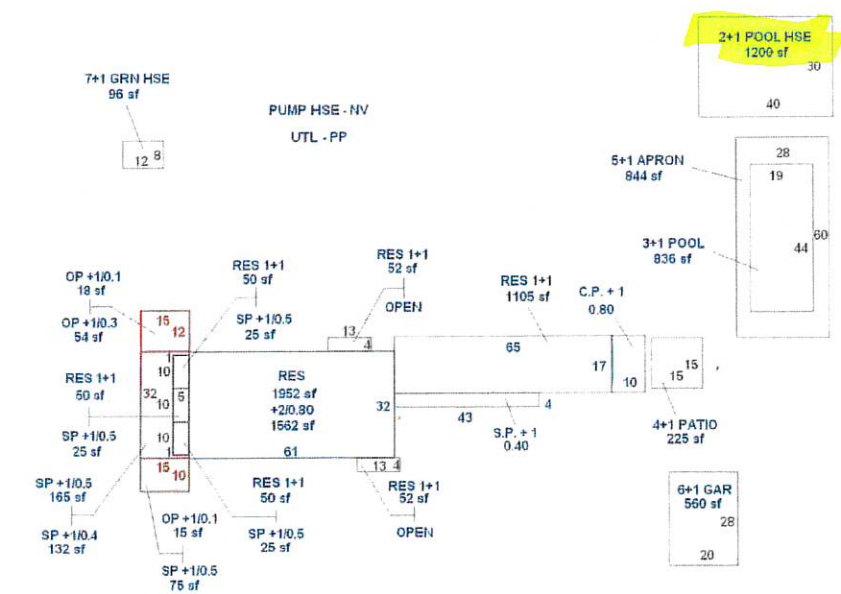
Age	Cost Per Square Ft.	Replacement Cost	Cond %	Year Built	Appraised Value
26	93.37	612,224	75	1830	453,168
31	19.54	234,480	40		9379
45	30.54	255,311	70		17872
43	13.72	309,870	70		2161
89	5.87	4354	70		3468
05	15.66	8770	70		6139
79	4.55	437	70		306

Bldg	EXTERIOR WALLS Description	Units	Bldg	ROOF TYPE Description	Units	Bldg	ROOF MATERIAL Description	Units	Bldg	FLOORS Description	Units	Bldg	Description	Units
1	WDR W/SHTNG	33		GABLE	8		ASB SHNGL	5		CARPET	12		2s FE (C)	15220
													3/3 Flx Bath	21840
													Flx Bath	3100
													Flx Bath	10620
													FHA/AC	22747
													BLD TOTAL	89232

Bldg	Description	Units	Bldg	Description	Units	Bldg	Description	Units	Bldg	Description	Units
1	PLAS & FURR	30					AVERAGE11	AVERAGE 5			

TOTAL	85232
-------	-------

Sketch the Book: Sketch

[illegible]













# City of Pass Christian AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: DECEMBER 17, 2024.

REQUESTING DEPARTMENT: COMMUNITY DEVELOPMENT

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001- _____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☒ No ☐

Consider motion to refund \$600.00 for application fees for 3 building permits. Permit # 240398-225 Clark Ave, Permit #240399 -218 Demetz and Permit #240400 0 Demetz Ave. The builder, decided not to build due to business reasons. No review had taken place on any of these permits. The total fee was \$624.00. (\$24.00 was for credit card fee and is not refundable.)

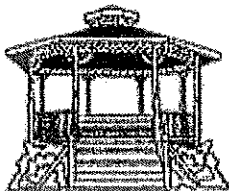
, as requested by Mark Savasta

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐





# CITY OF PASS CHRISTIAN

200 WEST SCENIC DR  
PASS CHRISTIAN, MS 39571  
228-452-3324

## RESIDENTIAL BUILDING PERMIT

PERMIT #:	240400	DATE ISSUED:	8/06/2024
JOB ADDRESS:	0 DEMET AVE	LOT #:	
PARCEL ID:		BLK #:	
SUBDIVISION:		ZONING:	
ISSUED TO:	JAMES DEVELOPMENT, LLC	CONTRACTOR:	JAMES DEVELOPMENT, LLC
ADDRESS:	P.O. BOX 1460	ADDRESS:	P.O. BOX 1460
CITY, STATE ZIP:	ORANGE BEACH AL 36561	CITY, STATE ZIP:	ORANGE BEACH AL 36561
PHONE:		PHONE:	
WORK TYPE:		LENGTH:	
VALUATION:	\$ 227,250.00	WIDTH:	
SQ FT:	0.00	HEIGHT:	
OCCP TYPE:			
CNST TYPE:			

FEE CODE	DESCRIPTION	AMOUNT
BL010	BUILDING PERMIT FEE	\$1,267.00
BL015	FLOOD PLAN FEE	\$ 22.00
BL011	BUILDING ISSUANCE FEE	\$ 30.00
BL020	PLAN REVIEW FEE	\$ 108.00
APPEEERES	APPLICATION FEE RESIDENTIAL PD 08/06/2024	\$ 200.00
TOTAL		\$ 1,627.00

### NOTES:

#### NOTICE

THIS PERMIT IS ISSUED SUBJECT TO THE PARTY TO WHOM IT IS ISSUED FULLY COMPLYING WITH ALL REQUIREMENTS OF THE BUILDING CODE AND ALL PERTINENT LAWS AND ORDINANCES REGULATING THE USE AND CONSTRUCTION OF STRUCTURES AND THE WORK AUTHORIZED BY THIS PERMIT, OTHERWISE IT SHALL BECOME VOID AND THE PARTY LIABLE TO SUCH PENALTIES AS MAY BE PROVIDED FOR VIOLATION OF SAID ORDINANCES.

THIS PERMIT SHALL BE VOID IF NOT KEPT AT APPROVED LOCATION OF WORK. THIS PERMIT IS VALID FOR 6 MONTHS. AFTER 6 MONTHS, PERMIT MUST BE RENEWED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

\_\_\_\_\_  
(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
(APPROVED BY)

\_\_\_\_\_  
DATE

CITY OF PASS CHRISTIAN, MS

DATE : 8/8/2024 1:40 PM

OPER : J L WERY

NAME : Jerry Lowrey

TERM : 40

REF# : 00020473

Payment Permit Payment 200.00

24398 200.00CR

JAMES DEVELOPMENT, LLC

6 CLARK AVE

BLD-R 200.00CR

S. 04 CASH CREDIT CARD PAYMENT 3.00

S. 04 8.00

Paid By: JAMES DEVELOPMENT, LLC

CREDIT CARD 208.00A/TW:EB2211

APPLIED 208.00

TENDERED 208.00

CHANGE 0.00

Cardmember acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligations set forth by the cardmember's agreement with the user.



\*\*\*\*\*003F

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CVM: SIGNATURE

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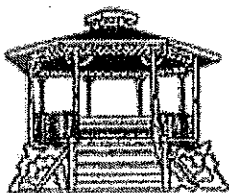
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TS: E801

PR: 00



# CITY OF PASS CHRISTIAN

200 WEST SCENIC DR  
PASS CHRISTIAN, MS 39571  
228-452-3324

## RESIDENTIAL BUILDING PERMIT

PERMIT #: 240399

DATE ISSUED: 08/06/2024

JOB ADDRESS: 218 DEMETZ AV  
PARCEL ID:  
SUBDIVISION:

LOT #:  
BLK #:  
ZONING:

ISSUED TO: JAMES DEVELOPMENT, LLC  
ADDRESS: P.O. BOX 1460  
CITY, STATE ZIP: ORANGE BEACH AL 36561  
PHONE:

CONTRACTOR: JAMES DEVELOPMENT, LLC  
ADDRESS: P.O. BOX 1460  
CITY, STATE ZIP: ORANGE BEACH AL 36561  
PHONE:

WORK TYPE: FIELD HOUSE  
VALUATION: \$ 230,000.00  
SQ FT: 4,885.00  
OCCP TYPE: EDUCATIONAL  
CNST TYPE: BRICK VENEER/WOOD FRAME

LENGTH:  
WIDTH: 72'  
HEIGHT: 14'

FEE CODE	DESCRIPTION	AMOUNT
BL010	BUILDING PERMIT FEE	\$1,277.00
BL015	FLOOD PLAN FEE	\$ 22.00
BL011	BUILDING ISSUANCE FEE	\$ 30.00
BL020	PLAN REVIEW FEE	\$ 108.00
APPROFERS	APPLICATION FEE RESIDENTIAL PD 08/06/2024	\$ 200.00
<b>TOTAL</b>		<b>\$ 1,637.00</b>

### NOTES:

#### NOTICE

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(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

DATE

(APPROVED BY)

DATE

CITY OF PASS CHRISTIAN, MS

DATE : 8/3/2024 1:43 PM

CPR : J. L. WERY

NAME : J. L. WERY

TEAM : 41

REF : 00020478

Payment Permit Payment 200.00

241399 200.00CR

JAMES DEVELOPMENT, LLC

213 DEMETZ AV

APPEER: 200.00CR

9.04 CODE CREDIT CARD PAYMENT 9.00

9.04 8.00

Card By: JAMES DEVELOPMENT, LLC

CREDIT CARD 208.00AUTH:853911 REF:CC

APPLIED 208.00

TENDERED 208.00

CHANGE 0.00

Cardmember acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligations set forth by the cardmember's agreement with the user.

\*\*\*\*\*003F

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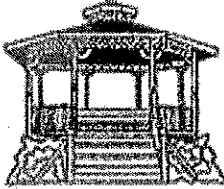
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# CITY OF PASS CHRISTIAN

200 WEST SCENIC DR  
PASS CHRISTIAN, MS 39571  
228-452-3324

## RESIDENTIAL BUILDING PERMIT

PERMIT #: 240398

DATE ISSUED: 8/06/2024

JOB ADDRESS: 225 CLARK AVE  
PARCEL ID: 0313G-02-027.000  
SUBDIVISION:

LOT #:  
BLK #:  
ZONING:

ISSUED TO: JAMES DEVELOPMENT, LLC  
ADDRESS: P.O. BOX 1460  
CITY, STATE ZIP: ORANGE BEACH AL 36561  
PHONE:

CONTRACTOR: JAMES DEVELOPMENT, LLC  
ADDRESS: P.O. BOX 1460  
CITY, STATE ZIP: ORANGE BEACH AL 36561  
PHONE:

WORK TYPE:  
VALUATION: \$ 227,250.00  
SQ FT: 0.00  
OCCP TYPE:  
CNST TYPE:

LENGTH:  
WIDTH:  
HEIGHT:

FEE CODE	DESCRIPTION	AMOUNT
BL010	BUILDING PERMIT FEE	\$1,267.00
BL015	FLOOD PLAN FEE	\$ 22.00
BL011	BUILDING ISSUANCE FEE	\$ 30.00
BL020	PLAN REVIEW FEE	\$ 108.00
APPEEERES	APPLICATION FEE RESIDENTIAL PAID 08/06/2024	\$ 200.00

**TOTAL** \$ 1,627.00

### NOTES:

#### NOTICE

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\_\_\_\_\_  
(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
(APPROVED BY)

\_\_\_\_\_  
DATE

CITY OF MISS CHRISTIAN, MS

DATE : 08/20/2024 1:40 PM

CR : JIMERY

BY : JIMMY LOWERY

EM : 41

REM : 0120473

Payment Permit Payment 200.00

240398 200.00

JAMES DEVELOPMENT, LLC

C. MARK JAE

B-1-R

200.00

5.04 CREDIT CARD PAYMENT 3.00

5.04 B.20

PAID BY: JAMES DEVELOPMENT, LLC

CREDIT CARD 200.00

APPLIED

203.00

TENDERED

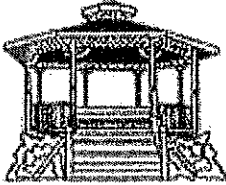
CHARGE 0.00

(Cardholder acknowledges receipt of goods and/or services to the amount of the total shown hereon and agrees to perform the obligations set forth by the cardholder's agreement with the user.

\*\*\*\*\*003F  
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CVV: SIGNATURE

EM Data Is:  
HI: A00000250106J  
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R: 00





# CITY OF PASS CHRISTIAN

200 WEST SCENIC DR  
PASS CHRISTIAN, MS 39571  
228-452-3324

## RESIDENTIAL BUILDING PERMIT

PERMIT #: 240398

DATE ISSUED: 8/06/2024

JOB ADDRESS: 225 CLARK AVE  
PARCEL ID: 0313G-02-027.000  
SUBDIVISION:

LOT #:  
BLK #:  
ZONING:

ISSUED TO: JAMES DEVELOPMENT, LLC  
ADDRESS: P.O. BOX 1460  
CITY, STATE ZIP: ORANGE BEACH AL 36561  
PHONE:

CONTRACTOR: JAMES DEVELOPMENT, LLC  
ADDRESS: P.O. BOX 1460  
CITY, STATE ZIP: ORANGE BEACH AL 36561  
PHONE:

WORK TYPE:  
VALUATION: \$ 227,250.00  
SQ FT: 0.00  
OCCP TYPE:  
CNST TYPE:

LENGTH:  
WIDTH:  
HEIGHT:

FEE CODE	DESCRIPTION	AMOUNT
BL010	BUILDING PERMIT FEE	\$1,267.00
BL015	FLOOD PLAN FEE	\$ 22.00
BL011	BUILDING ISSUANCE FEE	\$ 30.00
BL020	PLAN REVIEW FEE	\$ 108.00
APPROXERES	APPLICATION FEE RESIDENTIAL PAID 08/06/2024	\$ 200.00
TOTAL		\$ 1,627.00

### NOTES:

#### NOTICE

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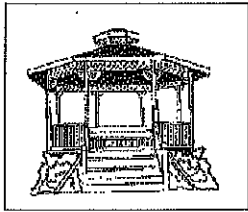
I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

\_\_\_\_\_  
(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
(APPROVED BY)

\_\_\_\_\_  
DATE



Court - 1

# City of Pass Christian AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 17, 2024.

REQUESTING DEPARTMENT: Municipal Court

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input type="checkbox"/>
Consent	<input checked="" type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001- <u>000</u> - <u>358</u>	<input checked="" type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST:                      ATTACHMENT(S)                      Yes ☒                      No ☐

Consider approving refund request of \$1,000.00 to Bennie Hilbun. Mr. Hilbun paid a cash bond at the Harrison County Adult Detention Center for Eli Hilbun. Eli Hilbun was heard on his charge September 18, 2024 and no monies were assessed. A refund is requested.

, as requested by Tina M. Dupree, Municipal Court Clerk.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

PASS CHRISTIAN MUNICIPAL COURT

CERTIFICATE OF ELIGIBILITY

CASE # 2310R-143

DATE: 12/4/24

PAYEE: Bennie Hilbun

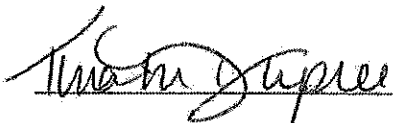
AMOUNT DUE: \$1,000.<sup>00</sup>

REASON FOR REFUND:

Bennie Hilbun paid a \$1,000 Cash bond for Eli Hilbun at  
Harrison County adult Detention Center on 8/27/24.  
Eli Hilbun was heard on his Charge September 18, 2024 and  
no monies were assessed. A full refund of \$1,000.<sup>00</sup>  
is requested

Supporting documents attached.

Submitted by:

  
\_\_\_\_\_

Tina M. Dupree  
Court Clerk

SHERIFF'S OFFICE / JAIL  
RECEIPT

Receipt 41332

Mississippi  
Harrison County

Pass Christian Dist.  
Jail

PROCESS FEES ..... \$ \_\_\_\_\_  
CASH BONDS Hilburn, Eli Grant ..... \$ 1000.00  
BOND FEES ..... \$ \_\_\_\_\_  
DEFENDANT BOND FEES ..... \$ \_\_\_\_\_  
OTHER (Specify) ..... \$ \_\_\_\_\_

Payment Paid: Cash X  
Check \_\_\_\_\_  
Money Order \_\_\_\_\_

Payment received from Bennie L. Hilburn  
22259 Abbey Rd. Pass Christian, MS 39571  
the 27<sup>th</sup> day of August, 20 24

AR # 2310 R-143

ocket # 462260

Arrest Date/Time 9/18/24 1:30 PM

Pass Christian

Dollars \$

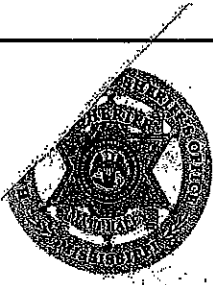
BOYD J. PETERSON

SHERIFF

MATT HALEY

BY


Sgt. Daniel  
2-2-157



# HARRISON COUNTY SHERIFF'S OFFICE

MATT HALEY  
Sheriff

Post Office Box 1480\*Gulfport, Mississippi 39502\*228-896-0606

Date: Wednesday, September 4, 2024  
To: Sue Young, City of Pass Christian  
From: Jennifer Lamb, Comptroller   
Re: Cash Bonds, August 2024, Check Number 5307

Harrison County Sheriff's Office collected the following fees in the month of August, 2024.

Date	Case Number	Name	Receipt Number	Amount
8/27/2024	2310R-143	Eli Grant Hibun	41332	\$ 1,000.00



Any questions or concerns in regards to billing, please contact Jennifer Lamb at (228) 896-0687 or [jennifer.lamb@harrisoncountysheriff.com](mailto:jennifer.lamb@harrisoncountysheriff.com).

5307

## DATE

9/5/24

85-75485

2. CHECK number

PAY TO THE ORDER OF

City of Pass Christian

\$ 1,000.00

One thousand dollars \$ 1000

DOLLARS 

# THE PEOPLE'S BANK

Where PEOPLE find the fun

BILOXI MS 30593-0629

www.thepoples.com

FROM

www.thepeople.com  
English bonds

005107 14065400159 151 96 9

DATE: 6/1/1984			DOLLARS	CENTS
CURRENCY				
COINS				
TOTAL CASH				
CHECKS				
1				
2				
3	Harmon	100		
4	County			
5	Shaffer			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
TOTAL FROM OTHER				
SIDE OF ATTACHED LIST				
CASH				
DEBIT				
TOTALS				

DEPOSIT  
TICKET

## TICKET

DEPOSITS MAY NOT  
BE AVAILABLE FOR  
IMMEDIATE WITHDRAWAL

85-368/665

10

**CITY OF PASS CHRISTIAN**

# CITY DEPOSITORY

200W-SCENIC DR

PASS, CHRISTIAN; MS 39571



HANCOCK  
WHITNEY

Cash

\$.

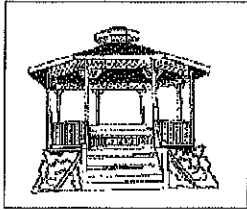
RE-ENTER GRAND TOTAL  
IN SCREENED BOXES

5368 1000 0071055119

USE ROUTING NUMBER FROM YOUR CHECKS FOR AUTOMATIC PAYMENTS. IF CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT.

# POSTED

H-1



# City of Pass Christian AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: Dec 17th, 2024.

REQUESTING DEPARTMENT: HARBOR

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001- _____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☒

Consider ratify advertising for full time Harbor Services at a rate of \$13.46 to fill existing vacancy.

, as requested by James Butcher.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

PD-1



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 17, 2024

REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider approving request to apply for Mississippi Office of Highway Safety Police Traffic Services Grant FY26 in the amount of \$25,000 for overtime reimbursement. This grant does not require a match.

As requested by Chief Daren Freeman

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

---

APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐



Sue

---

**From:** MS Office of Highway Safety <mohs@dps.ms.gov>  
**Sent:** Wednesday, December 4, 2024 8:12 AM  
**To:** timmypruitt@yahoo.com; qshumper@ci.aberdeen.ms.us; cooka1chief@gmail.com; didonnajt@yahoo.com; algomams@onecallinc.com; chiefbowen@cityofamoryms.com; anguillapd@gmail.com; baldwyn\_PD1@yahoo.com; dgilmore@bayspringstel.net; tschwartz@baystlouis-ms.gov; beaumontpolicedepartmentms@gmail.com; drtbelmont7@yahoo.com; dkirkland1937@gmail.com; jmillar@biloxi.ms.us; policechief@biloxi.ms.us; Idemoran@biloxi.ms.us; joshlin03@yahoo.com; chiefclayton.bluespringspd@gmail.com; bolton\_town@yahoo.com; townofboyle@gmail.com; ldutton@brandon.ms.org; chiefkennethcollins@gmail.com; chief@brooksvillems.org; cityclerk@brooksvillems.org; brucepolice@brucetelephone.com; efordtownofbude@gmail.com; burnsville\_police@yahoo.com; townofbude@ftcweb.net; adunlap@townofbyhalia.com; derrington@byram-ms.us; areed@byram-ms.us; donnagtowndhall@gmail.com; cpdchief@cantonms.gov; bmcmillan@carthage.org; chiefgrayson72@yahoo.com; kirby.griffin@leo.gov; robbie@cityofclarksdales.org; travis.tribble@cityofclevelandms.com; rhonda@cityofclarksdale.org; hayman475@clintonpd.org; sullivan121@clintonpd.org; randolphugene@rocketmail.com; dandridgecps@yahoo.com; jponder@cityofcollins.com; Michael Kelly; J. Danielle Barber; jdaughtry@columbusms.org; doris.blutt@columbusms.org; corneliafayepettis@gmail.com; comocclerk@gmail.com; ltucker@cityofcorinthms.com; cpdclerk1@bellsouth.net; adriankirkwood28@yahoo.com; cityhall97@yahoo.com; policechief@crystalspringsms.gov; snobles@diberville.ms.us; lguardia@diberville.ms.us; claygarvin@hotmail.com; dpoyner@calhouncoms.com; drewpolicedept@gmail.com; duckhillpolicedept@yahoo.com; municipalclerk@cityofdurant.org; ecrupd1@gmail.com; mspellins@ecrums.gov; townofedwards@aol.com; ellisvillepd@cityoffellisville.com; clerk@townofenterprise.com; lawrencecaradine; farmingtonms@comcast.net; chiefivy@cityofkolona.com; police2@windstream.net; ezetterholm@flowoodpd.com; chiefjonesf1@bellsouth.net; brbgers@fultonms.org; glendora1900@yahoo.com; goldencityhallgo@bellsouth.net; chiefstevensongpd@yahoo.com; mturner@greenvillems.org; kthomas@greenvillems.org; townofmyrtle@gmail.com; tcraft@cityofgreenwood.org; pboyd@cityofgreenwood.org; pd@cityofgrenada.ms; serenawoods@bellsouth.net; chiefofpolice@gulfport-ms.gov; tpenton@gulfport-ms.gov; guntownchief@gmail.com; hsimms@hattiesburgms.com; townofhatley@gmail.com; hpow03@bellsouth.net; tharvey@bellsouth.net; sellis@hernandopolice.org; petepierman@yahoo.com; hickorycityha6@bellsouth.net; hollandalepolice@cityofhollandale.org; darryl.bowen@hollyspringsms.gov; npullen@hornlake.org; chief@houlkams.com; adavis@ci.houston.ms.us; rsampson@indianolams.gov; townofinverness@yahoo.com; jamesstonewall1970@icloud.com; iukapd@iukams.com; townofjonestown@gmail.com; kilmichaelpolice@yahoo.com; townofkilmichael49@yahoo.com; rjadams@cityofkosciusko.com; tcx@laurelms.com; jpickering@laurelms.com; chief@cityoflongbeachms.gov; jeaneen@cityoflongbeachms.gov; townoflouin@bayspringstel.net; sholdinesscityoflouisvillems@gmail.com; kfairley@cityoflucedale.com; lester.stacey@yahoo.com; afortenberry22@gmail.com; townoflyon@yahoo.com; cityclerk313@gmail.com; dbeck@cityofmacon.org; gwaldrop@madisonthecity.com; lhanners@madisonthecity.com; slittle@mageepolice.com; policechief@cityofmagnolia.org; adminclerkmpd@cityofmagnolia.org; mantachiepd@gmail.com; cityofmarietta@outlook.com; marionpolice@comcast.net; jfrench@marionms.org; markspolicedept@gmail.com; markscityclerk802@gmail.com;

**Attachments:**

2022.xlsx; unbelt\_fatal\_long\_list.xlsx

**Caution:** THIS IS AN EXTERNAL EMAIL AND MAY BE MALICIOUS. PLEASE TAKE CARE WHEN CLICKING LINKS OR OPENING ATTACHMENTS.

Great day,

The FY26 MS Office of Highway Safety Grant Application Process has begun. Attached you will find the Legal Notice, Grant Application MEMO, Grant Guidelines for Law Enforcement and Public Information and Education, Grant Applications for Law Enforcement and Public Information and Education and Data.

Applications are due back to MS Office of Highway Safety by January 28, 2025.

**CONFIDENTIALITY NOTICE:** This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

PD-2



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 17, 2024

REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider adopting Memorandum of Understanding Between Office of Homeland Security, A Division of MS Department of Public Safety and City of Pass Christian for the purpose of information sharing and as a grant requirement for the reimbursement from the Office of Homeland Security for the purchase of LPRs (License Plate Readers). As requested by Chief Daren Freeman.

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

---

APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

**MEMORANDUM OF UNDERSTANDING (MOU)**  
**BETWEEN**  
**MISSISSIPPI OFFICE OF HOMELAND SECURITY, A DIVISION OF THE**  
**MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY**  
**AND**  
**CITY OF PASS CHRISTIAN POLICE DEPARTMENT (AGENCY)**

This agreement (hereinafter "Agreement") is made and entered into this the 18th day of December, 2024, by and between:

MISSISSIPPI OFFICE OF HOMELAND SECURITY (MOHS), represented herein by, Executive Director of MOHS, a division of the MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (MDPS); and  
CITY OF PASS CHRISTIAN POLICE DEPARTMENT (AGENCY).

For and in consideration of the agreements herein, the respective signees having full authority of their respective entities to enter into this agreement and do agree as follows:

**MOU PURPOSE:**

The Mississippi Analysis and Information Center (MSAIC) functions as the hub for integrating intelligence communications between federal, state, tribal and local law enforcement jurisdictions. The mission of the MSAIC is to: "provide Mississippi with a centralized location for the gathering, analysis, and sharing of information from local, state, tribal and federal resources to prevent criminal activity including acts of terrorism or other threats to public safety. The MSAIC serves as the integrated multi-discipline sharing network for situational awareness and is a key component of the jurisdiction's homeland security and crime prevention efforts".

MSAIC analysts are tasked with providing real-time, accurate and complete criminal justice and intelligence information that enables law enforcement and the intelligence communities to identify terrorists, apprehend fugitives, locate missing persons, identify unidentified persons, recover stolen property, protect innocent persons and other law enforcement and judicial functions.

In support of the MOHS/MSAIC mission, and as a jurisdiction receiving MOHS funding for the purchase of an LPR system, **CITY OF PASS CHRISTIAN POLICE DEPARTMENT** agrees to share threat data with MOHS/MSAIC personnel for use in Threat Analysis Reporting. This reporting will be completed on a routine monthly basis directly to MSAIC.

In support of the MOHS/MSAIC mission, and as a jurisdiction receiving MOHS funding for the purchase of an LPR system, **CITY OF PASS CHRISTIAN POLICE DEPARTMENT** agrees to make the information captured during routine use available to query by MOHS/MSAIC analysts upon demand.

**CITY OF PASS CHRISTIAN POLICE DEPARTMENT** shall be responsible for ensuring that the storage and/or exchange of information is encrypted, and encryption meets or exceeds the security requirements required by MDPS and the Mississippi Department of Information Technology Services.

**CITY OF PASS CHRISTIAN POLICE DEPARTMENT** shall make certain that the use of and access to the LPR information is restricted to those who have a legitimate law enforcement or judicial purpose for accessing the LPR information.

**CITY OF PASS CHRISTIAN POLICE DEPARTMENT** shall advise its employees of the penalties relating to the illegal or misuse of such information. **CITY OF PASS CHRISTIAN POLICE DEPARTMENT** shall take all necessary measures to secure the equipment used to access the LPR system and prevent any unauthorized use. Failure to do so may result in the loss of additional MOHS grant funding opportunities.

**DURATION OF AGREEMENT:**

This Agreement shall continue in full force and effect for the duration of the purchased LPR equipment grant life.

**WHEREFORE, IN WITNESS THEREOF, THE ENTIRE AGREEMENT IS CONTAINED WITHIN THIS ORIGINAL CONTRACT WHICH, ON THIS DAY, IS SIGNED BY THE PARTIES, FURTHER EXECUTED AND DELIVERED AS EVIDENCED BY THEIR RESPECTIVE SIGNATURES THAT APPEAR BELOW.**

**WITNESS MY SIGNATURE** on this, the 18th day of December, 2024.

**BY AGENCY:**

\_\_\_\_\_  
Signatory Authorized Official

**BY MDPS/MOHS:**

\_\_\_\_\_  
Executive Director, Mississippi Office of Homeland Security

RD-1



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 17, 2024

REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider accepting bid from American Tennis Courts in the amount of \$48,283.00 for resurfacing the Tennis Court at War Memorial Park. As requested by Bret Bentz.

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐



JEFF NICHOLS, PRESIDENT, CTCB

P: 251-476-4714

F: 251-476-4723

E: jeff@americantenniscourts.net

📱 @americantenniscourts

December 9, 2024

Bob Escher  
City of Pass Christian, MS

Dear Bob,

As requested, we are pleased to offer the following quotation for the work to be performed on the four (4) tennis courts in Pass Christian, Mississippi.

**Quote 1: Tennis Court Standard Resurfacing - including payment and performance bonds**

For the price of **\$38,704.00**, we will:

1. Thoroughly clean and pressure wash the courts
2. Fill all cracks
3. Fill and level any low areas holding greater than 1/8" of water, if necessary and possible  
– *not including concrete joints*
4. Install one (1) coat of acrylic resurfacer
5. Install two (2) coats of acrylic color (Colors: Standard Blue playing areas; Competition Green borders) - *including one (1) coat on the outside edge of the fence line\**
6. Install four (4) sets of textured white tennis playing lines
7. Install four (4) sets of textured pickleball playing lines centered on the tennis nets (Color: Light Blue or TBD from our "Player's Choice" Standard Selection of colors)
8. Remove the existing tennis net posts and nets (haul off) and install four (4) sets of new black tennis net posts, nets and center straps\*\*

\*Others must clear the fence line of vegetation and debris for this work on the outside edge to be performed.

\*\*Assuming that the existing net posts are in sleeves and can be removed using standard methods. If this is not the case, we will contact you and provide an updated scope of work and pricing for the removal and replacement of the net post systems.

**AMERICAN TENNIS COURTS, INC.**

1272 Bolton's Branch Dr.

Mobile, AL 36606

www.americantenniscourts.net





JEFF NICHOLS, PRESIDENT, CTCB

P: 251-476-4714

F: 251-476-4723

E: jeff@americantenniscourts.net

Instagram icon @americantenniscourts

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**Quote 2: Tennis Court Windscreen - including payment and performance bonds**

For the price of **\$9,579.00**, we will:

1. Remove the existing windscreen and haul off
2. Install new, black 9ft high ExtremeScreen windscreen as the existing design –  
*approximately 600 linear feet*

Listed below are some accessories you may wish to add to your court:

**CHECK (✓) AND NUMBER NEEDED**

- |   |                         |
|---|-------------------------|
| <input type="checkbox"/> Tidi Court Valet | \$95.00 ea. (4 Needed)  |
| <input type="checkbox"/> Rol-Dri          | \$125.00 ea. (8 Needed) |
| <input type="checkbox"/> Courtsider Bench | \$355.00 ea. (8 Needed) |

\*\*\*

**Crack and Low Area Disclaimer**

Although all work will be performed to manufacturer's specifications, no warranty can be offered on any new or the return of any cracks or low areas. It is understood that the cracks can return at any time after the work has been completed (even the next day). In regard to patching, though we will **attempt** to patch the low areas to improve the surface of the court, no guarantee is offered on patching of low areas on existing courts. We cannot improve or impact the slope of existing courts using standard patching methods. Additionally, low areas ("bird baths") may return due to issues in the sub-base, base material, or court asphalt or concrete, which is not in our control. Please see Article 2.9 below for further details (**Initial here for acknowledgement** \_\_\_\_\_).

**General Disclaimer**

It is recommended that the proposed scope of work only be performed by a **Certified Tennis Court Builder** and **Pickleball Court Certified** as designated by the American Sports Builders Association, which American Tennis Courts holds both credentials. This quotation only includes work to be performed inside the fence line unless otherwise specified. **Adequate access and water must be made available to the site.** All sprinkler systems must be turned off prior to work commencing (any damages to our workmanship and/or materials by the sprinkler system will be the responsibility of the owner). All workmanship will have a one (1) year warranty. We

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cannot warranty the effects of others workmanship and materials on ours. Two applications of Roundup must be made to kill the vegetation on the court and along the fence prior to work commencing. All debris must be removed from the court and the fence prior to work commencing. The temperature must be at least 55 degrees and rising for the work to be performed. This quotation does not include the construction of or the repair of any pavers, root damage, landscaping, sidewalks, irrigation work, electrical work, squeegee marks, asphalt repair, concrete repair, concrete joints, trees or tree limbs, surface or subsurface effects on labor or materials, etc. Bonds, contingencies, allowances, builders risk insurance, taxes, permits, fees, engineering, soil testing, surveying, line locating, testing, damage to underground utilities not marked, court layout, marked corners, traffic control, drainage, etc. are not included in the proposal. Due to our current schedule and the availability of materials, it is not determined when this work can be performed. Payment will include a 50% down payment and 50% upon completion.

\*\*\*

Thank you for the opportunity to offer this quotation. This quotation is valid for 30 days. If you need any additional information, please call me at the number above. If you wish to schedule and have this work performed, sign below and return the contract. I look forward to hearing from you and working with you.

Sincerely,

*Jeff Nichols*

Jeffrey M. Nichols  
President



The information contained in this proposal remains the property of American Tennis Courts and cannot be utilized by any other parties without the expressed permission of American Tennis Courts, Inc.

**AMERICAN TENNIS COURTS, INC.**

1272 Bolton's Branch Dr.  
Mobile, AL 36606

[www.americantenniscourts.net](http://www.americantenniscourts.net)





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## **TERMS AND CONDITIONS**

### **ARTICLE 1 CONTRACTOR'S RESPONSIBILITIES**

#### **1.1 CONTRACTOR SUPERVISION**

The Contractor shall supervise and direct the work, using his best skill and attention. The Contractor shall be solely responsible for all construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract.

#### **1.2 CONTRACTOR PAYMENTS**

Unless otherwise specifically noted, the Contractor shall provide and pay for all labor, materials, equipment, tools, construction equipment, and machinery necessary for the proper execution and completion of the Work.

#### **1.3 COMPLIANCE WITH LAWS**

The Contractor shall comply with federal, state, and local tax laws, social security acts, unemployment acts and workmen's compensation acts insofar as applicable to the performance of this Contract.

#### **1.4 HOLD HARMLESS CLAUSE**

Contractor agrees to indemnify and hold harmless the Owner against claims, damages, bodily injury or property damage caused by any negligent act or willful omission of the Contractor, his agents, and his employees.

### **ARTICLE 2 OWNER'S RESPONSIBILITIES**

#### **2.1 INSPECTION**

The owner is responsible for inspecting the work at completion before the work crew leaves. Therefore, arrangements for an alternate representative must be made if the owner/representative making the inspection is unable at the completion of the work.

#### **2.2 FINAL PAYMENT (as described in Proposal letter)**

Final payment shall become due upon completion of Contractor's Work. The Work shall be considered complete when the lines or nets are installed and the work is inspected. Opening of an installation or use of the Work shall be considered acceptance by Owner. In the event, the Owner identifies additional work necessary after the inspection and/or after our crews have left the property, the Owner agrees to pay the final payment, and the contractor agrees to perform the additional work in question within 30 days. The maximum legal rate if less, shall be added to the unpaid balance plus attorneys' fees for collection.

#### **2.3 TERMINATION**

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**AMERICAN TENNIS COURTS, INC.**

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In the event Owner terminates this Contract without cause, Owner shall pay Contractor in full for the cost of all administrative expenses, labor, and materials furnished up to and including the date of such termination. In the event of termination by Owner for cause, Contractor shall be paid for all Work theretofore properly performed and acceptable to the Owner and for such materials which may be on hand at the date of termination which Owner can utilize in the completion of the Work. Contractor may terminate this Contract only in the event the Owner shall default in the performance of its obligation thereunder. Termination, as herein provided, by either party shall be in writing and submitted at least five (5) days prior to the effective date of termination.

#### **2.4 ASSIGNMENT OF WORK**

The Owner shall not give instructions or orders directly to employees or agents of the Contractor, except by an authorized agent to the authorized representative of Contractor. Owner's authorized agent and contractor's authorized agent are identified by signature of this document.

#### **2.5 EXTRA WORK**

Requests to Contractor to perform extra or additional work must be made in writing and signed by Owner's authorized agent and the additional costs occasioned thereby shall be paid by Owner at the time of the next payment due Contractor.

#### **2.6 JOB CONDITIONS**

Owner shall provide at no charge job site conditions to allow Contractor to execute his work efficiently and continuously. Owner's obligation shall include but not be limited to: (1) **making available within 200 feet of the work area a plentiful source of potable water, toilets, and access to all utilities;** (2) **providing reasonable access to the construction site for all Contractor's personnel and equipment, including power equipment and trucks;** (3) **providing a safe storage area for materials and during non-working hours;** (4) **insuring a stable subgrade upon which construction can take place;** (5) **change order must be submitted on a time and material basis for removal of rock which cannot be removed by Contractor's on site excavating equipment.**

#### **2.7 OWNER'S LIABILITY INSURANCE**

The Owner shall be responsible for purchasing and maintaining his own liability insurance and, at his option, may maintain such insurance as will protect him against claims which may arise from operations under the Contract.

#### **2.8 PERMITS, FEES AND CONDITIONS**

The Owner shall give all notices and shall secure and pay for all permits, and fees necessary for the execution of the Work. Owner is responsible for insuring that Work is within property lines and clear of setbacks and other restrictions. The Owner is responsible for calling for utility line location. Contractor is not responsible for damage or disruptions to any underground utilities, structures, septic systems or the like, unless a site plan showing exact location of such items is provided to Contractor prior to commencement of any Work. Contractor is not responsible for damage to grass, trees, shrubbery, walkways, and driveways.

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## 2.9 WORK BY OTHERS

American Tennis Courts, Inc. bears no responsibility for defects/damages caused by sub-base settlement, sub-soil conditions, or defects caused by others work, design, etc.

IN WITNESS WHEREOF, the parties hereto have executed this Contract for Construction of Tennis Courts on the date set forth above.

American Tennis Courts, Inc.

Contractor

Attest: \_\_\_\_\_

Lauren Collins

By: \_\_\_\_\_

Jeffrey M. Nichols, President

Owner's Authorized Agent

Attest Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

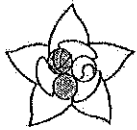
AMERICAN TENNIS COURTS, INC.

1272 Bolton's Branch Dr.

Mobile, AL 36606

www.americantenniscourts.net





# Magnolia Sports Construction Quote

## War Memorial Park at Pass Christian

Address: 6068 US HWY 98 W Suite 1 Box 124, Hattiesburg, MS 39402

Drew Forsyth, Owner: (901) 605-7897, drewEforsyth1@gmail.com

Quote and Contract Manager: (814) 341-1156

Leroy Eckenrod, Estimator: (814) 330-1981, Leckenrod100@yahoo.com

Website: www.magnoliasportsconstruction.com

**Quote Date Initiated:**

December 3, 2024

**Quote Expiration Date:**

January 3, 2025

**Name:** War Memorial Park at Pass Christian - Revision #2

**Attn:** Bob Escher

**Address:** 101 Fleitas Ave. Pass Christian, MS 39571

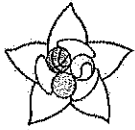
**Phone:** (228) 493-1442

**Email:** Bob.Escher@ccllc.us

Qty	Description	Price Per	Total
4	<u>Tennis Court Resurface and Windscreens [all included in price]</u> <ul style="list-style-type: none"><li>Courts will be thoroughly pressure washed</li><li>Cracks will be filled and buffed</li><li>Any low spots identified will be filled and screeded</li><li>One (1) coat of flexible acrylic resurfacer will be applied</li><li>Two (2) coats of color acrylic paint will be applied in the colors of the clients choosing [two-toned colors available] including one (1) coat on outside edge of the fence line *</li><li>Line sealer will be applied</li><li>Textured white line paint will be applied - repainting the pickleball court lines on the tennis courts</li><li>New nets will be hung</li><li>New windscreens will be hung on each court (9ft x approx. 600 ft)</li></ul> <i>*Owner must clear the fence line of vegetation and debris prior to painting</i>	\$11,625	\$46,500
4	Remove the existing tennis net posts and install four (4) sets of new black tennis net posts, nets and center straps. <i>This assumes that the existing net posts are in sleeves and can be removed using standard methods. If this is not the case, we will contact you and provide an updated scope of work and pricing for the removal and replacement of the net posts.</i>	\$500	\$2,000
1	Performance Bond for \$50,000 through Philadelphia Insurance Companies	\$1,500	\$1,500
		<b>TOTAL</b>	<b>\$50,000</b>

**Payments:** 50% with signed contract and 50% immediate payment upon completion of the project.

**Late Charges:** Past due invoices are subject to a \$100 per day late fee.



# Magnolia Sports Construction Quote

*War Memorial Park at Pass Christian*

**Terms:** Magnolia Sports Construction warranty's workmanship for 1 year, the warranty does not include normal wear, tear, deliberate abuse, acts of God, acrylic not sticking to the surface, cracking, peeling, or bubbling. Magnolia Sports Construction accepts no liability for any work performed by others. Magnolia Sports Construction must have access to water and electricity during the resurfacing process.

**Insurance:** Magnolia Sports Construction has \$1,000,000 in general liability insurance, \$500,000 in auto insurance, and worker's compensation.

**Court Requirements:** Court procedures and building steps must follow American Sport Builder Association guidelines.

**Quote Accepted By:**

**Signature of Client:**

**Date:**

**Signature of Contractor:**



## Tennis Courts Surfacing Contract Agreement

**QUOTE DATE: 11-27-24**

**MS State Contractors Lic. No. 14747**

Project Name: Pass Christian Tennis Courts at War Memorial Park

Address: War Memorial Park, Highway 90 &, Fleitas Ave, Pass Christian, MS 39571

Attn: Covington Civil and Environmental // Bob Escher [Bob.Escher@ccelc.us](mailto:Bob.Escher@ccelc.us) // ph. 228-493-1442

WE HEREBY SUBMIT the following proposal to provide material and labor for the application of new acrylics (QCI Classic) surfacing (& striping) of (4) Four existing outdoor post tension tennis courts. The scope of work is as follows:

**SCOPE: Acrylic Court Surfacing**

- A. Pressure wash tennis courts to clean courts. This does not include stripping old, delaminated paint off the slab. PLEASE NOTE: If during the washing process the existing paint begins to flake off the slab, stripping the entire slab will be required to ensure that new paint will bond to the slab and will hold. Stripping the existing paint to the slab will be an additional charge (note: Approx. \$6,400.00 per court). Note: evidence of loose paint material may not be evident during the time of inspection (site visit conducted 11-02-24).
- B. NOTE: IF need to apply epoxy to ensure new surface will adhere optimally and not peel up – could add additional approx. \$5,400.00 per court. – IF – unable to verify if a water vapor was installed when courts were originally built (2012)
- C. Fill any cracks
- D. Patch low spots (bird baths holding water). Any additional patching (in addition to approx. 500 SF per Court) required will be an additional \$6.00 per SF.
- E. Apply (2) one coat of Acrylic Resurfacer
- F. Apply (2) two coats of court color paint (Standard Colors - TBD by Owner / Primary Contractor / Designer) – note: incl. outside of edge of fence line (NOTE: any obstacles removed by others [Owner / Prime Contractor] – incl. vegetation and debris
- G. Stripe for Tennis (note: to add pickleball stripes - \$1,500.00 per "pickleball court")
- H. Incl. removal of existing tennis net posts and furnish and installation of (4) sets of new black posts (2-7/8" OD) / Tennis Nets (incl. center straps) – Note: This is based on existing posts being set in sleeves and able to be removed with standard methods. EXCLUDES any other method of removal (and replacement) if this is not the case.

**QUOTE 1 TOTAL: \$110,000.00 (\*\*One Hundred Ten Thousand Dollars and .00/100\*\*)**



Quality Court Industries, LLC, 5661 Brownfields Dr., Baton Rouge, LA 70811  
 Phone (225) 774-9974 Fax (225) 774-9984  
[www.qualitycourt.com](http://www.qualitycourt.com)



**QUOTE 2 TOTAL (Note: all of Quote 1 scope) and ALSO incl. 600 LF of 9' H Windscreen installed (note: incl. removal and disposal of existing) / furnish and installation of: 4 Tidi Court Valet / provide: 8 Rol Dri / and 8 (5' L ea.) Courtsider Benches (assembled and placed on site) = \$127,300.00 Tot. (\*\*\*One Hundred Twenty Seven Thousand Three Hundred Dollars and .00/100\*\*\*)**

The proposal includes General Liability Insurances, Workers Compensation, and Contractor's License to complete this project.

NOTE: Due to frequent price increases on all materials, we can only hold our bid for 5 days. To secure a spot on QCI's work schedule, owner must sign contract and submit down payment for all materials ordered within the 5-day period, or else this price is no longer valid and must be requoted. Due to shortages of raw materials, longer lead times for materials are expected. If prices for materials increase from the time orders are placed until order has been delivered, Customer must agree to pay the amount of the increase.

OFFERED BY QUALITY COURT INDUSTRIES, L.L.C.

Accepted by: \_\_\_\_\_ (Owner)

BY: \_\_\_\_\_  
Michael S. Stewart

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. In the event of collection, the owner is responsible for all attorney's fees and court costs in accordance and under Louisiana laws. Receipt of your signed proposal will assure you placement on our schedule. Please see attached Terms and Conditions, initial and return with signed proposal.

**Terms, Conditions and Exclusions: This price is subject to the following:**

1. **PAYMENT TERMS:** Payment up front upon signing proposal to acquire materials and total balance left to pay due upon completion.
2. This bid includes QCI's standard Insurance: see below. Any additional coverage required will result in an additional fee to cover such increases.
  - A. State Farm General Liability – (\$1,000,000.00 each occurrence).
  - B. State Farm - Total aggregate – (\$2,000,000.00)
  - C. State Farm – Auto (\$500,000.00)
  - D. State Farm – Umbrella (\$5,000,000.00) adds additional coverage to all Policies.
  - E. Pay-Chex - Workers Comp (\$1,000,000.00)
3. QCI will require access to the jobsite 7 days a week, 6am – 7pm normal working days, and will require 24hr access to the site on days when pouring concrete. This will come at no additional expense to QCI for any additional supervision that owner may require.
4. No bonding included in this bid. If bonding is required, there will be an additional fee.
5. No certified payroll. If certified payroll is required there will be a fee to cover these costs.
6. No additional electrical work included in this bid, only what is specified above.
7. No Temporary fencing. Owner responsible for any security fencing required.
8. No repairing of ruts caused by court construction process. Owner to fix all ruts.
9. No Drive timber mats included in this bid. Owner will provide if necessary to access site.



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Phone (225) 774-9974 Fax (225) 774-9984  
[www.qualitycourt.com](http://www.qualitycourt.com)

10. No Landscaping, grassing, seeding, or sidewalks.
11. No Plumbing included in this bid.
12. No Design drawings included in this bid. This bid only includes shop drawings.
13. No prevailing wages included in this bid.
14. No Joint checks, to subcontractors or vendors will be accepted. QCI must receive all payments for materials delivered and work performed.
15. No jobsite office included in this bid. Owner to provide if needed.
16. No daily safety meetings, daily safety reports, additional PPP such as Hard hats, fire retardant clothing, steel toe boots included in this bid. If any of these safety items are required, owner will need to inform QCI prior to bid day. If these items are asked for after submission of this bid, there will be a change order to cover the amount of these additional costs.
17. No Additional accessories, (only what is specified in the scope above)
18. Owner / Primary Contractor will provide a method of disposal for all tennis court construction debris.
19. Owner / Primary Contractor will be responsible for supplying a sanitary facility.
20. Owner / Primary Contractor is responsible for providing security if required.
21. Owner / Primary Contractor will provide all necessary water to complete the job. Water must be clean potable, and within 50ft from where work is to be performed. Standard hose bib, with adequate water pressure to run multiple pressure washers is required.
22. Owner / Primary Contractor will be responsible for the cost of licenses and/or permits required for this job.
23. Owner / Primary Contractor responsible for all dirt work, and compaction. Owner is responsible for providing a suitable subbase and is responsible for its integrity. Any structural problems that arise on this project as a result of subbase failures, will be the owner's responsibility to fix or repair, at no cost to QCI.
24. No surfacing work will be performed during periods of inclement weather. Surfacing materials must not be installed if temperatures are below 50 degrees, or if it has recently rained, or if there is threat of rain within a 24hr period after the paint is to be applied. Temperatures must be 50 degrees and rising, with no chance of rain before or after surfacing is to be installed. 24 hrs. of cure time must be given between every coat of material. More curing time will be required during colder overcast conditions. Weather delays will require additional time to complete without liquidated damages being assessed to QCI.
25. Owner / Primary Contractor will ensure that other trades, including but not limited to concrete work, sidewalks, irrigation, landscaping, etc. do not interfere with court construction or court surfacing process. Court surfacing should be the last thing installed after all other trades.
26. This contract price includes pricing for all plans and specifications given prior to bid. Any changes to the plans and specifications, to the scope or terms provided by GC or owner may result in a change order. Owner must furnish QCI with a copy of its plans and specifications, a copy of its terms and conditions, and a copy of its Contract and Subcontract agreement before bid day, otherwise it is assumed that all of these terms and conditions herein are acceptable to the owner and General Contractor.
27. Any Subcontract agreement provided by a General Contractor that includes additional items, terms, or conditions, not included in the standard plans and specifications provided for the bid, may result in a change order or rejection of the subcontract agreement.



28. By accepting this bid price (this contract bid proposal), owner is agreeable to all the terms, conditions herein. This bid along with its Scope of work, terms and conditions must be made part of any Subcontract agreement that is offered by a GC.
29. In the event that payment is not made as set forth above, Contractor may:
- A.** Terminate the contract and remove all remaining materials from the jobsite and still be able to recover the full contract price plus reasonable attorney's fees.

**NOTE: WARRANTY:** normal warranty would entail: Material and labor will be warranted for a period of one year after completion. Warranty does not cover problems that may occur as a result of pre-existing problems with existing foundation. Warranty does not cover cracks for reappearing. Cracks are preexisting structural problems that are not covered under this warranty. The foundation is to be the responsibility of the OWNER unless authorized otherwise by the contractor.

**DISCLAIMERS:** New surface will not resist the effects of strong detergents, cleaners, oils, or any other types of solvents besides water. New surface will not resist cleats or other sharp objects that may scratch the surface. Use of bikes, skates and other recreation scooters or vehicles will not be allowed on new surface. New surface warranty does not cover cracks; cracks are pre-existing problems that may reappear as a result of weather or an act of God.

**SURFACE REMOVAL:** (Note: the following statement pertains to preexisting courts requiring resurfacing.) Quality Court Industries will not be held responsible for problems that may appear after washing process begins, due to hidden problems at time of inspection. During any portion of the washing process, if the existing surface begins to delaminate, flake, peel or break away from the sub base, the contractor will notify the owner of the situation and offer a change order for any additional work. Owner shall notify Contractor of acceptance or rejection of change order within 24 hours of notification from Contractor. If owner chooses not to remove existing delaminated surface, the warranty will automatically be voided, and the contractor, depending on the extent of the damage, may terminate the contract, remove all materials from jobsite and recover all costs incurred, or Contractor may complete the job as specified in the scope of work and collect full contract price. In the event the existing surface is to be removed either by water blasting, sandblasting, or other methods, Contractor does not warrant any damage that may result from the surface removal process. Furthermore, once the old surface has been removed, additional work may be required as a result of the surface removal. In the event that any patching or additional work is required to the underlying surface, Contractor will offer an additional change order once the court has been inspected following the completion of the removal process. Once the original surface has been removed, Owner will be responsible for the cleanup, removal and disposal of the old surface material, unless otherwise provided for in this contract.

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Please Initial  
Here



RD-2



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 17, 2024

REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider approving Final Payment Application #4 in the amount of \$8,831.83 for the construction of the Pickleball Court. As requested by Bob Escher.

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐



December 10, 2024

City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571  
Attn: Mayor and Board of Alderpersons

via email: [mgovernor@pass-christian.ms.gov](mailto:mgovernor@pass-christian.ms.gov)

Re: **Recommendation of Final Payment  
City of Pass Christian  
Pickleball Court Construction**

Dear Mayor and Board of Alderpersons:

This is to advise that the above-referenced project has been satisfactorily completed in substantial conformance with the contract requirements; therefore, we recommend final settlement with the Contractor as provided below:

1. Final Payment Application No. 4 in the amount of \$8,831.83;
2. Contractor's Affidavit for Liens and Waivers; and,
3. Consent of Surety to Final Payment.

Should you have any questions or need any additional information, please do not hesitate to call.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

A handwritten signature in black ink, appearing to read "Robert A. Escher", is written over the printed name.

Bob Escher, P.E.

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGES

PAGE ONE OF

TO: City Of Pass Christian

PROJECT: Pickle Ball Court Construction @ APPLICATION NO: 4

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input checked="" type="checkbox"/>	ENGINEER

PERIOD TO: 12/4/2024

VIA ARCHITECT: Covington Engineering

FROM CONTRACTOR:

Moran Hauling Inc.  
10380 Three Rivers Rd  
Gulfport, MS 39503

CONTRACT FOR: HHS Football Entry Gate

PROJECT NOS:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

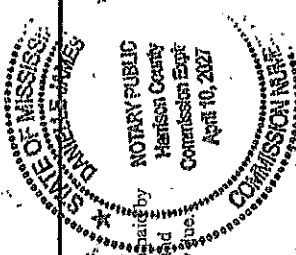
Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	176,636.66
2. Net change by Change Orders	\$	
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	176,636.66
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	176,636.66

5. RETAINAGE	\$	0.00
a. % of Completed Work (Column D + E on G703)	\$	0.00
b. % of Stored Material (Column F on G703)	\$	0
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	0.00

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	176,636.66
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	167,804.33
8. CURRENT PAYMENT DUE	\$	8,831.33
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		



CONTRACTOR: Moran Hauling Inc

By: [Signature] Date: 12-4-24  
State of Mississippi County of Harrison  
Subscribed and sworn to before me this 4 day of December  
Notary Public: [Signature]  
My Commission expires: 4-10-27

GENERAL CONTRACTOR CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .....\$ 8,831.83

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

GENERAL CONTRACTOR:

By: [Signature] Date: 12-10-24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20005-5282

AIA DOCUMENT G702 • APPLICATION AND CERTIFICATION FOR PAYMENT • 1992 EDITION • AIA® • © 1992

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

4

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

12/4/2024

PERIOD TO:

12/4/2024

ARCHITECT'S PROJECT NO:

A NO.	B DESCRIPTION OF WORK	C Units	D Units of Measure	E Unit Price	F SCHEDULED VALUE	G Total work in units Completed Previous App	H Completed this App	I WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	J WORK COMPLETED THIS PERIOD	K MATERIALS PRESENTLY STORED (NOT IN D OR E)	L TOTAL COMPLETED AND STORED TO DATE (D + H + J)	M % (G + L)	N BALANCE TO FINISH (C - G)	O RETAINAGE (IF VARIABLE RATE)
1-A1	Mobilization	1	LS	\$6,800.00	\$6,800.00	1	0	\$6,800.00	\$0.00		\$6,800.00	100.00%		\$340.00
2-A	Stripping	200	CY	\$10.56	\$2,112.00	200	0	\$2,112.00	\$0.00		\$2,112.00	100.00%		\$105.60
2-B	Clean Sand Backfill	75	CY	\$39.94	\$2,995.50	75	0	\$2,995.50	\$0.00		\$2,995.50	100.00%		\$149.78
2-C	Select Structural Fill	525	CY	\$13.82	\$7,255.50	525	0	\$7,255.50	\$0.00		\$7,255.50	100.00%		\$362.78
2-D	Pickleball Court Construction	1	LS	\$152,903.66	\$152,903.66	1	0	\$152,903.66	\$0.00		\$152,903.66	100.00%		\$7,645.18
3-A	Solid Sod	500	SY	\$9.14	\$4,570.00	500	0	\$4,570.00	\$0.00		\$4,570.00	100.00%		\$228.50
	<b>TOTAL</b>				<b>\$176,636.66</b>				<b>\$0.00</b>		<b>\$176,636.66</b>		<b>\$0.00</b>	<b>\$8,851.33</b>

use a completed AIA Document D401 - Certification of Documents Authenticity



# FINAL WAIVER OF LIEN

Dated: October 8, 2024

Project: Pickleball Court Construction	Owner: City of Pass Christian	Funding Agent Contract No.:
Contract: Pickleball Court Construction		Engineer's Project No.: 16534.08

Contractor: Moran Hauling Inc.

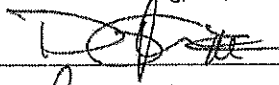
Contractor's Address: 10380 Three River Rd, Gulfport, MS 39503

FOR VALUE RECEIVED, we hereby waive all rights and claims for lien on land and structures about to be erected, being erected, erected, altered, and to the appurtenances thereunto for the above referenced Project.

By Moran Hauling, Inc., Contractor

same being located in HARRISON COUNTY, MISSISSIPPI, for all labor performed and for all material furnished for the erecting, construction, alteration or repair of said structures and appurtenances.

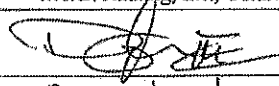
Moran Hauling, Inc., Contractor

By:   
Title: President  
Date: 10-8-24

## CONTRACTOR'S AFFIDAVIT

We hereby affirm that we have complied fully with the provisions and requirements of the Mississippi Statutes relative to the wage rate determination covering this project and that we have received evidence of compliance from each of our agents and subcontractors.


Moran Hauling, Inc., Contractor

By:   
Title: President  
Date: 10-8-24

## CONTRACTOR'S CERTIFICATION OF PAYMENT

We, Moran Hauling, Inc., (Contractor) do hereby certify that payments for all material and labor on Pickleball Court Construction (Project), City Of Pass Christian (Owner), have been made in full and that there are no outstanding bills for labor or material on the project.

Moran Hauling, Inc., Contractor

By:   
Title: President  
Date: 10-8-24



# Document G707™ – 1994

## Consent Of Surety to Final Payment

Bond # 7461477

PROJECT: *(Name and address)*  
City of Pass Christian, Pickleball Court  
Construction

ARCHITECT'S PROJECT NUMBER:

OWNER: ☐

CONTRACT FOR: Construction

ARCHITECT: ☐

TO OWNER: *(Name and address)*  
City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571

CONTRACT DATED:

CONTRACTOR: ☐

SURETY: ☐

OTHER: ☐

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
*(Insert name and address of Surety)*  
Old Republic Surety Company  
P.O. Box 1635  
Milwaukee, WI 53201

, SURETY,

on bond of  
*(Insert name and address of Contractor)*  
Moran Hauling, Inc.  
10380 Three Rivers Road  
Gulfport, MS 39503

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety  
of any of its obligations to  
*(Insert name and address of Owner)*

City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: October 8th, 2024  
*(Insert in writing the month followed by the numeric date and year.)*

Old Republic Surety Company

*(Surety)*

*Debbie Dunaway*  
*(Signature of authorized representative)*

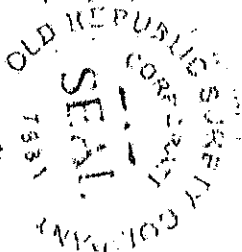
Debbie Dunaway, Attorney-in-Fact

*(Printed name and title)*

Attest:

*(Seal):*

*Lisa Butler*





# OLD REPUBLIC SURETY COMPANY

## POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: TROY WAGENER, JIM E. BRASHIER, TEB JONES, DAVID FORTENBERRY, MARY NORVAL, KIM BARHUM, F. ROSS BELL, KATHLEEN B. SCARBOROUGH, DEWEY B. MASON, SUSAN M. SKRMETTA, JOSEPH R. BEATTIE, LISA R. BUTLER, PATRICK T. MASON, CHRIS BOONE, SHARON TUTEN, CHARLOTTE A. RAMSEY, LESSIE R. ANDERSON, DEBBIE DUNAWAY, JAMES ELEY BRASHIER, TENORA POSEY of GULFPORT, MS

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds), as follows:

### ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 24th day of February, 2023.



OLD REPUBLIC SURETY COMPANY

Karen J. Haffner  
Assistant Secretary

Alan Paylic  
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 24th day of February, 2023, personally came before me, Alan Paylic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson  
Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

### CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



87-0829

Signed and sealed at the City of Brookfield, WI this 8th day of October, 2024.

Karen J. Haffner  
Assistant Secretary

ORSC 22262 (3-06)

CADENCE INSURANCE, INC.

W-1



# City of Pass Christian AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: Dec 17th, 2024.

REQUESTING DEPARTMENT: WATER

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001- _____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☒

Consider DISCUSS THE POSSIBILITY TO GET RID OF THE OLD METERS  
THAT HAVE BEEN ACCUMALTED FOR YEARS TO BE DISPOSED  
OF.

, as requested by Jennifer Lizana & Kermit Anthony.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

W-2



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 17, 2024

REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider transferring the 2023 Chevrolet Trailblazer assigned to the Water Manager to the Administration Department for the Mayor's use and transfer of the 2013 Ford Fusion from the Administration Department to the Water Department for use by the Water Manager.

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

CA-1



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 17, 2024

REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider approving closing the Peoples Bank payroll account ending in 0254 and authorize transferring balance and accrued interest to the Hancock Whitney Payroll account ending in 7251.

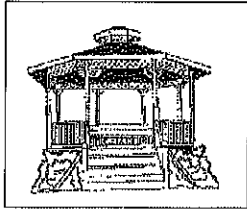
accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

CA-2



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 17, 2024

REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider approving the closing of Hancock Whitney Water Works and Sewer account ending in 4900 (this is old Utility operating account prior to when we had switched to Peoples Bank) and transfer balance and accrued interest to Hancock Whitney Utility Operating Fund account ending in 7286.

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐

CA-3



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: December 11, 2024

REQUESTING DEPARTMENT: Administrative

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

FUNDS TO BE PAID OUT OF:

Capital Improvement Fund	<input type="checkbox"/>
BP Fund	<input type="checkbox"/>
001 - ____ - ____	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes ☐ No ☐

Consider paying Invoice from Justin Wetzel, Harrison County Circuit Clerk, in the amount of \$2,000.00 for the Itemized Statement for City of Pass Christian Redistricting Services performed by Circuit Clerk for 2025 Municipal Elections. (See attached contract for services).

accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

---

APPROVED ☐

ADDITIONAL INFORMATION NEEDED ☐



**H JUSTIN WETZEL**  
**HARRISON COUNTY CIRCUIT CLERK**

1801 23RD AVENUE • POST OFFICE BOX 998 • GULFPORT, MS 39502

(228) 865-4051 • (228) 865-4005 • FAX (228) 865-4099

WEBSITE: [co.harrison.ms.us](http://co.harrison.ms.us)



**INVOICE**  
**FROM**  
**JUSTIN WETZEL, CIRCUIT CLERK**

**November 22, 2024**

**RE: Itemized Statement for City of Pass Christian Redistricting Services  
Performed by Circuit Clerk for 2025 Municipal Elections (Contract for  
Services Attached)**

**Hours Spent Implementing Changes in SEMS Workspace:**

**Justin Wetzel – 31 hours @ \$47.84/hour = \$1,483.04**

**April Davis – 31 hours @ \$23.00/hour = \$713.00**

**Total - \$2,196.04**

**Total Invoice per Attached Contract - \$2,000.00**

**Please remit payment to:**

**Justin Wetzel, Circuit Clerk  
P.O. Box 998  
Gulfport, MS 39502**

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Print or type.**  
See Specific Instructions on page 3

<b>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</b> <b>JUSTIN WETZEL CIRCUIT CLERK</b>	
<b>2 Business name/disregarded entity name, if different from above</b>  	
<b>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</b>  <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <span><input type="checkbox"/> Individual/sole proprietor or single-member LLC</span> <span><input type="checkbox"/> C Corporation</span> <span><input type="checkbox"/> S Corporation</span> <span><input type="checkbox"/> Partnership</span> <span><input type="checkbox"/> Trust/estate</span> </div> <div> <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____         </div> <p style="font-size: small; margin-top: 5px;"> <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.         </p> <div> <input checked="" type="checkbox"/> <b>Other (see instructions)</b> ▶ _____         </div>	<b>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</b>  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Apply to accounts maintained outside the U.S.)</i>
<b>LOCAL GOVERNMENT</b>	
<b>5 Address (number, street, and apt. or suite no.) See instructions.</b>  <b>1801 23RD AVE</b>  <b>6 City, state, and ZIP code</b>  <b>GULFPORT, MS 39501</b>	<b>Requester's name and address (optional)</b>    
<b>7 List account number(s) here (optional)</b>  	

<b>Part I</b>	<b>Taxpayer Identification Number (TIN)</b>
---------------	---

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

			--			--				
--	--	--	----	--	--	----	--	--	--	--

or

**Employer identification number**

9	3	-	4	9	2	9	9	9	4
---	---	---	---	---	---	---	---	---	---

<b>Part II</b>	<b>Certification</b>
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Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification Instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Austin Wetzel</i>	Date ▶ <i>01/03/2024</i>
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

## **CONTRACT FOR SERVICES REDISTRICTING**

This contract for services is made and entered by and between the City of Pass Christian Board of Mayor and Alderpersons and the Harrison County Circuit Clerk.

Whereas, the City of Pass Christian Board of Mayor and Alderpersons desires to secure and maintain the services of the Harrison County Circuit Clerk for the purpose of redistricting pursuant to §23-15-283(1) MCA, and further the Harrison County Circuit Clerk desires to enter into this agreement to perform other duties not otherwise provided for in 23-15-283(2)(3) but necessary to implement the Redistricting Plan adopted for the City of Pass Christian.

Now therefore, in consideration of the premises and the mutual agreement hereinafter contained, the parties hereby agree as follows:

1. The City of Pass Christian Board of Mayor and Alderpersons does hereby contract with the Harrison County Circuit Clerk for professional services in relation to redistricting any and all Municipal wards and/or precincts for the City of Pass Christian unless this agreement is sooner terminated or extended as allowable by Mississippi law. Said professional services shall include, but not limited to, the building of an address library suitable for implementing boundary lines into the Statewide Election Management System (SEMS), building of precinct and municipal splits resulting from changes in boundary lines into SEMS, notifying voters of their change of precinct, assistance in drawing district and/or ward lines, and renaming/organizing splits to easily identify groups of voters within any specific ward. The Harrison County Circuit Clerk, hereby accepts the terms of said services and shall devote the necessary time and efforts to the performance of their duties under this contract.
2. It shall be the duty of the Harrison County Circuit Clerk to take any and all actions necessary to modify the address library in the Statewide Elections Management System (SEMS) to implement all boundary changes adopted by the City of Pass Christian Board of Mayor and Alderpersons in order to eliminate the risk of adversely affecting the upcoming Municipal elections to be held in 2025.
3. The Harrison County Circuit Clerk shall be provided with a legal description and map of updated municipal ward lines as approved by the City of Pass Christian Board of Mayor and Alderpersons and an updated city map with street-based index including directions of streets and location of odd and even house numbers and such other information as shall be reasonably required by the Circuit Clerk to perform these services.

4. The Circuit Clerk shall drive, if necessary, to ward lines to ensure accuracy of boundary lines as it relates to address library precinct and municipal splits prior to making any changes in SEMS.
5. The Circuit Clerk shall be notified of any ward and/or polling place changes as soon as possible to properly notify affected voters of any such change.
6. The City of Pass Christian Board of Mayor and Alderpersons agrees to pay and the Harrison County Circuit Clerk agrees to accept \$2,000.00 as compensation for all services rendered under this agreement. In addition, the City of Pass Christian Board of Mayor and Alderpersons agrees to pay for the cost of preparing and mailing notice to all affected registered voters. The Harrison County Circuit Clerk shall present the City of Pass Christian Board of Mayor and Alderpersons a pay request for the work performed and cost of mailing notice to all affected registered voters at the completion of the work.
7. Said professional services contracted to be performed by the Harrison County Circuit Clerk are not required to be performed by the registrar or deputy registrar and are over and above the regular statutory duties of Circuit Clerk. Specifically, said professional services does not include the duties required by 23-15-283(2)(3), namely, implementing boundary line changes into SEMS, building a library street index, building precinct and ward splits.
8. This agreement shall be binding upon and insure to the benefit of the successors and assigns of the City of Pass Christian Board of Mayor and Alderpersons and the Harrison County Circuit Clerk, as allowed by applicable state and federal law.
9. This agreement shall be governed by the laws of the State of Mississippi.
10. Nothing in this agreement shall be construed to constitute any relationship between the City of Pass Christian Board of Mayor and Alderpersons and the Harrison County Circuit Clerk, which is not already recognized by state and federal law.
11. The foregoing contains the entire agreement of the parties and may not be altered, amended or terminated except by an instrument in writing signed by the parties hereto.

IN WITNESS THEREOF, the parties have executed this agreement as of the 15<sup>th</sup> day of October, 2024.

CITY OF PASS CHRISTIAN BOARD OF MAYOR AND ALDERPERSONS

BY: \_\_\_\_\_

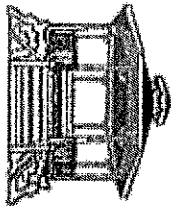
Renaud James "Jimmy" Rafferty, Mayor

HARRISON COUNTY CIRCUIT CLERK

BY: \_\_\_\_\_

Justin Wetzel, Circuit Clerk





City of Pass Christian, MS

Claims Docket

Docket of Claims Register

APPKT07230 - BOA 12/17/24

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
02094	AARON B SUDDETH	709	DKT25044	PASS HEADLIGHT ASSY UNIT #210	Invoice	10/29/2024	PASS HEADLIGHT ASSY UNIT #210	001-200-560	1,308.75
		710		2020 DODGE RAM RT PANEL REPAIR	Invoice	11/06/2024	2020 DODGE RAM RT PANEL REPAIR	001-200-560	821.50
00803	AIRGAS, Inc.	5512589464	DKT25045	Cylinder Rentals	Invoice	11/30/2024	Cylinder Rentals	001-301-639	554.22
02214	AMAZON CAPITAL SERVICES	114-4007932-4657048	DKT25046	AMBER/WHITE STROBE LIGHTS - TRUC	Invoice	11/15/2024	AMBER/WHITE STROBE LIGHTS - TRUC	400-700-505	199.98
02214	AMAZON CAPITAL SERVICES	112-2676320-7102614	DKT25047	AMAZON DOG BARRIER FOR K9	Invoice	11/18/2024	AMAZON DOG BARRIER FOR K9	001-200-500	1,853.92
		112-73630023409845		Replacement Parts for Purple Stethosc	Invoice	11/01/2024	3M™ Littmann® Stethoscope Spare Pai	001-220-505	29.59
		114-9452260-4921812		SUPPLIES	Invoice	11/07/2024	1/2" ROPE	480-751-505	18.28
							30 AMP BREAKER	480-751-505	187.81
							50 AMP	480-751-560	375.00
							DIGITAL CLAMP	480-751-560	234.75
							EATON CUTLER HAMMER	480-751-505	104.99
							EVENT PARKING SIGNS	480-751-505	162.50
							GLOVES	480-751-510	30.99
							HARBOR MAILING STAMP	480-751-510	34.68
							NO PARKING SIGNS	480-751-505	36.72
							NO SMOKING SIGNS	480-751-505	16.95
							OIL BOONS	480-751-505	17.99
							PERMIT PARKING SIGNS	480-751-505	31.98
							PIER PLUGS	480-751-505	95.94
							REFIL LABEL MAKER	480-751-560	35.97
							REFIL LABEL MAKER	480-751-505	162.88
							RESTRICTED PARKING CASE	480-751-505	12.99
							UTILITY CART	480-751-505	44.99
							WATER PRESSURE GAUGE REGULATOR	480-751-505	19.99
									51.98
									89.98
									56.97
02368	ARLIN W. LANG	241311	DKT25048	INTERPRETER	Invoice	12/01/2024	INTERPRETER	001-101-601	300.00

Docket of Claims Register

APPKT07230 - BOA 12/17/24

Vendor Name		Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
02223	AUTO SERVICE CENTER, INC.						233.18
	25398	DKT25049	Invoice	12/06/2024	OIL CHANGE #232 EXPLORER	001-200-560	57.25
	25405		Invoice	12/09/2024	20118 DURANGO OIL CHANGE	001-200-560	84.59
	25408		Invoice	12/09/2024	2021 DEPUTY CHIEF TAHOE	001-200-560	91.34
02426	BOXCAST INC						225.98
	92CA6172-0068	DKT25050	Invoice	12/01/2024	Streaming(BOA)	001-107-600	149.00
	92CA6172-0069		Invoice	12/03/2024	Archived Storage	001-107-600	76.98
	BSN SPORTS	DKT25051					1,499.96
00476	927899168		Invoice	11/25/2024	Cut N Level Drag	001-506-550	1,199.99
		Field Equipment from grant			Infield Tamp	001-506-550	89.99
					Rakes	001-506-550	159.98
					Tape Measure	001-506-550	50.00
00038	CABLE ONE						110.91
	INV0013152	DKT25052	Invoice	11/23/2024	399 E Second St	001-107-628	110.91
	CARD SERVICES	DKT25053					2,414.13
	0319-5	Paint(Pickle Ball Courts)	Invoice	11/21/2024	Paint(Pickle Ball Courts)	001-300-560	56.24
01035	034444	GENERAL SUPPLIES - HARBOR FREIGHT	Invoice	11/12/2024	HABOR FREIGHT - GENERAL SUPPLIES	480-751-505	271.81
	112465244	FISHING PIER ELECTRICAL SUPPLIES - LI	Invoice	11/13/2024	FISHING PIER ELECTRICAL SUPPLIES	480-751-560	580.10
	14274482	Medals	Invoice	12/04/2024	Medals(Cheer)	001-506-554	222.60
					Medals(Football)	001-506-551	323.99
	2871-1080742	Electric Socket	Invoice	11/20/2024	Electric Socket	001-300-560	113.16
	30431778400554	TV/MONITOR FOR CID	Invoice	11/12/2024	TV/MONITOR FOR CID	001-200-505	88.00
	337092	Filled Propane Tank	Invoice	10/31/2024	Filled Propane Tank	001-301-525	47.90
	464311545062553	JANITORIAL PRODUCTS	Invoice	11/06/2024	JANITORIAL PRODUCTS	480-751-510	62.19
	544323749679876	Senior Cooking Supplies	Invoice	11/18/2024	Senior Cooking Supplies	001-320-505	83.25
	559261	Boots(Boot Outlet)	Invoice	11/05/2024	Boots(Boot Outlet)	001-502-535	149.95
					Boots(Boot Outlet)	001-502-535	149.95
					Boots(Boot Outlet)	001-502-535	99.95
02393	CATERPILLAR FINANCIAL SERVICE						123.04
	7006	Supplies(Dogwood Ceramic Supply)	Invoice	10/31/2024	Supplies(Dogwood Ceramic Supply)	001-320-505	42.00
	INV0013154	NFPA Yearly Renewal	Invoice	11/13/2024	NFPA Yearly Renewal	001-220-600	123.04
	36228828	DKT25054					715.43
01998	CELLULAR SOUTH, INC		Invoice	11/28/2024	Track Loader Loan	001-300-603	715.43
	INV0013159	DKT25055					139.64
		Cellular(Water)	Invoice	11/22/2024	Cellular(Water)	400-700-605	139.64
							6,050.38
01998	CELLULAR SOUTH, INC		Invoice	12/03/2024	Internet	001-107-628	2,053.00
	3000683894-38	DKT25056			Phone	001-107-605	1,164.61
		Phone/Internet	Invoice	12/03/2024	City	001-107-605	2,701.13
		Cellular(City/Harbor)	Invoice	11/22/2024	Harbor	480-751-605	131.64

Docket of Claims Register

APPKT07230 - BOA 12/17/24

Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
00046	CENTERPOINT ENTER/ENTEX	DKT25057						
	INV0013150	808 E Second St(#2)	Invoice	11/22/2024	808 E Second St(#2)	001-220-627	115.67	65.45
	INV0013151	707 W North Street(#2)	Invoice	11/26/2024	707 W North Street(#2)	001-220-627	50.22	50.22
00055	COAST CHLORINATOR & PUMP	DKT25058						
	78083	WPSCO-CITY STOCK-WATER SYSTEMS	Invoice	10/31/2024	AQUA MAG	400-704-560	4,263.00	10,573.80
	78084	WPSCO-CITY STOCK-WATER SYSTEMS	Invoice	10/31/2024	AQUA MAG	400-704-560	2,903.40	
	78085	WPSCO-CITY STOCK-WATER SYSTEMS	Invoice	10/31/2024	AQUA MAG	400-704-560	3,407.40	
00056	COAST ELECTRIC POWER ASSO	DKT25059						
	INV0013168	520 Espy Ave Well	Invoice	11/25/2024	520 Espy Ave Well	400-700-625	1,810.62	1,810.62
00056	COAST ELECTRIC POWER ASSO	DKT25060						
	INV0013169	525 Espy Ave	Invoice	11/25/2024	525 Espy Ave	001-200-625	4,656.09	4,656.09
		Pass Lights				001-301-631	15.04	15.04
01534	COBURN SUPPLY COMPANY, INC	DKT25061						
	66210828	WPSCO-INSTAL WATER/SEWER TAP-3C	Invoice	11/21/2024	WPSCO-INSTAL WATER/SEWER TAP-3C	400-702-560	287.87	390.60
	666210845	WPSCO-INSTAL WATER/SEWER TAP-3C	Invoice	11/22/2024	WPSCO-INSTAL WATER/SEWER TAP-3C	400-704-560	22.18	
	666210916	WPSCO-WATER/SEWER REPAIR-129 DI	Invoice	12/02/2024	WPSCO-WATER/SEWER REPAIR-129 DI	400-702-560	64.02	
	666210939	WPSCO-SEWER REPAIR-132 YOUNGSM	Invoice	12/03/2024	WPSCO-SEWER REPAIR-132 YOUNGSM	400-702-560	16.53	16.53
01534	COBURN SUPPLY COMPANY, INC	DKT25062						
	666210648	FY24/25	Invoice	11/13/2024	FY24/25	001-301-560	178.00	178.00
02047	COMMUNICATIONS INTERNATIO	DKT25063						
	PI173245	radio repair project# P5744.02.0001	Invoice	10/18/2024	radio repair project# P5744.02.0001	001-220-560	249.06	320.31
	PI174679	#171 RADIO REPAIR	Invoice	11/27/2024	#171 RADIO REPAIR	001-200-560	71.25	71.25
02249	COVINGTON CIVIL AND ENVIRON	DKT25064						
	16534.08-06	Engineering Services(Pickleball Courts)	Invoice	12/10/2024	Engineering Services(Pickleball Courts)	117-105-602	4,046.26	4,046.26
02249	COVINGTON CIVIL AND ENVIRON	DKT25065						
	16481.08-21	City Engineer Professional Services	Invoice	12/10/2024	City Engineer Professional Services	001-301-602	2,050.00	2,050.00
00424	COVINGTON SALES & SERVICES, I	DKT25066						
	100883	Section short broom for the sweeper t	Invoice	11/22/2024	freight Cost	001-301-560	634.36	
		Section short broom for the sweeper t				001-301-560	122.36	
01554	ECONO SIGNS & BARRICADE, LLC	DKT25067						
	10-993449	CROSSWALK SIGN 18 X 24	Invoice	11/19/2024	CROSSWALK SIGN 18 X 24	001-301-555	512.00	218.37
		FREIGHT				001-301-555	38.52	
		YIELD FOR PEDESTRIAN 24X24				001-301-555	36.12	
							143.73	
00096	FUELMAN	DKT25068						
	NP67474554W	Fuel	Invoice	11/24/2024	Utl	400-700-525	71.93	167.76
	NP67537877W	Fuel	Invoice	12/01/2024	Utl	400-700-525	28.84	
	NP67579428W	Fuel	Invoice	12/08/2024	Utl	400-700-525	66.99	

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		Payable Number	Payable Description					Distribution Amount
00096	FUELMAN	NP67474554	DKT25069	Fuel	11/24/2024	Beau	001-502-525	107.44
						Code	001-110-525	41.64
						Exe	001-102-525	26.51
						FD	001-220-525	421.12
						Harbor	480-751-525	234.93
						PD	001-200-525	1,254.12
						PW	001-301-525	682.36
						Rec	001-506-525	104.59
						Beau	001-502-525	64.99
						Code	001-110-525	40.13
	NP67537877		Fuel	Invoice	12/01/2024	FD	001-220-525	299.07
						Harbor	480-751-525	110.74
						PD	001-200-525	853.28
						PW	001-301-525	661.08
						Rec	001-506-525	59.11
						Beau	001-502-525	151.61
						Code	001-110-525	35.83
						FD	001-220-525	371.62
						Harbor	480-751-525	156.77
						PD	001-200-525	1,269.01
	NP67579428		Fuel	Invoice	12/08/2024	Plan	001-110-525	41.90
						PW	001-301-525	862.75
						Rec	001-506-525	60.15
00097	G & O SUPPLY CO, INC	DKT25070		Invoice	11/25/2024	FY24/25	001-301-586	309.11
02475	GULF COAST BOUNCE LLC	FY24/25		Invoice				955.99
		DKT25071		Invoice	12/12/2024	Tent(Christmas in the Pass)	001-107-639	1,365.00
01634	GULF COAST PUMP & EQUIPMEN	DKT25072		Invoice	11/27/2024	WPSCO - GPS REPAIR - 157 CANAL ST	400-702-560	31,859.50
00119	HARRISON COUNTY LIBRARY SYS.	DKT25073		Invoice	12/04/2024	Operation(December)	140-350-645	15,929.75
		FY2025-NOV		Invoice	11/19/2024	Operation(November)	140-350-645	15,929.75
00124	HARRISON COUNTY SHERIFFS	DKT25074		Invoice	12/06/2024	Inmate Housing	001-200-520	1,200.00
00488	HARRISON COUNTY SOIL AND W/	DKT25075		Invoice	12/04/2024	Fiscal Year 2025	001-105-600	2,500.00
		INV0013170		Invoice	11/18/2024	Monthly Animal Control(November)	001-105-646	1,588.52
00140	HUMANE SOCIETY OF SO MS	DKT25076		Invoice	12/04/2024	Monthly Animal Control(December)	001-105-646	794.26



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	Payable Number	Payable Description					Distribution Amount
02098	IMPERIAL BAG & PAPER CO LLC	DKT25077					73.17
	35747011	Paper Products	Invoice	10/22/2024	Paper Products	001-105-510	66.99
	35970078	#HB1990A PAPER TOWEL WHITE CS/3C	Invoice	11/13/2024	#HB1990A PAPER TOWEL WHITE CS/3C	001-200-500	48.78
	36144637	Credit(35747011)	Credit Memo	12/17/2024	Fuel/Below Minimum	001-200-500	42.60
	36144638	Credit(35970078)	Credit Memo	12/17/2024	Credit(35747011)	001-105-510	-42.60
00898	ISCO METALS AND SUPPLIES OF N	DKT25078					-42.60
	241466	3/8 x 2in Flat bar	Invoice	11/21/2024	3/8 x 2in Flat bar	001-301-560	78.00
02105	JERRELL HARRIS	DKT25079					100.00
	INV0013171	Randolph Cleaning Fee	Invoice	12/08/2024	Randolph Cleaning Fee	001-294-603	100.00
00671	K & R SERVICES, INC.	DKT25080					555.00
	49374	WPSCO-LOAD BANK TEST - PREVENT IV	Invoice	10/09/2024	WPSCO-LOAD BANK TEST - PREVENT IV	400-702-560	555.00
00174	KENTWOOD SPRING WATER INC	DKT25081					80.94
	16968568 120524	DRINKING WATER SERVICES FOR HARB	Invoice	12/05/2024	DRINKING WATER SERVICES FOR HARB	480-751-505	80.94
00178	KROL ELECTRIC INC.	DKT25082					2,490.00
	24330	KIMBALLS SEAFOOD - 3 POLE BREAKER	Invoice	12/04/2024	KIMBALLS SEAFOOD - 3 POLE BREAKER	480-751-600	2,490.00
00018	LNU SERVICES, INC	DKT25083					750.00
	24996	WPSCO-SEWER REPAIR-MAGNOLIA PU	Invoice	11/21/2024	WPSCO-PUMP STATION CLEAN-NORT	400-702-560	750.00

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00195	MARTIN HARDWARE						
	A153506	PW 24/25	Invoice	11/01/2024	PW 24/25	001-301-560	29.28
	A153662	BEAU 24/25	Invoice	11/05/2024	BEAU 24/25 General Supplies	001-502-505	9.99
	A153717	Supplies	Invoice	11/06/2024	Supplies	480-751-560	17.03
	A153731	Supplies	Invoice	11/06/2024	Supplies	480-751-560	24.32
	A153791	BUILDING/PLANTS 24/25	Invoice	11/06/2024	BUILDING/PLANTS 24/25	001-300-560	21.99
	A153823	PW 24/25	Invoice	11/07/2024	PW 24/25	001-301-560	1.19
	A153844	PW 24/25	Invoice	11/07/2024	PW 24/25	001-301-560	24.88
	A153852	BEAU 24/25	Invoice	11/07/2024	BEAU 24/25 General Supplies	001-502-505	5.39
	A153854	PW 24/25	Invoice	11/07/2024	PW 24/25	001-301-560	10.38
	A154023	BEAU 24/25	Invoice	11/11/2024	BEAU 24/25 General Supplies	001-502-505	27.40
	A154157	Supplies	Invoice	11/13/2024	Supplies	480-751-560	22.77
	A154185	Supplies	Invoice	11/13/2024	Supplies	480-751-560	2.33
	A154198	BEAU 24/25	Invoice	11/13/2024	BEAU 24/25 General Supplies	001-502-505	21.71
	A154215	PW 24/25	Invoice	11/14/2024	PW 24/25	001-301-560	23.74
	A154217	BEAU 24/25	Invoice	11/14/2024	BEAU 24/25 General Supplies	001-502-505	9.32
	A154218	BEAU 24/25	Invoice	11/14/2024	BEAU 24/25 General Supplies	001-502-505	7.59
	A154298	Supplies	Invoice	11/15/2024	Supplies	480-751-560	84.69
	A154333	PW 24/25	Invoice	11/15/2024	PW 24/25	001-301-560	17.54
	A154354	Supplies	Invoice	11/15/2024	Supplies	480-751-560	23.98
	A154455	Supplies	Invoice	11/18/2024	Supplies	480-751-560	27.39
	A154461	PW 24/25	Invoice	11/18/2024	PW 24/25	001-301-560	8.69
	A154465A	Supplies	Invoice	11/18/2024	Supplies	480-751-560	50.55
	A154470	BUILDING/PLANTS 24/25	Invoice	11/18/2024	BUILDING/PLANTS 24/25	001-300-560	3.75
	A154515	PW 24/25	Invoice	11/19/2024	PW 24/25	001-301-560	3.25
	A154533	Supplies	Invoice	11/19/2024	Supplies	480-751-560	19.96
	A154548	BEAU 24/25	Invoice	11/19/2024	BEAU 24/25 General Supplies	001-502-505	6.74
	A154549	PW 24/25	Invoice	11/19/2024	PW 24/25	001-301-560	1.69
	A154569	Supplies	Invoice	11/20/2024	Supplies	480-751-560	81.52
	A154574	BEAU 24/25	Invoice	11/20/2024	BEAU 24/25 General Supplies	001-502-505	12.98
	A154598	BUILDING/PLANTS 24/25	Invoice	11/20/2024	BUILDING/PLANTS 24/25	001-300-560	21.98
	A154604	Credit	Credit Memo	12/17/2024	Credit	480-751-560	-21.98
	A154614A	Supplies	Invoice	11/20/2024	Supplies	480-751-560	58.58
	A154633	BUILDING/PLANTS 24/25	Invoice	11/20/2024	BUILDING/PLANTS 24/25	001-300-560	5.99
	A154637	BEAU 24/25	Invoice	11/20/2024	BEAU 24/25 General Supplies	001-502-505	39.90
	A154737	BEAU 24/25	Invoice	11/22/2024	BEAU 24/25 General Supplies	001-502-505	11.28
	A154752	PW 24/25	Invoice	11/22/2024	PW 24/25	001-301-560	2.25
	A154775	BEAU 24/25	Invoice	11/22/2024	BEAU 24/25 General Supplies	001-502-505	6.35
	A154901	BEAU 24/25	Invoice	11/25/2024	BEAU 24/25 General Supplies	001-502-505	8.99
	A154902	Supplies	Invoice	11/25/2024	Supplies	480-751-560	23.12
	A154921	FD24/25	Invoice	11/25/2024	FD 24/25	001-220-561	10.99
	A154938	Supplies	Invoice	11/25/2024	Supplies	480-751-560	11.28
	A154946	BUILDING/PLANTS 24/25	Invoice	11/25/2024	BUILDING/PLANTS 24/25	001-300-560	5.60

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00195	A155003	Supplies	Invoice	11/26/2024	Supplies	480-751-560		51.28	
	A155060	BEAU 24/25	Invoice	11/27/2024	BEAU 24/25 General Supplies	001-502-505		111.21	
	A155085	FD24/25	Invoice	11/27/2024	FD 24/25	001-220-561		10.99	
	A155280	BEAU 24/25	Invoice	12/02/2024	BEAU 24/25 General Supplies	001-502-505		12.58	
	A155312	BEAU 24/25	Invoice	12/02/2024	BEAU 24/25 General Supplies	001-502-505		6.25	
	A155341A	BUILDING/PLANTS 24/25	Invoice	12/03/2024	BUILDING/PLANTS 24/25	001-300-560		83.25	
	A155357	FD24/25	Invoice	12/03/2024	FD 24/25	001-220-561		47.88	
	A155486	BUILDING/PLANTS 24/25	Invoice	12/05/2024	BUILDING/PLANTS 24/25	001-300-560		17.99	
	A155487	PW 24/25	Invoice	12/05/2024	PW 24/25	001-301-560		15.98	
	A155493	BUILDING/PLANTS 24/25	Invoice	12/05/2024	BUILDING/PLANTS 24/25	001-300-560		13.27	
00881	A155529	PW 24/25	Invoice	12/05/2024	PW 24/25	001-301-560		23.96	
	A155567	BEAU 24/25	Invoice	12/06/2024	BEAU 24/25 General Supplies	001-502-505		54.37	
	A155571	BEAU 24/25	Invoice	12/06/2024	BEAU 24/25 General Supplies	001-502-505		36.98	
	A155592	FD24/25	Invoice	12/06/2024	FD 24/25	001-220-561		6.49	
	A15561	FD24/25	Invoice	12/06/2024	FD 24/25	001-220-561		11.19	
00220	MARTIN HARDWARE	DKT25085	Invoice	12/05/2024	Supplies	400-700-560		26.33	
	A155512	Supplies	Invoice	12/05/2024	Supplies	400-700-560		10.19	
	A155575	Supplies	Invoice	12/06/2024	Supplies	400-700-560		16.14	
00230	MDA (MISSISSIPPI DEVELOPMEN	DKT25086	Invoice	12/02/2024	Interest	117-800-820		420.29	
	INV0013177	Loan	Invoice	12/02/2024	Principal	117-800-820		7,685.53	
00474	MS ASSOC-CHIEFS OF POLICE	DKT25087	Invoice	12/02/2024	MEMBERSHIP 2024 D. FREEMAN	001-200-610		100.00	
	1227	MEMBERSHIP 2024 D. FREEMAN	Invoice	12/02/2024	MEMBERSHIP 2024 D. FREEMAN	001-200-610		1,373.14	
	NAPA OF BAY ST. LOUIS	DKT25088	Invoice	11/21/2024	FY24/25	001-301-560		87.23	
	399251	FY24/25 PW	Invoice	11/22/2024	FY 24/25 FD	001-220-560		650.72	
	399370	24/25 FD	Invoice	11/22/2024	FY24/25	001-301-560		213.66	
	399375	FY24/25 PW	Invoice	11/23/2024	FY24/25	001-301-560		171.01	
	399479	FY24/25 PW	Invoice	11/25/2024	FY24/25	001-301-560		129.56	
	399539	FY24/25 PW	Invoice	11/27/2024	FY24/25	001-301-560		9.20	
	399708	FY24/25 PW	Invoice	12/05/2024	FY 24/25 FD	001-220-560		64.31	
	400224	24/25 FD	Invoice	12/10/2024	FY24/25	001-301-560		47.45	
00482	NASSAW LAMP	DKT25089	Invoice	11/22/2024	54 watt LED bulbs	001-300-505		533.40	
	18677	54 watt LED bulbs	Invoice	11/22/2024	54 watt LED bulbs	001-300-505		420.00	
	NECAISE LOCKSMITH SERVICE	DKT25090	Invoice	11/08/2024	HP LOCKS	480-751-505		210.00	
01722	C50271	HARBOR LOCKS	Invoice	11/20/2024	PIER LOCKS	480-751-505		579.36	
	PARISH TRACTOR COMPANY LLC	DKT25091	Invoice	11/20/2024	Muffler	001-301-560		579.36	
	P33701	Muffler	Invoice	11/20/2024	Muffler	001-301-560		579.36	

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01152	PERFORMANCE TIRE & WHEEL 2-GS90881	DKT25092	TIRES UNIT #182 225/60R18	Invoice	11/07/2024	TIRES UNIT #182 225/60R18	001-200-571	600.24
00862	PORTABLE SERVICES, INC. 160175	DKT25093	104 Henderson Ave Park	Invoice	11/28/2024	104 Henderson Ave Park	001-502-639	210.00
02363	PVS DX INC DE21000444-24	DKT25094	Chlorine	Invoice	11/30/2024	Chlorine	400-704-560	350.00
00273	RAINBOW SPRING WATER, INC 388195	DKT25095	Water(PW)	Invoice	11/04/2024	Water(PW)	001-301-505	94.88
	388201		Water(Beau)	Invoice	11/04/2024	Water(Beau)	001-502-505	81.69
02470	RED BUD SUPPLY, INC 188348	DKT25096	Knock out wasp spray	Invoice	12/04/2024	Astro Grip Orange gloves Knock out wasp spray	001-301-505 001-301-505	13.19 160.11
02167	ROBERT J YOUNG COMPANY LLC INV7258226	DKT25097	Printer Rental	Invoice	12/09/2024	Printer Rental	001-110-600	75.80
00308	SOUTH MS BUSINESS MACHINE 471576	DKT25098	Printer Rental	Invoice	11/25/2024	Printer Rental	001-107-639	84.31
01612	SOUTHERN FIRE SPRINKLER, INC 24-17908	DKT25099	2024 Annual Fire Inspection	Invoice	11/30/2024	2024 Annual Fire Inspection	001-300-560	309.71
02121	SOUTHERN HOSPITALITY SUPPLY 28038	DKT25100	Copy Paper 8.5x11	Invoice	11/22/2024	Copy Paper 8.5x11	001-105-500	666.36
00312	SOUTHERN PRINTING 24 4353	DKT25101	Uniforms	Invoice	11/01/2024	Logo's Richardson Navy Badger Navy Color/Front,Back Line Up Wash Up	001-220-535 001-220-535 001-220-535 001-220-535 001-220-535 001-220-535	500.00 77.10 1,158.50 112.50 262.50 180.00 78.00 30.00 15.00
	24 4354		Uniforms	Invoice	11/01/2024	Richardson Navy Badger Navy Color/Front,Back Line Up Wash Up	001-220-535 001-220-535 001-220-535 001-220-535 001-220-535	350.00 77.10 1,158.50 112.50 262.50
02312	SOUTHERN STATE K-9, LLC 2024-40	DKT25102	Uniforms(#239)	Invoice	11/21/2024	Uniforms(#239)	001-502-535	666.36
			RECEIPT K9- ALEX KLONICKI	Invoice	11/24/2024	BOA 12/3/2024 RECEIPT K9- ALEX KLOT	001-200-610	500.00

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01458		SUE YOUNG	DKT25103	PETTY CASH REIMBURSEMENT	Invoice	12/11/2024	ACADEMY UNIFORM RYAN DEAN BUNJEE CORD CUTLERY, FOIL, ITEMS FOR CRUISING T POSTAGE FOR GRANT POSTAGE FOR GRANT POSTAGE TO SEND CHECK TO PINE BEL	001-200-535 001-200-500 001-200-500 001-200-600 001-200-600 001-200-600	39.92 2.94 20.26 4.01 14.45 5.58
01090		TEMCO OF GULF COAST	DKT25104	Ice Machine Maint Ice Machine Maint	Invoice Invoice	11/23/2024 11/26/2024	Ice Machine Repair Ice Machine Maint	001-200-560 001-105-600	125.27 305.00
00834		THE GAZEBO GAZETTE	DKT25105	Bayview/Cedar Variance(513 E Scenc) Variance(Outbuilding W/O Primary Str Lift Stations(Elevate/Replace Controls :	Invoice Invoice Invoice Invoice	12/10/2024 12/10/2024 12/10/2024 12/10/2024	Bayview/Cedar Variance(513 E Scenc) Variance(Outbuilding W/O Primary Str Lift Stations(Elevate/Replace Controls :	001-105-615 001-105-615 001-105-615 001-105-615	364.80 30.60 29.04 27.72 277.44
01784		THE SOUTHERN CONNECTION PC	DKT25106	AUSTIN LANGFITT CLOTHING ALLOWAI	Invoice	12/11/2024	KORE X3 BLACK LEATHER GUN BELT	001-200-535	59.00
01632		TRANSUNION RISK AND ALTERNATIVE	DKT25107	Advanced Search	Invoice	12/01/2024	Advanced Search	001-200-600	78.00
00345		TYLER TECHNOLOGIES, INC	DKT25108	Community Development Project Man	Invoice	11/13/2024	Community Development Project Man	001-105-600	500.00
01817		VINSON UNIFORMS, INC	DKT25109	Uniforms Credit	Invoice Credit Memo	11/25/2024 12/17/2024	Uniforms Credit	001-220-535 001-220-535	231.51 254.83 -23.32
00170		W.S. KEEL LUMBER	DKT25110	PIER WOOD	Invoice	11/20/2024	PIER WOOD	480-751-560	42.40
02366		WARREN PAVING INC	DKT25111	FY24/25 PW FY24/25 PW Credit	Invoice Invoice Credit Memo	11/18/2024 11/15/2024 12/17/2024	FY24/25 FY24/25 Credit	001-301-585 001-301-585 001-301-585	551.22 291.89 319.34 -60.01
02284		WATTERS ARCHITECTURE P.C.	DKT25112	Renovation(Architect)	Invoice	12/03/2024	Renovation(Architect)	001-220-600	785.05
01996		WEAVER ELECTRIC INC	DKT25113	DEMO POST & POWER IN WEST PARKII	Invoice	11/04/2024	DEMO POST & POWER IN WEST PARKII	154-751-911	10,800.00
						Total Claims: 70	Total Payment Amount:		124,255.24

Total Claims: 70

Total Payment Amount:

124,255.24