

CITY OF PASS CHRISTIAN
REGULAR MEETING OF THE MAYOR AND BOARD OF
ALDERPERSONS January 21, 2025, at 6:00 P.M.

1. Call to Order
2. Roll Call
3. Prayer and Pledge

- Consider opening bids for the construction of the Beautification Building.
- Consider opening bids for Elevating the Controls on City Lift Stations' project.

Consider adoption of the agenda for January 21, 2025, Board of Alderperson Meeting

ADMINISTRATIVE

1. Consider awarding a grant of \$255,875 for infrastructure (i.e., water, sewer, retaining wall, sidewalks, stormwater detention, etc.) to K&H Investments, LLC for the Hilton Tower Commons project on Scenic Drive west of the St. Paul's development. The developer will convey property to the City for a portion of the road that will connect Scenic Drive and Second Street between his property and St. Paul's and the City will provide connections under the road. The developer will commit to investing \$2,570,000 in Phase I of the overall projected \$4,170,000 development. This will require the construction of two commercial structures on Scenic Drive. The funds will be paid from the SB2468 2024 \$750,000 Appropriation for the Capital Expenditure grant designated for downtown development (there is no City Match associated with the Capex grant). A-1
2. Consider authorizing to advertise West Small Craft Harbor, Pier C-2 Improvements as requested by the City Engineer. A-2
3. Consider motion to approve Payment Application #1 to DNA Underground, LLC in the amount of \$16,705.00 for Baywood Drive Drainage Improvements, as recommended by the City Engineer Bob Escher. A-3

4. Consider motion to approve Payment Application #3 to Gray Falcon Construction in the amount of \$37,050.00 for Phase I Hurricane Mitigation Improvements, as recommended by the City Engineer Bob Escher. A-4
5. Consider approving payment of Pay Application #8 in the amount of \$121,754.22 to Bottom 2 Top Construction, LLC for the North Street Gravity Sewer. This will be paid out of the GOMESA Fund 152-701-91, as requested by City Engineer Bob Escher. A-5
6. Consider hearing from the City's Emergency Manager as well as City Attorney, concerning the City's Annual Maintenance Contract and Phase I of Fire Installation, as requested by Alderman Pickich. A-6

COMMUNITY DEVELOPMENT

1. Consider approving the appointment of Kaitlyn Kidd and Mike Simpson to the Historic Preservation Commission for a new three-year term.
2. Consider appointing Chris Daniel to replace Lou Rizzardi on the Tree Board for a three-year term with effect from January 1, 2025, as recommended by Lou Rizzardi and Mayor Jimmy Rafferty. While in college, Chris worked in a University Arboretum and has been responsible for the grounds and tree grove at his church.
3. Consider amending Ordinance No. 492 to increase the number of members on the Tree Board from five members to six members to help in obtaining a quorum.
4. Consider approving the appointment of Avra O'Dwyer to the Tree Board as recommended by Mayor Jimmy Rafferty.

EVENTS

1. Consider approving the request for the following City resources for the 2025 Jazz in the Pass Festival to be held in War Memorial Park on Sunday, May 25, 2025, as requested by Joseph Piernas, Sr., Jazz in the Pass. EVENTS-1

- Use of War Memorial Park on Sunday, May 25, 2025.
- Mowing, cleaning and spraying fire ants in the park during the week before the event.
- Use of the A-frame electrical panel.
- Installation of water/hose connects along Fleitas Ave.
- Marking of sprinkler heads and lines for tent set-up.
- Extra trash cans throughout the park. (with can liners)
- Use of public works/beautifications employees to assist with trash removal and stocking cleaning the public restrooms, etc.
- Police presence throughout the event.
- Use of the City Stage.
- Closing of Scenic Dr between Fleitas Ave and West end of park between Friday, May 23rd through Tuesday, May 27th, due to the stage being set up in roadway.
- Barricade for traffic control.
- Other resources as deemed necessary by Mayor Rafferty.

2. Consider approving request from Pass Christian Public School District for the use of War Memorial Park on March 22, 2025, for their Annual Read, Write and Run for Renaissance 5K/1 Mile Run & Kindness Fair Fundraising Event. Also, to ensure the safety of our participants, the city is providing the presence of our police department on the course to ensure the well-being of all runners. This brings favorable notice to the resources and opportunities of the City, as requested by Nathan Claret, School Counselor. EVENTS-2

FIRE DEPARTMENT

1. Consider accepting the recommendation from Watters Architecture to award the contract to Calder Co. LLC, the lowest and best bid, to renovate Fire Station #1 at a cost of \$395,750.
FD-1
2. Consider Chief Woodman's request to move Brooks Hoda from P/T to F/T Firefighter 2. Salary of \$13.90 per hour, transfer date Jan 31st, with a one (1) year probation. Brooks has met civil service requirements and background check, and drug screen was completed in part-time process. FD-2
3. Consider accepting the resignation and retirement of Bruce Wilkerson effective January 31st and pay him any comp-time and vacation time pay per City Policy that he may have accrued while employed. Bruce started with Pass Christian in August of 2002 and has served the City in multiple capacities over his 25 years. We wish him well in his retirement. FD-3
4. Consider accepting the resignation of Charles "Dean" Toler effective January 18, 2025 and pay him any comp-time and vacation time pay per City Policy that he may have accrued while employed. FD-4

HARBOR

1. Consider changing one of the budgeted Harbor Service Employees positions to Supervisor of Harbor Service Employee at a rate of \$15.00 per hour. This will not have any increase in the budget, as requested by James Butcher, Harbor Master. HARBOR-1
2. Consider hiring Steven Jordan as a Harbor Service Employee at a rate of \$13.46 per hour beginning 01/22/25 pending pre-employment drug screen and background check, as requested by James Butcher, Harbor Master. HARBOR-2
3. Consider moving Matthew Forrest to the new position of Harbor Services Employee Supervisor at a rate of \$15.00 per hour beginning 01/24/2025. He has been doing an exceptional job training and educating the Harbor Staff Employees, as requested by James Butcher, Harbor Master. HARBOR-3

PUBLIC WORKS

1. Consider approving request to accept the best lowest bid from Jeff Register Building & Truss for the Public Works Equipment Storage to include a 20W x 96L x 1413H single slop at \$15,980.00 and the other side 36W x 36L x 16.13H single slope for \$ 11,300.00 for a total cost of \$27,280.00 to be funded through the 2025 bond issuance. PW-1
2. Consider approving request to accept the lowest and best bid from Puckett Cat for a CAT302.7 07A Micro Excavator. This is a lease purchase for the sum of \$41,403.63. The City received two quotes. PW-2

WATER

1. Consider approving a refund check request from Shannon Uschold. She had an approved adjustment on BOA 6/18/2024 and is now requesting a refund for the credit to her account in the amount of \$1,533.60 due to paying the original bill in full. WATER-1

CONSENT AGENDA

1. Admin: Consider approving the request of the Gulf Coast Running Club for use of War Memorial Park and public streets for the annual running event on the following dates in 2025, from 7:00am to 10:00am. This bringing favorable notice to the resources and opportunities of the City, as requested by Leonard Vergunst, Representative. CA-1
 - Saturday April 12, 2025
 - Saturday August 2, 2025
 - Saturday December 20, 2025
2. Beautification Dept: Consider the use of a City Vehicle for Brad Manus to attend the 2025 PAAM Conference at the MSU Riley Center in Meridian, Mississippi on January 30th and 31st. All costs for attending the conference, hotel fees and all other costs have been paid by Brad Manus, as requested by Brad Manus, Beautification Director. CA-2
3. Community Development: Consider reimbursing Kirk Kimball \$200.00 due to overpayment of permit fees (permit#230383), as requested by Mark Savasta. CA-3
4. Fire Department: Consider approving the request to send Gavin Carter to FIRE OFFICER LEVEL I, NFPA 1021-I at The MSFA Jan 27- 30th, there is a \$250 Course fee, per diem \$112, and use of City Vehicle. CA-4

5. Consider accepting the December 2024 budget report. (will be emailed to BOA). CA-5

Motion to approve the Claims Docket in the amount of \$55,236.46. CD-1

PUBLIC COMMENT

THE MAYOR AND BOARD OF ALDER PERSONS WILL ALLOW RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE MAYOR RECOGNIZES SUCH PERSON.