

BE IT REMEMBERED that the Mayor and Board of Alderpersons of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Renaud “Jimmy” Rafferty, Alderman at Large Kenny Torgeson, Alderwoman Betty Sparkman, Alderwoman Regina Charlot, Alderman Victor Pickich, City Attorney, Alderman Kirk Kimball, City Attorney, Malcolm Jones, City Clerk, Marian Governor

There being a quorum present to transact the business of the City, the following proceedings were had and done.

Open bids for the 2023 GOMESA Project–West Bulkhead Wall Replacement – Phase II.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously to accept bids for the 2023 GOMESA Project–West Bulkhead Wall Replacement – Phase II and to send to City Engineer for tabulation.

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Open bids for Fire Station 1 renovations

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board unanimously to accept bids for the Fire Station 1 renovations and send them to Watters Architecture for tabulation.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board unanimously approved the agenda for the March 18, 2025, Regular Board of Alderperson Meeting.

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ADMINISTRATIVE

Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board denied Sidewalks: In order to improve safety on Cedar Avenue and North Street, and to further develop North Street, consider approving the following sidewalks at no cost to the City, as requested by Mayor Jimmy Rafferty (this is in addition to the \$854,200 sidewalk from the Cedar/North Street Curve east to Pine Street that the Board of Alderpersons approved at a previous meeting):

<u>Cost Estimate:</u>	<u>Project Description:</u>
\$839,763.81	From Cedar/North Street Curve south to Brill Street (Pass Estates)
\$364,437.01	From Pine Street east to Church Street
<u>\$161,485.52</u>	From Church Street east 815 feet to the eastern entrance of All Seasons
Landscaping \$1,365,686.07	

The \$273,137 match for the Sidewalk Grant will be paid out of the 2023 \$750,000 Capital Expenditure Grant (HB603) which has a current balance of \$761,000. The remaining balance of \$487,863 can be used for other infrastructure projects in the City.

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| • Betty Sparkman | Aye |
| • Regina Charlot | Nay |
| • Kirk Kimball | Nay |
| • Victor Pickich | Nay |
| • Kenny Torgeson | Nay |

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Upon motion of Alderman Kenny Torgeson and seconded by Alderman Victor Pickich the Board denied approving an estimated \$178,935 to make drainage repairs (\$111,285) and paving (\$67,650) to Leovy Avenue. These amounts were confirmed by Bob Escher, City Engineer. We will

be using Harrison County's paving contractor (and their corresponding unit price) to pave Leovy Avenue after the City's contractor makes the necessary drainage mitigation repairs, as requested by Mayor Jimmy Rafferty.

- Betty Sparkman Aye
- Regina Charlot Nay
- Kirk Kimball Nay
- Victor Pickich Nay
- Kenny Torgeson Nay

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Upon motion of Alderman Victor Pickich and seconded by Alderwoman Betty Sparkman the Board unanimously approved having a Workshop to discuss using either MIT funds (\$260,647), Bond proceeds (\$645,323) or remaining funds from the 2023 Capital Expenditure Grant HB603 (\$487,863) to pave the other High Priority Projects (as determined by Bob Escher and Kirk Ladner). At the Workshop, the Board of Alderpersons can determine how to use the total remaining infrastructure amount of \$1,393,833, as requested by Mayor Jimmy Rafferty.

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Upon motion of Alderman Victor Pickich and seconded by Alderwoman Betty Sparkman the Board unanimously approved amend the motion to consider having a Workshop on April 8, 2025 to discuss using any available City funds from MIT, Bond proceeds or remaining funds from the 2023 Capital Expenditure Grant HB603 to pave the other High Priority Projects (as determined by Bob Escher and Kirk Ladner).

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously approved Change Order #1 in favor of DNA Underground LLC, for the Emerald

Avenue Lift Station Rehabilitation in the amount of \$32,842.00 which is a net increase to the contract for a final total contract amount of \$365,992.00. The proposed change is necessary or incidental to the completion of the work as originally bid, is commercially reasonable and not made to circumvent the public purchasing Laws, and that any increase or decrease in cost is reasonable.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously approved Pay Application #1 in the amount of \$552,247.46 to LJ Construction, Inc. for the North Street Gravity Sewer Improvement Phases II & III, recommended by the Project Engineer, Overstreet & Associates These funds are reimbursed with the GOMESA Grant (152-701-911) as confirmed by the City Clerk. A-5

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board approved the reimbursement of Pay Application #4 in the amount of \$30,000.00 to Edgerly Enterprises, LLC, for the St Paul Village Infrastructure. Funds are available per the City Clerk. A-6

- Betty Sparkman Aye
- Regina Charlot Nay
- Kirk Kimball Aye
- Victor Pickich Aye
- Kenny Torgeson Aye

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Kenny Torgeson the Board unanimously approved Pay Application #10 to Bottom 2 Top Construction, LLC, for the GOMESA North Street Gravity Sewer Phase I, in the amount of \$28,950.15, recommended by Project Engineer, Overstreet & Associates, funds are available and reimbursed by the GOMESA grant. A-7

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Upon motion of Alderman Victor Pickich and seconded by Alderman Kenny Torgeson the Board unanimously approved to accept recommendation of awarding the Bid to Elevate and Replace Electrical Controls at the City Lift Stations to Krol Electric of Gulfport, MS who provided the lowest and best bid in the amount of \$247,715.00 as recommended by Covington Civil and Environmental Engineers. A-8

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Regina Charlot the Board unanimously approved to accept the recommendation of awarding the Bid to West Small Craft Harbor – Pier C-2 Improvements to Gray Falcon Construction of Perkinston, MS, who provided the lowest and best bid in the amount of \$77,600.00, as recommended by Covington Civil and Environmental Engineers. To be funded and reimbursed through Tidelands Grant. A-9

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Victor Pickich the Board unanimously approved motion of Alderman Victor Pickich requesting Bob Escher to prepare a scope of work regarding repair for the box drain at 762 W. North Street. Alderman Pickich believes the box drain is leaking which may be causing erosion/settling within a foot of the road base which if left unattended may lead to compromise of the road. Once the scope of work is complete, submit the findings to the Board for further consideration regarding repair.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderman Victor Pickich the Board unanimously approved amending budget line item 001.301.586 (Public Works Pipe) to increase the amount by \$3,645.89 to account for the reimbursement of the pipe by Glen Illich (Southern

Paradise).

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BEAUTIFICATION

Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board unanimously approved to reimburse Brad Manus, Beautification Director, for the purchase of Four 60-gallon White Sprayer Tanks at a cost of \$499.96 (before tax). The Tanks are for the Beautification Department. (receipts attached) and funds are available per City Clerk. B-1

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FIRE

Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved accepting Sam Phillips' resignation from full-time Firefighter I. Mr. Phillips has agreed to stay full-time temporarily while we hire replacements. Sam will work when available around his new employment to assist with staffing.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved moving River Johnson to full-time status temporarily until staffing levels improve, effective March 28, 2025.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved ratifying the resignation of Thomas McCoy effective March 7, 2025, and pay him any comp-time and vacation time pay per City Policy that he may have accrued. F-3

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HARBOR

Upon motion of Alderman Kirk Kimball and seconded by Alderman Kenny Torgeson the Board unanimously approved to table request from Gautier's concerning the Harbor rent abatement.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved ratifying resignation from Raymond Thrash effective March 4, 2025, and pay him for any comp time and vacation pay per the City Policy that he may have accrued while employed. No written notice was given.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderwoman Betty Sparkman the Board unanimously approved ratifying advertising for a Harbor Service Employee at a rate of \$13.46 per hour, as requested by Harbormaster James Butcher.

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Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board unanimously approved hiring Amy Sager as a Harbor Service Employee at a rate of \$13.46 per hour beginning 03-19-2025 pending pre-employment drug screen and background check, as requested by Harbormaster James Butcher. H-4

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously approved request for adjustment of Utility Bill for:

Stella Maris Office – 34K Water \$91.80 Sewer \$197.20
Stella Maris Icehouse – 4K Water \$10.80
Kimballs – 20K Water \$54.00
Forte Seafood – 50K Water \$135.00 Sewer \$290.00

Per WPSCO and the Harbor Master the water was left running for the hard freeze to prevent City water lines from busting. H-5

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WATER DEPARTMENT

Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved the adjustment in the amount of \$715.00 to Deborah Alline at 128 Dogwood Lane for a busted water pipe. (\$135.00 water & \$580.00 sewer). The water did not go through the sewer system. Adjustments over \$500 are required for BOA approval, as requested by Jennifer Lizana. W-1

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Upon motion of Alderman Kenny Torgeson and seconded by Alderman Victor Pickich the Board approved adjustment in the amount of \$765.60 (132 x \$5.80) for (over the average) sewer to Wendy Geary at 151 Hillcrest Road. This is a summer home, and the Pool company left the hose on. Repairs do not fall under the lead adjustment policy so this would require Board approval, as requested by Jennifer Lizana. W-2

- Betty Sparkman Aye
- Regina Charlot Aye
- Kirk Kimball Nay
- Victor Pickich Nay
- Kenny Torgeson Aye

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Regina Charlot the Board unanimously approved discussing new lift station at 621 East North Street on Phase II of the Gravity Main Sewer project, as requested by Alderman Torgeson.

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Regina Charlot the Board unanimously approved to table discussion concerning new lift station at 621 East North Street on Phase II of the Gravity Main Sewer project, as requested by Alderman Torgeson.

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CONSENT AGENDA

Upon motion of Alderwoman Betty Sparkman and seconded by Alderwoman Regina Charlot the Board unanimously approved the items 1 thru 11 below

1. Approved Administrative: reimbursing Debra Welch \$100 for the cleaning fee of the Randolph Center.
2. Approved Administrative: accepting a donation from First Missionary Baptist Church in the amount of \$368.00 for a percentage of the concession stand proceeds and amend budget line item 001.506.600 (Recreation Contractual).
3. Approved Administrative: approving the following budget amendment: 001.506.554 Cheerleading supplies -\$2,757.40 (decrease), 001.506.650(Baseball supplies) -\$1,800.00 (decrease), 001.506.552 (Basketball supplies) +\$1,258.00 (Increase) and 001.506.600 (Contractual) +\$3,299.40 (Increase). This is moving funds from one line item to another with no increase to the budget.
4. Approved Administrative: allowing The American Red Cross to use the Pass Christian Senior Citizens Center at the Randolph Center for the Media Blood Drives throughout the 2025 season and waive the rental fee only, this bringing favorable notice of the resources and opportunities of the City. The dates for the Drives will be as follows: CA-4
 - Red Cross Month Community Drive – Wednesday, March 12, 2025(ratify)
 - Media 4 Red Cross – Monday June 16, 2025

- Katrina Memorial – Thursday August 21, 2025
- WLOX New Year Celebration – Monday, December 22, 2025

5. Approved Fire Department: approving the surplus and disposal of the following assets:

- Shop Vac (Asset ID# 02829)
- Shop Vac (Asset ID# 02830)
- Refrigerator (Asset ID: 00415) The refrigerator will need to be replaced once the building construction is complete.

6. Approved Fire Department: Chief Woodman's attendance of Machinery Rescue Technician at the MSFA April 8th - April 10, 2025. Course Fee is \$250, per diem \$84 and use of a City Vehicle. CA-6

7. Approved Fire Department: allowing the Fire Chief and City Clerk/Finance Director to pursue reimbursement of training expenses for Samuel Phillips from Harrison County Fire Rescue pursuant to MS Code 21-25-3 (2024). Mr. Phillips completed his 1001 Certification on August 9, 2024, and completed his year of probation on February 2, 2025.

8. Approved Fire Department: approving Chief Woodman's request to send Firefighter Alberto Moroyoqui to attend FIREFIGHTER LEVEL I/II, at the MSFA April 13, 2025 – June 5, 2025. The cost of the course is \$500, per diem \$784, and use of a City Vehicle. CA-8

9. Approved Harbor: installation of a covered boat lift in slip C-603 at the tenant's expense. All construction will comply with Harbor modifications guidelines and will be installed by Innovative Builders who will obtain DMR Permits before installation, as requested by Harbormaster James Butcher. CA-9

10. Approved minutes, with revisions, of February 18, 2025, Regular Mayor and Board of Alderpersons meeting, as requested by Deputy City Clerk, Shannon Starita. CA-10

11. Approved accepting the February 2025 budget report. CA-11

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Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously approved to amend the agenda due to emergency.

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Upon motion of Alderman Kirk Kimball and seconded by Alderwoman Regina Charlot the Board unanimously approved to direct the Public Works Department to remove concrete at 218 E. Second Street as it is a safety hazard and will be used in Ward 3 and 4 for erosion control.

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EXECUTIVE SESSION

Upon motion of Alderwoman Regina Charlot, the Board agreed to go into Closed Session to determine whether or not to go into Executive Session concerning a personnel matter relating to the job performance of an employee in the Community Development Department and how it relates to financial matters within such department and delays with the ongoing audit, as requested by Alderman Kimball.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kirk Kimball the Board unanimously agreed to come out of Closed Session.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously agreed to go into Executive Session concerning a personnel matter relating to the

job performance of an employee in the Community Development Department and how it relates to financial matters within such department and delays with the ongoing audit, as requested by Alderman Kimball.

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Upon motion of Alderman Victor Pickich and seconded by Alderwoman Betty Sparkman the Board unanimously agreed to come out of Executive Session.

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously approved to amend the agenda to correct item CA-6 date to April 8th thru April 10th.

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CLAIMS DOCKET

Upon motion of Alderman Kenny Torgeson and seconded by Alderwoman Betty Sparkman the Board unanimously approved the Claims Docket in the amount of \$65,173.81. CD-1

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Upon motion of Alderwoman Regina Charlot and seconded by Alderman Kenny Torgeson the Board unanimously approved to adjourn.

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Mayor

05-06-2025
Date

City Clerk

05-06-2025
Date