

CITY OF PASS CHRISTIAN  
REGULAR MEETING OF THE  
MAYOR AND BOARD OF ALDERMAN  
October 7, 2025, at 6:00 P.M.

1. Call to Order
2. Roll Call
3. Prayer and Pledge

**PUBLIC COMMENT**

THE MAYOR AND BOARD OF ALDERMAN WILL ALLOW RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE MAYOR RECOGNIZES SUCH PERSON.

- Consider adoption of the agenda for October 7, 2025, Board of Alderman Meeting
- Proclamation for Marie Lamb
- Proclamation for Susan Putnam
- Proclamation honoring author Imani Perr

*ADMINISTRATIVE*

1. Consider approving Resolution and Water Tank Maintenance Agreements concerning the Municipal Water Tanks located at Bayview Street and East Second Street between the City of Pass Christian and American Tank maintenance, LLC, as request by City Clerk, Marian Governor. A-1
2. Consider having a workshop with Board and Department Heads to discuss meeting protocol, as requested by Alderman Piernas.
3. Consider adoption of Ordinance No. 712, which revises minimum water charges for residential and commercial meters larger than two inches and for usage exceeding 25,000 gallons per month. The ordinance also establishes an annual 3% increase to water and sewage rates, effective each October beginning in FY2026, consistent with the approved FY25-26 Budget.

## *EVENTS*

1. Consider approving request for St. Paul's Carnival Charity BBQ event Friday October 24th at 845 E. Scenic Drive, Pass Christian. Public Works will leave equipment from prior event (Toast to the Coast) at the location to aid resources. The following additional resources are requested, this bringing favorable notice to the resources and opportunities of the City, as requested by Alderman Kimball.
  - Barricades & cones
  - Digital traffic sign
  - Use of the City's stage
  - Use of the Harbor's Dumpster & Facilities (If needed)
  - Trash Cans
  - Generators
  - Power supply outlet board
  - Other needs as deemed necessary by the Mayor
2. Consider motion to allow Live Oak Cemetery Association to have Public Works bring City barriers to close St. Louis Ave. from near the dog park to Church Street on November 7<sup>th</sup> & 8<sup>th</sup> for the Annual Cemetery Tours. They will need 6 at each end of the street. (SECURITY). The area would be closed off from approximately 4-9 pm. This bringing favorable notice to the resources and opportunities of the City, as requested by Mary Bourdin, Representative.
3. Consider approving Pass Christian Public School District use of War Memorial Park on March 21, 2026, for their Annual Read, Write and Run for Renaissance 5K/1 Mile Run & Kindness Fair Fundraising Event. School resource officers were able to provide police presence at the event in previous years. This brings favorable notice to the resources and opportunities of the City, as requested by Nathan Claret, School Counselor. E-3
4. Consider approving City sponsorship and/or sponsor a team for the Holiday Golf tournament held on October 18, 2025 by the PC Volunteer Fire Department to help purchase Christmas gift for needy

children in the community, this brings favorable notice and recognition to the City, as requested by Alderman Peirnas. E-4

### *FIRE DEPARTMENT*

1. Consider approving request to hire Jackson Logan and Garrett Babin as probationary Firefighters, start date October 10,2025, pending background checks and physical/drug screens, with a one (1) year probationary period. Starting pay will be \$12.57 per hour, as requested by Fire Chief Woodman. F-1

### *PLANNING DEPARTMENT*

1. Consider approving motion to appeal recommendation/decision of the Planning Commission on September 30, 2025, for 480 Royal Oak Drive for William (Skip) Williams, Jr., whereas Planning Commission recommended to remove rocks and gravel and replace with grass in the middle section to create two 12ft driveways with grass on each side. Applicant would like to submit front load variance request as per his original application as submitted, as requested by Melodie Hayes, City Planner. P-1

### *CONSENT AGENDA*

1. Administrative: Consider approving Payment Application No. 1 (Final) for Emergency Repairs to Lift Station #31 in the amount of \$11,858.00 payable to DNA Underground, LLC, as requested by City Engineer, Bob Escher, P.E. CA-1
2. Administrative: Consider authorize the advertisement of the Lift Rehabilitation Phase II – GOMESA 2024, as requested by City Engineer, Bob Escher, P.E.
3. Administration: Consider approving Pay Application #6 in the amount of \$34,071.75 to Calder Co. for

Fire Station #1 with a remaining balance of \$61,349.65 funded through the 2025 Bond Series fund, as requested by Project Architect, Leah Watters. CA-3

4. Administration: Consider approving payment to Overstreet and Associates for invoice #3959 and invoice #3963 in the amount of \$38,459.05 for 1256 and 1257 North St. Gravity Sewer Phase II and III, reimbursable by GOMESA Grant, and the funds are available as confirmed by Marian Governor, City Clerk. CA-4
5. Administration.: Consider approving Interlocal Governmental Cooperation Agreement with Harrison County, MS for the County for tax assessments and collections for the years of 2025-2028, subject to being ratified or rejected by the new City Administration that will take office on July 1, 2028, as recommended by the Mayor Torgeson. CA-5
6. Administration: Consider approving contract for Collection of Delinquent Fees, Fines, and Assessments for the Municipal Court, as recommended by Judge Negrotto. CA-6
7. Beautification: Consider accepting check in the amount of \$578.00 from Syd Nelson for replacement of 2 trees in 2–30-gallon containers and increase budget line item 001.502.508 (Plants & Shrubs), as requested by Beautification Director, Brad Manus.
8. Consider ratifying accepting payment in the amount of \$355.72.00 from Mary Jo Montagna for replacement of 1 tree in 1–30-gallon containers and pruning. Increase budget line item 001.502.508 (Plants & Shrubs), as requested by Beautification Director, Brad Manus.
9. Court: Consider approving refund request of \$1,000.00 to James Gambrell. Mr. Gambrell paid a \$1,000.00 bond at HCADC on August 4, 2024. On August 21, 2024, the charges were withdrawn by the officer. A full refund of \$1,000.00 is requested, as requested by Judge Negrotto. CA-9
10. Court: Consider approving refund request of \$1,500.00 to Attorney Donald Rafferty. Mr. Rafferty paid a cash bond in the amount of \$1,500.00 for Irving Delavallade at the HCADC. Mr. Delavallade was heard on September 10, 2025, and the charge was dismissed. A full refund of \$1,500.00 is requested, as

requested by Judge Negrotto. CA-10

11. Court: Consider approving refund request of \$168.75 to John K Stewart. Mr. Stewart paid a \$200.00 cash bond June 13, 2025. On September 10, 2025, \$31.25 was applied to Mr. Stewart's old fines leaving a balance of \$168.75 to be refunded, as requested by Judge Negrotto. CA-11
12. Fire: Consider ratifying accepting Brandon Sellier resignation from full time Firefighter to part time firefighter, as requested by Fire Chief Woodman. CA-12
13. Fire: Consider approving Co-hosting Coastal Magnolia F.O.O.L.S. Vehicle Extrication Class on November 15, 2025, at the Pass Christian Fire Training Facility, and the old seniors wing of the Randolph Center for lunch and restrooms. This training will cover vehicle extrication with an emphasis on patient care and EMS interoperability. There will be approximately 60 attendees and 10 guaranteed spots for PCFD personnel, as requested by Fire Chief Woodman. CA-13
14. Fire: Consider approving Chief Woodman's request to send Firefighter Darren McCaleb to attend HAZARDOUS MATERIALS TECHNICIAN LEVEL I, NFPA 470 at The MSFA November 17-Dec 05, 2025, the Course is free, per diem \$224, (001-220-610) and use of City Vehicle, as requested by Fire Chief Woodman. CA-14
15. Fire: Consider approving the request to send Jaclyn Laughlin, Jeff Klemmer, and Jeremy McLead to attend training for G-400 October 21-22. no course fee held in Jackson County EMA, Pascagoula and use of a City Vehicle, as requested by Fire Chief Woodman.
16. Fire: Consider approving request to transfer the scale (Asset ID: 01568) and ping pong table from the Senior Center to the Fire Department for staff wellness and training purposes, as requested by Fire Chief Woodman.
17. Fire: Consider ratifying renewal of Spectrum Lease which operates a Sensus wireless utility meter reading system, as requested by Fire Chief Woodman. CA-17
18. Planning: Consider approving motion to approve a lot split located at 216 Fernwood Drive, Timber

Ridge Subdivision, Parcel# 0312M-02-118.000, Zone T3, as requested by Melodie Hayes, City Planner.  
CA-18

19. Planning: Consider approving motion to approve a variance for front load parking for the property located at 120 Poplar Pt in Timber Ridge Subdivision, parcel# 0312L-01-110.000 Zone T3R, as requested by Melodie Hayes, City Planner. CA-19
20. Planning: Consider approving motion to approve a Lot Re-Subdivision/Lot Re-Configuration of previously approved application for lots 1A and 1B of the Young's Point Subdivision located at 0 Holly Point Drive, Parcel#0312L-01-090.000 & 0312L-01-090.12, as requested by Melodie Hayes, City Planner. CA-20
21. Planning: Consider approving motion to approve a zone change from High Hazard Commercial to T3R, for the property located at 228 E North St and surrounding, Parcel# 0312P-02-014.001, 0313A-04-073.000 and, 0313A-04-050.000, as requested by Melodie Hayes, City Planner. CA-21
22. Planning: Consider approving motion to approve a zone change from High Hazard Commercial to T3R, for the properties located at 0 East North Street, 0 Davis Ave, 0 Rafferty Drive and surrounding parcels. Parcels # 0312P-02-014.000, 0313A-04-011.000, 0313A-04-009.000, 0313A-04-002.000, as requested by Melodie Hayes, City Planner. CA-22
23. Planning: Consider motion to name Terry Gibson as Chairman of the Tree Board with Ava O'Dwyer as the pro-tem, as requested by Melodie Hayes, City Planner.
24. Planning: Consider motion to move Chris Daniel to an alternate Tree Board Member Position. This will open two vacancies on the Tree Board, which will be appointed by the Mayor, as requested by Melodie Hayes, City Planner. CA-24
25. Planning: Consider approving motion to change the Tree Board Meeting Time from 3:30 pm to 10:00am. Meeting will still be conducted on the third Thursday of each month, as requested by Melodie Hayes, City Planner.

26. Police: Consider accepting Oath of Office from Officer Roody Estain, as requested by Police Chief Freeman. CA-26
27. Police: Consider ratifying the rental Agreement for one (1) 20-ton air conditioning unit for the Police Department/EOC as an emergency rental at a monthly rate of \$4,146.30 beginning September 15, 2025, as requested by Police Chief Freeman. CA-27
28. Police: Consider ratifying the rental Agreement for two (2) 1-ton Spot Cooling air conditioning unit for the Police Department/Dispatch/Server Room as an emergency rental at a monthly rate of \$1,968.00 beginning September 9, 2025, as requested by Police Chief Freeman. CA-28
29. Police: Consider ratifying application to third quarter 2025 Walmart Community Grant in the amount of \$5,000, award to be divided between Police Department and Fire Department. If awarded, this grant would purchase promotional items needed for community events. There is no match for this grant, as requested by Police Chief Freeman. CA-29
30. Public Works: Consider ratifying resignation from assistant mechanic, Robert Kelly, effective September 30, 2025 and pay him for any comp-time and vacation pay per City policy that he may have accrued while employed and authorize advertising for this position, as requested by Public Works Director, Kirk Ladner. CA-30
31. Recreation: Consider approving a yearly annual subscription with the company Stack Sports. The subscription cost is \$499.00 a year and will benefit the Recreation Department in having their own website for online registration for all upcoming sports and events, field rental prices, and many more tools to enhance the customer service experience for the department, as recommended by Recreation Director Bret Bentz. CA-31
32. Consider approving the minutes of September 15, 2025, Budget Adoption 2025/2025, with changes, as requested by Deputy City Clerk, Dawn Sanders. CA-32
33. Consider approving the minutes of September 16, 2025, Regular Mayor and Board of Aldermen

meeting, with changes, as requested by Deputy City Clerk, Dawn Sanders. CA-33

34. Consider approving the minutes of September 30, 2025, Special Recess meeting, with changes, as requested by Deputy City Clerk, Dawn Sanders. CA-34

### *CLAIMS DOCKET*

Motion to approve the Claims Docket #1 in the amount of \$157,774.38. CD-1

Motion to approve the Claims Docket #2 in the amount of \$177,371.06. CD-2

### *EXECUTIVE SESSION*

1. Consider going into Closed Session to see if there is a need to go into Executive Session for a personnel matter in the Harbor Department, as requested by Mayor Torgeson.

A-1  
10-7-25

There came on for consideration before the Mayor and Board of Aldermen of the City of Pass Christian at its regular meeting of October 7, 2025, a proposed resolution concerning the municipal water tanks located at Bayview Street and East Second Street and after a general discussion of the subject Alderman \_\_\_\_\_ offered the following Resolution for adoption:

**A RESOLUTION BY THE PASS CHRISTIAN BOARD OF ALDERMEN TO APPROVE WATER TANK MAINTENANCE AGREEMENTS CONCERNING THE MUNICIPAL WATER TANKS LOACTED AT BAYVIEW STREET AND EAST SECOND STREET BETWEEN THE CITY OF PASS CHRISTIAN AND AMERICAN TANK MAINTENANCE, LLC AND TO AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY, AND FOR RELATED PURPOSES.**

WHEREAS, in order to ensure regular maintenance of its water tanks, the City of Pass Christian, Mississippi, has sought an agreement with American Tank Company, a company qualified to provide certain and various water tank maintenance services as are required by the City; and

WHEREAS, a Water Tank Maintenance Agreement between the City of Pass Christian and American Tank Maintenance, LLC for the Bayview Water Tank is attached hereto as Exhibit "A", and a Water Tank Maintenance Agreement between the City of Pass Christian and American Tank Maintenance, LLC for the East Second Street Water Tank is attached hereto as Exhibit "B", along with the Initial Schedule of Work and Fees attached to each for consideration by the Governing Authorities; and

WHEREAS, the Governing Authorities finds that it is in the best interest of the City to enter into each of the Water Tank Agreements which are is attached hereto as Exhibits "A" and "B" in accordance with the terms and conditions thereof.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Christian, Mississippi, as follows:

SECTION 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

SECTION 2. That the Water Tank Maintenance Agreement for the Bayview Water Tank be and the same is hereby approved in substantially the form attached hereto as Exhibit "A", and the Mayor is, hereby, authorized to execute and deliver the same on behalf of the City of Pass Christian.

SECTION 3. That the Water Tank Maintenance Agreement for the East Second Street Water Tank be and the same is hereby approved in substantially the form attached hereto as Exhibit "B", and the Mayor is, hereby, authorized to execute and deliver the same on behalf of the City of Pass Christian.

SECTION 3. This Resolution shall take effect and be in force from and after adoption.

Alderman \_\_\_\_\_ seconded the motion, and on a roll call vote, the result was as follows:

ALDERMAN DREYFUS VOTED: \_\_\_\_\_

ALDERMAN PIERNAS VOTED: \_\_\_\_\_

ALDERMAN KIMBALL VOTED: \_\_\_\_\_

ALDERMAN FEDERICO VOTED: \_\_\_\_\_

ALDERMAN PICKICH VOTED: \_\_\_\_\_

A majority of the Aldermen present and voted in the affirmative, the Mayor declared the motion carried and the resolution adopted.

Adopted this 7th day of October, 2025.

APPROVED:

\_\_\_\_\_  
Kenny Torgeson, Mayor

ATTEST:

\_\_\_\_\_  
Marian Governor, City Clerk



# **American Tank Maintenance**

## **Water Tank Maintenance Agreement**

Tank Owner: City of Pass Christian

Tank Location: East 2<sup>nd</sup> Street

Tank Size and Style: 300,000 Gallon Elevated

This agreement entered into by and between the City of Pass Christian hereinafter known as the Owner, and American Tank Maintenance, LLC hereinafter known as the Company.

The Owner agrees to employ the Company to provide the professional services needed to maintain its 300,000 gallon water storage tank located at East 2<sup>nd</sup> Street Tank.

This agreement outlines the Company's responsibility and accountability for the care and maintenance of the above referenced water storage tank. The Company's care and maintenance shall include the following:

The Company shall furnish all specialized services including engineering and inspection services necessary to maintain and care for the water storage tank during the term of this agreement. Maintenance and care shall include: steel replacement, steel components, expansion joints, water level indicators, manhole covers and/or gaskets, and other components of the water storage tank.

The Company shall perform annual visual inspections and service the water storage tank beginning in Contract Year 2. The water storage tank and its components including the safety, sanitary, structure, security and coatings aspects of the water storage tank shall be inspected and the findings documented to ensure that the water storage tank is in a sound and watertight condition.

The Company shall schedule and coordinate a washout inspection or remote operated vehicle (ROV) inspection of the water storage tank every two years with the Owner beginning in Contract Year 3. The Owner is responsible for draining the water storage tank. The Company shall clean the water storage tank of all mud, silt, and other accumulations which may be harmful to the water storage tank and/or its contents. The Company shall utilize high pressure equipment to perform this operation. Upon cleaning the water storage tank the Company shall inspect and document the condition as outlined in the preceding paragraph. Once the cleaning and inspection services are completed the Company shall disinfect the interior surfaces of the water storage tank utilizing AWWA Spray Method #2. A written report of the documented findings including photographs shall be made available to the Owner via mail or electronically.

The Company shall perform surface preparation and paint the exterior and/or interior surfaces of the water storage tank at such time as needed. The need for exterior painting shall be determined by the appearance and protective condition of the existing coating system and the Company shall use the same color of the existing coating system. The need for interior painting shall be determined by the thickness of the existing coating system and its protective condition.

The Company shall perform all services and utilize products which shall be equal to, or exceed the standards of the State of Mississippi, the American Water Works Association, and the Steel Structures Painting Council. The Company shall perform all services relating to the interior of the water storage tank in accordance with procedures outlined in American Water Works Association D-102 standards.

The Company shall utilize coating systems which best suit the site conditions, environment, and general location of the water storage tank and are in compliance with local, state and federal statutes.

The Company shall install and maintain an anti-climb deterrent device on the access ladder to deter unauthorized access to the water storage tank. The Company shall install and maintain locks on all hatches of the water storage tank to deter unauthorized entry. The keys to the locks shall remain in the possession of the Owner and the Company.

The Company shall provide emergency service to handle any problems covered by this agreement with the water storage tank. Reasonable mobilization time shall be acceptable to the Owner.

If the Owner needs and requests, then the Company shall provide pressure relief valves to the Owner for the Owner's use during service events which require the water storage tank to be drained.

The Owner shall have the right to continue this agreement for an indefinite period of time providing that the annual fee is paid in accordance with the terms of this agreement. The Owner shall have the right to terminate this agreement by sending written notice to American Tank Maintenance, LLC, PO Box 130, Warthen, GA 31094. The Owner's right to termination shall be subject to any agreement provisions incorporated herein.

The Company shall maintain and furnish current certificates of insurance coverage to the Owner during the duration of this agreement.

This agreement shall be managed by "Contract Years". "Contract Years" shall be defined as the consecutive 12-month periods beginning November 1, 2025. The annual fee for Contract Years 1, 2 & 3 shall be \$92,641.00 per year. The annual fee for Contract Years 4, 5 & 6 shall be \$23,694.00 per year. The annual fee for Contract Year 7 shall be adjusted to reflect the current cost of service. The adjustment to annual fees shall be limited to a maximum of 4% annually. Any applicable taxes shall be the responsibility of the Owner.

This water storage tank shall receive an exterior & interior renovation prior to the end of Contract Year 1. The first annual fee for Contract Year 1 shall be due and payable in monthly installments beginning November 1, 2025. The annual fee for Contract Year 2 shall be due and payable in monthly installments beginning November 1, 2026. Each subsequent annual fee shall be due and payable in monthly installments beginning each subsequent November 1st. Should the Owner elect to terminate this agreement prior to remitting all of the first 3 annual fees then the balance for work completed shall be due and payable within thirty (30) days of notice to terminate.

The Owner and the Company agree that any future mandated environmental, health or safety requirements which cause significant changes in cost of services provided under this agreement shall be cause for modification of this agreement. The Company is accepting this water storage tank under this agreement based on the current existing structure, components, location and surroundings. Any modification to the water storage tank, including antenna installations, and changes in surroundings especially real estate development shall be cause for modification of this agreement. This agreement does not include the cost for and/or liability on the part of the Company for: containment, removal and/or disposal of any hazardous waste materials, electrical wiring or components, operational problems due to cold weather, Acts of God, structural damage due to antenna installations or other attachments for which the tank was not originally designed, repairs to the foundation of the water storage tank, operational or structural problems caused by physical conditions below the surface of the ground, acts of terrorism, or other conditions which are beyond the Owner's and/or Company's control.

The Company reserves the right to assign any outstanding receivables from this agreement to its bank or other lending institution as collateral for any loans or lines of credit.

This Agreement is signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Owner:  
\_\_\_\_\_

American Tank Maintenance, LLC  
\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Witness: \_\_\_\_\_

Witness: \_\_\_\_\_

The above signatories certify that they are duly authorized to sign the Agreement on behalf of the entities represented.



# **American Tank Maintenance**

## **Water Tank Maintenance Agreement**

Tank Owner: City of Pass Christian

Tank Location: Bayview Street

Tank Size and Style: 300,000 Gallon Elevated

This agreement entered into by and between the City of Pass Christian hereinafter known as the Owner, and American Tank Maintenance, LLC hereinafter known as the Company.

The Owner agrees to employ the Company to provide the professional services needed to maintain its 300,000 gallon water storage tank located at Bayview Tank.

This agreement outlines the Company's responsibility and accountability for the care and maintenance of the above referenced water storage tank. The Company's care and maintenance shall include the following:

The Company shall furnish all specialized services including engineering and inspection services necessary to maintain and care for the water storage tank during the term of this agreement. Maintenance and care shall include: steel replacement, steel components, expansion joints, water level indicators, manhole covers and/or gaskets, and other components of the water storage tank.

The Company shall perform annual visual inspections and service the water storage tank beginning in Contract Year 2. The water storage tank and its components including the safety, sanitary, structure, security and coatings aspects of the water storage tank shall be inspected and the findings documented to ensure that the water storage tank is in a sound and watertight condition.

The Company shall schedule and coordinate a washout inspection or remote operated vehicle (ROV) inspection of the water storage tank every two years with the Owner beginning in Contract Year 1. The Owner is responsible for draining the water storage tank. The Company shall clean the water storage tank of all mud, silt, and other accumulations which may be harmful to the water storage tank and/or its contents. The Company shall utilize high pressure equipment to perform this operation. Upon cleaning the water storage tank the Company shall inspect and document the condition as outlined in the preceding paragraph. Once the cleaning and inspection services are completed the Company shall disinfect the interior surfaces of the water storage tank utilizing AWWA Spray Method #2. A written report of the documented findings including photographs shall be made available to the Owner via mail or electronically.

The Company shall perform surface preparation and paint the exterior and/or interior surfaces of the water storage tank at such time as needed. The need for exterior painting shall be determined by the appearance and protective condition of the existing coating system and the Company shall use the same color of the existing coating system. The need for interior painting shall be determined by the thickness of the existing coating system and its protective condition.

The Company shall perform all services and utilize products which shall be equal to, or exceed the standards of the State of Mississippi, the American Water Works Association, and the Steel Structures Painting Council. The Company shall perform all services relating to the interior of the water storage tank in accordance with procedures outlined in American Water Works Association D-102 standards.

The Company shall utilize coating systems which best suit the site conditions, environment, and general location of the water storage tank and are in compliance with local, state and federal statutes.

The Company shall install and maintain an anti-climb deterrent device on the access ladder to deter unauthorized access to the water storage tank. The Company shall install and maintain locks on all hatches of the water storage tank to deter unauthorized entry. The keys to the locks shall remain in the possession of the Owner and the Company.

The Company shall provide emergency service to handle any problems covered by this agreement with the water storage tank. Reasonable mobilization time shall be acceptable to the Owner.

If the Owner needs and requests, then the Company shall provide pressure relief valves to the Owner for the Owner's use during service events which require the water storage tank to be drained.

The Owner shall have the right to continue this agreement for an indefinite period of time providing that the annual fee is paid in accordance with the terms of this agreement. The Owner shall have the right to terminate this agreement by sending written notice to American Tank Maintenance, LLC, PO Box 130, Warthen, GA 31094. The Owner's right to termination shall be subject to any agreement provisions incorporated herein.

The Company shall maintain and furnish current certificates of insurance coverage to the Owner during the duration of this agreement.

This agreement shall be managed by "Contract Years". "Contract Years" shall be defined as the consecutive 12-month periods beginning November 1, 2025. The annual fee for Contract Years 1, 2 & 3 shall be \$85,939.00 per year. The annual fee for Contract Years 4, 5 & 6 shall be \$23,694.00 per year. The annual fee for Contract Year 7 shall be adjusted to reflect the current cost of service. The adjustment to annual fees shall be limited to a maximum of 4% annually. Any applicable taxes shall be the responsibility of the Owner.

This water storage tank shall receive an exterior renovation prior to the end of Contract Year 1. This water storage tank shall receive an interior renovation prior to the end of Contract Year 3. The first annual fee for Contract Year 1 shall be due and payable in monthly installments beginning November 1, 2025. The annual fee for Contract Year 2 shall be due and payable in monthly installments beginning November 1, 2026. Each subsequent annual fee shall be due and payable in monthly installments beginning each subsequent November 1st. Should the Owner elect to terminate this agreement prior to remitting all of the first 3 annual fees then the balance for work completed shall be due and payable within thirty (30) days of notice to terminate.

The Owner and the Company agree that any future mandated environmental, health or safety requirements which cause significant changes in cost of services provided under this agreement shall be cause for modification of this agreement. The Company is accepting this water storage tank under this agreement based on the current existing structure, components, location and surroundings. Any modification to the water storage tank, including antenna installations, and changes in surroundings especially real estate development shall be cause for modification of this agreement. This agreement does not include the cost for and/or liability on the part of the Company for: containment, removal and/or disposal of any hazardous waste materials, electrical wiring or components, operational problems due to cold weather, Acts of God, structural damage due to antenna installations or other attachments for which the tank was not originally designed, repairs to the foundation of the water storage tank, operational or structural problems caused by physical conditions below the surface of the ground, acts of terrorism, or other conditions which are beyond the Owner's and/or Company's control.

The Company reserves the right to assign any outstanding receivables from this agreement to its bank or other lending institution as collateral for any loans or lines of credit.

This Agreement is signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Owner:  
\_\_\_\_\_

American Tank Maintenance, LLC  
\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Witness: \_\_\_\_\_

Witness: \_\_\_\_\_

The above signatories certify that they are duly authorized to sign the Agreement on behalf of the entities represented.



# City of Pass Christian, MS

## Initial Schedule of Work and Fees

	Contract Year 1	Contract Year 2	Contract Year 3	Contract Year 4	Contract Year 5	Contract Year 6
<b>Bayview Street Tank 300,000 Elevated</b>	Exterior Renovation & Repairs & Washout Inspection	Visual Inspection	Interior Renovation	Visual Inspection	Washout Inspection	Visual Inspection
<b>Prior Total</b>	\$ 79,721	\$ 79,721	\$ 79,721	\$ 23,694	\$ 23,694	\$ 23,694
<b>Additional Art Logos</b>	\$ 6,219	\$ 6,219	\$ 6,219			
<b>New Bayview Street Total</b>	\$ 85,939	\$ 85,939	\$ 85,939	\$ 23,694	\$ 23,694	\$ 23,694
<b>East 2nd Street Tank 300,000 Elevated</b>	Exterior & Interior Renovation & Repairs	Visual Inspection	Washout Inspection	Visual Inspection	Washout Inspection	Visual Inspection
<b>Prior Total</b>	\$ 86,423	\$ 86,423	\$ 86,423	\$ 23,694	\$ 23,694	\$ 23,694
<b>Additional Art Logos</b>	\$ 6,219	\$ 6,219	\$ 6,219			
<b>New 2nd Street Total</b>	\$ 92,641	\$ 92,641	\$ 92,641	\$ 23,694	\$ 23,694	\$ 23,694
<b>TOTAL</b>	\$ 178,580	\$ 178,580	\$ 178,580	\$ 47,389	\$ 47,389	\$ 47,389
<b>Monthly</b>	\$14,882	\$14,882	\$14,882	\$3,949	\$3,949	\$3,949

- \* Bayview Street - Two (2) Pirate Logos total cost of \$18,656 additional
- \* 2nd Street - Two (2) Pirate Logos total cost of \$18,656 additional

E-3  
10.7.25

CITY OF PASS CHRISTIAN  
SPECIAL EVENT APPLICATION  
City Clerk's Office\* 200 West Scenic Drive\*Pass Christian, MS 39571

Date Received By Clerk's Office: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

Please complete this application in accordance with the City of PASS CHRISTIAN Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Pass Christian School District

Organization Address: 6457 Kiln Delisle Road, Pass Christian, MS, 39571

Organization Agent: Nathan Claret Title: School Counselor

Phone: 601-550-1167 Work Home \_\_\_\_\_ During event \_\_\_\_\_

Agent's Address: 6303 W Whitman Road, Pass Christian, MS, 39571

Agent's E-Mail Address: nclaret@pc.k12.ms.us

Event Name: Read, Write, Run SK + Kindness Event

Please give a brief description of the proposed special event: School Sponsored SK and community event

Event Day(s) & Date(s): 3/21/25 Event Time(s): 7:00am - 12:00pm

Set-Up Date & Time: 7:00am Tear-Down Date & Time: 12:00pm

Event Location: War Memorial park, Pass Christian

ANNUAL EVENT: Is this event expected to occur next year?  YES  NO

How many years has this event occurred? 4 years

ADOPTED November 21, 2017, Board Action

**LIABILITY INSURANCE REQUIREMENTS:** To comply with the City's insurance liability carrier, the City must require that all sponsors of a special event carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Pass Christian as an additional named insured party on the policy and subrogation waiver.

An event sponsor may request that the Mayor and Board of Aldermen waive the insurance coverage for an event classified as Low Hazard. A Low Hazard event is a small gathering or ceremony involving not more than 50 people, who are passively participating in the activity, without any physical activity by participants or severe exposure to spectators, and no City services are required. An event sponsor of a Low Hazard event must sign a Hold Harmless and Indemnification Agreement as part of its application process.

**City Services:** All costs are the responsibility of the permit holder. The Pass Christian Police Department reviews and determines which police services the event requires, and if necessary, the amount of security services for the event. Each City Department will list their cost on the Departmental Use form of the application packet.

**CLEAN UP:** Applicants are responsible for clean up and repairs. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

**WRITTEN CONFIRMATION OF CITY APPROVAL:** It is expected that the event coordinator or a representative be present at the Board of Aldermen meeting to answer any possible questions that the officials or staff may have regarding your proposed event. Please note, if questions arise at the Board of Aldermen meeting, and a representative is not present, your request may be denied.

Upon approval of the Special Event Application, a written confirmation as to the action of the Board of Aldermen will be forwarded to the individual or organization requesting the event by the City Clerk's Office. This confirmation will outline any special conditions that must be met if the event is to be held.

PLEASE CONTACT THE CITY CLERKS OFFICE, WITH QUESTIONS REGARDING THIS POLICY AT (228) 452-3311.

Sponsors of Special Events should be aware that noise generated by the event could have an impact on the neighborhoods near the event site. Sponsors must be considerate of the neighborhood and be aware of the City Noise Ordinance.

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

**IMPLEMENTATION**

**Eligibility Requirements:** The application or representative of any business, group or organization that seeks approval to conduct a special event, must be 21 years of age or older and officially designated as the agent of the sponsoring business, group, or organization.

**Application Procedure:** A Special Event Application must be received in the City Clerk's Office no later than ninety (90) days before the first day of the event. An incomplete application may result in denial of your request. We ask that applicants begin the process as early as possible in order that proper approvals and deadlines are met.

Please submit the following information:

- Signed application
- Map (sketch) of event site, detailing street closures, parking requirements, etc.
- Schedule of Event
- Proof of insurance/indemnification (naming City of Pass Christian as an additional insured)

**Proposed Routes**

A detailed map or diagram indicating the specific locations and layout of the event must be submitted. This should also include any proposed street closures, proposed route and direction of route (including all turns) and the number of traffic lanes to be used, if applicable.

Routes for special events must be submitted with the license application, regardless of historical precedent. Proposed routes may be altered at the discretion of the Police Department and the Department of Public Works. In the event that the organizer or sponsor of any special event deviates from the route submitted without the approval of the city, the organizer or sponsor of such special event may be denied a permit for any special event for the following calendar year.

**EMERGENCY MEDICAL SERVICES:** Due to the vast number of different types of events, along with the anticipated crowd sizes, at a minimum, all event holders should have knowledge of 911 access and someone who is certified in First Aid/CPR. Also, basic First Aid Stations and/or kits should be on site.

ADOPTED November 21, 2017, Board Action

ADOPTED November 21, 2017, Board Action

The City of Pass Christian appreciates your efforts in contributing to the heart and vitality of the City through your proposed Special Event. We recognize that the City of Pass Christian is fortunate to have many varied and beautiful parks and friendly streets and neighborhoods, all of which provide wonderful venues at which to hold Special Events.

*A special event is defined as one or more of the following situations occur: (1) Outdoor entertainment is being offered; (2) An admission fee is charged; (3) Vendors sell food products/wares; (4) Carnival games/amusement rides are offered; (5) Attendance is double the estimated population in the area where the event is to be held; (6) Purpose of event is a fundraiser; (7) It interferes with parking, safe movement of pedestrians and/or vehicular traffic in the area; (8) Alcoholic beverages are sold; or (9) a sports tournament is involved.*

To preserve the City's natural resources, while still offering enjoyment, the City may permit the temporary use of public properties or roadways for special activities. The City coordinates the review of these events with various City departments to ensure that the events are conducted safely.

The City Clerk's Office will distribute copies of your application to all City departments or agencies affected by your event. These department or agencies will contact you individually only if they have specific questions or concerns about your event.

**PURPOSE:** The purpose of the Special Events Policy is to promote uniform procedures to regulate and permit special event activity at locations under the jurisdiction of the City of Pass Christian. The Special Event Application is a starting point for any group or individual who wishes to hold an event, parade, assembly, festival, or similar affair, within the municipal limits of the City of Pass Christian.

**SPECIAL EVENT APPLICATION REQUIRED:** This Policy Statement on Special Events covers all special events. Any organization wishing to sponsor or hold a Special Event in the City of Pass Christian that takes place on public lands or lands that are controlled by the City of Pass Christian will be required to complete the City of Pass Christian Special Event Application.

A Special Event within the City of Pass Christian that will be conducted on the streets, parks or other public area is required to be approved by the Mayor and Board of Aldermen. Applications to conduct a Special Event must be made in writing to the Office of the City Clerk. The Mayor and Board of Aldermen meet on the first and third Tuesday of each month; applications must be received no later than noon on Wednesday prior to Tuesday's meeting. Applications are available from the City Clerk's Office and via the City's website at [www.pass-christian.com](http://www.pass-christian.com).

The City will provide a complete review of any special event application, including consultation with the applicant as may be reasonably necessary to resolve problems and/or concerns.

ADOPTED November 21, 2017, Board Action

**Nathan Claret**

I would love to hear from you! Please take a moment to fill out this short survey.

[https://docs.google.com/forms/d/e/1FAIpQLSf0XRG1oqsQ9\\_dF6Ei0LZHqI7vwuw0WEVmxqdkelm32VYyj0g/viewform?usp=header](https://docs.google.com/forms/d/e/1FAIpQLSf0XRG1oqsQ9_dF6Ei0LZHqI7vwuw0WEVmxqdkelm32VYyj0g/viewform?usp=header)

On Wed, Sep 10, 2025 at 9:40 AM Dia'mond Woodman <[dwoodman@pass-christian.ms.gov](mailto:dwoodman@pass-christian.ms.gov)> wrote:

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 3/21/25 7:00<sup>AM</sup> through Date/ Time 3/21/25 12:00pm

MUNICIPAL STAGE: Yes No See separate stage use policy  
Use of stage in War Memorial Park is allowed only in designated area that is located West of Gazebo behind the Hurricane Camille monument.

RESERVED PARKING: Are you requesting reserved parking?  YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES  NO  
If yes, are liquor license and liquor liability insurance attached? YES NO  
If yes, what time? Until \_\_\_\_\_

ENTERTAINMENT: Are there any entertainment features related to this event? YES  NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? \_\_\_\_\_

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES  NO  
If yes, how many? \_\_\_\_\_

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)  
Street closures, Police department assistance

ADOPTED November 21, 2017, Board Action

**INSURANCE:** All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Pass Christian as an additional insured party with subrogation waived on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

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**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Pass Christian as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Pass Christian with a Certificate of Insurance which names the City of Pass Christian as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

9/3/25  
Date

  
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:  
CITY CLERK'S OFFICE – 200 West Scenic Drive, - PASS CHRISTIAN, MS. 39571.

Event Title: Read, Write, Run SK and Kindness Event

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.:                      Recommend Approval: YES NO    Est. Economic Impact: \$

Fire Dept.:                         Recommend Approval: YES NO    Est. Economic Impact: \$

Public Works:                    Recommend Approval: YES NO    Est. Economic Impact: \$

Traffic Eng.:                      Recommend Approval: YES NO    Est. Economic Impact: \$

Parks/REG:                        Recommend Approval: YES NO    Est. Economic Impact: \$

Have businesses been notified for street closures?: YES NO

Reason for disapproval \_\_\_\_\_

Any special requirements/conditions \_\_\_\_\_

Insurance/Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approval/ Denial Mailed: \_\_\_\_\_

**Dawn Sanders**

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**From:** Nathan Claret <nclaret@pc.k12.ms.us>  
**Sent:** Wednesday, September 10, 2025 9:52 AM  
**Cc:** Dawn Sanders  
**Subject:** Re: [EXTERNAL MAIL] Events application

**Caution:** THIS IS AN EXTERNAL EMAIL AND MAY BE MALICIOUS. PLEASE TAKE CARE WHEN CLICKING LINKS OR OPENING ATTACHMENTS.

Pass Christian Event  
Indemnity and Hold Harmless  
Agreement

The undersigned User hereby agrees to defend, indemnify and hold harmless the City of Pass Christian, its director, officers, employees and agents, from and, or against any loss, expense, claim, liability, or asserted liability incurred as a result of any and all claims, proceedings, or actions (whether brought by private party or related to enforcement action or disputed) for bodily injury, death, property damage, abatement or remediation, environmental damage or impairment of any other injury or damage arising or resulting from or relating directly or indirectly from activities the User and the User's members, invitees, or guests may engage in while utilizing any and or all City streets, facilities or adjacent areas in the City of Pass Christian.

Nathan Claret

User Name

Date: 9/3/25

BOA 10.7.25

Witness



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Arthur J. Gallagher Risk Management Services, LLC
CONTACT NAME: Lana Wangerin
INSURER(S) AFFORDING COVERAGE: INSURER A: Union Insurance Company, INSURER B: Eastern Alliance Insurance Company

COVERAGES CERTIFICATE NUMBER: 862571955 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: LINE, TYPE OF INSURANCE, POLICY NUMBER, POLICY EFF. DATE, POLICY EXP. DATE, LIMITS. Includes Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Excluded from Workers Compensation Coverage: Dr. Carla J. Evers, Superintendent
Certificate Holder is an Additional Insured and Waiver of Subrogation as respects to the General Liability policy, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

CERTIFICATE HOLDER: The City of Pass Christian, PO Box 388, Pass Christian MS 39571
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

On Tue, Sep 2, 2025 at 1:27 PM Dia'mond Woodman <dwoodman@pass-christian.ms.gov> wrote:

Mr. Claret,

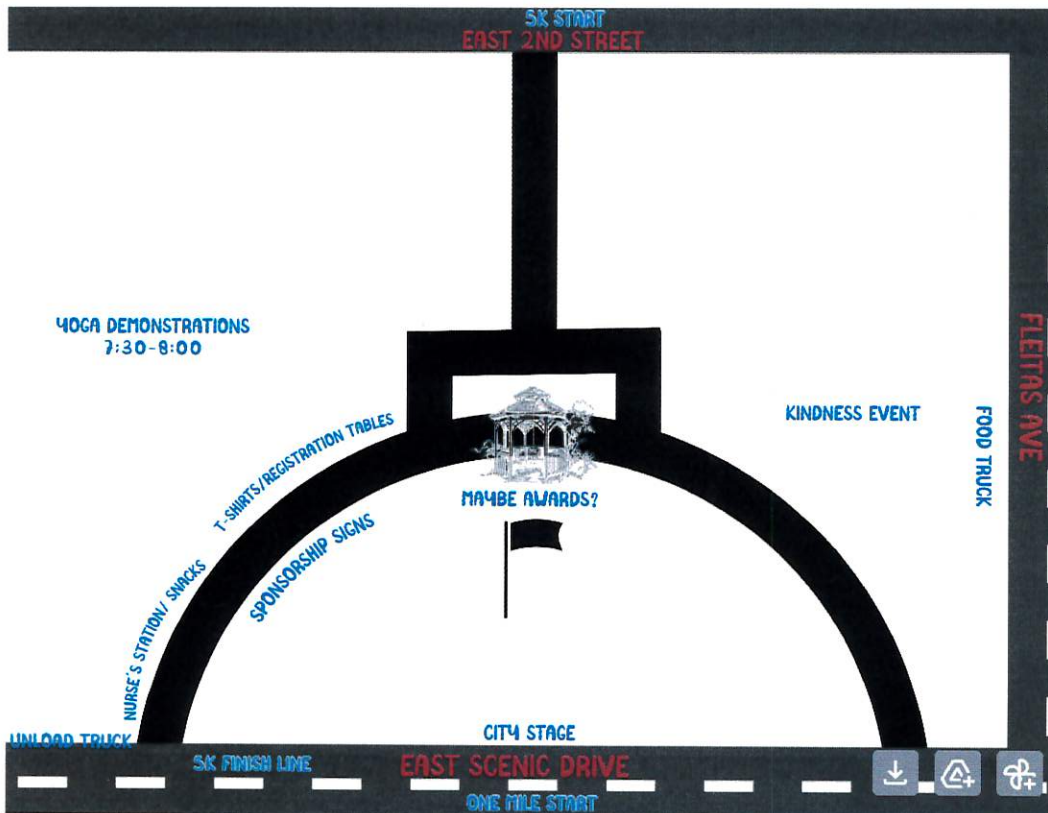
We received your voicemail regarding the Read Write Run event request. I have attached an event application form. Please complete it and return it to the Deputy City Clerk (she is included in this thread). I am including an excerpt of the application procedure below.

Application Procedure: A Special Event Application must be received in the City Clerk's Office no later than ninety (90) days before the first day of the event. An incomplete application may result in denial of your request. We ask that applicants begin the process as early as possible in order that proper approvals and deadlines are met.

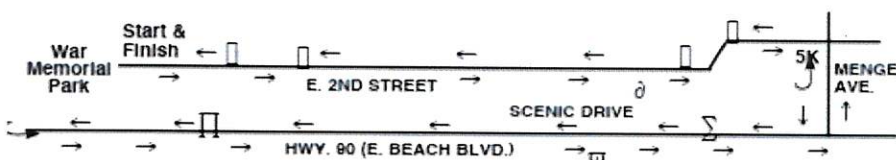
## Dawn Sanders

**From:** Nathan Claret <nclaret@pc.k12.ms.us>  
**Sent:** Friday, September 12, 2025 8:09 AM  
**To:** Dawn Sanders  
**Subject:** Re: [EXTERNAL MAIL] RE: [EXTERNAL MAIL] Events application

**Caution:** THIS IS AN EXTERNAL EMAIL AND MAY BE MALICIOUS. PLEASE TAKE CARE WHEN CLICKING LINKS OR OPENING ATTACHMENTS.



This is a sketch of the park set up



On Wed, Sep 10, 2025 at 4:49 PM Dawn Sanders <[dsanders@pass-christian.ms.gov](mailto:dsanders@pass-christian.ms.gov)> wrote:

Please provide the entire application in order for me to move forward.

E-4  
10.7.25

*2nd Annual*  
**HOLIDAY GOLF**  
*Tournament*

Benefiting local families during the holiday season.  
Last year 40 students received Christmas gifts and  
5 families received a full holiday dinner.

**OCTOBER 18, 2025**

**8:00AM CHECK-IN**  
**8:30AM START**

**PASS CHRISTIAN**  
**ISLES GOLF CLUB**

**4 PERSON TEAM** **LUNCH PROVIDED**  
**\$80 PER PERSON**

**\$100 HOLE SPONSORSHIPS**

*Sponsored by the Pass Christian  
Volunteer Fire Department*

**CONTACT RYAN "BOO" JENKINS 228-216-1355**



P-1  
10.7.25

**CITY OF PASS CHRISTIAN  
PLANNING COMMISSION MEETING**

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**MEETING & HEARING DATE:** September 30, 2025  
**ACTION REQUESTED:** Variance for front load parking at the property located at 480 Royal Oak Drive, lot 21, timber Ridge Shores, Unit III  
**ZONE:** T3R  
**APPLICANT AND OWNER:** William (Chip) S. Williams, Jr.  
**REVIEWED BY:** Melodie Hayes, City Planner  
**RECOMMENDATION:** Recommend approval to Board of Aldermen

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**Background**

The applicant is requesting consideration of approval for a second variance of a front load parking adjustment at 480 Royal Oak Drive.

This property was granted a previous front load parking variance that was approved by the Board of Aldermen on September 3, 2024 and there is now a need for a second variance due to a deviation of the original variance that needs to provide an apron across the driveway area to keep rock out of the street. The revised site plan has the proposed revision highlighted in yellow that is attached to packets and will have the 10-foot apron at the parking area, with rock thereafter and 12" curbing on each side and the required 8 foot of concrete from street to the rock area as per city ordinance.

Staff has reviewed the request and suggests a recommendation to the Board of Aldermen an approval to allow the second variance request as this is working to follow city ordinance. This lot would be consistent with other lots that have been awarded front load parking variances in the Timber Ridge development.

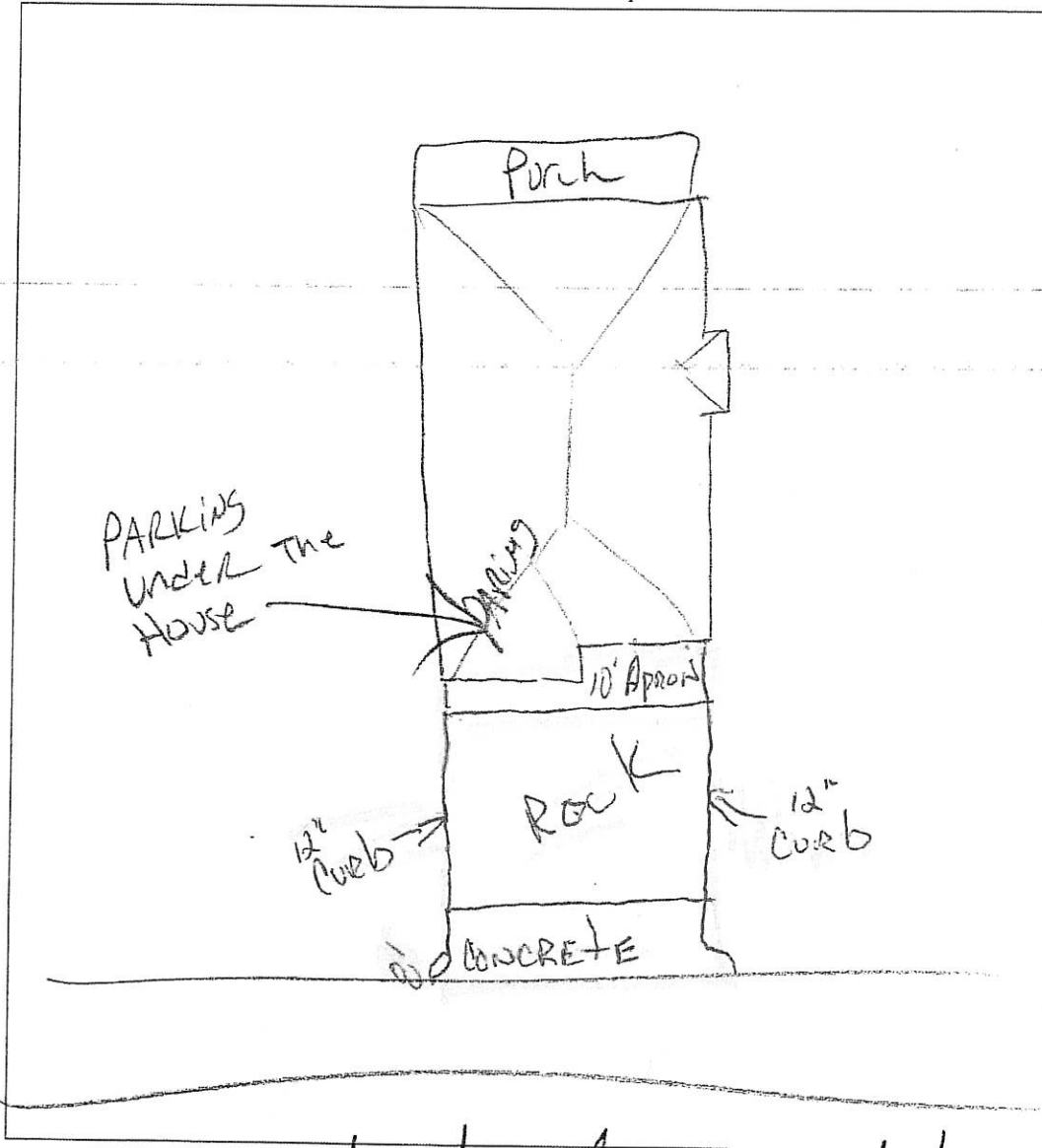
# PARKING PLAN

A PART OF THE BUILDING PERMIT APPLICATION

PARCEL NO. 312M-03-013.000 ADDRESS OF SITE \_\_\_\_\_

Driveway construction type  Concrete  Loose fill (shell, gravel) with confinement by \_\_\_\_\_  
Note loose fill drives must be confined with edging guaranteed to last for 20 years or more.

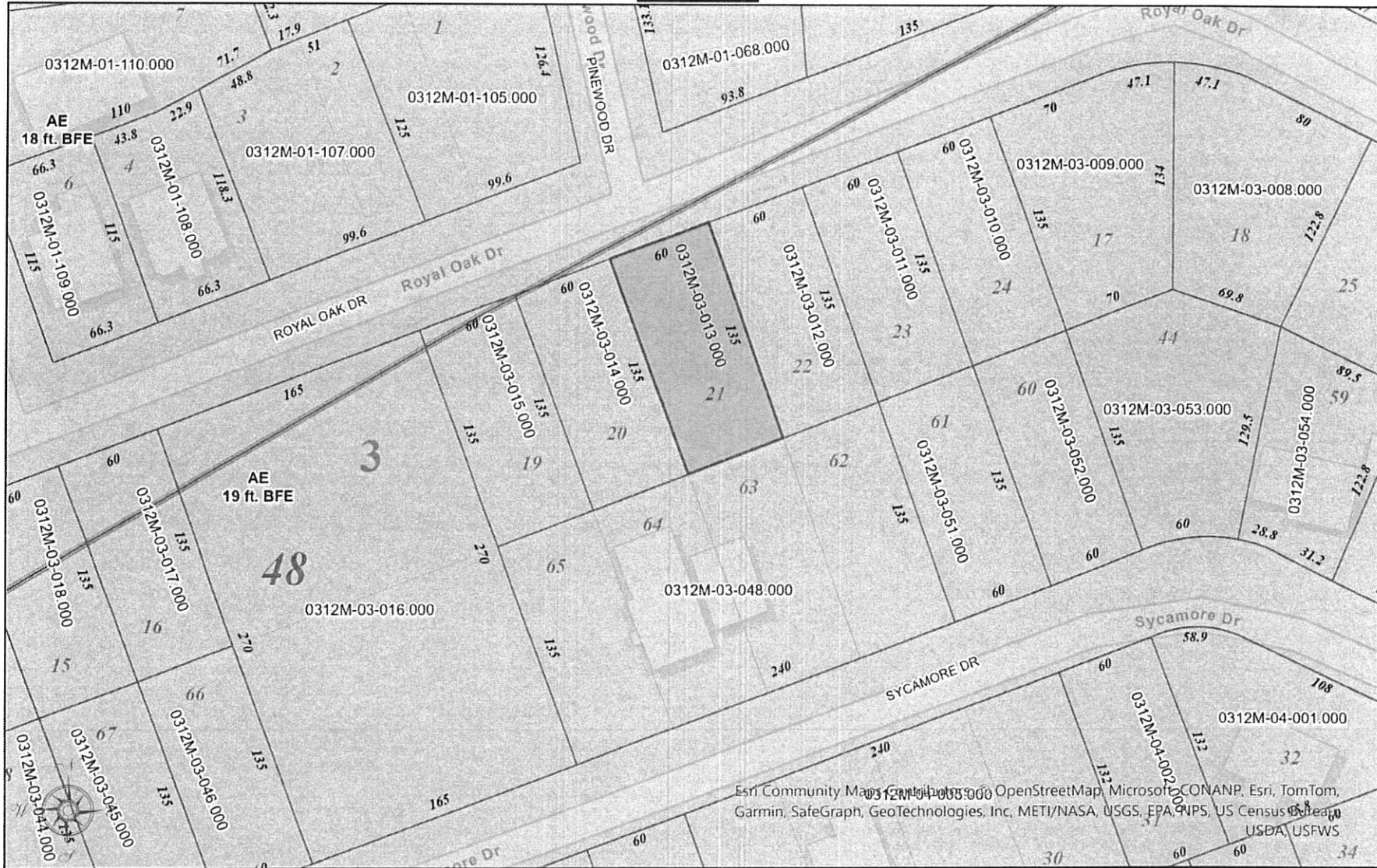
Sketch the site below showing the following: abutting public streets and alleys, lot dimensions, all setbacks, any protected trees on the site (or other trees you wish to keep) planned or existing driveway and parking area including pavement width. Indicate overnight parking areas (including garage space) and the total number of provided off-street spaces.



Applicant signature: [Signature] Date: 6/18/24

Planning Office Approval \_\_\_\_\_

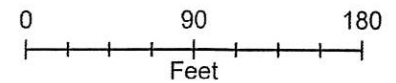
# My Map

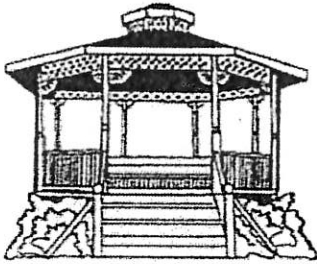


## HARRISON COUNTY, MISSISSIPPI

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP. TAL FLURRY, TAX ASSESSOR.

MAP DATE: August 13, 2025





# Planning Commission Variance Application

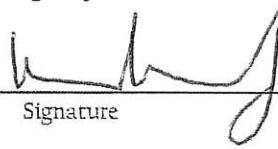
City of Pass Christian  
Planning & Zoning Department 200 W  
Scenic Drive  
Pass Christian, MS 39571  
(228) 452-5047  
planning@pass-christian.com

- I. Project Address 480 Royal Oak Dr.
- II. Parcel Number 0312M-03-013.000
- III. General description of request

PLAN DEVIATED FROM ORIGINAL VARIANCE  
 PUT APRON ACROSS DRIVE AT STREET TO KEEP ROCK  
 OUT OF STREET.  
 T3R Zone Timber Ridge Shores Unit III

#### IV. Ownership and Certification

I hereby certify that I have read and understand this application, and that all information and attachments are true and correct. I further certify that I agree to comply with all applicable City codes, ordinances and state laws, and that I am the owner of the property involved in this request or authorized to act as the owner's agent for herein described request.

Applicant  
Will. Ams. Will. Ams. JR  8/11/25  
 Print name Signature Date  
480 Royal Oak Dr.  
 Mailing Address  
228-697-4176 FINALSCORE 2-3@hotmail.com  
 Phone Number Email

#### Owner if different from Applicant

Print Name Signature Date  
 Mailing Address  
 Phone Number Email

In the case of multiple owners, please include names and contact information for all owners. Each owner must sign the application, and original signatures are required.

## **V. Conditions for a Variance**

**Please answer the following questions on a separate sheet(s) of paper.**

1. Are there extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography that are not applicable to other lands or structures in the same district?
2. Would a literal interpretation of the provisions of this ordinance deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located?
3. Will granting the variance requested confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located?
4. Will the requested variance be harmonious with the purpose and intent of this ordinance and not be injurious to the neighborhood or to the general welfare?
5. Are the special circumstances resulting from the actions of the applicant?
6. Is the existence of non-conforming use of the neighboring land, buildings, or structures in the same district or of permitted or non-conforming uses in other districts constitute a reason for the requested variance?
7. Will the variance requested be considered to be the minimum variance that will make possible the legal use of the land, building, or structure?
8. Is the variance an adjustment in the terms of the zoning regulations where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant? Will the literal enforcement of the ordinance result in unnecessary and undue hardship? Yes or No

### **REQUIRED ATTACHMENTS:**

1. Complete application with original signatures
2. Site plan drawn to scale (including property lines, streets, existing structures, proposed structures, driveways and parking locations, setbacks, all dimensions, etc.)
3. \$200<sup>216</sup> Fee – (cash, credit cards with surcharge & in-person only, or check made out to the City of Pass Christian)
4. Copy of the Deed with County's Stamp
5. If applicable, proof of authority to act as the agent of the owner
6. Responses to the Conditions for a Variance questions
7. A survey – At the discretion of the City Planner



# City of Pass Christian AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: SEPTEMBER 3RD, 2024.

REQUESTING DEPARTMENT: COMMUNITY DEVELOPMENT

REQUEST LOCATION ON AGENDA:

- Administrative
- Requesting Department
- Consent
- Executive Session
- Other \_\_\_\_\_

FUNDS TO BE PAID OUT OF:

- Capital Improvement Fund
- BP Fund
- 001- \_\_\_\_ - \_\_\_\_
- Other \_\_\_\_\_

AGENDA REQUEST:                      ATTACHMENT(S)      Yes       No

Consider approving application of 480 Royal Oak Blvd/William Williams, Jr./Tax Parcel No. 0312M-03-013.000 (Subdivision - Lot 21, Square 48, Timber Ridge Shores, Unit III) requesting a variance for front load parking, in the City of Pass Christian, MS, a T3R Transect /Zone. (This action has been approved by the Planning Commission on 8/27/2024.)

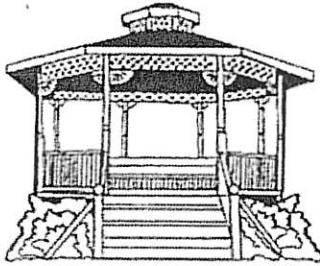
, as requested by PLANNING TECHNICIAN, JENNIFER RIVERA.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APROVED

ADDITIONAL INFORMATION NEEDED

\$200.00



# Planning Commission Variance Application

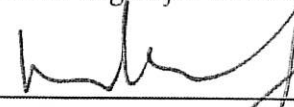
City of Pass Christian  
Planning & Zoning Department 200 W  
Scenic Drive  
Pass Christian, MS 39571  
(228) 452-5047  
planning@pass-christian.com

- I. Project Address 480 Royal Oaks Blvd
- II. Parcel Number 0312M-03-013.000
- III. General description of request Front Load Parking Variance

THE LOT IS TOO NARROW FOR SIDE ENTRANCE UNDER HOUSE. NEED TO ENTER FROM FRONT OF HOUSE.

#### IV. Ownership and Certification

I hereby certify that I have read and understand this application, and that all information and attachments are true and correct. I further certify that I agree to comply with all applicable City codes, ordinances and state laws, and that I am the owner of the property involved in this request or authorized to act as the owner's agent for herein described request.

Applicant  
 William S Williams JR  6/18/27  
 Print name Signature Date  
 774 ARBOR STATION DR. LONG BEACH, MS 39560  
 Mailing Address  
 228-697-4176 FINALSCORE2-3@HOTMAIL.COM  
 Phone Number Email

#### Owner if different from Applicant

Print Name Signature Date  
 Mailing Address  
 Phone Number Email

In the case of multiple owners, please include names and contact information for all owners. Each owner must sign the application, and original signatures are required.

**Response to Conditions of Variance**

**William Williams**

**480 Royal Oak Dr**

**Pass Christian, MS**

1. I do not know. What I do know is there are other properties in the area/district that have variances for front parking due to the setbacks and width of the lots.
2. Yes
3. No
4. Yes
5. No
6. Yes
7. Yes
8. The request for the variance is due to the lot size and having 10' setbacks, it will be impossible to build on this lot without a front entrance.

# ROYAL OAK BLVD

CENTER PAVEMENT

POB IRS

S 69°40'06" W  
60.00'

AE 18

2055 SqFt +/-  
25%

29.00'

60.91'

POC IRS

N 69°40'06" E

60.00'

30'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

39.50'

Ditch

30'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

12'

10'

135.00'

135.00'

135.00'

135.00'

135.00'

135.00'

135.00'

135.00'

135.00'

135.00'

135.00'

135.00'

S 20°19'54" E

60.00'

60.00'

60.00'

60.00'

60.00'

60.00'

60.00'

60.00'

60.00'

60.00'

60.00'

60.00'

AE

6045 Sq  
75'

LOT 21

Rock

STAIRS

37.5'

WATER

37.5'

S 69°40'06" W

60.00'

IRS

IRS

LOT 20

Drainage  
plan

Site plan + drainage

**City of Pass Christian**  
Building Permits Department  
Pass Christian, Mississippi 39571  
Phone: (228)-452-3316 Fax: (228)-452-3044

**APPLICATION FOR PERMIT TO DEVELOP IN A FLOOD HAZARD AREA**

The undersigned hereby makes application for a permit in a designated flood hazard area. The work to be performed is described below and in attachments here to. The undersigned agrees that all such work shall be done in accordance with the requirements of the Flood Ordinance (Ordinance No. 476) of the City of Pass Christian, Mississippi and with all other applicable local, state and federal regulations. All necessary required and State permits/certifications attached.

APPLICANT NAME William (Chip) Williams JR  
ADDRESS/PHONE 774 Arbor Station DR Long beach

SITE ADDRESS \_\_\_\_\_

LEGAL DESCRIPTION/ Lot 21 Square 48 timber Ridge shores Unit III

TAX PARCEL # 3/2M-03-013.000

NAME/ADDRESS William (Chip) Williams  
OF PROPERTY OWNER 774 Arbor Station DR Long beach

**A. DESCRIPTION OF WORK**

**1. PROPOSED DEVELOPMENT DESCRIPTION**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> NEW CONSTRUCTION | _____ DREDGING                         |
| _____ ALTERATION                                     | _____ MANUFACTURED/MOBILE HOME/TRAILER |
| _____ FILLING  | _____ LOGGING                          |
| _____ GRADING  | _____ OTHER                            |

**2. TYPE OF CONSTRUCTION**

- |   |                           |
|---|---------------------------|
| <input checked="" type="checkbox"/> NEW RESIDENTIAL | _____ IMPROVEMENT         |
| _____ NEW NON-RESIDENTIAL                           | _____ RENOVATION          |
| _____ ADDITION                                      | _____ ACCESSORY STRUCTURE |
| _____ TEMPORARY STRUCTURE                           |                           |

**3. DESCRIBE DEVELOPMENTAL PROJECT, EG PLOT AREA SQ FT., AMT OF FILL, GRADE ELEVATION, ELEVATION AFTER FILL ADDITIONAL INFO**

**B. ALTERATIONS, ADDITIONS OR IMPROVEMENTS TO AN EXISTING STRUCTURE.**

1. ESTIMATED MARKET VALUE OF EXISTING STRUCTURE \$ 300,000

2. COST OF PROPOSED CONSTRUCTION \$ 300,000

3. IF THE COST OF THE PROPOSED CONSTRUCTION EQUALS OR EXCEEDS 33 1/3% OF THE MARKET VALUE OF THE STRUCTURE THEN THE SUBSTANTIATED IMPROVEMENT REQUIREMENTS

THE NOTICE TO PROPERTY OWNER MUST BE COMPLETED AND RETURNED PRIOR TO ISSUANCE OF PERMIT.

**C. NON RESIDENTIAL CONSTRUCTION**

1. Flood protection method

           Floodproofing  
  ✓           Elevation

2. Please check the appropriate certification required in section E.

**D Subdivisions**

1. Does this subdivision or other development contain 50 lots or 5 acres (whichever is less) -

  ✓           yes            no

2. If yes, the base flood elevation data must be provided by the developer prior to issuance of a permit.

**E. THE FOLLOWING CERTIFICATIONS CHECKED BELOW ARE APPLICABLE AND MUST BE SUBMITTED FOR ALL CONSTRUCTION WITHIN THE SPECIFIED TIME FRAME.**

1. As built elevation certificate, certified by a registered land surveyor professional engineer, must be submitted at the time of completion of the lowest floor, prior to any further vertical construction.

~~2. A floodproofing certificate, certified by a professional engineer or architect must be submitted at the time of completion of the lowest floor prior to any further vertical construction.~~

3. For V-zones only. A breakaway wall certification certified by a registered professional engineer or architect and submitted with 7 days of completion of the breakaway walls.

4. For V-zones only. A certification on the superstructure substructure design must be submitted with this permit application.

5. The proposed development is located in an identified floodway and a no-rise certification completed by a registered professional engineer must be submitted prior to the issuance of a permit or the start of construction.

6. The proposed development includes an alteration of a watercourse and a letter of map revision issued by the federal emergency management agency is required. This documentation must be submitted within 6 months or completion of the project.

APPLICANT'S SIGNATURE

DATE

**FOR INTERNAL USE ONLY**

1. Community number: \_\_\_\_\_

2. Panel Number: \_\_\_\_\_

3. Zone: \_\_\_\_\_

4. Base flood structure at site: \_\_\_\_\_

5. Required lowest floor elevation: \_\_\_\_\_

6. If the structure is to be floodproofed the required floodproofing elevation is \_\_\_\_\_ ft. MSL

7. Elevation to which all attendant utilities include all heating, duct work, and electrical equipment will be installed or floodproofed. \_\_\_\_\_ ft. MSL

APPROVED:

COMMUNITY OFFICIAL: \_\_\_\_\_

# EXTERIOR MATERIALS LIST FOR PERMIT APPLICATION

CITY OF PASS CHRISTIAN

PARCEL #: 3/2 M-03-03.000 ADDRESS of SITE ?

As a general rule please note that Pass Christian Zoning regulations limit exterior materials to paintable wood and solid wood-substitute materials. Metals or composite roofing is permitted, with raw galvanized 5-v crimp type preferred.

The plans for construction associated with this building permit are restricted to the following materials:

- (1) Siding Material: Hardy
- (2) Trim Material: \_\_\_\_\_
- (3) Soft Material: \_\_\_\_\_
- (4) Fascia Material: \_\_\_\_\_
- (5) Roofing Material: 26 ga. Metal
- (6) Screening Material ( If provided, note that screening must be supported at least every 4 horizontal feet) \_\_\_\_\_
- (7) Shutter Materials ( if any): \_\_\_\_\_
- (8) Other Exterior Materials (if any): \_\_\_\_\_
- (9) Driveway construction type: Rock
- (10) OTHER-INTERIOR: \_\_\_\_\_

Reminder: Note that all exposed wood (including decks, railings, screening, and foundation columns) visible from the street along the front or sides of the structure must be painted or solid-stained before an occupancy permit will be issued.

Is any of the above materials require Warrant Approval, please attach completed and signed Warrant Agreement showing proof of compliance of selected materials.

Applicant Signature [Signature] Date: 6/18/24

Planning Office Approval: \_\_\_\_\_



CA-1  
10-7-25

---

September 25, 2025

City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571

Attn: Mayor and Board of Alderpersons

Re: Recommendation of Payment Application No. 1 (FINAL)  
City of Pass Christian  
Emergency Repairs to Lift Station #31

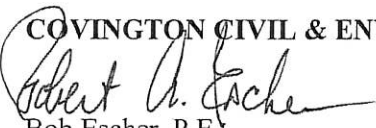
Dear Mayor and Board of Alderpersons:

This is to advise and certify that the above-referenced repair project has been satisfactorily completed in conformance with the contract requirements. This work was in response to an emergency situation at the lift station regarding pump failure, for which the appropriate actions were implemented to avoid a sewer spill. We therefore now recommend payment to the contractor in the amount of \$11,858.00;

If you have any questions, please do not hesitate to contact me.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**

  
Bob Escher, P.E.



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 1

Application Period: through 8/27/25		Application Date: 8/27/2025
To (Owner): City of Pass Christian	From (Contractor): DNA Underground LLC	Via (Engineer):
Project: WO#8 - LS#31 Emerg. Repairs	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.:

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

- 1. ORIGINAL CONTRACT PRICE..... \$ 11,858.00
- 2. Net change by Change Orders..... \$
- 3. Current Contract Price (Line 1 ± 2)..... \$ 11,858.00
- 4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 11,858.00
- 5. RETAINAGE:
  - a. X \$11,858.00 Work Completed..... \$
  - b. 5% X Stored Material..... \$
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$
- 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 11,858.00
- 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$
- 8. AMOUNT DUE THIS APPLICATION..... \$ 11,858.00
- 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

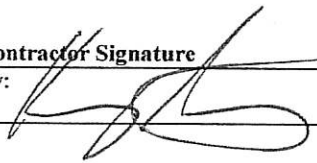
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

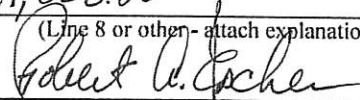
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

---

**Contractor Signature**

By:  Date: 8/27/25

Payment of: \$ 11,858.00  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  9-23-25  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):					Application Number:								
WO#8 - LS#31 Emerg. Repairs					1								
Application Period:					Application Date:								
					27-Aug-25								
A				B		C	E	C	D	E	F		
Bid Item No.	Item Description	Item Quanti	Units	Contract Information		Quantiti ty Previou	Value Previous	Estimated Quantity Installed	Value of Work Installed to	Materials Presently Stored	Total Completed and Stored to	% (H / B)	Balance to Finish (B - H)
				Unit Price	Total Value of Item (\$)								
1	Mobilization (Work Order <\$10,000)	1	EA	\$2,500.00	\$ 2,500.00		\$ -	1	\$2,500.00		\$2,500.00	100.0%	\$ -
5	Removal of Asphalt Pavement	5	SY	\$8.00	\$ 40.00		\$ -	5	\$40.00		\$40.00	100.0%	\$ -
9	Sawcutting Asphalt Pavement (All Depths)	30	LF	\$3.00	\$ 90.00		\$ -	30	\$90.00		\$90.00	100.0%	\$ -
77	Connect to Existing Manhole	2	EA	\$1,500.00	\$ 3,000.00		\$ -	2	\$3,000.00		\$3,000.00	100.0%	\$ -
80	8" Sewer Pipe (PVC)(0'-6')	13	LF	\$47.00	\$ 611.00		\$ -	13	\$611.00		\$611.00	100.0%	\$ -
187	Emergency Point Repair Mobilization	1	EA	\$4,000.00	\$ 4,000.00		\$ -	1	\$4,000.00		\$4,000.00	100.0%	\$ -
194	8" Knock-on Repair Coupling	1	EA	\$165.00	\$ 165.00		\$ -	1	\$165.00		\$165.00	100.0%	\$ -
265	Pipe Foundation Material (PM)	3	CY	\$90.00	\$ 270.00		\$ -	3	\$270.00		\$270.00	100.0%	\$ -
266	Select Sandy Backfill (FM)	4	CY	\$18.00	\$ 72.00		\$ -	4	\$72.00		\$72.00	100.0%	\$ -
269	8" Thick Limestone Base Restoration (Compacted and Tested)	5	SY	\$75.00	\$ 375.00		\$ -	5	\$375.00		\$375.00	100.0%	\$ -
271	4" Hot Bituminouse Base Course (19.0 mm Mixture)	5	SY	\$55.00	\$ 275.00		\$ -	5	\$275.00		\$275.00	100.0%	\$ -
284	Traffic Control Barrel	16	EA/Day	\$20.00	\$ 320.00		\$ -	16	\$320.00		\$320.00	100.0%	\$ -
286	Traffic Control Signs	4	EA/Day	\$20.00	\$ 80.00		\$ -	4	\$80.00		\$80.00	100.0%	\$ -
288	Maintenance Limestone (LVM)	0.6	CY	\$100.00	\$ 60.00		\$ -	0.6	\$60.00		\$60.00	100.0%	\$ -
<b>Totals</b>					\$ 11,858.00		\$ -		\$11,858.00		\$11,858.00	100.0%	\$ -

# AIA® Document G702® – 1992

## Application and Certificate for Payment

<b>TO OWNER:</b> City of Pass Christian 200 W Scenic Dr Pass Christian, MS 39571	<b>PROJECT:</b> Fire Station #1 808 E Second St Pass Christian, MS 39571	<b>APPLICATION NO:</b> 006 <b>PERIOD TO:</b> October 01, 2025 <b>CONTRACT FOR:</b> 394,750.00 <b>CONTRACT DATE:</b> April 25, 2025 <b>PROJECT NOS:</b> / /
<b>FROM CONTRACTOR:</b> Calder Co llc Calder Co llc 730 Wildwood Court Pass Christian, MS 39571	<b>VIA ARCHITECT:</b> Watters Architecture 133 Davis Ave Pass Christian, MS 39571	<b>Distribution to:</b> OWNER: <input type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

<b>1. ORIGINAL CONTRACT SUM</b> .....	\$394,750.00
<b>2. NET CHANGE BY CHANGE ORDERS</b> .....	\$45,426.40
<b>3. CONTRACT SUM TO DATE</b> (Line 1 ± 2) .....	\$440,176.40
<b>4. TOTAL COMPLETED &amp; STORED TO DATE</b> (Column G on G703) .....	\$398,765.00
<b>5. RETAINAGE:</b>	
a. <u>5.00</u> % of Completed Work (Column D + E on G703)	\$19,938.25
b. <u>0</u> % of Stored Material (Column F on G703)	\$0.00
<b>Total Retainage</b> (Lines 5a + 5b or Total in Column I of G703) .....	\$19,938.25
<b>6. TOTAL EARNED LESS RETAINAGE</b> .....	\$378,826.75
(Line 4 Less Line 5 Total)	
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b> .....	\$344,755.00
(Line 6 from prior Certificate)	
<b>8. CURRENT PAYMENT DUE</b> .....	\$34,071.75
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b> (Line 3 less Line 6)	\$61,349.65

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$11,795.00	\$0.00
Total approved this Month	\$33,631.40	\$0.00
<b>TOTALS</b>	\$45,426.40	\$0.00
<b>NET CHANGES</b> by Change Order		\$45,426.40

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** \_\_\_\_\_  
By: [Signature]  
State of \_\_\_\_\_ Date: 10/01/25  
County of: \_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
Notary Public:  
My Commission expires: \_\_\_\_\_

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$34,071.75  
*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)*

**ARCHITECT:** [Signature]  
By: \_\_\_\_\_ Date: 10.01.2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



# AIA Document G703<sup>®</sup> - 1992

## Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:  
APPLICATION DATE:  
PERIOD TO:  
ARCHITECT'S PROJECT NO:

006  
October 01, 2025  
October 01, 2025

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			D FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G+C)			
	DEMO	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00%	0.00	0.00
	FRAMING	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00%	0.00	0.00
	ELECTRIC	43,800.00	41,000.00	2,800.00	0.00	43,800.00	100.00%	0.00	0.00
	HVAC	48,000.00	45,000.00	3,000.00	0.00	48,000.00	100.00%	0.00	0.00
	PLUMBING	27,000.00	25,500.00	0.00	0.00	25,500.00	94.44%	1,500.00	0.00
	SPRINKLER SYSTEM	46,000.00	40,700.00	3,500.00	0.00	44,200.00	96.09%	1,800.00	0.00
	INSULATION	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00%	0.00	0.00
	SHEETROCK	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	0.00
	PAINT	22,000.00	18,000.00	0.00	0.00	18,000.00	81.82%	4,000.00	0.00
	EGRESS WINDOW/LADDER	14,500.00	2,000.00	3,000.00	0.00	5,000.00	34.48%	9,500.00	0.00
	FLOORING CARPERT/TILE	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00%	0.00	0.00
	TRIM OUT	7,300.00	6,000.00	0.00	0.00	6,000.00	82.19%	1,300.00	0.00
	LOCKERS	26,000.00	20,000.00	6,000.00	0.00	26,000.00	100.00%	0.00	0.00
	LUMBER	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	0.00
	ELECTRIC FIXTURES	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00%	0.00	0.00
	PLUMBING FIXTURES	9,000.00	7,500.00	1,500.00	0.00	9,000.00	100.00%	0.00	0.00
	ACT	2,650.00	2,650.00	0.00	0.00	2,650.00	100.00%	0.00	0.00
	GC OVERHEAD, INS AND FEE	52,000.00	50,000.00	0.00	0.00	50,000.00	96.15%	2,000.00	0.00
	Change Order 1	11,795.00	8,050.00	3,745.00	0.00	11,795.00	100.00%	0.00	0.00
	Change Order 2	33,631.40	0.00	12,320.00	0.00	12,320.00	36.63%	21,311.40	0.00
	<b>GRAND TOTAL</b>	<b>\$440,176.40</b>	<b>\$362,900.00</b>	<b>\$35,865.00</b>	<b>\$0.00</b>	<b>\$398,765.00</b>	<b>90.59%</b>	<b>\$41,411.40</b>	<b>\$0.00</b>

CA-4  
10.1.25



overstreeteng.com  
161 Lameuse St. Suite 203  
Biloxi, MS 39530  
228.967.7137

September 30, 2025

City of Pass Christian  
200 West Scenic Dr.  
Pass Christian, MS 39571

Re: **City of Pass Christian  
Overstreet and Associates Engineering Invoices**

To Whom It May Concern:

We hereby recommend the following invoice for payment:

- Invoice 3959 in the amount of \$ 6,835.80
- Invoice 3963 in the amount of \$ 31,623.25

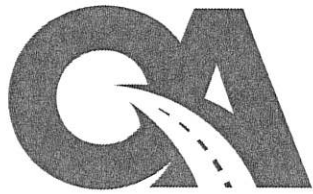
Please do not hesitate to call if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink that reads 'F. Jason Overstreet'.

F. Jason Overstreet, P.E.

JO:slf 794



# OVERSTREET & ASSOCIATES

CONSULTING ENGINEERS

161 Lameuse St.  
Suite 203  
Biloxi, MS 39530  
(228) 967-7137

City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571

Invoice number 3959  
Date 09/26/2025

Project **1256 NORTH ST. GRAVITY SEWER PH. 1  
GOMESA**

For Services Rendered From August 13, 2025 Through September 21, 2025

### Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>PRELIMINARY DESIGN</b>	46,500.00	100.00	46,500.00	46,500.00	0.00	0.00	0.00
<b>FINAL DESIGN</b>	35,500.00	100.00	35,500.00	35,500.00	0.00	0.00	0.00
<b>PERMITTING</b>	1,000.00	100.00	1,000.00	1,000.00	0.00	0.00	0.00
<b>BIDDING &amp; NEGOTIATING</b>	5,000.00	100.00	5,000.00	5,000.00	0.00	0.00	0.00
<b>CONSTRUCTION PHASE</b>	61,750.00	100.00	61,749.53	61,749.53	0.47	0.00	0.00
<b>TOPOGRAPHICAL SURVEYS</b>	20,750.00	59.50	10,000.00	12,346.25	8,403.75	40.50	2,346.25
<b>CONSTRUCTION INSPECTION</b>	174,700.00	100.00	174,699.70	174,699.70	0.30	0.00	0.00
<b>POST CONSTRUCTION</b>	5,000.00	99.99	510.00	4,999.55	0.45	0.01	4,489.55
<b>REIMBURSABLE EXPENSES</b>	470.88	100.00	470.88	470.88	0.00	0.00	0.00
<b>Total</b>	<b>350,670.88</b>	<b>97.60</b>	<b>335,430.11</b>	<b>342,265.91</b>	<b>8,404.97</b>	<b>2.40</b>	<b>6,835.80</b>

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
<b>PRELIMINARY DESIGN</b>	46,500.00	100.00	46,500.00	46,500.00	0.00
<b>FINAL DESIGN</b>	35,500.00	100.00	35,500.00	35,500.00	0.00
<b>PERMITTING</b>	1,000.00	100.00	1,000.00	1,000.00	0.00
<b>BIDDING &amp; NEGOTIATING</b>	5,000.00	100.00	5,000.00	5,000.00	0.00
<b>TOPOGRAPHICAL SURVEYS</b>	20,750.00	59.50	12,346.25	10,000.00	2,346.25
<b>Total</b>	<b>108,750.00</b>	<b>92.27</b>	<b>100,346.25</b>	<b>98,000.00</b>	<b>2,346.25</b>

**POST CONSTRUCTION**

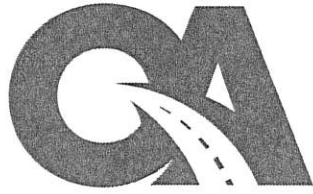
Labor

	Hours	Rate	Billed Amount
<b>Professional Engineer V</b>			
Andrew Levens	0.50	170.00	85.00
<b>Senior Project Manager</b>			
Franklin J. Overstreet	6.00	130.00	780.00
<b>CADD Tech III</b>			
Michael Tanner	36.74	95.00	3,490.30
<b>CADD Tech II</b>			
Stephan Santibanez	1.50	89.50	134.25
Labor subtotal	44.74		4,489.55
Phase subtotal			4,489.55
		Invoice total	<b>6,835.80</b>

Thank you for your business!

Please remit payment to

Overstreet & Associates, PLLC.  
 161 Lameuse St. Suite 203  
 Biloxi, MS 39530



# OVERSTREET & ASSOCIATES

CONSULTING ENGINEERS

161 Lameuse St.  
Suite 203  
Biloxi, MS 39530  
(228) 967-7137

City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571

Invoice number 3963  
Date 09/30/2025

Project **1257 NORTH ST. GRAVITY SEWER PH II & III**

For Services Rendered From August 18, 2025 Through September 21, 2025

### Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>PRELIMINARY DESIGN</b>	107,500.00	100.00	107,500.00	107,500.00	0.00	0.00	0.00
<b>FINAL DESIGN</b>	83,000.00	100.00	83,000.00	83,000.00	0.00	0.00	0.00
<b>PERMITTING</b>	3,000.00	100.00	3,000.00	3,000.00	0.00	0.00	0.00
<b>BIDDING &amp; NEGOTIATING</b>	12,000.00	100.00	12,000.00	12,000.00	0.00	0.00	0.00
<b>TOPOGRAPHICAL SURVEY</b>	16,750.00	100.00	16,750.00	16,750.00	0.00	0.00	0.00
<b>CONSTRUCTION PHASE</b>	128,000.00	57.93	62,930.25	74,150.50	53,849.50	42.07	11,220.25
<b>CONSTRUCTION INSPECTION</b>	277,000.00	42.48	98,741.50	117,672.00	159,328.00	57.52	18,930.50
<b>POST CONSTRUCTION</b>	9,000.00	16.36	0.00	1,472.50	7,527.50	83.64	1,472.50
<b>REIMBURSABLE EXPENSES</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>636,250.00</b>	<b>65.31</b>	<b>383,921.75</b>	<b>415,545.00</b>	<b>220,705.00</b>	<b>34.69</b>	<b>31,623.25</b>

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
<b>PRELIMINARY DESIGN</b>	107,500.00	100.00	107,500.00	107,500.00	0.00
<b>FINAL DESIGN</b>	83,000.00	100.00	83,000.00	83,000.00	0.00
<b>PERMITTING</b>	3,000.00	100.00	3,000.00	3,000.00	0.00
<b>BIDDING &amp; NEGOTIATING</b>	12,000.00	100.00	12,000.00	12,000.00	0.00
<b>TOPOGRAPHICAL SURVEY</b>	16,750.00	100.00	16,750.00	16,750.00	0.00
<b>Total</b>	<b>222,250.00</b>	<b>100.00</b>	<b>222,250.00</b>	<b>222,250.00</b>	<b>0.00</b>

**CONSTRUCTION PHASE**

Labor

	Hours	Rate	Billed Amount
<b>Professional Engineer V</b>			
Andrew Levens	33.50	170.00	5,695.00
<b>Engineer Intern I</b>			
John B. Scott	26.50	100.00	2,650.00
<b>Engineer Intern III</b>			
Tyler Yarbrough	2.00	120.00	240.00
<b>Senior Project Manager</b>			
Franklin J. Overstreet	19.00	130.00	2,470.00
<b>Project Technician II</b>			
Stacey L. Tanner	1.50	78.50	117.75
<b>Resident Project Representative III</b>			
Donna DeZonia	0.50	95.00	47.50
Labor subtotal	83.00		11,220.25
Phase subtotal			11,220.25

**CONSTRUCTION INSPECTION**

Labor

	Hours	Rate	Billed Amount
<b>CADD Tech I</b>			
Jessie Stevens	24.50	79.00	1,935.50
<b>Engineer Intern III</b>			
Tyler Yarbrough	0.50	120.00	60.00
<b>Resident Project Representative I</b>			
Thomas Overstreet	40.00	79.00	3,160.00
<b>Resident Project Representative III</b>			
John G. Parker	145.00	95.00	13,775.00
Labor subtotal	210.00		18,930.50
Phase subtotal			18,930.50

**POST CONSTRUCTION**

Labor

	Hours	Rate	Billed Amount
<b>CADD Tech III</b>			
Michael Tanner	15.50	95.00	1,472.50

Invoice total **31,623.25**

*Thank you for your business!*

*Please remit payment to*

*Overstreet & Associates, PLLC.  
161 Lameuse St. Suite 203  
Biloxi, MS 39530*

CA-5  
10.7.25



*Angela Thrash*  
HARRISON COUNTY CHANCERY CLERK

September 23, 2025

via certified mail

City of Pass Christian  
200 W. Scenic Drive  
Pass Christian, MS 39571  
Attn.: Mayor Kenny Torgeson

Dear Mayor Torgeson

Please find enclosed the Interlocal Governmental Cooperation agreement by and between Harrison County, Mississippi and the city of Pass Christian, Mississippi for tax assessments and collections for the year 2025-2028 as approved by the Harrison County Board of Supervisors at its September 12, 2025 meeting with a certified copy of its minutes.

Once executed by your council, please return one certified copy to our office in Gulfport, attention Minutes Clerk, with a certified copy of your minutes approving this agreement. Once we receive these documents, we will forward them to the Attorney General's office for further consideration.

Thank you for your prompt attention to this matter.

Sincerely,

A handwritten signature in blue ink that reads "Angela Thrash".

ANGELA THRASH, Chancery Clerk  
and Clerk of the Board of Supervisors  
Harrison, County, Mississippi

Encl.: a/s

Supervisor **Dan Cuevas** moved the adoption of the following Order:

**ORDER APPROVING INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENTS WITH THE CITIES OF BILOXI, D'IBERVILLE, GULFPORT, LONG BEACH AND PASS CHRISTIAN FOR TAX ASSESSMENTS AND COLLECTIONS FOR THE YEARS 2025-2028**

**ORDERED BY THE BOARD OF SUPERVISORS OF HARRISON COUNTY, MISSISSIPPI**, that the Board does hereby approve the Interlocal Governmental Cooperation Agreements for Tax Assessments and Collections for the Years 2025-2028, as listed and attached hereto, and authorizes the execution thereof, as follows:

- (1) Interlocal Governmental Cooperation Agreement with the City of Biloxi, Mississippi attached hereto as Exhibit "A";
- (2) Interlocal Governmental Cooperation Agreement with the City of D'Iberville, Mississippi attached hereto as Exhibit "B";
- (3) Interlocal Governmental Cooperation Agreement with the City of Gulfport, Mississippi attached hereto as Exhibit "C";
- (4) Interlocal Governmental Cooperation Agreement with the City of Long Beach, Mississippi attached hereto as Exhibit "D"; and
- (5) Interlocal Governmental Cooperation Agreement with the City of Pass Christian, Mississippi attached hereto as Exhibit "E".

**FURTHER ORDERED**, the Board hereby authorizes the Board Attorney to submit said Interlocal Governmental Cooperation Agreements to the Mississippi Attorney General for approval as required by statute.

Supervisor **Kent Jones** seconded the motion to adopt the above and foregoing Order, whereupon the question was put to a vote with the following results:

Supervisor DAN CUEVAS	voted	AYE
Supervisor REBECCA POWERS	voted	AYE
Supervisor MARLIN R. LADNER	voted	AYE



STATE OF MISSISSIPPI  
COUNTY OF HARRISON

INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
BY AND BETWEEN HARRISON COUNTY, MISSISSIPPI AND  
THE CITY OF BILOXI, MISSISSIPPI FOR  
TAX ASSESSMENTS AND COLLECTIONS FOR THE YEAR 2025-2028

WHEREAS, the citizens of Harrison County, Mississippi, including its municipalities, have from time to time, expressed a desire to share and/or combine governmental operations to ensure greater efficiency as well as savings in tax dollars resulting in lower taxes to the taxpayers of Harrison County; and

WHEREAS, the City of Biloxi, Mississippi, under the authority of Miss. Code Ann. §21-33-1 *et seq.* (1972), as amended, and Harrison County, Mississippi, under the authority of Miss. Code Ann. § 27-1-1 *et seq.* (1972), as amended, previously entered into Interlocal Governmental Cooperation Agreements whereby the Harrison County Tax Assessor would perform tax assessments for the City; the Harrison County Tax Collector would perform tax collections for the City; and the Harrison County Chancery Clerk would conduct redemptions of city taxes, if necessary, for the City at minimum costs to the taxpayers of the City; and

WHEREAS, the City of Biloxi, through its Governing Authority, and Harrison County, Mississippi, through its Board of Supervisors, desire to enter into a new Interlocal Governmental Cooperation Agreement to continue said tax assessments and tax collections, etc., as provided by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended; and

WHEREAS, the City of Biloxi, by its Mayor and City Council, (its "Governing Authority"), and the Board of Supervisors of Harrison County, Mississippi, desire to continue to work together toward sharing and/or combining governmental activities in the City of Biloxi in a cost effective manner, which will result in substantial savings to the taxpayers of the City of Biloxi and thereby a savings on the amount of taxes required to be paid by the citizens; and

WHEREAS, there will be no separate legal or administrative entity created hereby, but the purposes of this Agreement shall be that the governing authorities of the respective governmental entities, namely Harrison County, Mississippi, and the City of Biloxi, Mississippi, shall each cooperate together



within and under the terms of this Agreement to achieve maximum efficiency in tax assessments and collections at minimum cost to the taxpayers of Harrison County and the City of Biloxi.

**NOW, THEREFORE, BE IT RESOLVED** by and between the City of Biloxi, Mississippi, by and through its Mayor and City Council, (the "City"), and Harrison County, Mississippi, by and through its Board of Supervisors, (the "County"), that they do hereby enter into this Interlocal Governmental Cooperation Agreement for the services hereinafter outlined; said Agreement being authorized by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended, and as follows, to-wit:

**SECTION I.** The duly elected Tax Collector of Harrison County shall assume the responsibility for the collection of all City and Biloxi School District, (the "School District"), ad valorem taxes on real, personal and public service properties within the City. The Tax Collector will collect County, City and School District taxes at the same time and on the same receipt. Tax receipts and tax statements will show City, County and School taxes separately.

**SECTION II.** This Agreement will not supersede or replace any previous agreements between the City and County relating to the collection of taxes and the terms thereof.

**SECTION III.** The City agrees to allow the County Tax Collector to retain a fee of Three Dollars (\$3.00) for each receipt collected or sold at tax sale for services provided by the Harrison County Tax Collector and Harrison County Tax Assessor. The fee will be deducted from each monthly settlement of funds to the City. Fees collected by the County Tax Collector will be credited to the County's General County Fund. The Chancery Clerk will retain the cost of redemption of City Taxes.

**SECTION IV.** Ad valorem taxes on real and personal property shall be collected as soon as reasonably practical after October 1 of each year to ensure that operating funds are available prior to the tax delinquency date of February 1 of the subsequent calendar year. Any partial payment which the Tax Collector accepts will be divided proportionately between the parties.

**SECTION V.** All sums collected shall be delivered to the City on or before the 20<sup>th</sup> of the month following that in which said funds are collected. The Tax Collector will take necessary action to fully secure the investment of any City funds in his possession.

**SECTION VI.** The County Tax Collector shall collect all homestead exemptions, chargebacks, damages and interest authorized by law on City and School District taxes which shall be distributed within the same time limitations and in the same manner as described in the previous section.

**SECTION VII.** The County Tax Collector will conduct land tax sales for the City at the same time and place as land tax sales for the County are now held and the City will receive all interest, damages and other fees from such sales that the City may be entitled to in accordance with law. The City will be furnished a list of all land sold for taxes on its behalf or struck off to the City within thirty (30) days after said sale.

**SECTION VIII.** The Harrison County Chancery Clerk will be responsible for receiving and receipting tax redemption payments, notifying owners of the time for expiration of redemption and issuing deeds for such tax sales. The Chancery Clerk shall be reimbursed Ten Dollars (\$10.00) per parcel for the cost of researching land records for notifying owners and lienors of maturity dates. Said Ten Dollars (\$10.00) will be paid by the City wherein the property is located.

**SECTION IX.** The duly elected Tax Assessor of Harrison County shall provide assessment and assessment related services to the City on all property within the City. For additional compensation as may be agreed between the Tax Assessor and the Harrison County Board of Supervisors, the Tax Assessor may also provide said assessment and assessment related services to the School District. Assessment service shall include, but are not necessarily limited to, the following:

A. The County Tax Assessor shall provide to the City the assessment for taxation purposes of all property within the City and the School District as of the annual tax lien data regarding each class of property.

B. The County Tax Assessor shall keep records concerning City tax exemptions on industries, both real and personal.

C. The County Tax Assessor shall provide assessment figures to the City for all non-profit electric utilities located within the City or the School District.

D. The County Tax Assessor shall assist the City with figures and formulas necessary to calculate mill rates.

E. The County Tax Assessor shall take all City homestead applications.

F. The County Tax Assessor shall maintain maps on property within the corporate limits and the City School District as well as assign tax district numbers to each parcel for taxation purposes.

G. The County Tax Assessor shall provide access to updated tax maps on an annual basis. Copying costs for maps shall be billed by the Tax Assessor directly to the City for payment to the County. The City shall be responsible for all computer software and equipment required to be compatible for discs and tapes furnished by the County Tax Assessor's Office.

H. The County Tax Assessor shall make available to the City facts and figures concerning annexation values as well as make all necessary map changes including the assignment of new taxing district numbers. The County Tax Assessor will provide facts and figures to assist the City in any redistricting plan.

I. The County Tax Assessor shall make available to the City all information helpful to the City in regard to existing and future City bond issues, tax increment financing and any other types of debt financing.

J. The County Tax Assessor shall provide at the earliest available date estimated property values for the City and School District in order to assist with budget preparation and other planning purposes.

K. The County Tax Assessor shall cooperate with the City in making any information available which will assist the City in all aspects of planning subject to the limitations of the computer capabilities, programs and other information available to the Tax Assessor.

**SECTION X.** The Chancery Clerk, the County Tax Assessor and the County Tax Collector shall provide assessment, assessment related services and tax redemption services to the City on all property within the City. For additional compensation as maybe agreed upon by and between the Chancery Clerk,

the County Tax Assessor, the County Tax Collector and the Board of Supervisors, assessment, assessment related services and tax redemption services may be provided to properties within the School District.

**SECTION XI.** On or before December 1 of each calendar year, the County will furnish the City with actual values and anticipated tax collection revenues on all real and personal property within the City and School District.

**SECTION XII.** The County Tax Collector will make refunds of all taxes erroneously collected by his office and will make prompt adjustments to the monthly distribution reports accordingly. The City agrees to allow the County Tax Collector credit for the list of delinquent or insolvent taxpayers properly presented to it in the same manner as prescribed by Miss. Code Ann. § 27-49-1 *et seq.* (1972), as amended.

**SECTION XIII.** The County will furnish the City with a supplemental homestead exemption roll containing homestead tax loss values on both regular and senior homestead properties for the City and School District so that homestead reimbursement can be applied for with the State. The County will supply this information on or before December 15 of each calendar year.

**SECTION XIV.** Any real and personal property acquired under the auspices of this Agreement shall be distributed to the party assuming the cost of such acquisition upon termination of this Agreement.

**SECTION XV.** The City or its authorized representative shall have the right to audit the County Tax Collector's records at any time as they may relate to this Agreement in any way.

**SECTION XVI.** The County agrees to provide the following reports:

A. Real Estate and Personal Property Rolls showing assessed values of all real estate and personal property inside the City in order to add property exempted by Harrison County and not exempted by the City, and to calculate expected revenue to be generated for the current year. These may be provided on computer tape.

B. A copy of the Regular Homestead Exemption Roll (inside the City and the School District) and a copy of the Senior and Disabled Citizen Additional Homestead Exemption Roll (inside the City and the School District).

C. A monthly listing of all collections by map number on real estate and receipt number on personal property, including, if applicable, interest collected.

D. A monthly report of all collections of real estate and personal property showing the total assessed value, total regular homestead value, total senior citizen homestead value, total taxes collected, and total interest collected.

E. A copy of the tax sales of all properties inside the City on real estate ad valorem taxes.

F. A yearly report on both real estate and personal property should be furnished shortly after September 30 of each fiscal year. Said report shall show: (1) assessed values; (2) homestead values (regular, senior and disabled citizens reflected separately); (3) taxes and interest (reflected separately); and (4) totals (accumulative by map on real estate and by letter of the alphabet on personal property).

G. A detailed listing of all unsold real estate and unpaid personal property should be furnished with accumulative totals printed by map on real estate and letter of the alphabet on personal property.

**SECTION XVII.** The City and the County direct that after the execution of this Agreement the same shall be forwarded to the Attorney General of the State of Mississippi for his approval as provided by law. In the event of disapproval by the Attorney General of any section of the services listed herein, the authorities of the City and of the County will be required to adopt a newly drafted Agreement before said Agreement shall become effective.

The Clerk of the City and the Clerk of the Board of Supervisors shall spread this Agreement upon the minutes of the respective Governing Authority and shall, upon receipt of the approval or disapproval of the Attorney General, spread said approval or disapproval upon the minutes noting in the minute book where the Attorney General's approval or disapproval may be found. Said Agreement shall be in full force and effect after approval by the Attorney General of the State of Mississippi and recorded in the offices of the Mississippi Secretary of State's Office and the Harrison County Chancery Clerk.

**SECTION XVIII.** This Agreement shall become effective upon approval by the Attorney General for the State of Mississippi and filing with the Mississippi Secretary of State and the Chancery Clerk of Harrison County and shall terminate on April 15, 2028. It is anticipated that this Agreement may

extend beyond the existing term of the Governing Authority for the City. It is understood and agreed by the parties that upon installation of a new Governing Authority, the City shall either accept or reject continuation of this Interlocal Governmental Cooperation Agreement by Resolution duly spread upon its minutes. This Agreement may be terminated by the mutual agreement of the parties upon thirty (30) days written notice to the Mayor of the City and the President of the Board of Supervisors. This Agreement may be renewed by the City and the County by Resolution of each entity spread upon their respective minutes. It is also agreed and understood that the City and the County shall notify each other, no later than thirty (30) days prior to the 1<sup>st</sup> day of January 2028, that they intend to renew or reject the Agreement for another period of time to be agreed upon but not longer than each governing Board's term of office.

**SECTION XIX.** Amendment to this Agreement shall take place only by mutual written consent of the parties pursuant to Miss. Code Ann. § 17-13-9(e) (1972), as amended, and with Resolutions passed by each Governing Authority.

**SECTION XI.** The City and County recognize that the services provided herein to be rendered and engaged in jointly between the City and County require the approval and cooperation of the Harrison County Tax Collector, Harrison County Chancery Clerk and Harrison County Tax Assessor, and that they have been fully advised and have cooperated in the formulation of this Agreement and join herein as signature parties.

**[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]**

**IN WITNESS WHEREOF**, I as Mayor of the City of Biloxi, the officer duly authorized in the premises by Resolution of the City Council of the City of Biloxi attached hereto, do hereby set and subscribe my signature on behalf of the City of Biloxi to the foregoing Interlocal Governmental Cooperation Agreement between Harrison County, Mississippi, and the City of Biloxi, Mississippi.

**WITNESS MY SIGNATURE**, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF BILOXI, MISSISSIPPI**

\_\_\_\_\_  
Andrew "FoFo" Gilich, Mayor  
City of Biloxi, Mississippi

ATTEST:

\_\_\_\_\_  
City Clerk

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:

\_\_\_\_\_  
Peter Abide, Esq.  
Attorney for the City of Biloxi, Mississippi

IN WITNESS WHEREOF, I, as President of the Board of Supervisors of Harrison County, Mississippi, being the duly authorized officer, do hereby set and subscribe my signature to the above and foregoing Interlocal Governmental Cooperation Agreement, fully ascribing to the terms thereof for and on behalf of Harrison County, Mississippi, the same having been adopted in a duly constituted session.

WITNESS MY SIGNATURE, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

**HARRISON COUNTY, MISSISSIPPI**

\_\_\_\_\_  
Nathan Barrett, President  
Harrison County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Angela Thrash, Clerk of the Board

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:

\_\_\_\_\_  
Tim C. Holleman, Esq.  
Attorney for the Harrison County Board of Supervisors

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
BY AND BETWEEN HARRISON COUNTY, MISSISSIPPI AND  
THE CITY OF D'IBERVILLE, MISSISSIPPI FOR  
TAX ASSESSMENTS AND COLLECTIONS FOR THE YEAR 2025-2028

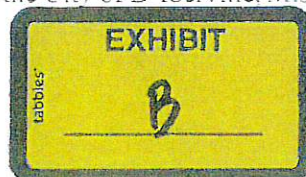
**WHEREAS**, the citizens of Harrison County, Mississippi, including its municipalities, have from time to time, expressed a desire to share and/or combine governmental operations to ensure greater efficiency as well as savings in tax dollars resulting in lower taxes to the taxpayers of Harrison County; and

**WHEREAS**, the City of D'Iberville, Mississippi, under the authority of Miss. Code Ann. §21-33-1 *et seq.* (1972), as amended, and Harrison County, Mississippi, under the authority of Miss. Code Ann. § 27-1-1 *et seq.* (1972), as amended, previously entered into Interlocal Governmental Cooperation Agreements whereby the Harrison County Tax Assessor would perform tax assessments for the City; the Harrison County Tax Collector would perform tax collections for the City; and the Harrison County Chancery Clerk would conduct redemptions of city taxes, if necessary, for the City at minimum costs to the taxpayers of the City; and

**WHEREAS**, the City of D'Iberville, through its Governing Authority, and Harrison County, Mississippi, through its Board of Supervisors, desire to enter into a new Interlocal Governmental Cooperation Agreement to continue said tax assessments and tax collections, etc., as provided by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended; and

**WHEREAS**, the City of D'Iberville, by its Mayor and City Council, (its "Governing Authority"), and the Board of Supervisors of Harrison County, Mississippi, desire to continue to work together toward sharing and/or combining governmental activities in the City of D'Iberville in a cost effective manner, which will result in substantial savings to the taxpayers of the City of D'Iberville and thereby a savings on the amount of taxes required to be paid by the citizens; and

**WHEREAS**, there will be no separate legal or administrative entity created hereby, but the purposes of this Agreement shall be that the governing authorities of the respective governmental entities, namely Harrison County, Mississippi, and the City of D'Iberville, Mississippi, shall each cooperate together



within and under the terms of this Agreement to achieve maximum efficiency in tax assessments and collections at minimum cost to the taxpayers of Harrison County and the City of D'Iberville.

**NOW, THEREFORE, BE IT RESOLVED** by and between the City of D'Iberville, Mississippi, by and through its Mayor and City Council, (the "City"), and Harrison County, Mississippi, by and through its Board of Supervisors, (the "County"), that they do hereby enter into this Interlocal Governmental Cooperation Agreement for the services hereinafter outlined; said Agreement being authorized by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended, and as follows, to-wit:

**SECTION I.** The duly elected Tax Collector of Harrison County shall assume the responsibility for the collection of all City and Harrison County School District, (the "School District"), ad valorem taxes on real, personal and public service properties within the City. The Tax Collector will collect County, City and School District taxes at the same time and on the same receipt. Tax receipts and tax statements will show City, County and School taxes separately.

**SECTION II.** This Agreement will not supersede or replace any previous agreements between the City and County relating to the collection of taxes and the terms thereof.

**SECTION III.** The City agrees to allow the County Tax Collector to retain a fee of Three Dollars (\$3.00) for each receipt collected or sold at tax sale for services provided by the Harrison County Tax Collector and Harrison County Tax Assessor. The fee will be deducted from each monthly settlement of funds to the City. Fees collected by the County Tax Collector will be credited to the County's General County Fund. The Chancery Clerk will retain the cost of redemption of City Taxes.

**SECTION IV.** Ad valorem taxes on real and personal property shall be collected as soon as reasonably practical after October 1 of each year to ensure that operating funds are available prior to the tax delinquency date of February 1 of the subsequent calendar year. Any partial payment which the Tax Collector accepts will be divided proportionately between the parties.

**SECTION V.** All sums collected shall be delivered to the City on or before the 20<sup>th</sup> of the month following that in which said funds are collected. The Tax Collector will take necessary action to fully secure the investment of any City funds in his possession.

**SECTION VI.** The County Tax Collector shall collect all homestead exemptions, chargebacks, damages and interest authorized by law on City and School District taxes which shall be distributed within the same time limitations and in the same manner as described in the previous section.

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**SECTION VIII.** The Harrison County Chancery Clerk will be responsible for receiving and receipting tax redemption payments, notifying owners of the time for expiration of redemption and issuing deeds for such tax sales. The Chancery Clerk shall be reimbursed Ten Dollars (\$10.00) per parcel for the cost of researching land records for notifying owners and lienors of maturity dates. Said Ten Dollars (\$10.00) will be paid by the City wherein the property is located.

**SECTION IX.** The duly elected Tax Assessor of Harrison County shall provide assessment and assessment related services to the City on all property within the City. For additional compensation as may be agreed between the Tax Assessor and the Harrison County Board of Supervisors, the Tax Assessor may also provide said assessment and assessment related services to the School District. Assessment service shall include, but are not necessarily limited to, the following:

A. The County Tax Assessor shall provide to the City the assessment for taxation purposes of all property within the City and the School District as of the annual tax lien data regarding each class of property.

B. The County Tax Assessor shall keep records concerning City tax exemptions on industries, both real and personal.

C. The County Tax Assessor shall provide assessment figures to the City for all non-profit electric utilities located within the City or the School District.

D. The County Tax Assessor shall assist the City with figures and formulas necessary to calculate mill rates.

E. The County Tax Assessor shall take all City homestead applications.

F. The County Tax Assessor shall maintain maps on property within the corporate limits and the City School District as well as assign tax district numbers to each parcel for taxation purposes.

G. The County Tax Assessor shall provide access to updated tax maps on an annual basis. Copying costs for maps shall be billed by the Tax Assessor directly to the City for payment to the County. The City shall be responsible for all computer software and equipment required to be compatible for discs and tapes furnished by the County Tax Assessor's Office.

H. The County Tax Assessor shall make available to the City facts and figures concerning annexation values as well as make all necessary map changes including the assignment of new taxing district numbers. The County Tax Assessor will provide facts and figures to assist the City in any redistricting plan.

I. The County Tax Assessor shall make available to the City all information helpful to the City in regard to existing and future City bond issues, tax increment financing and any other types of debt financing.

J. The County Tax Assessor shall provide at the earliest available date estimated property values for the City and School District in order to assist with budget preparation and other planning purposes.

K. The County Tax Assessor shall cooperate with the City in making any information available which will assist the City in all aspects of planning subject to the limitations of the computer capabilities, programs and other information available to the Tax Assessor.

**SECTION X.** The Chancery Clerk, the County Tax Assessor and the County Tax Collector shall provide assessment, assessment related services and tax redemption services to the City on all property within the City. For additional compensation as maybe agreed upon by and between the Chancery Clerk,

the County Tax Assessor, the County Tax Collector and the Board of Supervisors, assessment, assessment related services and tax redemption services may be provided to properties within the School District.

**SECTION XI.** On or before December 1 of each calendar year, the County will furnish the City with actual values and anticipated tax collection revenues on all real and personal property within the City and School District.

**SECTION XII.** The County Tax Collector will make refunds of all taxes erroneously collected by his office and will make prompt adjustments to the monthly distribution reports accordingly. The City agrees to allow the County Tax Collector credit for the list of delinquent or insolvent taxpayers properly presented to it in the same manner as prescribed by Miss. Code Ann. § 27-49-1 *et seq.* (1972), as amended.

**SECTION XIII.** The County will furnish the City with a supplemental homestead exemption roll containing homestead tax loss values on both regular and senior homestead properties for the City and School District so that homestead reimbursement can be applied for with the State. The County will supply this information on or before December 15 of each calendar year.

**SECTION XIV.** Any real and personal property acquired under the auspices of this Agreement shall be distributed to the party assuming the cost of such acquisition upon termination of this Agreement.

**SECTION XV.** The City or its authorized representative shall have the right to audit the County Tax Collector's records at any time as they may relate to this Agreement in any way.

**SECTION XVI.** The County agrees to provide the following reports:

A. Real Estate and Personal Property Rolls showing assessed values of all real estate and personal property inside the City in order to add property exempted by Harrison County and not exempted by the City, and to calculate expected revenue to be generated for the current year. These may be provided on computer tape.

B. A copy of the Regular Homestead Exemption Roll (inside the City and the School District) and a copy of the Senior and Disabled Citizen Additional Homestead Exemption Roll (inside the City and the School District).

C. A monthly listing of all collections by map number on real estate and receipt number on personal property, including, if applicable, interest collected.

D. A monthly report of all collections of real estate and personal property showing the total assessed value, total regular homestead value, total senior citizen homestead value, total taxes collected, and total interest collected.

E. A copy of the tax sales of all properties inside the City on real estate ad valorem taxes.

F. A yearly report on both real estate and personal property should be furnished shortly after September 30 of each fiscal year. Said report shall show: (1) assessed values; (2) homestead values (regular, senior and disabled citizens reflected separately); (3) taxes and interest (reflected separately); and (4) totals (accumulative by map on real estate and by letter of the alphabet on personal property).

G. A detailed listing of all unsold real estate and unpaid personal property should be furnished with accumulative totals printed by map on real estate and letter of the alphabet on personal property.

**SECTION XVII.** The City and the County direct that after the execution of this Agreement the same shall be forwarded to the Attorney General of the State of Mississippi for his approval as provided by law. In the event of disapproval by the Attorney General of any section of the services listed herein, the authorities of the City and of the County will be required to adopt a newly drafted Agreement before said Agreement shall become effective.

The Clerk of the City and the Clerk of the Board of Supervisors shall spread this Agreement upon the minutes of the respective Governing Authority and shall, upon receipt of the approval or disapproval of the Attorney General, spread said approval or disapproval upon the minutes noting in the minute book where the Attorney General's approval or disapproval may be found. Said Agreement shall be in full force and effect after approval by the Attorney General of the State of Mississippi and recorded in the offices of the Mississippi Secretary of State's Office and the Harrison County Chancery Clerk.

**SECTION XVIII.** This Agreement shall become effective upon approval by the Attorney General for the State of Mississippi and filing with the Mississippi Secretary of State and the Chancery Clerk of Harrison County and shall terminate on April 15, 2028. It is anticipated that this Agreement may

extend beyond the existing term of the Governing Authority for the City. It is understood and agreed by the parties that upon installation of a new Governing Authority, the City shall either accept or reject continuation of this Interlocal Governmental Cooperation Agreement by Resolution duly spread upon its minutes. This Agreement may be terminated by the mutual agreement of the parties upon thirty (30) days written notice to the Mayor of the City and the President of the Board of Supervisors. This Agreement may be renewed by the City and the County by Resolution of each entity spread upon their respective minutes. It is also agreed and understood that the City and the County shall notify each other, no later than thirty (30) days prior to the 1<sup>st</sup> day of January 2028, that they intend to renew or reject the Agreement for another period of time to be agreed upon but not longer than each governing Board's term of office.

**SECTION XIX.** Amendment to this Agreement shall take place only by mutual written consent of the parties pursuant to Miss. Code Ann. § 17-13-9(e) (1972), as amended, and with Resolutions passed by each Governing Authority.

**SECTION XI.** The City and County recognize that the services provided herein to be rendered and engaged in jointly between the City and County require the approval and cooperation of the Harrison County Tax Collector, Harrison County Chancery Clerk and Harrison County Tax Assessor, and that they have been fully advised and have cooperated in the formulation of this Agreement and join herein as signature parties.

**[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]**

IN WITNESS WHEREOF, I as Mayor of the City of D'Iberville, the officer duly authorized in the premises by Resolution of the City Council of the City of D'Iberville attached hereto, do hereby set and subscribe my signature on behalf of the City of D'Iberville to the foregoing Interlocal Governmental Cooperation Agreement between Harrison County, Mississippi, and the City of D'Iberville, Mississippi.

WITNESS MY SIGNATURE, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF D'IBERVILLE, MISSISSIPPI**

\_\_\_\_\_  
Rusty Quave, Mayor  
City of D'Iberville, Mississippi

ATTEST:

\_\_\_\_\_  
City Clerk

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:

\_\_\_\_\_  
W.F. Hornsby, III, Esq.  
Attorney for the City of D'Iberville, Mississippi

IN WITNESS WHEREOF, I, as President of the Board of Supervisors of Harrison County, Mississippi, being the duly authorized officer, do hereby set and subscribe my signature to the above and foregoing Interlocal Governmental Cooperation Agreement, fully ascribing to the terms thereof for and on behalf of Harrison County, Mississippi, the same having been adopted in a duly constituted session.

WITNESS MY SIGNATURE, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

**HARRISON COUNTY, MISSISSIPPI**

\_\_\_\_\_  
Nathan Barrett, President  
Harrison County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Angela Thrash, Clerk of the Board

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:

\_\_\_\_\_  
Tim C. Holleman, Esq.  
Attorney for the Harrison County Board of Supervisors

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
BY AND BETWEEN HARRISON COUNTY, MISSISSIPPI AND  
THE CITY OF GULFPORT, MISSISSIPPI FOR  
TAX ASSESSMENTS AND COLLECTIONS FOR THE YEAR 2025-2028

WHEREAS, the citizens of Harrison County, Mississippi, including its municipalities, have from time to time, expressed a desire to share and/or combine governmental operations to ensure greater efficiency as well as savings in tax dollars resulting in lower taxes to the taxpayers of Harrison County; and

WHEREAS, the City of Gulfport, Mississippi, under the authority of Miss. Code Ann. §21-33-1 *et seq.* (1972), as amended, and Harrison County, Mississippi, under the authority of Miss. Code Ann. § 27-1-1 *et seq.* (1972), as amended, previously entered into Interlocal Governmental Cooperation Agreements whereby the Harrison County Tax Assessor would perform tax assessments for the City; the Harrison County Tax Collector would perform tax collections for the City; and the Harrison County Chancery Clerk would conduct redemptions of city taxes, if necessary, for the City at minimum costs to the taxpayers of the City; and

WHEREAS, the City of Gulfport, through its Governing Authority, and Harrison County, Mississippi, through its Board of Supervisors, desire to enter into a new Interlocal Governmental Cooperation Agreement to continue said tax assessments and tax collections, etc., as provided by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended; and

WHEREAS, the City of Gulfport, by its Mayor and City Council, (its "Governing Authority"), and the Board of Supervisors of Harrison County, Mississippi, desire to continue to work together toward sharing and/or combining governmental activities in the City of Gulfport in a cost effective manner, which will result in substantial savings to the taxpayers of the City of Gulfport and thereby a savings on the amount of taxes required to be paid by the citizens; and

WHEREAS, there will be no separate legal or administrative entity created hereby, but the purposes of this Agreement shall be that the governing authorities of the respective governmental entities, namely Harrison County, Mississippi, and the City of Gulfport, Mississippi, shall each cooperate together



within and under the terms of this Agreement to achieve maximum efficiency in tax assessments and collections at minimum cost to the taxpayers of Harrison County and the City of Gulfport.

**NOW, THEREFORE, BE IT RESOLVED** by and between the City of Gulfport, Mississippi, by and through its Mayor and City Council, (the "City"), and Harrison County, Mississippi, by and through its Board of Supervisors, (the "County"), that they do hereby enter into this Interlocal Governmental Cooperation Agreement for the services hereinafter outlined; said Agreement being authorized by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended, and as follows, to-wit:

**SECTION I.** The duly elected Tax Collector of Harrison County shall assume the responsibility for the collection of all City and Gulfport School District, (the "School District"), ad valorem taxes on real, personal and public service properties within the City. The Tax Collector will collect County, City and School District taxes at the same time and on the same receipt. Tax receipts and tax statements will show City, County and School taxes separately.

**SECTION II.** This Agreement will not supersede or replace any previous agreements between the City and County relating to the collection of taxes and the terms thereof.

**SECTION III.** The City agrees to allow the County Tax Collector to retain a fee of Three Dollars (\$3.00) for each receipt collected or sold at tax sale for services provided by the Harrison County Tax Collector and Harrison County Tax Assessor. The fee will be deducted from each monthly settlement of funds to the City. Fees collected by the County Tax Collector will be credited to the County's General County Fund. The Chancery Clerk will retain the cost of redemption of City Taxes.

**SECTION IV.** Ad valorem taxes on real and personal property shall be collected as soon as reasonably practical after October 1 of each year to ensure that operating funds are available prior to the tax delinquency date of February 1 of the subsequent calendar year. Any partial payment which the Tax Collector accepts will be divided proportionately between the parties.

**SECTION V.** All sums collected shall be delivered to the City on or before the 20<sup>th</sup> of the month following that in which said funds are collected. The Tax Collector will take necessary action to fully secure the investment of any City funds in his possession.

**SECTION VI.** The County Tax Collector shall collect all homestead exemptions, chargebacks, damages and interest authorized by law on City and School District taxes which shall be distributed within the same time limitations and in the same manner as described in the previous section.

**SECTION VII.** The County Tax Collector will conduct land tax sales for the City at the same time and place as land tax sales for the County are now held and the City will receive all interest, damages and other fees from such sales that the City may be entitled to in accordance with law. The City will be furnished a list of all land sold for taxes on its behalf or struck off to the City within thirty (30) days after said sale.

**SECTION VIII.** The Harrison County Chancery Clerk will be responsible for receiving and receipting tax redemption payments, notifying owners of the time for expiration of redemption and issuing deeds for such tax sales. The Chancery Clerk shall be reimbursed Ten Dollars (\$10.00) per parcel for the cost of researching land records for notifying owners and lienors of maturity dates. Said Ten Dollars (\$10.00) will be paid by the City wherein the property is located.

**SECTION IX.** The duly elected Tax Assessor of Harrison County shall provide assessment and assessment related services to the City on all property within the City. For additional compensation as may be agreed between the Tax Assessor and the Harrison County Board of Supervisors, the Tax Assessor may also provide said assessment and assessment related services to the School District. Assessment service shall include, but are not necessarily limited to, the following:

A. The County Tax Assessor shall provide to the City the assessment for taxation purposes of all property within the City and the School District as of the annual tax lien data regarding each class of property.

B. The County Tax Assessor shall keep records concerning City tax exemptions on industries, both real and personal.

C. The County Tax Assessor shall provide assessment figures to the City for all non-profit electric utilities located within the City or the School District.

D. The County Tax Assessor shall assist the City with figures and formulas necessary to calculate mill rates.

E. The County Tax Assessor shall take all City homestead applications.

F. The County Tax Assessor shall maintain maps on property within the corporate limits and the City School District as well as assign tax district numbers to each parcel for taxation purposes.

G. The County Tax Assessor shall provide access to updated tax maps on an annual basis. Copying costs for maps shall be billed by the Tax Assessor directly to the City for payment to the County. The City shall be responsible for all computer software and equipment required to be compatible for discs and tapes furnished by the County Tax Assessor's Office.

H. The County Tax Assessor shall make available to the City facts and figures concerning annexation values as well as make all necessary map changes including the assignment of new taxing district numbers. The County Tax Assessor will provide facts and figures to assist the City in any redistricting plan.

I. The County Tax Assessor shall make available to the City all information helpful to the City in regard to existing and future City bond issues, tax increment financing and any other types of debt financing.

J. The County Tax Assessor shall provide at the earliest available date estimated property values for the City and School District in order to assist with budget preparation and other planning purposes.

K. The County Tax Assessor shall cooperate with the City in making any information available which will assist the City in all aspects of planning subject to the limitations of the computer capabilities, programs and other information available to the Tax Assessor.

**SECTION X.** The Chancery Clerk, the County Tax Assessor and the County Tax Collector shall provide assessment, assessment related services and tax redemption services to the City on all property within the City. For additional compensation as maybe agreed upon by and between the Chancery Clerk,

the County Tax Assessor, the County Tax Collector and the Board of Supervisors, assessment, assessment related services and tax redemption services may be provided to properties within the School District.

**SECTION XI.** On or before December 1 of each calendar year, the County will furnish the City with actual values and anticipated tax collection revenues on all real and personal property within the City and School District.

**SECTION XII.** The County Tax Collector will make refunds of all taxes erroneously collected by his office and will make prompt adjustments to the monthly distribution reports accordingly. The City agrees to allow the County Tax Collector credit for the list of delinquent or insolvent taxpayers properly presented to it in the same manner as prescribed by Miss. Code Ann. § 27-49-1 *et seq.* (1972), as amended.

**SECTION XIII.** The County will furnish the City with a supplemental homestead exemption roll containing homestead tax loss values on both regular and senior homestead properties for the City and School District so that homestead reimbursement can be applied for with the State. The County will supply this information on or before December 15 of each calendar year.

**SECTION XIV.** Any real and personal property acquired under the auspices of this Agreement shall be distributed to the party assuming the cost of such acquisition upon termination of this Agreement.

**SECTION XV.** The City or its authorized representative shall have the right to audit the County Tax Collector's records at any time as they may relate to this Agreement in any way.

**SECTION XVI.** The County agrees to provide the following reports:

A. Real Estate and Personal Property Rolls showing assessed values of all real estate and personal property inside the City in order to add property exempted by Harrison County and not exempted by the City, and to calculate expected revenue to be generated for the current year. These may be provided on computer tape.

B. A copy of the Regular Homestead Exemption Roll (inside the City and the School District) and a copy of the Senior and Disabled Citizen Additional Homestead Exemption Roll (inside the City and the School District).

C. A monthly listing of all collections by map number on real estate and receipt number on personal property, including, if applicable, interest collected.

D. A monthly report of all collections of real estate and personal property showing the total assessed value, total regular homestead value, total senior citizen homestead value, total taxes collected, and total interest collected.

E. A copy of the tax sales of all properties inside the City on real estate ad valorem taxes.

F. A yearly report on both real estate and personal property should be furnished shortly after September 30 of each fiscal year. Said report shall show: (1) assessed values; (2) homestead values (regular, senior and disabled citizens reflected separately); (3) taxes and interest (reflected separately); and (4) totals (accumulative by map on real estate and by letter of the alphabet on personal property).

G. A detailed listing of all unsold real estate and unpaid personal property should be furnished with accumulative totals printed by map on real estate and letter of the alphabet on personal property.

**SECTION XVII.** The City and the County direct that after the execution of this Agreement the same shall be forwarded to the Attorney General of the State of Mississippi for his approval as provided by law. In the event of disapproval by the Attorney General of any section of the services listed herein, the authorities of the City and of the County will be required to adopt a newly drafted Agreement before said Agreement shall become effective.

The Clerk of the City and the Clerk of the Board of Supervisors shall spread this Agreement upon the minutes of the respective Governing Authority and shall, upon receipt of the approval or disapproval of the Attorney General, spread said approval or disapproval upon the minutes noting in the minute book where the Attorney General's approval or disapproval may be found. Said Agreement shall be in full force and effect after approval by the Attorney General of the State of Mississippi and recorded in the offices of the Mississippi Secretary of State's Office and the Harrison County Chancery Clerk.

**SECTION XVIII.** This Agreement shall become effective upon approval by the Attorney General for the State of Mississippi and filing with the Mississippi Secretary of State and the Chancery Clerk of Harrison County and shall terminate on April 15, 2028. It is anticipated that this Agreement may

extend beyond the existing term of the Governing Authority for the City. It is understood and agreed by the parties that upon installation of a new Governing Authority, the City shall either accept or reject continuation of this Interlocal Governmental Cooperation Agreement by Resolution duly spread upon its minutes. This Agreement may be terminated by the mutual agreement of the parties upon thirty (30) days written notice to the Mayor of the City and the President of the Board of Supervisors. This Agreement may be renewed by the City and the County by Resolution of each entity spread upon their respective minutes. It is also agreed and understood that the City and the County shall notify each other, no later than thirty (30) days prior to the 1<sup>st</sup> day of January 2028, that they intend to renew or reject the Agreement for another period of time to be agreed upon but not longer than each governing Board's term of office.

**SECTION XIX.** Amendment to this Agreement shall take place only by mutual written consent of the parties pursuant to Miss. Code Ann. § 17-13-9(e) (1972), as amended, and with Resolutions passed by each Governing Authority.

**SECTION XI.** The City and County recognize that the services provided herein to be rendered and engaged in jointly between the City and County require the approval and cooperation of the Harrison County Tax Collector, Harrison County Chancery Clerk and Harrison County Tax Assessor, and that they have been fully advised and have cooperated in the formulation of this Agreement and join herein as signature parties.

**[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]**

**IN WITNESS WHEREOF**, I as Mayor of the City of Gulfport, the officer duly authorized in the premises by Resolution of the City Council of the City of Gulfport attached hereto, do hereby set and subscribe my signature on behalf of the City of Gulfport to the foregoing Interlocal Governmental Cooperation Agreement between Harrison County, Mississippi, and the City of Gulfport, Mississippi.

**WITNESS MY SIGNATURE**, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF GULFPORT, MISSISSIPPI**

\_\_\_\_\_  
Hugh Keating, Mayor  
City of Gulfport, Mississippi

ATTEST:

\_\_\_\_\_  
City Clerk

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:

\_\_\_\_\_  
Jeff Bruni, Esq.  
Attorney for the City of Gulfport, Mississippi

IN WITNESS WHEREOF, I, as President of the Board of Supervisors of Harrison County, Mississippi, being the duly authorized officer, do hereby set and subscribe my signature to the above and foregoing Interlocal Governmental Cooperation Agreement, fully ascribing to the terms thereof for and on behalf of Harrison County, Mississippi, the same having been adopted in a duly constituted session.

WITNESS MY SIGNATURE, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

**HARRISON COUNTY, MISSISSIPPI**

\_\_\_\_\_  
Nathan Barrett, President  
Harrison County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Angela Thrash, Clerk of the Board

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:

\_\_\_\_\_  
Tim C. Holleman, Esq.  
Attorney for the Harrison County Board of Supervisors

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
BY AND BETWEEN HARRISON COUNTY, MISSISSIPPI AND  
THE CITY OF LONG BEACH, MISSISSIPPI FOR  
TAX ASSESSMENTS AND COLLECTIONS FOR THE YEAR 2025-2028

**WHEREAS**, the citizens of Harrison County, Mississippi, including its municipalities, have from time to time, expressed a desire to share and/or combine governmental operations to ensure greater efficiency as well as savings in tax dollars resulting in lower taxes to the taxpayers of Harrison County; and

**WHEREAS**, the City of Long Beach, Mississippi, under the authority of Miss. Code Ann. §21-33-1 *et seq.* (1972), as amended, and Harrison County, Mississippi, under the authority of Miss. Code Ann. § 27-1-1 *et seq.* (1972), as amended, previously entered into Interlocal Governmental Cooperation Agreements whereby the Harrison County Tax Assessor would perform tax assessments for the City; the Harrison County Tax Collector would perform tax collections for the City; and the Harrison County Chancery Clerk would conduct redemptions of city taxes, if necessary, for the City at minimum costs to the taxpayers of the City; and

**WHEREAS**, the City of Long Beach, through its Governing Authority, and Harrison County, Mississippi, through its Board of Supervisors, desire to enter into a new Interlocal Governmental Cooperation Agreement to continue said tax assessments and tax collections, etc., as provided by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended; and

**WHEREAS**, the City of Long Beach, by its Mayor and Board of Aldermen, (its "Governing Authority"), and the Board of Supervisors of Harrison County, Mississippi, desire to continue to work together toward sharing and/or combining governmental activities in the City of Long Beach in a cost effective manner, which will result in substantial savings to the taxpayers of the City of Long Beach and thereby a savings on the amount of taxes required to be paid by the citizens; and

**WHEREAS**, there will be no separate legal or administrative entity created hereby, but the purposes of this Agreement shall be that the governing authorities of the respective governmental entities, namely Harrison County, Mississippi, and the City of Long Beach, Mississippi, shall each cooperate



together within and under the terms of this Agreement to achieve maximum efficiency in tax assessments and collections at minimum cost to the taxpayers of Harrison County and the City of Long Beach.

**NOW, THEREFORE, BE IT RESOLVED** by and between the City of Long Beach, Mississippi, by and through its Mayor and Board of Aldermen, (the "City"), and Harrison County, Mississippi, by and through its Board of Supervisors, (the "County"), that they do hereby enter into this Interlocal Governmental Cooperation Agreement for the services hereinafter outlined; said Agreement being authorized by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended, and as follows, to-wit:

**SECTION I.** The duly elected Tax Collector of Harrison County shall assume the responsibility for the collection of all City and Long Beach School District, (the "School District"), ad valorem taxes on real, personal and public service properties within the City. The Tax Collector will collect County, City and School District taxes at the same time and on the same receipt. Tax receipts and tax statements will show City, County and School taxes separately.

**SECTION II.** This Agreement will not supersede or replace any previous agreements between the City and County relating to the collection of taxes and the terms thereof.

**SECTION III.** The City agrees to allow the County Tax Collector to retain a fee of Three Dollars (\$3.00) for each receipt collected or sold at tax sale for services provided by the Harrison County Tax Collector and Harrison County Tax Assessor. The fee will be deducted from each monthly settlement of funds to the City. Fees collected by the County Tax Collector will be credited to the County's General County Fund. The Chancery Clerk will retain the cost of redemption of City Taxes.

**SECTION IV.** Ad valorem taxes on real and personal property shall be collected as soon as reasonably practical after October 1 of each year to ensure that operating funds are available prior to the tax delinquency date of February 1 of the subsequent calendar year. Any partial payment which the Tax Collector accepts will be divided proportionately between the parties.

**SECTION V.** All sums collected shall be delivered to the City on or before the 20<sup>th</sup> of the month following that in which said funds are collected. The Tax Collector will take necessary action to fully secure the investment of any City funds in his possession.

**SECTION VI.** The County Tax Collector shall collect all homestead exemptions, chargebacks, damages and interest authorized by law on City and School District taxes which shall be distributed within the same time limitations and in the same manner as described in the previous section.

**SECTION VII.** The County Tax Collector will conduct land tax sales for the City at the same time and place as land tax sales for the County are now held and the City will receive all interest, damages and other fees from such sales that the City may be entitled to in accordance with law. The City will be furnished a list of all land sold for taxes on its behalf or struck off to the City within thirty (30) days after said sale.

**SECTION VIII.** The Harrison County Chancery Clerk will be responsible for receiving and receipting tax redemption payments, notifying owners of the time for expiration of redemption and issuing deeds for such tax sales. The Chancery Clerk shall be reimbursed Ten Dollars (\$10.00) per parcel for the cost of researching land records for notifying owners and lienors of maturity dates. Said Ten Dollars (\$10.00) will be paid by the City wherein the property is located.

**SECTION IX.** The duly elected Tax Assessor of Harrison County shall provide assessment and assessment related services to the City on all property within the City. For additional compensation as may be agreed between the Tax Assessor and the Harrison County Board of Supervisors, the Tax Assessor may also provide said assessment and assessment related services to the School District. Assessment service shall include, but are not necessarily limited to, the following:

A. The County Tax Assessor shall provide to the City the assessment for taxation purposes of all property within the City and the School District as of the annual tax lien data regarding each class of property.

B. The County Tax Assessor shall keep records concerning City tax exemptions on industries, both real and personal.

C. The County Tax Assessor shall provide assessment figures to the City for all non-profit electric utilities located within the City or the School District.

D. The County Tax Assessor shall assist the City with figures and formulas necessary to calculate mill rates.

E. The County Tax Assessor shall take all City homestead applications.

F. The County Tax Assessor shall maintain maps on property within the corporate limits and the City School District as well as assign tax district numbers to each parcel for taxation purposes.

G. The County Tax Assessor shall provide access to updated tax maps on an annual basis. Copying costs for maps shall be billed by the Tax Assessor directly to the City for payment to the County. The City shall be responsible for all computer software and equipment required to be compatible for discs and tapes furnished by the County Tax Assessor's Office.

H. The County Tax Assessor shall make available to the City facts and figures concerning annexation values as well as make all necessary map changes including the assignment of new taxing district numbers. The County Tax Assessor will provide facts and figures to assist the City in any redistricting plan.

I. The County Tax Assessor shall make available to the City all information helpful to the City in regard to existing and future City bond issues, tax increment financing and any other types of debt financing.

J. The County Tax Assessor shall provide at the earliest available date estimated property values for the City and School District in order to assist with budget preparation and other planning purposes.

K. The County Tax Assessor shall cooperate with the City in making any information available which will assist the City in all aspects of planning subject to the limitations of the computer capabilities, programs and other information available to the Tax Assessor.

**SECTION X.** The Chancery Clerk, the County Tax Assessor and the County Tax Collector shall provide assessment, assessment related services and tax redemption services to the City on all property within the City. For additional compensation as maybe agreed upon by and between the Chancery Clerk,

the County Tax Assessor, the County Tax Collector and the Board of Supervisors, assessment, assessment related services and tax redemption services may be provided to properties within the School District.

**SECTION XI.** On or before December 1 of each calendar year, the County will furnish the City with actual values and anticipated tax collection revenues on all real and personal property within the City and School District.

**SECTION XII.** The County Tax Collector will make refunds of all taxes erroneously collected by his office and will make prompt adjustments to the monthly distribution reports accordingly. The City agrees to allow the County Tax Collector credit for the list of delinquent or insolvent taxpayers properly presented to it in the same manner as prescribed by Miss. Code Ann. § 27-49-1 *et seq.* (1972), as amended.

**SECTION XIII.** The County will furnish the City with a supplemental homestead exemption roll containing homestead tax loss values on both regular and senior homestead properties for the City and School District so that homestead reimbursement can be applied for with the State. The County will supply this information on or before December 15 of each calendar year.

**SECTION XIV.** Any real and personal property acquired under the auspices of this Agreement shall be distributed to the party assuming the cost of such acquisition upon termination of this Agreement.

**SECTION XV.** The City or its authorized representative shall have the right to audit the County Tax Collector's records at any time as they may relate to this Agreement in any way.

**SECTION XVI.** The County agrees to provide the following reports:

A. Real Estate and Personal Property Rolls showing assessed values of all real estate and personal property inside the City in order to add property exempted by Harrison County and not exempted by the City, and to calculate expected revenue to be generated for the current year. These may be provided on computer tape.

B. A copy of the Regular Homestead Exemption Roll (inside the City and the School District) and a copy of the Senior and Disabled Citizen Additional Homestead Exemption Roll (inside the City and the School District).

C. A monthly listing of all collections by map number on real estate and receipt number on personal property, including, if applicable, interest collected.

D. A monthly report of all collections of real estate and personal property showing the total assessed value, total regular homestead value, total senior citizen homestead value, total taxes collected, and total interest collected.

E. A copy of the tax sales of all properties inside the City on real estate ad valorem taxes.

F. A yearly report on both real estate and personal property should be furnished shortly after September 30 of each fiscal year. Said report shall show: (1) assessed values; (2) homestead values (regular, senior and disabled citizens reflected separately); (3) taxes and interest (reflected separately); and (4) totals (accumulative by map on real estate and by letter of the alphabet on personal property).

G. A detailed listing of all unsold real estate and unpaid personal property should be furnished with accumulative totals printed by map on real estate and letter of the alphabet on personal property.

**SECTION XVII.** The City and the County direct that after the execution of this Agreement the same shall be forwarded to the Attorney General of the State of Mississippi for his approval as provided by law. In the event of disapproval by the Attorney General of any section of the services listed herein, the authorities of the City and of the County will be required to adopt a newly drafted Agreement before said Agreement shall become effective.

The Clerk of the City and the Clerk of the Board of Supervisors shall spread this Agreement upon the minutes of the respective Governing Authority and shall, upon receipt of the approval or disapproval of the Attorney General, spread said approval or disapproval upon the minutes noting in the minute book where the Attorney General's approval or disapproval may be found. Said Agreement shall be in full force and effect after approval by the Attorney General of the State of Mississippi and recorded in the offices of the Mississippi Secretary of State's Office and the Harrison County Chancery Clerk.

**SECTION XVIII.** This Agreement shall become effective upon approval by the Attorney General for the State of Mississippi and filing with the Mississippi Secretary of State and the Chancery Clerk of Harrison County and shall terminate on April 15, 2028. It is anticipated that this Agreement may

extend beyond the existing term of the Governing Authority for the City. It is understood and agreed by the parties that upon installation of a new Governing Authority, the City shall either accept or reject continuation of this Interlocal Governmental Cooperation Agreement by Resolution duly spread upon its minutes. This Agreement may be terminated by the mutual agreement of the parties upon thirty (30) days written notice to the Mayor of the City and the President of the Board of Supervisors. This Agreement may be renewed by the City and the County by Resolution of each entity spread upon their respective minutes. It is also agreed and understood that the City and the County shall notify each other, no later than thirty (30) days prior to the 1<sup>st</sup> day of January 2028, that they intend to renew or reject the Agreement for another period of time to be agreed upon but not longer than each governing Board's term of office.

**SECTION XIX.** Amendment to this Agreement shall take place only by mutual written consent of the parties pursuant to Miss. Code Ann. § 17-13-9(e) (1972), as amended, and with Resolutions passed by each Governing Authority.

**SECTION XI.** The City and County recognize that the services provided herein to be rendered and engaged in jointly between the City and County require the approval and cooperation of the Harrison County Tax Collector, Harrison County Chancery Clerk and Harrison County Tax Assessor, and that they have been fully advised and have cooperated in the formulation of this Agreement and join herein as signature parties.

**[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]**

**IN WITNESS WHEREOF**, I as Mayor of the City of Long Beach, the officer duly authorized in the premises by Resolution of the Board of Aldermen of the City of Long Beach attached hereto, do hereby set and subscribe my signature on behalf of the City of Long Beach to the foregoing Interlocal Governmental Cooperation Agreement between Harrison County, Mississippi, and the City of Long Beach, Mississippi.

**WITNESS MY SIGNATURE**, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF LONG BEACH, MISSISSIPPI**

\_\_\_\_\_  
Tim Pierce, Mayor  
City of Long Beach, Mississippi

ATTEST:

\_\_\_\_\_  
City Clerk

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:

\_\_\_\_\_  
Steve Simpson, Esq.  
Attorney for the City of Long Beach, Mississippi

IN WITNESS WHEREOF, I, as President of the Board of Supervisors of Harrison County, Mississippi, being the duly authorized officer, do hereby set and subscribe my signature to the above and foregoing Interlocal Governmental Cooperation Agreement, fully ascribing to the terms thereof for and on behalf of Harrison County, Mississippi, the same having been adopted in a duly constituted session.

WITNESS MY SIGNATURE, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

**HARRISON COUNTY, MISSISSIPPI**

---

Nathan Barrett, President  
Harrison County Board of Supervisors

ATTEST:

---

Angela Thrash, Clerk of the Board

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:

---

Tim C. Holleman, Esq.  
Attorney for the Harrison County Board of Supervisors

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
BY AND BETWEEN HARRISON COUNTY, MISSISSIPPI AND  
THE CITY OF PASS CHRISTIAN, MISSISSIPPI FOR  
TAX ASSESSMENTS AND COLLECTIONS FOR THE YEAR 2025-2028

**WHEREAS**, the citizens of Harrison County, Mississippi, including its municipalities, have from time to time, expressed a desire to share and/or combine governmental operations to ensure greater efficiency as well as savings in tax dollars resulting in lower taxes to the taxpayers of Harrison County; and

**WHEREAS**, the City of Pass Christian, Mississippi, under the authority of Miss. Code Ann. §21-33-1 *et seq.* (1972), as amended, and Harrison County, Mississippi, under the authority of Miss. Code Ann. § 27-1-1 *et seq.* (1972), as amended, previously entered into Interlocal Governmental Cooperation Agreements whereby the Harrison County Tax Assessor would perform tax assessments for the City; the Harrison County Tax Collector would perform tax collections for the City; and the Harrison County Chancery Clerk would conduct redemptions of city taxes, if necessary, for the City at minimum costs to the taxpayers of the City; and

**WHEREAS**, the City of Pass Christian, through its Governing Authority, and Harrison County, Mississippi, through its Board of Supervisors, desire to enter into a new Interlocal Governmental Cooperation Agreement to continue said tax assessments and tax collections, etc., as provided by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended; and

**WHEREAS**, the City of Pass Christian, by its Mayor and Board of Aldermen (its "Governing Authority"), and the Board of Supervisors of Harrison County, Mississippi, desire to continue to work together toward sharing and/or combining governmental activities in the City of Pass Christian in a cost effective manner, which will result in substantial savings to the taxpayers of the City of Pass Christian and thereby a savings on the amount of taxes required to be paid by the citizens; and

**WHEREAS**, there will be no separate legal or administrative entity created hereby, but the purposes of this Agreement shall be that the governing authorities of the respective governmental entities, namely Harrison County, Mississippi, and the City of Pass Christian, Mississippi, shall each cooperate



together within and under the terms of this Agreement to achieve maximum efficiency in tax assessments and collections at minimum cost to the taxpayers of Harrison County and the City of Pass Christian.

**NOW, THEREFORE, BE IT RESOLVED** by and between the City of Pass Christian, Mississippi, by and through its Mayor and Board of Aldermen, (the "City"), and Harrison County, Mississippi, by and through its Board of Supervisors, (the "County"), that they do hereby enter into this Interlocal Governmental Cooperation Agreement for the services hereinafter outlined; said Agreement being authorized by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended, and as follows, to-wit:

**SECTION I.** The duly elected Tax Collector of Harrison County shall assume the responsibility for the collection of all City and Pass Christian School District, (the "School District"), ad valorem taxes on real, personal and public service properties within the City. The Tax Collector will collect County, City and School District taxes at the same time and on the same receipt. Tax receipts and tax statements will show City, County and School taxes separately.

**SECTION II.** This Agreement will not supersede or replace any previous agreements between the City and County relating to the collection of taxes and the terms thereof.

**SECTION III.** The City agrees to allow the County Tax Collector to retain a fee of Three Dollars (\$3.00) for each receipt collected or sold at tax sale for services provided by the Harrison County Tax Collector and Harrison County Tax Assessor. The fee will be deducted from each monthly settlement of funds to the City. Fees collected by the County Tax Collector will be credited to the County's General County Fund. The Chancery Clerk will retain the cost of redemption of City Taxes.

**SECTION IV.** Ad valorem taxes on real and personal property shall be collected as soon as reasonably practical after October 1 of each year to ensure that operating funds are available prior to the tax delinquency date of February 1 of the subsequent calendar year. Any partial payment which the Tax Collector accepts will be divided proportionately between the parties.

**SECTION V.** All sums collected shall be delivered to the City on or before the 20<sup>th</sup> of the month following that in which said funds are collected. The Tax Collector will take necessary action to fully secure the investment of any City funds in his possession.

**SECTION VI.** The County Tax Collector shall collect all homestead exemptions, chargebacks, damages and interest authorized by law on City and School District taxes which shall be distributed within the same time limitations and in the same manner as described in the previous section.

**SECTION VII.** The County Tax Collector will conduct land tax sales for the City at the same time and place as land tax sales for the County are now held and the City will receive all interest, damages and other fees from such sales that the City may be entitled to in accordance with law. The City will be furnished a list of all land sold for taxes on its behalf or struck off to the City within thirty (30) days after said sale.

**SECTION VIII.** The Harrison County Chancery Clerk will be responsible for receiving and receipting tax redemption payments, notifying owners of the time for expiration of redemption and issuing deeds for such tax sales. The Chancery Clerk shall be reimbursed Ten Dollars (\$10.00) per parcel for the cost of researching land records for notifying owners and lienors of maturity dates. Said Ten Dollars (\$10.00) will be paid by the City wherein the property is located.

**SECTION IX.** The duly elected Tax Assessor of Harrison County shall provide assessment and assessment related services to the City on all property within the City. For additional compensation as may be agreed between the Tax Assessor and the Harrison County Board of Supervisors, the Tax Assessor may also provide said assessment and assessment related services to the School District. Assessment service shall include, but are not necessarily limited to, the following:

A. The County Tax Assessor shall provide to the City the assessment for taxation purposes of all property within the City and the School District as of the annual tax lien data regarding each class of property.

B. The County Tax Assessor shall keep records concerning City tax exemptions on industries, both real and personal.

C. The County Tax Assessor shall provide assessment figures to the City for all non-profit electric utilities located within the City or the School District.

D. The County Tax Assessor shall assist the City with figures and formulas necessary to calculate mill rates.

E. The County Tax Assessor shall take all City homestead applications.

F. The County Tax Assessor shall maintain maps on property within the corporate limits and the City School District as well as assign tax district numbers to each parcel for taxation purposes.

G. The County Tax Assessor shall provide access to updated tax maps on an annual basis. Copying costs for maps shall be billed by the Tax Assessor directly to the City for payment to the County. The City shall be responsible for all computer software and equipment required to be compatible for discs and tapes furnished by the County Tax Assessor's Office.

H. The County Tax Assessor shall make available to the City facts and figures concerning annexation values as well as make all necessary map changes including the assignment of new taxing district numbers. The County Tax Assessor will provide facts and figures to assist the City in any redistricting plan.

I. The County Tax Assessor shall make available to the City all information helpful to the City in regard to existing and future City bond issues, tax increment financing and any other types of debt financing.

J. The County Tax Assessor shall provide at the earliest available date estimated property values for the City and School District in order to assist with budget preparation and other planning purposes.

K. The County Tax Assessor shall cooperate with the City in making any information available which will assist the City in all aspects of planning subject to the limitations of the computer capabilities, programs and other information available to the Tax Assessor.

**SECTION X.** The Chancery Clerk, the County Tax Assessor and the County Tax Collector shall provide assessment, assessment related services and tax redemption services to the City on all property within the City. For additional compensation as maybe agreed upon by and between the Chancery Clerk,

the County Tax Assessor, the County Tax Collector and the Board of Supervisors, assessment, assessment related services and tax redemption services may be provided to properties within the School District.

**SECTION XI.** On or before December 1 of each calendar year, the County will furnish the City with actual values and anticipated tax collection revenues on all real and personal property within the City and School District.

**SECTION XII.** The County Tax Collector will make refunds of all taxes erroneously collected by his office and will make prompt adjustments to the monthly distribution reports accordingly. The City agrees to allow the County Tax Collector credit for the list of delinquent or insolvent taxpayers properly presented to it in the same manner as prescribed by Miss. Code Ann. § 27-49-1 *et seq.* (1972), as amended.

**SECTION XIII.** The County will furnish the City with a supplemental homestead exemption roll containing homestead tax loss values on both regular and senior homestead properties for the City and School District so that homestead reimbursement can be applied for with the State. The County will supply this information on or before December 15 of each calendar year.

**SECTION XIV.** Any real and personal property acquired under the auspices of this Agreement shall be distributed to the party assuming the cost of such acquisition upon termination of this Agreement.

**SECTION XV.** The City or its authorized representative shall have the right to audit the County Tax Collector's records at any time as they may relate to this Agreement in any way.

**SECTION XVI.** The County agrees to provide the following reports:

A. Real Estate and Personal Property Rolls showing assessed values of all real estate and personal property inside the City in order to add property exempted by Harrison County and not exempted by the City, and to calculate expected revenue to be generated for the current year. These may be provided on computer tape.

B. A copy of the Regular Homestead Exemption Roll (inside the City and the School District) and a copy of the Senior and Disabled Citizen Additional Homestead Exemption Roll (inside the City and the School District).

C. A monthly listing of all collections by map number on real estate and receipt number on personal property, including, if applicable, interest collected.

D. A monthly report of all collections of real estate and personal property showing the total assessed value, total regular homestead value, total senior citizen homestead value, total taxes collected, and total interest collected.

E. A copy of the tax sales of all properties inside the City on real estate ad valorem taxes.

F. A yearly report on both real estate and personal property should be furnished shortly after September 30 of each fiscal year. Said report shall show: (1) assessed values; (2) homestead values (regular, senior and disabled citizens reflected separately); (3) taxes and interest (reflected separately); and (4) totals (accumulative by map on real estate and by letter of the alphabet on personal property).

G. A detailed listing of all unsold real estate and unpaid personal property should be furnished with accumulative totals printed by map on real estate and letter of the alphabet on personal property.

**SECTION XVII.** The City and the County direct that after the execution of this Agreement the same shall be forwarded to the Attorney General of the State of Mississippi for his approval as provided by law. In the event of disapproval by the Attorney General of any section of the services listed herein, the authorities of the City and of the County will be required to adopt a newly drafted Agreement before said Agreement shall become effective.

The Clerk of the City and the Clerk of the Board of Supervisors shall spread this Agreement upon the minutes of the respective Governing Authority and shall, upon receipt of the approval or disapproval of the Attorney General, spread said approval or disapproval upon the minutes noting in the minute book where the Attorney General's approval or disapproval may be found. Said Agreement shall be in full force and effect after approval by the Attorney General of the State of Mississippi and recorded in the offices of the Mississippi Secretary of State's Office and the Harrison County Chancery Clerk.

**SECTION XVIII.** This Agreement shall become effective upon approval by the Attorney General for the State of Mississippi and filing with the Mississippi Secretary of State and the Chancery Clerk of Harrison County and shall terminate on April 15, 2028. It is anticipated that this Agreement may

extend beyond the existing term of the Governing Authority for the City. It is understood and agreed by the parties that upon installation of a new Governing Authority, the City shall either accept or reject continuation of this Interlocal Governmental Cooperation Agreement by Resolution duly spread upon its minutes. This Agreement may be terminated by the mutual agreement of the parties upon thirty (30) days written notice to the Mayor of the City and the President of the Board of Supervisors. This Agreement may be renewed by the City and the County by Resolution of each entity spread upon their respective minutes. It is also agreed and understood that the City and the County shall notify each other, no later than thirty (30) days prior to the 1<sup>st</sup> day of January 2028, that they intend to renew or reject the Agreement for another period of time to be agreed upon but not longer than each governing Board's term of office.

**SECTION XIX.** Amendment to this Agreement shall take place only by mutual written consent of the parties pursuant to Miss. Code Ann. § 17-13-9(e) (1972), as amended, and with Resolutions passed by each Governing Authority.

**SECTION XI.** The City and County recognize that the services provided herein to be rendered and engaged in jointly between the City and County require the approval and cooperation of the Harrison County Tax Collector, Harrison County Chancery Clerk and Harrison County Tax Assessor, and that they have been fully advised and have cooperated in the formulation of this Agreement and join herein as signature parties.

**[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]**

**IN WITNESS WHEREOF**, I as Mayor of the City of Pass Christian, the officer duly authorized in the premises by Resolution of the Board of Aldermen of the City of Pass Christian attached hereto, do hereby set and subscribe my signature on behalf of the City of Pass Christian to the foregoing Interlocal Governmental Cooperation Agreement between Harrison County, Mississippi, and the City of Pass Christian, Mississippi.

**WITNESS MY SIGNATURE**, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF PASS CHRISTIAN, MISSISSIPPI**

\_\_\_\_\_  
Kenny Torgeson, Mayor  
City of Pass Christian, Mississippi

ATTEST:

\_\_\_\_\_  
City Clerk

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:

\_\_\_\_\_  
James C. Simpson, Jr., Esq.  
Attorney for the City of Pass Christian, Mississippi

**IN WITNESS WHEREOF**, I, as President of the Board of Supervisors of Harrison County, Mississippi, being the duly authorized officer, do hereby set and subscribe my signature to the above and foregoing Interlocal Governmental Cooperation Agreement, fully ascribing to the terms thereof for and on behalf of Harrison County, Mississippi, the same having been adopted in a duly constituted session.

**WITNESS MY SIGNATURE**, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

**HARRISON COUNTY, MISSISSIPPI**

\_\_\_\_\_  
Nathan Barrett, President  
Harrison County Board of Supervisors

**ATTEST:**

\_\_\_\_\_  
Angela Thrash, Clerk of the Board

**I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:**

\_\_\_\_\_  
Tim C. Holleman, Esq.  
Attorney for the Harrison County Board of Supervisors



# Harrison County, MS

**Certified Copy**

**Order: 25-1764**

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**File Number: 25-1764**

**ORDER** approving Interlocal Governmental Cooperation agreements with the Cities of Biloxi, D'Iberville, Gulfport, Long Beach and Pass Christian for tax assessments and collections for the Years 2025 - 2028.

I, Angela Thrash, certify that this is a true copy of Order No. 25-1764, passed by the Board of Supervisors on 9/22/2025.

THIS, the 12th day of September, 2025.

ANGELA THRASH, Chancery Clerk

By:

Deputy Clerk



STATE OF MISSISSIPPI  
COUNTY OF HARRISON

INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
BY AND BETWEEN HARRISON COUNTY, MISSISSIPPI AND  
THE CITY OF PASS CHRISTIAN, MISSISSIPPI FOR  
TAX ASSESSMENTS AND COLLECTIONS FOR THE YEAR 2025-2028

**WHEREAS**, the citizens of Harrison County, Mississippi, including its municipalities, have from time to time, expressed a desire to share and/or combine governmental operations to ensure greater efficiency as well as savings in tax dollars resulting in lower taxes to the taxpayers of Harrison County; and

**WHEREAS**, the City of Pass Christian, Mississippi, under the authority of Miss. Code Ann. §21-33-1 *et seq.* (1972), as amended, and Harrison County, Mississippi, under the authority of Miss. Code Ann. § 27-1-1 *et seq.* (1972), as amended, previously entered into Interlocal Governmental Cooperation Agreements whereby the Harrison County Tax Assessor would perform tax assessments for the City; the Harrison County Tax Collector would perform tax collections for the City; and the Harrison County Chancery Clerk would conduct redemptions of city taxes, if necessary, for the City at minimum costs to the taxpayers of the City; and

**WHEREAS**, the City of Pass Christian, through its Governing Authority, and Harrison County, Mississippi, through its Board of Supervisors, desire to enter into a new Interlocal Governmental Cooperation Agreement to continue said tax assessments and tax collections, etc., as provided by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended; and

**WHEREAS**, the City of Pass Christian, by its Mayor and Board of Aldermen , (its “Governing Authority”), and the Board of Supervisors of Harrison County, Mississippi, desire to continue to work together toward sharing and/or combining governmental activities in the City of Pass Christian in a cost effective manner, which will result in substantial savings to the taxpayers of the City of Pass Christian and thereby a savings on the amount of taxes required to be paid by the citizens; and

**WHEREAS**, there will be no separate legal or administrative entity created hereby, but the purposes of this Agreement shall be that the governing authorities of the respective governmental entities, namely Harrison County, Mississippi, and the City of Pass Christian, Mississippi, shall each cooperate

together within and under the terms of this Agreement to achieve maximum efficiency in tax assessments and collections at minimum cost to the taxpayers of Harrison County and the City of Pass Christian.

**NOW, THEREFORE, BE IT RESOLVED** by and between the City of Pass Christian, Mississippi, by and through its Mayor and Board of Aldermen, (the “City”), and Harrison County, Mississippi, by and through its Board of Supervisors, (the “County”), that they do hereby enter into this Interlocal Governmental Cooperation Agreement for the services hereinafter outlined; said Agreement being authorized by Miss. Code Ann. § 17-13-1 *et seq.* (1972), as amended, and as follows, to-wit:

**SECTION I.** The duly elected Tax Collector of Harrison County shall assume the responsibility for the collection of all City and Pass Christian School District, (the “School District”), ad valorem taxes on real, personal and public service properties within the City. The Tax Collector will collect County, City and School District taxes at the same time and on the same receipt. Tax receipts and tax statements will show City, County and School taxes separately.

**SECTION II.** This Agreement will not supersede or replace any previous agreements between the City and County relating to the collection of taxes and the terms thereof.

**SECTION III.** The City agrees to allow the County Tax Collector to retain a fee of Three Dollars (\$3.00) for each receipt collected or sold at tax sale for services provided by the Harrison County Tax Collector and Harrison County Tax Assessor. The fee will be deducted from each monthly settlement of funds to the City. Fees collected by the County Tax Collector will be credited to the County’s General County Fund. The Chancery Clerk will retain the cost of redemption of City Taxes.

**SECTION IV.** Ad valorem taxes on real and personal property shall be collected as soon as reasonably practical after October 1 of each year to ensure that operating funds are available prior to the tax delinquency date of February 1 of the subsequent calendar year. Any partial payment which the Tax Collector accepts will be divided proportionately between the parties.

**SECTION V.** All sums collected shall be delivered to the City on or before the 20<sup>th</sup> of the month following that in which said funds are collected. The Tax Collector will take necessary action to fully secure the investment of any City funds in his possession.

**SECTION VI.** The County Tax Collector shall collect all homestead exemptions, chargebacks, damages and interest authorized by law on City and School District taxes which shall be distributed within the same time limitations and in the same manner as described in the previous section.

**SECTION VII.** The County Tax Collector will conduct land tax sales for the City at the same time and place as land tax sales for the County are now held and the City will receive all interest, damages and other fees from such sales that the City may be entitled to in accordance with law. The City will be furnished a list of all land sold for taxes on its behalf or struck off to the City within thirty (30) days after said sale.

**SECTION VIII.** The Harrison County Chancery Clerk will be responsible for receiving and receipting tax redemption payments, notifying owners of the time for expiration of redemption and issuing deeds for such tax sales. The Chancery Clerk shall be reimbursed Ten Dollars (\$10.00) per parcel for the cost of researching land records for notifying owners and lienors of maturity dates. Said Ten Dollars (\$10.00) will be paid by the City wherein the property is located.

**SECTION IX.** The duly elected Tax Assessor of Harrison County shall provide assessment and assessment related services to the City on all property within the City. For additional compensation as may be agreed between the Tax Assessor and the Harrison County Board of Supervisors, the Tax Assessor may also provide said assessment and assessment related services to the School District. Assessment service shall include, but are not necessarily limited to, the following:

A. The County Tax Assessor shall provide to the City the assessment for taxation purposes of all property within the City and the School District as of the annual tax lien data regarding each class of property.

B. The County Tax Assessor shall keep records concerning City tax exemptions on industries, both real and personal.

C. The County Tax Assessor shall provide assessment figures to the City for all non-profit electric utilities located within the City or the School District.

D. The County Tax Assessor shall assist the City with figures and formulas necessary to calculate mill rates.

E. The County Tax Assessor shall take all City homestead applications.

F. The County Tax Assessor shall maintain maps on property within the corporate limits and the City School District as well as assign tax district numbers to each parcel for taxation purposes.

G. The County Tax Assessor shall provide access to updated tax maps on an annual basis. Copying costs for maps shall be billed by the Tax Assessor directly to the City for payment to the County. The City shall be responsible for all computer software and equipment required to be compatible for discs and tapes furnished by the County Tax Assessor's Office.

H. The County Tax Assessor shall make available to the City facts and figures concerning annexation values as well as make all necessary map changes including the assignment of new taxing district numbers. The County Tax Assessor will provide facts and figures to assist the City in any redistricting plan.

I. The County Tax Assessor shall make available to the City all information helpful to the City in regard to existing and future City bond issues, tax increment financing and any other types of debt financing.

J. The County Tax Assessor shall provide at the earliest available date estimated property values for the City and School District in order to assist with budget preparation and other planning purposes.

K. The County Tax Assessor shall cooperate with the City in making any information available which will assist the City in all aspects of planning subject to the limitations of the computer capabilities, programs and other information available to the Tax Assessor.

**SECTION X.** The Chancery Clerk, the County Tax Assessor and the County Tax Collector shall provide assessment, assessment related services and tax redemption services to the City on all property within the City. For additional compensation as maybe agreed upon by and between the Chancery Clerk,

the County Tax Assessor, the County Tax Collector and the Board of Supervisors, assessment, assessment related services and tax redemption services may be provided to properties within the School District.

**SECTION XI.** On or before December 1 of each calendar year, the County will furnish the City with actual values and anticipated tax collection revenues on all real and personal property within the City and School District.

**SECTION XII.** The County Tax Collector will make refunds of all taxes erroneously collected by his office and will make prompt adjustments to the monthly distribution reports accordingly. The City agrees to allow the County Tax Collector credit for the list of delinquent or insolvent taxpayers properly presented to it in the same manner as prescribed by Miss. Code Ann. § 27-49-1 *et seq.* (1972), as amended.

**SECTION XIII.** The County will furnish the City with a supplemental homestead exemption roll containing homestead tax loss values on both regular and senior homestead properties for the City and School District so that homestead reimbursement can be applied for with the State. The County will supply this information on or before December 15 of each calendar year.

**SECTION XIV.** Any real and personal property acquired under the auspices of this Agreement shall be distributed to the party assuming the cost of such acquisition upon termination of this Agreement.

**SECTION XV.** The City or its authorized representative shall have the right to audit the County Tax Collector's records at any time as they may relate to this Agreement in any way.

**SECTION XVI.** The County agrees to provide the following reports:

A. Real Estate and Personal Property Rolls showing assessed values of all real estate and personal property inside the City in order to add property exempted by Harrison County and not exempted by the City, and to calculate expected revenue to be generated for the current year. These may be provided on computer tape.

B. A copy of the Regular Homestead Exemption Roll (inside the City and the School District) and a copy of the Senior and Disabled Citizen Additional Homestead Exemption Roll (inside the City and the School District).

C. A monthly listing of all collections by map number on real estate and receipt number on personal property, including, if applicable, interest collected.

D. A monthly report of all collections of real estate and personal property showing the total assessed value, total regular homestead value, total senior citizen homestead value, total taxes collected, and total interest collected.

E. A copy of the tax sales of all properties inside the City on real estate ad valorem taxes.

F. A yearly report on both real estate and personal property should be furnished shortly after September 30 of each fiscal year. Said report shall show: (1) assessed values; (2) homestead values (regular, senior and disabled citizens reflected separately); (3) taxes and interest (reflected separately); and (4) totals (accumulative by map on real estate and by letter of the alphabet on personal property).

G. A detailed listing of all unsold real estate and unpaid personal property should be furnished with accumulative totals printed by map on real estate and letter of the alphabet on personal property.

**SECTION XVII.** The City and the County direct that after the execution of this Agreement the same shall be forwarded to the Attorney General of the State of Mississippi for his approval as provided by law. In the event of disapproval by the Attorney General of any section of the services listed herein, the authorities of the City and of the County will be required to adopt a newly drafted Agreement before said Agreement shall become effective.

The Clerk of the City and the Clerk of the Board of Supervisors shall spread this Agreement upon the minutes of the respective Governing Authority and shall, upon receipt of the approval or disapproval of the Attorney General, spread said approval or disapproval upon the minutes noting in the minute book where the Attorney General's approval or disapproval may be found. Said Agreement shall be in full force and effect after approval by the Attorney General of the State of Mississippi and recorded in the offices of the Mississippi Secretary of State's Office and the Harrison County Chancery Clerk.

**SECTION XVIII.** This Agreement shall become effective upon approval by the Attorney General for the State of Mississippi and filing with the Mississippi Secretary of State and the Chancery Clerk of Harrison County and shall terminate on April 15, 2028. It is anticipated that this Agreement may

**IN WITNESS WHEREOF**, I as Mayor of the City of Pass Christian, the officer duly authorized in the premises by Resolution of the Board of Aldermen of the City of Pass Christian attached hereto, do hereby set and subscribe my signature on behalf of the City of Pass Christian to the foregoing Interlocal Governmental Cooperation Agreement between Harrison County, Mississippi, and the City of Pass Christian, Mississippi.

**WITNESS MY SIGNATURE**, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**CITY OF PASS CHRISTIAN, MISSISSIPPI**

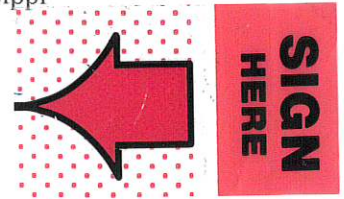
\_\_\_\_\_  
Kenny Torgeson, Mayor  
City of Pass Christian, Mississippi

ATTEST:

\_\_\_\_\_  
City Clerk

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:

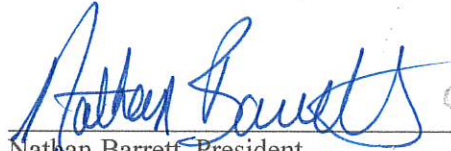
\_\_\_\_\_  
James C. Simpson, Jr., Esq.  
Attorney for the City of Pass Christian, Mississippi



IN WITNESS WHEREOF, I, as President of the Board of Supervisors of Harrison County, Mississippi, being the duly authorized officer, do hereby set and subscribe my signature to the above and foregoing Interlocal Governmental Cooperation Agreement, fully ascribing to the terms thereof for and on behalf of Harrison County, Mississippi, the same having been adopted in a duly constituted session.

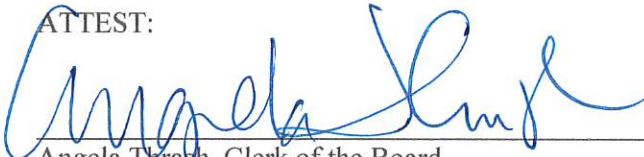
WITNESS MY SIGNATURE, this the 22<sup>nd</sup> day of Sept, 2025.

HARRISON COUNTY, MISSISSIPPI



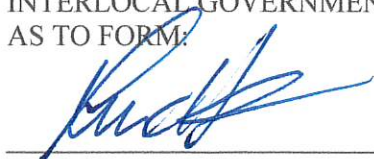
Nathan Barrett, President  
Harrison County Board of Supervisors

ATTEST:



Angela Thrash, Clerk of the Board

I HAVE APPROVED THIS  
INTERLOCAL GOVERNMENTAL COOPERATION AGREEMENT  
AS TO FORM:



Tim C. Holleman, Esq.  
Attorney for the Harrison County Board of Supervisors

CA-6  
10-7-10

**CONTRACT FOR COLLECTION OF DELINQUENT FEES, FINES, AND ASSESSMENTS FOR THE MUNICIPAL COURT**

**STATE OF MISSISSIPPI**  
  
**COUNTY OF HARRISON**

§  
§  
§

THIS CONTRACT is made and entered into by and between the **CITY OF PASS CHRISTIAN, MISSISSIPPI**, acting herein by and through its governing body, hereinafter styled "**City**", and **McCREARY, VESELKA, BRAGG & ALLEN, P.C.** hereinafter styled "**MVBA**".

I.

The City agrees to retain and does hereby retain MVBA to provide the specific services provided herein and to enforce the collection of delinquent payments owed to the City, including, but not limited to, the delinquent fees, fines, and assessments described in and pursuant to Section 21-17-1(6), Mississippi Code. Such services are hereinafter referred to as the collection of "fees, fines, and assessments" and are governed by the terms and conditions set forth herein. The services provided by MVBA shall include but are not limited to, the following: (1) recommend and advise the City regarding appropriate actions to collect fees, fines, and assessments; (2) represent the City to collect fees, fines, and assessments; and (3) to execute all documents that are reasonably necessary to pursue the collection of the City's claims in connection with the collection of fees, fines, and assessments that are subject to this contract. This contract supersedes all prior oral and written contracts between the parties regarding the collection of fees, fines, and assessments. It can only be amended if done so in writing and signed by all parties. Furthermore, this contract cannot be transferred or assigned by either party without the written consent of all parties.

II.

For the purposes of this contract, out-of-state fees, fines, and assessments shall be referred to MVBA when determined to be delinquent as provided for by Section 21-17-1(6), Mississippi Code.

At least once each month, on a date or dates agreed upon by the parties, the City will provide MVBA with copies of, or access to, the information and documentation necessary to collect the fees, fines, and assessments that are subject to this contract. The City shall furnish the information to MVBA by electronic transmission or magnetic medium.

III.

MVBA shall direct all payments by debtors to the City. MVBA shall forward to the City all cashier's checks or money orders received by MVBA made payable to the City and any correspondence from debtors. Cashier's checks or money orders received by MVBA, which are made payable to MVBA, will be deposited daily into the MVBA Trust Account.

At the City's discretion, MVBA can collect the amount due from the debtor by credit card or electronic draft. Such funds shall be deposited into the MVBA Trust Account. MVBA shall remit to the City, weekly, all funds deposited into the MVBA Trust Account, along with an invoice detailing the (1) docket number or delinquent account, as applicable, (2) name of debtor, (3) amount paid by the debtor to MVBA or directly to the City, (4) MVBA's fee percentage, and (5) MVBA's fees earned for each case. The remittance from MVBA to the City shall include the fees earned by MVBA for collecting the City's fees, fines, and assessments.

The City shall be responsible for posting to the City's records the payment of all fees, fines, and assessments collected pursuant to this contract.

#### IV.

MVBA shall indemnify and hold the City harmless from and against all liabilities, losses, and/or costs arising from claims for damages or suits for losses or damages, including reasonable costs and attorney's fees, which may arise as a result of MVBA's performance of the services described in this contract. The indemnity provision of this contract shall have no application to any claim or demand which results from the sole negligence or fault of the City, its officers, agents, employees, or contractors. Furthermore, in the event of joint and/or shared negligence or fault of the City and MVBA, responsibility and indemnity, if any, shall be apportioned in accordance with Mississippi law and without waiving any defenses of either party. The provisions of this paragraph are intended for the sole benefit of the parties hereto and are not intended to create or grant any right, contractual or otherwise, to any other persons or entities.

#### V.

Pursuant to Mississippi Code Ann. § 21-17-1(6), the City will add a twenty-five percent (25%) collection fee to the total amount each debtor owes for the delinquent accounts sent to MVBA. This fee shall be paid to MVBA for services rendered.

Pursuant to Mississippi Code Ann. § 21-17-1(6), MVBA shall secure a 5,000 bond or surety made payable to the City. MVBA certifies that, pursuant to Mississippi Code Ann. § 21-17-1(6), any private attorney employed by MVBA to pursue collections on behalf of the City must be a member in good standing of The Mississippi Bar, and MVBA further certifies that it is authorized to do business in the State of Mississippi.

In the event any case is disposed of by acquittal or dismissal, or if the fees, fines, or assessments are discharged through the performance of community service, credit for jail time served, or the discretionary removal of a collection fee by the Court, no compensation shall be paid to MVBA by the City.

All compensation due to MVBA shall become the property of MVBA at the time of payment of the fees, fines, and assessments by the debtor. The City shall pay to MVBA said compensation monthly by check or direct deposit.

#### VI.

The City recognizes and acknowledges that MVBA owns all rights, titles, and interests in certain proprietary software that MVBA may utilize in conjunction with performing the services provided in this contract.

The City agrees and hereby grants to MVBA the right to use and incorporate any information provided by the City (hereinafter the "City's data" or "City data") to update the databases in MVBA's proprietary software and further stipulates and agrees that the City shall have no rights or ownership whatsoever in and to the software or the data contained therein, except that the City shall be entitled to obtain a copy of such data that directly relates to the City's accounts at any time.

MVBA agrees that it will not share or disclose any specific confidential City data with any other company, individual, organization, or agency, without the prior written consent of the City, except as may be required by law or where such information is otherwise publicly available. It is agreed that MVBA shall have the right to use the City's data for internal analysis, improve its proprietary software and database, and generate aggregate data and statistics that may inherently contain case and debtor information. These aggregate statistics are owned solely by MVBA and will generally be used internally. However, they may be shared with MVBA's affiliates, partners, or other third parties to improve MVBA's software and services.

MVBA reserves the right to return to the City all accounts not collected within one (1) year of referral by the City or identified as being in bankruptcy. Upon return of these accounts, neither party will have any obligation to the other party under this contract.

## VII.

The initial term of this contract is to be one (1) year, beginning on the first day of the month following the execution of this contract by both parties and shall automatically renew and continue in full force and effect thereafter from year to year for additional twelve month periods on the same terms and conditions unless either party delivers written "Notice of Termination of Contract" to the other party at least sixty (60) days prior to each anniversary date of this contract indicating its intent to terminate this contract.

In the event that the City terminates this contract, MVBA shall be entitled to continue its collection activity on all accounts previously referred to MVBA for six (6) months from the date of receipt of the "Notice of Termination of Contract" and to payment of its fee, pursuant to Paragraph V of this contract, for all amounts collected on accounts referred to MVBA. The City may, at its discretion, refer additional accounts to MVBA after notice of termination has been received by MVBA. At the end of the six (6) month period, all accounts shall be returned to the City by MVBA.

## VIII.

For purposes of sending notice under the terms of this contract, all notices from the City shall be sent to MVBA by certified United States mail to the following address:

McCreary, Veselka, Bragg & Allen, P.C.  
Attention: Matthew Tepper  
P.O. Box 1310  
Round Rock, Texas 78680-1310

or delivered by hand or by courier, and addressed too: 700 Jeffrey Way, Suite 100, Round Rock, Texas 78664-2425.

All notices to the City shall be sent by certified United States mail or delivered by hand or courier, to the following address:

City of Pass Christian, Mississippi  
Attention: City Secretary  
200 W. Scenic Dr  
Pass Christian, MS 39571

#### **IX.**

This contract is made and shall be interpreted in accordance with the laws of the State of Mississippi. Exclusive venue for any action, lawsuit, claim, dispute, or any other legal proceeding concerning or arising out of this contract shall be in Harrison County, Mississippi.

In the event that any provision(s) of this contract shall for any reason be held invalid or unenforceable, the invalidity or unenforceability of that provision(s) shall not affect any other provision(s) of this contract, and it shall further be construed as if the invalid or unenforceable provision(s) had never been a part of this contract.

Every provision of this Contract is intended to be severable. If any term or provision of this Contract is deemed to be invalid, void, or unenforceable for any reason by a Mississippi Court of Law, to the extent possible such invalidity or unenforceability shall not affect the validity of the remainder of this Contract, it being intended that such remaining provisions shall be construed in a manner most closely approximating the intention of the parties with respect to the invalid, void, or unenforceable provision or part thereof.

#### **X.**

In consideration of the terms and compensation herein stated, MVBA hereby agrees to undertake performance of said contract as set forth above.

The City has authorized by order heretofore passed and duly recorded in its minutes the chief executive officer to execute this contract.

This contract may be executed in any number of counterparts, and each counterpart shall be deemed an original for all purposes. Signed facsimiles shall be binding and enforceable.

WITNESS the signatures of all parties hereto this the \_\_\_\_ day of \_\_\_\_\_, A.D. 2025

**CITY OF PASS CHRISTIAN, MISSISSIPPI**

\_\_\_\_\_

Mayor

**McCREARY, VESELKA, BRAGG & ALLEN, P.C.**

\_\_\_\_\_

Matthew Tepper, President

CA-7 10.7.25

HOLD TO LIGHT TO VIEW TRUE WATERMARK IN PAPER. HEAT SENSITIVE TO LOCK DISAPPEARS WHEN HEATED.

1008

**UPTOWN RENOVATIONS & REPAIRS**

6204 SCHOUEST ST  
METAIRIE, LA 70003-2905  
504-256-8404

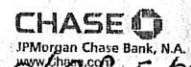
DATE 9/18/25 84-13/654

PAY TO THE  
ORDER OF

City of Pass Christian

\$ 578.00

Five hundred, Seventy Eight & 00/100 DOLLARS

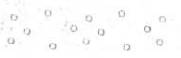


FOR REPLACEMENT TREES

Syal Nekam MP



Details on back  
Security Features



⑈001008⑈ + ⑈065400137⑈

662076630⑈

CA-8  
10.7.25

CITY OF PASS CHRISTIAN, MS

# OF PASS CHRISTIAN

200 WEST SCENIC DR  
PASS CHRISTIAN, MS 39571  
228-452-3324

DATE : 9/19/2025 10:15 AM  
OPER : STARITA  
TKBY : Shannon Starita  
TERM : 60  
REQ# : 00347086

## PACEMENT / REMOVAL PERMIT

BP Payment Permit Payment 343.00  
24 C89 343.00CR  
MARY JO MONTAGNA  
144 FOREST ST  
TRNE 343.00CR  
9/04 CODE CREDIT CARD PAYMENT 13.72  
9/04 13.72  
Paid By: MARY JO MONTAGNA  
CREDIT CARD 356.72AJTH:09516S  
REF:9/19/2

DATE ISSUED: 09/19/2025	
LOT #:	
BLK #:	
ZONING:	
CONTRACTOR:	MARY JO MONTAGNA
ADDRESS:	144 FOREST ST
CITY, STATE ZIP:	PASS CHRISTIAN MS 39571
PHONE:	
LENGTH:	
WIDTH:	
HEIGHT:	

APPLIED 355.72  
TENDERED 355.72  
CHANGE 0.00

DESCRIPTION	AMOUNT
PERMIT FEE	\$ 289.00
	\$ 54.00
<b>TOTAL</b>	<b>\$ 343.00</b>

Cardmember acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligations set forth by the cardmember's agreement with the user.

**NOTICE**

**CITY TO WHOM IT IS ISSUED FULLY COMPLYING WITH ALL REQUIREMENTS OF THE LAWS AND ORDINANCES REGULATING THE USE AND CONSTRUCTION OF STRUCTURES PERMIT, OTHERWISE IT SHALL BECOME VOID AND THE PARTY LIABLE TO SUCH PENALTY BE PROVIDED FOR VIOLATION OF SAID ORDINANCES.**

**APPROVED LOCATION OF WORK. THIS PERMIT IS VALID FOR 6 MONTHS. AFTER 6 MONTHS, PERMIT MUST BE RENEWED.**



AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND THE LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE ENFORCED. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE EFFECT TO THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING THE PERFORMANCE OF CONSTRUCTION.

\*\*\*\*\*9588  
Entry Mode: CHIP  
CVI: SIGNATURE

na  
(AUTHORIZED AGENT)

9/19/2025  
DATE

EMV Details:  
AID: A000000041010  
TVR: 0400000000  
CAD:  
C1C60001220000000000000000000000FF  
MS: E801  
ARD: 00

fa

9.19.25  
DATE

Ratify

CA-9  
10.1.25

PASS CHRISTIAN MUNICIPAL COURT  
CERTIFICATE OF ELIGIBILITY

CASE # 2408R-035

DATE: 9.30.25

PAYEE: James Gambrell

AMOUNT DUE: \$1,000.00

REASON FOR REFUND:

Mr. Gambrell paid \$1,000.00 at the HCADC. His  
charges were withdrawn by the officer. A full  
refund is requested

Supporting documents attached.

Submitted by:

Tina M Dupree

Tina M. Dupree  
Court Clerk

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# Pass Christian Municipal Court

## Affidavit Withdrawal

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**The State of Mississippi  
Harrison County  
City of Pass Christian**

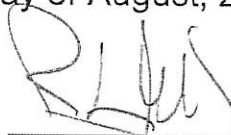
Personally appeared before me, Municipal Court Clerk; LEWIE  
NEGROTTO, being the affiant in the charge against DARYL JAMES  
GAMBRELL, who is charged with DISORDERLY CONDUCT-FAILURE TO  
COMPLY. I hereby wish to withdraw the affidavit in this case.

Citation #: 2408R-035

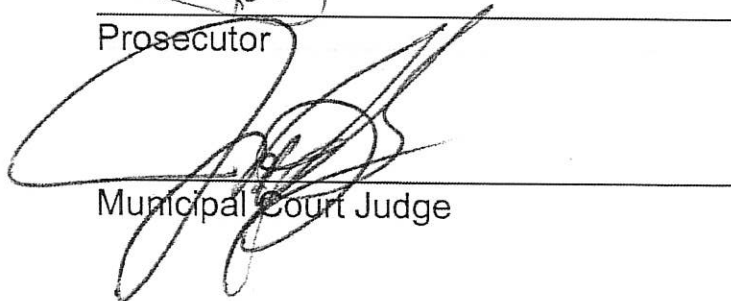
Court Date: 8/21/2024

  
Affiant's Signature

WITNESS my hand this the 21st day of August, 2024.



Prosecutor

  
Municipal Court Judge

# Pass Christian Municipal Court

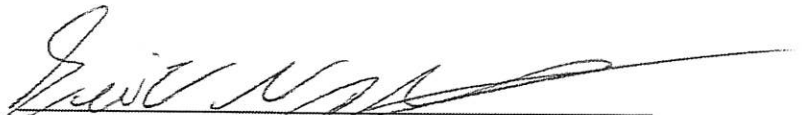
## Affidavit Withdrawal

**The State of Mississippi  
Harrison County  
City of Pass Christian**

Personally appeared before me, Municipal Court Clerk; LEWIE  
NEGROTTO, being the affiant in the charge against DARYL JAMES  
GAMBRELL, who is charged with ABUSIVE CALLS TO EMERGENCY  
PHONE. I hereby wish to withdraw the affidavit in this case.


Citation #: 2408R035A

Court Date: 8/21/2024

  
\_\_\_\_\_  
Affiant's Signature

WITNESS my hand this the 21st day of August, 2024.

  
\_\_\_\_\_  
Prosecutor

  
\_\_\_\_\_  
Municipal Court Judge

CA-10  
10.7.25

PASS CHRISTIAN MUNICIPAL COURT  
CERTIFICATE OF ELIGIBILITY

CASE # Irving Delavallade

DATE: 2507R-122

PAYEE: Donald Rafferty

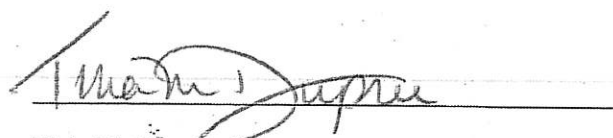
AMOUNT DUE: \$1,500.00

REASON FOR REFUND:

Attorney Donald Rafferty paid a \$1,500.00 cash bond for Irving Delavallade at the HCAD on 7.20.25. Mr. Delavallade was heard on Sept. 10, 2025 and the charge was dismissed. A full refund in the amount of \$1,500.00 is requested.

Supporting documents attached.

Submitted by:



Tina M. Dupree  
Court Clerk

CA-11  
10 7 25

PASS CHRISTIAN MUNICIPAL COURT  
CERTIFICATE OF ELIGIBILITY

CASE # 2504R-070

DATE: 9/24/25

PAYEE: John K. Stewart

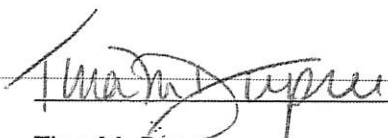
AMOUNT DUE: \$168.75

REASON FOR REFUND:

Mr. Stewart paid a \$ 200.00 cash bond on 6/13/25 at  
Pass Christian Police Department. On 9/10/25 \$31.25  
was applied to Mr. Stewart's old fines leaving a balance  
of \$168.75 to be refunded.

Supporting documents attached.

Submitted by:



Tina M. Dupree  
Court Clerk

9/10/2025 9:24 AM  
Receipt No: B000000049

Bond Transaction

NCBPOST

Citation #: 062059 -01

Docket #: 16TR00898

STEWART, JOHN K  
NO SEAT BELT IN USE

Bond No: VX RECEIP

Bond Amount: \$31.25 Bond Applied Bond Type: Cash

Balance Due: \*\*\* PAID \*\*\*

Approved by: \_\_\_\_\_

Received by: \_\_\_\_\_

CITY OF PASS CHRISTIAN, MS

---

DATE : 6/20/2025 10:44 AM  
OPER : TDUPREE  
TKBY : Tina Dupree  
TERM : 6  
REC# : 00341133

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510.000 COURT BOND PAYMENT	200.00
STEWART, JOHN K	
2504R070A-01	200.00CR
CASH 200.00	
<hr/>	
APPLIED	200.00
TENDERED	200.00
<hr/>	
CHANGE	0.00
<hr/>	

*Handwritten:* Bond [Signature]  
NB

CA-12  
10.7.25

09/27/2025

To Chief Woodman and the Board of Aldermen,

I am writing this letter to formally resign from my full-time firefighter position with the Pass Christian Fire Department. I would like to transition to Part-time status if approved. Due to personal reasons, this decision was not made lightly as I have deeply enjoyed my time as a full-time firefighter. I believe that stepping back to a part-time role will allow me to still serve the department and the citizens of my hometown. I will remain fully dedicated to the citizens and community even as a part-time firefighter. I appreciate the opportunity given to me and would love to be still part of a great fire department with great coworkers and leadership.

Sincerely,

Brandon Sellier

CA-13  
10-7-25



## VEHICLE EXTRICATION



November 15, 2025



333 Clark Ave, Pass Christian, MS 39571



8am - till



CA-14 10.7.25

### Enrollment Request

Please supply the following information to request enrollment. Requests will be reviewed prior to final enrollment. The Privacy Act of 1974 may apply to this form. [Additional Details](#)

#### STUDENT INFORMATION

Delivery HAZARDOUS MATERIALS TECHNICIAN LEVEL I, NFPA 470 - 102

Student MCCALED, DARREN M (2793-6936)

Sending Organization PASS CHRISTIAN FIRE DEPT.

Student Supervisor *No information provided*

HAZARDOUS MATERIALS TECHNICIAN LEVEL I, NFPA 470	\$	-	\$
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CA-17  
10-1-25

639 Davis Drive  
Morrisville, NC 27560 USA  
www.sensus.com



September 15, 2025

Leo McDermott  
City of Pass Christian, MS

**Subject: Renewal of Spectrum Lease**

Dear Sirs/Mesdames:

**City of Pass Christian, MS** operates a Sensus wireless utility meter reading system. To facilitate operation of this system, Sensus leases to **City of Pass Christian, MS** certain spectrum license rights issued to it by the Federal Communications Commission ("FCC"). Periodically, Sensus must make FCC filings to renew these leases.

Sensus' lease of spectrum to **City of Pass Christian, MS** is subject to an upcoming FCC renewal notification requirement. Sensus will notify the FCC that it desires to renew this leasing arrangement. This is an administrative recordkeeping issue, and neither party waives any of its rights under that agreement as part of the renewal.

To renew the lease, the FCC requires you to update your contact and ownership information, if necessary. To that end, attached are: (1) your existing lease agreement with Sensus and (2) a new FCC Form 608 & 602. Please review your existing agreement and record any changes (if any) on the new form and return it to Rachelle Murphy, Sensus' FCC Administrator ([Rachelle.murphy@xylem.com](mailto:Rachelle.murphy@xylem.com)) as soon as possible.

**If we have not received an updated form from you by September 29, 2025, we will assume all of the information contained in the existing lease agreement remains correct, and we will use that information when we prepare and file the spectrum lease renewal notification with the FCC.**

Please notify Rachelle Murphy immediately if you do not wish for Sensus to file a lease renewal notification with the FCC on your behalf.

Please let us know if you have any questions.

Yours truly,

**Sensus USA Inc.  
Sensus Spectrum, LLC**

A handwritten signature in black ink, appearing to read "Justin Pifer".

Justin Pifer  
Vice President & Secretary

**FCC Notification for Spectrum Manager Lease  
Ownership Disclosure Information  
and  
Spectrum Lease Agreement  
("Agreement")**

This Agreement contains two parts: Part (1) is The FCC Notification for Spectrum Manager Lease, to be filed with the FCC by Sensus on behalf of the Customer, coupled with Ownership Disclosure Information required for the FCC lease and Part (2) is a Spectrum Lease Agreement between Sensus as Lessor and Customer as Lessee. Together, these two parts create the Agreement.

The number of pages in this Agreement is indicated below, and Customer represents that it has received, reviewed, and completed the entire Agreement. By their signatures below, the parties agree to the terms and conditions set forth in this Agreement. The parties have caused this Agreement to be executed by their duly authorized representatives as of the day and year written below.

<b>Sensus USA Inc. &amp; Sensus Spectrum, LLC (together, "Sensus")</b>	<b>Customer:</b>
<b>Sensus USA Inc.</b> Signature: <u>David M Alban</u> Name: <u>David M. Alban</u> Title: <u>Associate General Counsel</u> Date: <u>1/27/2021</u>	Signature: <u>[Signature]</u> Name: <u>Leo "Chipper" McDERMOTT</u> Title: <u>MAYOR</u> Date: <u>X 1-26-21</u>
<b>Sensus Spectrum, LLC</b> Signature: <u>David M Alban</u> Name: <u>David M. Alban</u> Title: <u>Associate General Counsel</u> Date: <u>1/27/2021</u>	Customer contact person for FCC filings: Name: <u>MARIAN GOVERNOR</u> Phone: <u>228-452-3311</u> Email: <u>MGOVERNOR@PASS-CHRISTIAN.COM</u> Customer FRN: <u>-</u> Customer Tax ID: <u>646000951</u>



**Part 1: Notification for Spectrum Manager Lease**

In order for Sensus to apply to the FCC on the Customer's behalf for a spectrum manager lease, Customer must complete the information below in boxes one (1) through ten (10) and certify via authorized signature. Customer's signature will indicate that Customer authorizes Sensus to file the spectrum manager lease notification on FCC Form 608 with the Customer as spectrum Lessee, and if Customer does not already have one, ownership disclosure information on FCC Form 602.

**Customer / Lessee Information**

<b>1</b>	<b>Customer/Lessee Name:</b> City of Pass Christian, MS		
	<b>Attention To:</b> Marian Governor, City Clerk		<b>Name of Real Party in Interest:</b> Same
	<b>Street Address:</b> 200 West Scenic Drive		<b>City:</b> Pass Christian
	<b>State:</b> MS	<b>Zip:</b> 39571	<b>Phone:</b> 228-452-3311
	<b>Fax:</b> 228-452-5435		<b>Email:</b> mgovernor@pass-christian.com

Is Customer contact information same as above? x  Yes  No (If No, complete box 2 below)

**Additional Customer/Lessee Contact Information**

<b>2</b>	<b>Company Name:</b> Same as Lessee		
	<b>Attention To:</b>		
	<b>Street Address:</b>		<b>City:</b>
	<b>State:</b>	<b>Zip:</b>	<b>Phone:</b>
	<b>Fax:</b>		<b>Email:</b>

<b>3</b>	Customer/Lessee is a(n) (Select one): <input type="checkbox"/> Individual   <input type="checkbox"/> Unincorporated Association   <input type="checkbox"/> Trust <input checked="" type="checkbox"/> Government Entity   <input type="checkbox"/> Corporation   <input type="checkbox"/> Limited Liability Company   <input type="checkbox"/> General Partnership <input type="checkbox"/> Limited Partnership   <input type="checkbox"/> Limited Liability Partnership   <input type="checkbox"/> Consortium   <input type="checkbox"/> Other _____
----------	--

<b>4</b>	<b>FCC Form 602:</b> FCC File Number of Customer's Form 602 Ownership Information: unknown_____. If Customer has not filed a Form 602, Sensus will file one for Customer. Please complete questions 5, 6, and 7 below if Customer does <u>not</u> have a Form 602 on file. Customer must complete items 8, 9 and 10 irrespective of whether Customer has an ownership report on file.
----------	--

<b>5</b>	<b>Customer Tax ID:</b> 646000951
----------	-----------------------------------

<b>6</b>	<b>Individual Contact For FCC Matters</b> Please designate one individual (the Director of Public Works or similar person) who is responsible to the FCC for the operation of the FlexNet radio system.
	<b>Name</b> Marian Governor
	<b>Title:</b> city clerk
	<b>Email:</b> mgovernor@pass-christian.com <span style="float:right;"><b>Phone:</b>228-452-3311</span>

**Ownership Disclosure Information**

<b>7</b>	Customer/Lessee to list the names of the Mayor and all Council Members below, as well as verify citizenship and ownership interests in any entity regulated by the FCC. Such ownership must be disclosed where a mayor/council member owns 10% or more, directly or indirectly, or has operating control of any entity subject to FCC regulation. If any answer to Ownership question is Yes, or any answer to Citizenship question is No, provide an attachment with further explanation.	
		US Citizen?      Ownership Disclosure?
	Mayor: Leo "Chipper" McDermott	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Council Member: James R. "Buddy" Clarke, Jr.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Council Member : Regina Dailey Charlot	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Council Member: Anthony Hall	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Council Member: Victor Pickich	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Council Member: Kenny Torgeson	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Council Member:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
	Council Member:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
	Council Member:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
Council Member:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>8</b>	<b>Alien Ownership Questions</b> (if the answer is Yes, provide an attachment explaining the circumstances)	
	1) Is the Customer/Lessee a foreign government or the representative of any foreign government?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

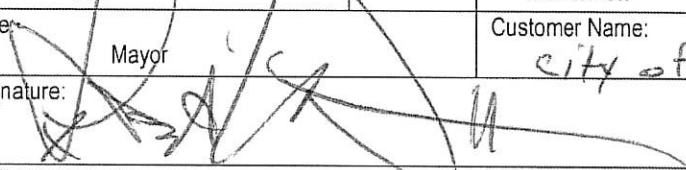
<b>9</b>	<b>Basic Qualification Information</b>	
	1) Has the Customer or any party to this application had any FCC station authorization, license, or construction permit revoked or had any application for an initial, modification or renewal of FCC station authorization, license or construction permit denied by the Commission?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	2) Has the Customer or any party to this filing, or any party directly or indirectly controlling the Customer or any party to this filing ever been convicted of a felony by any state or federal court?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	3) Has any court finally adjudged the Customer or any party directly or indirectly controlling the Customer guilty of unlawfully monopolizing or attempting to unlawfully monopolize radio communication, directly or indirectly, through control of manufacture or sale of radio apparatus, exclusive traffic arrangement, or any other means or unfair methods of competition?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

<b>10</b>	<b>Customer/Lessee Certification Statements</b>	
	1) The Customer/Lessee agrees that the Lease is not a sale or transfer of the license itself.	<input checked="" type="checkbox"/> Yes
	2) The Customer/Lessee acknowledges that it is required to comply with the Commission's Rules and Regulations and other applicable law at all times, and if the Customer/Lessee fails to so comply, the Lease may be revoked, cancelled, or terminated by either the Licensee or the Commission.	<input checked="" type="checkbox"/> Yes
	3) The Customer/Lessee certifies that neither it nor any other party to the Application/Notification is subject to a denial of Federal benefits pursuant to Section 5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C § 862, because of a conviction for possession or distribution of a controlled substance (See Section 1.2002(b) of the rules, 47 CFR § 1.2002(b), for the definition of "party to the application" as used in this certification.)	<input checked="" type="checkbox"/> Yes
	4) The Customer/Lessee hereby accepts Commission oversight and enforcement consistent with the license and lease authorization. The Lessee acknowledges that it must cooperate fully with any investigation or inquiry conducted either by the Commission or the Licensee, allow the Commission or the Licensee to conduct on-site inspections of transmission facilities, and suspend operations at the direction of the Commission or the Licensee and to the extent that such suspension of operation would be consistent with applicable Commission policies.	<input checked="" type="checkbox"/> Yes

5) The Customer/Lessee acknowledges that in the event an authorization held by a Licensee that it has association with it a spectrum leasing arrangement that is the subject of this filing is revoked, cancelled, terminated, or otherwise ceases to be in effect, the Customer/Lessee will have no continuing authority to use the leased spectrum and will be required to terminate its operations no later than the date on which the Licensee ceases to have any authority to operate under the license, unless otherwise authorized by the Commission.	<input checked="" type="checkbox"/> Yes
6) The Customer/Lessee agrees the Lease shall not be assigned to any entity that is not eligible or qualified to enter into a spectrum leasing arrangement under the Commission's Rules and Regulations.	<input checked="" type="checkbox"/> Yes
7) The Customer/Lessee waives any claim to the use of any particular frequency or of the electromagnetic spectrum as against the regulatory power of the United States because of the previous use of the same, whether by spectrum lease or otherwise.	<input checked="" type="checkbox"/> Yes
8) The Customer/Lessee certifies that it is not in default on any payment for Commission licenses and that it is not delinquent on any non-tax debt owed to any federal agency.	<input checked="" type="checkbox"/> Yes

The Customer/Lessee certifies that all of its statements made in this Application/Notification and in the schedules, exhibits, attachments, or documents incorporated by reference are material, are part of this Application/Notification, and are true, complete, correct, and made in good faith. The Customer/Lessee shall notify Sensus in writing in the event any information supplied on this form changes.

Type or Printed Name of Party Authorized to Sign

First Name: Leo	MI:	Last Name: McDermott	Suffix:
Title: Mayor		Customer Name: CITY OF PASS CHRISTIAN, MS	
Signature: 			Date: 1-26-21

FAILURE TO SIGN THIS APPLICATION MAY RESULT IN DISMISSAL OF THE APPLICATION AND FORFEITURE OF ANY FEES PAID.

WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR ANY ATTACHMENTS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, Section 1001) AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. Code, Title 47, Section 312(a)(1)) AND/OR FORFEITURE (U.S. Code Title 47, Section 503).

## Part 2: SPECTRUM LEASE AGREEMENT

### Background

- A. Customer has bought or will buy or use FlexNet equipment manufactured by Sensus;
- B. Sensus is leasing spectrum to Customer to operate the FlexNet equipment;
- C. The spectrum that Sensus is leasing is authorized by Sensus' FCC License(s); and
- D. Sensus is leasing spectrum to Customer in the area where FlexNet equipment will be operated (the "Service Area").

### Agreement

- A. **Spectrum Lease.** Sensus hereby grants to Customer and Customer accepts a spectrum manager lease ("Lease") over the frequencies of the FCC License and solely within Customer's Service Area. (The frequencies of the FCC License within Customer's geographic Service Area are called the "Leased Spectrum"). Customer shall pay the ongoing fees to either Sensus or Sensus' authorized distributor for the use of the Leased Spectrum, as directed by Sensus.
- B. **FCC Forms.** At the Federal Communications Commission (FCC), Sensus will; (1) obtain an FCC Registration Number (FRN) for Customer; (2) submit on behalf of Customer the FCC Form 602 Ownership Disclosure Information if Customer has not already done so; and (3) file a FCC Form 608, notification/application for long-term spectrum manager lease. This Lease becomes effective when the FCC accepts the FCC Form 608.
- C. **Lease Application.** In order to complete the FCC lease application, Customer will:
  - i. Complete and sign the representations in Part 1 of this Agreement such that Customer demonstrates it qualifies for a spectrum lease under FCC rules. Customer's signature will indicate that Customer authorizes Sensus to; (1) obtain an FRN on behalf of Customer; (2) submit the FCC Form 602 Ownership Disclosure Information on behalf of Customer if Customer has not already done so; and (3) file the spectrum manager lease notification on FCC Form 608 with the Customer as spectrum lessee.
  - ii. Give Sensus the coordinates of the boundaries of Customer's Service Area or, alternatively, approve Sensus' estimation of the same.
  - iii. If Customer has not already done so; Customer hereby authorizes Sensus to apply on Customer's behalf and obtain for Customer a Federal Registration Number (FRN, the FCC's unique identifier for each licensee) and shall supply Sensus with Customer's Taxpayer Identification Number (TIN).
  - iv. Provide any other information or other cooperation reasonably necessary for the Parties to perform as set forth herein.
- D. **Permitted Use of Spectrum Lease.** Customer may transmit or receive over the Leased Spectrum only in the Service Area and only using FlexNet equipment manufactured by Sensus and used in accordance with Sensus' specifications. Customer may use the Leased Spectrum only to read and direct meters in support of Customer's primary utility business or any other operation approved by Sensus in writing. Without limiting the foregoing, Customer is prohibited from reselling, subleasing or sublicensing the Leased Spectrum or from transmitting voice communications over the Leased Spectrum.
- E. **Term of Spectrum Lease.** Unless terminated earlier (because for example Customer stopped using the FlexNet equipment), this Lease will have the same term as the FCC license. If Customer is operating in compliance with this Agreement and Customer's underlying agreement with Sensus and is current on any payments owed to Sensus, when the FCC License renews, the Parties will apply to the FCC to renew this Lease.
- F. **Termination of Spectrum Lease.** The Lease will terminate: (a) two months after Customer stops transmitting with FlexNet equipment manufactured by Sensus; (b) upon termination, revocation or expiration of the FCC License; or (c) upon Customer's breach of this Agreement.
- G. **FCC Compliance.** The following FCC requirements apply
  - i. Pursuant to 47 CFR 1.9040(a);
    - (a) Customer must comply at all times with applicable FCC rules. This Agreement may be revoked by Sensus or the FCC if Customer fails to so comply;
    - (b) If the FCC License is terminated, Customer has no continuing right to use the Leased Spectrum unless otherwise authorized by the FCC;
    - (c) This Agreement is not an assignment, sale or other transfer of the FCC License;
    - (d) This Agreement may not be assigned except upon written consent of Sensus, which consent may be withheld in its discretion; and
    - (e) In any event, Sensus will not consent to an assignment that does not satisfy FCC rules.
  - ii. Referencing 47 CFR 1.9010, Sensus retains *de jure* and *de facto* control over the applicable radio facilities, including that,

- (a) Sensus will be responsible for Customer's compliance with FCC policies and rules. Sensus represents and warrants that it has engineered the FlexNet equipment and accompanying software and other programs to comply with FCC rules. Customer will operate the FlexNet equipment subject to Sensus' supervision and control and solely in accordance with Sensus' specifications. Sensus retains the right to inspect Customer's radio operations hereunder and to terminate this Agreement or take any other necessary steps to resolve a violation of FCC rules, including to order Customer to cease transmission. Sensus will act as spectrum manager in assigning spectrum under the FCC License so as to avoid any harmful interference or other violation of FCC rules. Sensus will be responsible for resolving any interference complaints or other FCC rule violations that may arise; and
  - (b) Sensus will file any necessary FCC forms or applications and Customer agrees reasonably to assist Sensus with such filing by providing any necessary information or other cooperation. Sensus will otherwise interact with the FCC with respect to this Agreement, the FCC License or FlexNet equipment.
- H. **Interference.** Customer agrees to report to Sensus promptly, and in no event later than 72 hours afterward, any incident related to the Leased Spectrum, including where Customer experiences harmful interference, receives a complaint or other notice of having caused harmful interference, or receives any type of communication from the FCC or other government agency regarding radio transmission.
- I. To the fullest extent allowed by law, the Customer acknowledges that it will not suffer or incur any indirect, incidental, special, or consequential damages arising under, out of or in relation to this Agreement, its negotiation, performance, breach, or termination, whether in tort or contract.

*[Rest of this page intentionally left blank.]*  
###



**7. Alien Ownership Questions [if the answer is Yes, provide an attachment explaining the circumstances]**

Is the Customer/Lessee a foreign government or the representative of any foreign government?  Yes  No

**8. Basic Qualification Information**

- 8.1 Has the Customer or any party to this application had any FCC station authorization, license, or construction permit revoked or had any application for an initial, modification or renewal of FCC station authorization, license or construction permit denied by the Commission?  Yes  No
- 8.2 Has the Customer or any party to this filing, or any party directly or indirectly controlling the Customer or any party to this filing ever been convicted of a felony by any state or federal court?  Yes  No
- 8.3 Has any court finally adjudged the Customer or any party directly or indirectly controlling the Customer guilty of unlawfully monopolizing or attempting to unlawfully monopolize radio communication, directly or indirectly, through control of manufacture or sale of radio apparatus, exclusive traffic arrangement, or any other means or unfair methods of competition?  Yes  No

**9. Customer/Lessee Certification Statements**

- 9.1 The Customer/Lessee agrees that the Lease is not a sale or transfer of the license itself.  Yes
- 9.2 The Customer/Lessee acknowledges that it is required to comply with the Commission's Rules and Regulations and other applicable law at all times, and if the Customer/Lessee fails to so comply, the Lease may be revoked, cancelled, or terminated by either the Licensee or the Commission.  Yes
- 9.3 The Customer/Lessee certifies that neither it nor any other party to the Application/Notification is subject to a denial of Federal benefits pursuant to Section 5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C § 862, because of a conviction for possession or distribution of a controlled substance (See Section 1.2002(b) of the rules, 47 CFR § 1.2002(b), for the definition of "party to the application" as used in this certification.)  Yes
- 9.4 The Customer/Lessee hereby accepts Commission oversight and enforcement consistent with the license and lease authorization. The Lessee acknowledges that it must cooperate fully with any investigation or inquiry conducted either by the Commission or the Licensee, allow the Commission or the Licensee to conduct on-site inspections of transmission facilities, and suspend operations at the direction of the Commission or the Licensee and to the extent that such suspension of operation would be consistent with applicable Commission policies.  Yes
- 9.5 The Customer/Lessee acknowledges that in the event an authorization held by a Licensee that it has association with it a spectrum leasing arrangement that is the subject of this filing is revoked, cancelled, terminated, or otherwise ceases to be in effect, the Customer/Lessee will have no continuing authority to use the leased spectrum and will be required to terminate its operations no later than the date on which the Licensee ceases to have any authority to operate under the license, unless otherwise authorized by the Commission.  Yes
- 9.6 The Customer/Lessee agrees the Lease shall not be assigned to any entity that is not eligible or qualified to enter into a spectrum leasing arrangement under the Commission's Rules and Regulations.  Yes
- 9.7 The Customer/Lessee waives any claim to the use of any particular frequency or of the electromagnetic spectrum as against the regulatory power of the United States because of the previous use of the same, whether by spectrum lease or otherwise.  Yes
- 9.8 The Customer/Lessee certifies that it is not in default on any payment for Commission licenses and that it is not delinquent on any non-tax debt owed to any federal agency.  Yes

**The Customer/Lessee certifies that all of its statements made in this Application/Notification and in the schedules, exhibits, attachments, or documents incorporated by reference are material, are part of this Application/Notification, and are true, complete, correct, and made in good faith. The Customer/Lessee shall notify Sensus in writing in the event any information supplied on this form changes.**

**Type or Print Name of Party Authorized to Sign**

First:	MI:	Last:	Suffix:
Title:		Customer Name:	
Signature		Date:	

**FAILURE TO SIGN THIS APPLICATION MAY RESULT IN DISMISSAL OF THE APPLICATION AND FORFEITURE OF ANY FEES PAID. WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR ANY ATTACHMENTS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, Section 1001) AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. Code, Title 47, Section 312(a)(1)) AND/OR FORFEITURE (U.S. Code Title 47, Section 503).**



**7. Alien Ownership Questions** - [if the answer is Yes, provide an attachment explaining the circumstances]

Is the Customer/Lessee a foreign government or the representative of any foreign government?  Yes  No

**8. Basic Qualification Information**

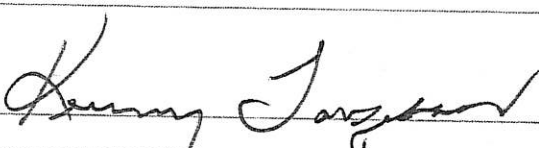
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- 9.6 The Customer/Lessee agrees the Lease shall not be assigned to any entity that is not eligible or qualified to enter into a spectrum leasing arrangement under the Commission's Rules and Regulations.  Yes
- 9.7 The Customer/Lessee waives any claim to the use of any particular frequency or of the electromagnetic spectrum as against the regulatory power of the United States because of the previous use of the same, whether by spectrum lease or otherwise.  Yes
- 9.8 The Customer/Lessee certifies that it is not in default on any payment for Commission licenses and that it is not delinquent on any non-tax debt owed to any federal agency.  Yes

**The Customer/Lessee certifies that all of its statements made in this Application/Notification and in the schedules, exhibits, attachments, or documents incorporated by reference are material, are part of this Application/Notification, and are true, complete, correct, and made in good faith. The Customer/Lessee shall notify Sensus in writing in the event any information supplied on this form changes.**

Type or Print Name of Party Authorized to Sign

First: Kenneth	MI: L	Last: Torgeson	Suffix:
Title: Mayor		Customer Name: City of Pass Christian	
Signature: 		Date: 9/16/2025	

**FAILURE TO SIGN THIS APPLICATION MAY RESULT IN DISMISSAL OF THE APPLICATION AND FORFEITURE OF ANY FEES PAID. WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR ANY ATTACHMENTS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, Section 1001) AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. Code, Title 47, Section 312(a)(1)) AND/OR FORFEITURE (U.S. Code Title 47, Section 503).**

CA-18  
10.7.25



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: October 7, 2025

REQUESTING DEPARTMENT: Planning Department

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST: ATTACHMENT(S) Yes  No

Consider motion to approve a lot split located at 216 Fernwood Drive, Timber Ridge Subdivision, Parcel# 0312M-02-118.000, Zone T3R.

As requested by Melodie Hayes, City Planner

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APPROVED

ADDITIONAL INFORMATION NEEDED

**CITY OF PASS CHRISTIAN  
BOARD OF ALDERMEN MEETING**

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**MEETING & HEARING DATE:** October 7, 2025

**ACTION REQUESTED:** Lot split from one lot into 2 lots located at approximately 216 Fernwood Drive

**APPLICANT AND OWNER:** Justin Jones

**CURRENT ZONE:** T3R

**REVIEWED BY:** Melodie Hayes, City Planner

**RECOMMENDATION:** Recommend approval to Board of Aldermen

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**Background**

The applicant is requesting consideration of approval for a lot split located at approximately 216 Fernwood Drive, Lot 11, Square 44, Timber Ridge Shores, Unit 1A, Parcel ID 0312M-02-118.000. The current zoning classification is T3R.

The property owner is requesting to split the above-mentioned lot into two lots to return the parcels back to their original dimensions as at some point in time, this lot was merged. The splitting of the lot will allow for development of one home on each lot.

Staff has reviewed the request and recommends approval for the lot split as mentioned above and will benefit the property owner for development purposes as well as benefit the city for an increase in property development.

**Required Documentation:**

- ❖ Proof of Ownership/Official Deed for each Parcel or Lot
- ❖ Survey

**Size standards for a Survey:**

- ❖ Minimum size is 8 ½"x14" (8 ½"x11" may be accepted if sufficiently legible)
- ❖ ~~24"x36"~~ is required for properties over five (5) acres and concept plans

**The following information must be shown on a Survey:**

- ❖ Title of survey or subdivision, including type of subdivision
- ❖ Legal Description for each existing parcel/lot
- ❖ Name, signature, and certification seal of registered land surveyor
- ❖ North arrow, pointing up
- ❖ Boundaries of property (in heavy, solid lines) and their bearings
- ❖ Existing or proposed servitudes and rights-of-way, indicating whom dedication favors
- ❖ Right-of-way lines of streets with their names
- ❖ Existing and proposed lot lines, lot designations, and dimensions
- ❖ Square footage or acreage of each lot
- ❖ Existing improvements, address, and use of each lot, including all setback dimensions
- ❖ Identification (by lot designation) and labeling of adjoining properties as "not-a-part" of the subdivision request



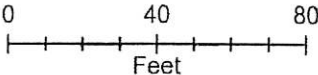
My Map



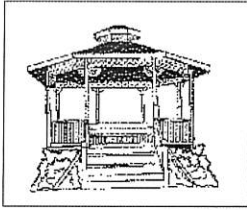
**HARRISON COUNTY, MISSISSIPPI**

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP. TAL FLURRY, TAX ASSESSOR.

MAP DATE: September 23, 2025



CA-19  
10.7.25



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: October 7, 2025

REQUESTING DEPARTMENT: Planning Department

REQUEST LOCATION ON AGENDA:

Administrative	<input type="checkbox"/>
Requesting Department	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Executive Session	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

AGENDA REQUEST:                    ATTACHMENT(S)    Yes     No

Consider motion to approve a variance for front load parking for the property located at 120 Poplar Pt in Timber Ridge Subdivision, parcel# 0312L-01-110.000 Zone T3R, as requested by Melodie Hayes, City Planner.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APROVED

ADDITIONAL INFORMATION NEEDED

CITY OF PASS CHRISTIAN  
PLANNING COMMISSION MEETING

---

**MEETING & HEARING DATE:** September 30, 2025

**ACTION REQUESTED:** Variance for front load parking at the property located at 120 Poplar Pt

**APPLICANT AND OWNER:** Donna Cooper

**REVIEWED BY:** Melodie Hayes, City Planner

**RECOMMENDATION:** Recommend approval to Board of Aldermen

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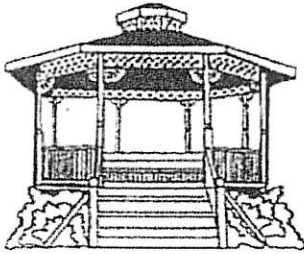
**Background**

The applicant is requesting consideration of approval for a variance for front load parking at 120 Poplar Point in the Timber Ridge subdivision.

The property has side yard setback dimensions do not allow side or rear parking at this location. The majority of the homes in the development are front load parking.

---

Staff has reviewed the request and recommends approval to allow the variance for front load parking for the above-mentioned lot. This lot would be consistent with other lots in the development.



# Planning Commission Variance Application

City of Pass Christian  
Planning & Zoning Department 200 W  
Scenic Drive  
Pass Christian, MS 39571  
(228) 452-5047  
planning@pass-christian.com

Timber Ridge  
Shores  
Unit 3

Section <sup>township-</sup> Range  
23-02-13

- I. Project Address 120 Poplar Pt  
Pass Christian, MS
- II. Parcel Number 0312L-01-110.000
- III. General description of request T3R

Lot 1 Sq 55  
 Request a front load driveway variance to  
 accommodate parking as side yard setbacks do not  
 allow for side or rear parking & surrounding homes in

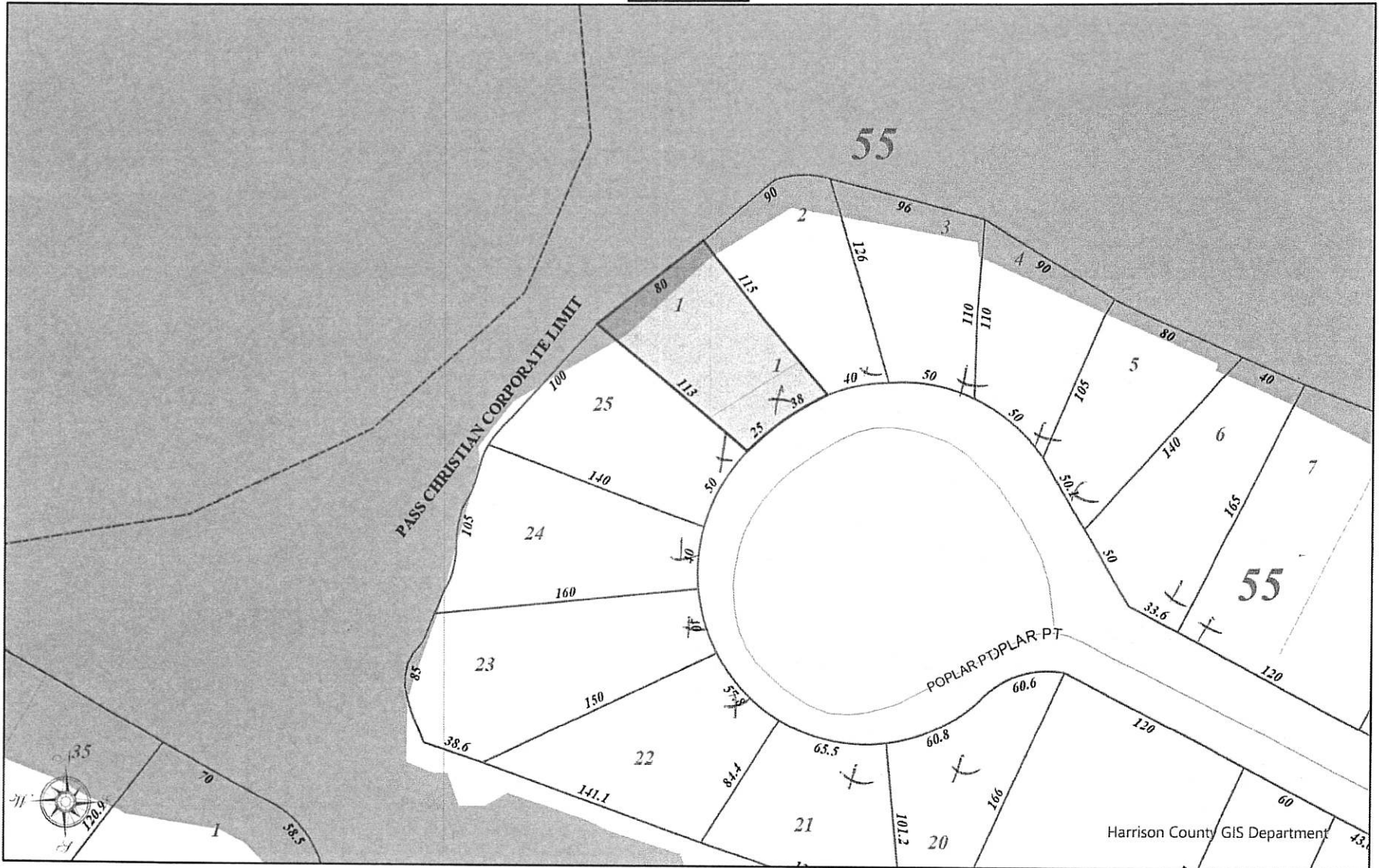
IV. Ownership and Certification Neighborhood consistently have front  
load driveway  
 I hereby certify that I have read and understand this application, and that all  
 information and attachments are true and correct. I further certify that I agree to comply with all  
 applicable City codes, ordinances and state laws, and that I am the owner of the property involved in  
 this request or authorized to act as the owner's agent for herein described request.

Applicant  
Donna Cooper Donna Cooper 8.21.25  
Print name Signature Date  
15043 Brewster Rd Covington, LA 70433  
Mailing Address  
9852646206 DonnaC2894@aol.com  
Phone Number Email  
Charles Cooper Charles Cooper 8.21.25  
Owner if different from Applicant

Print Name	Signature	Date
Mailing Address		
Phone Number	Email	

In the case of multiple owners, please include names and contact information for all owners. Each owner must sign the application, and original signatures are required.

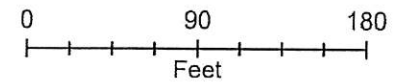
# My Map

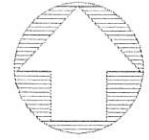
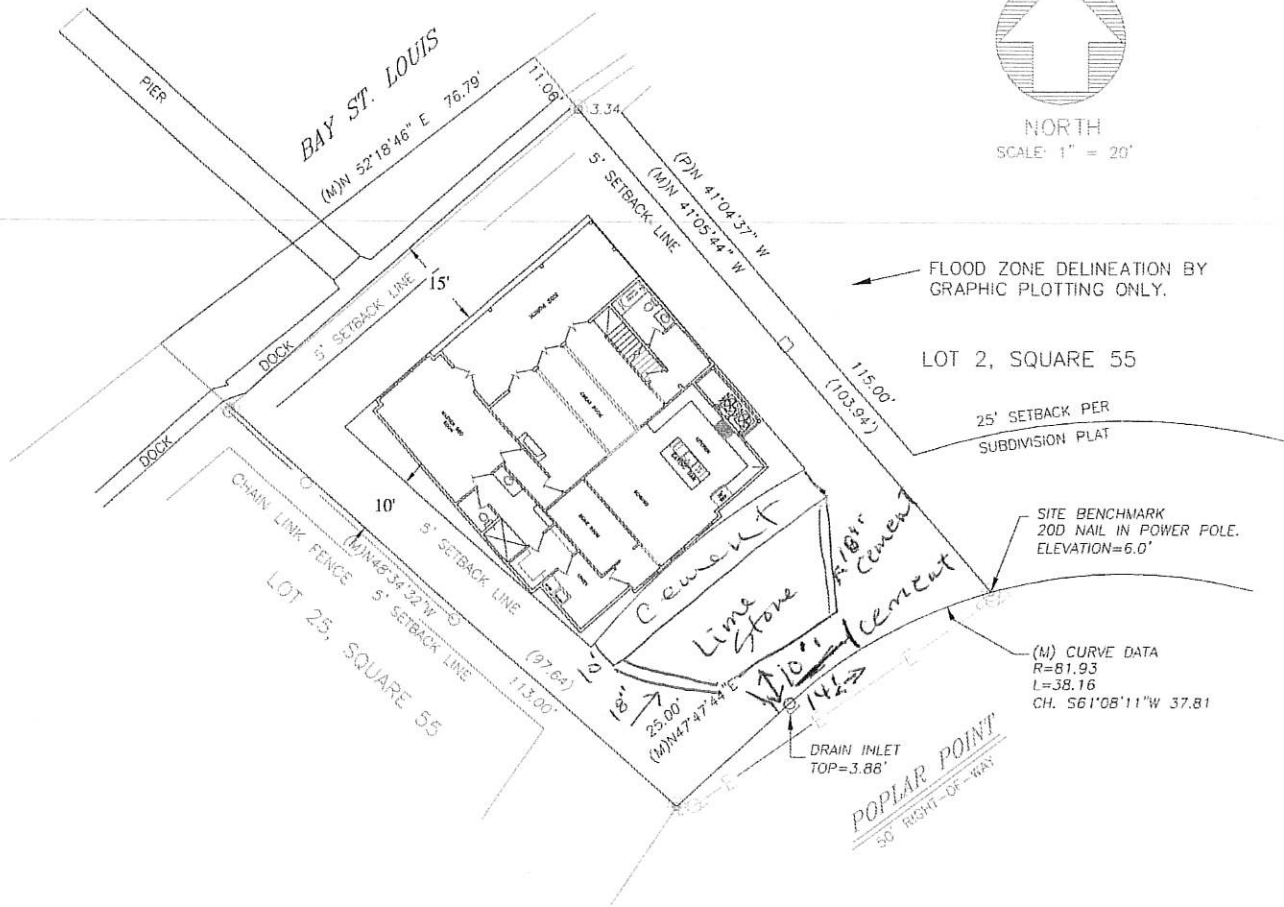


## HARRISON COUNTY, MISSISSIPPI

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MAP DATE: September 2, 2025





NORTH  
SCALE: 1" = 20'

FLOOD ZONE DELINEATION BY GRAPHIC PLOTTING ONLY.

LOT 2, SQUARE 55

25' SETBACK PER SUBDIVISION PLAT

SITE BENCHMARK  
20D NAIL IN POWER POLE.  
ELEVATION=6.0'

(M) CURVE DATA  
R=81.93  
L=38.16  
CH. S61°08'11"W 37.81

DRAIN INLET  
TOP=3.88'

POPLAR POINT  
50' RIGHT-OF-WAY

BECAUSE DESIGN NOT BEING AN ARCHITECTURAL OR ENGINEERING FIRM, ASSUME NO LIABILITY FOR THE STRUCTURAL OR MECHANICAL DESIGN. THE DESIGNER HAS BEEN MADE TO ENSURE ALL DIMENSIONS ARE CORRECT AND ALL FEDERAL, STATE, AND LOCAL CODES OR ORDINANCES ARE OBSERVED. IT IS THE RESPONSIBILITY OF THE OWNER/ CONTRACTOR TO CORRECT THE DESIGN OR OMISSIONS AT HIS/HER OWN RISK. THE DESIGNER IS NOT RESPONSIBLE FOR INJURIES, DAMAGE, OR LOSS OF LIFE OR PROPERTY.

PLOT PLAN  
NECAISE DESIGN  
228-493-1046

Revisions	date	description

PLANS FOR  
CHARLES & DONNA  
COOPER  
120 POPLAR PT.  
PASS CHRISTIAN, MS

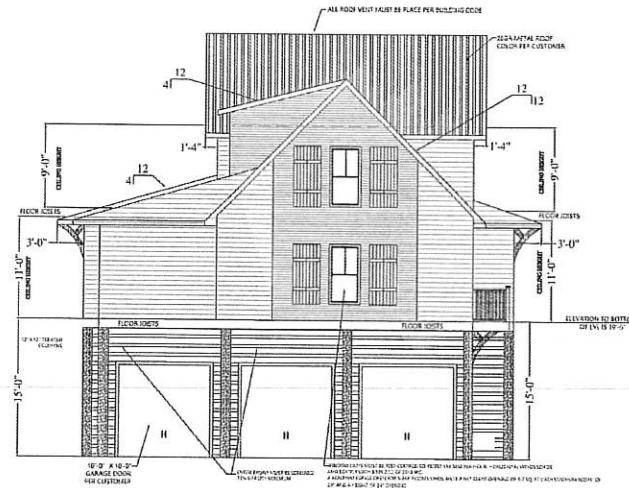
DRAWN BY: RRE  
DATE: 7-11-25  
SCALE: 1/8" = 1'-0"  
SHEET NUMBER:  
**10**  
CHECKED BY: RRE

DESIGNED & ENGINEERED BY:

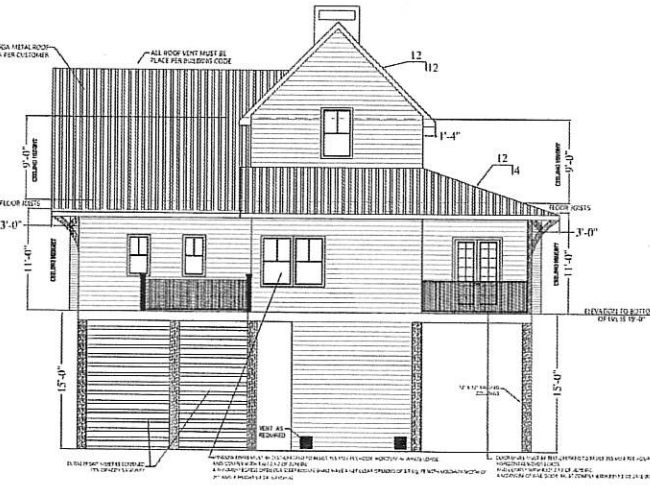
**H HATTAWAY**  
ENGINEERING  
INCORPORATED

David L. Hattaway P.E., FLS P.O. Box 363  
Cortice, MS 39426

FRONT ELEVATION



RIGHT ELEVATION



RAFTER SPANS		
RAFTER SPAN FOR SOUTHERN PINE SPECIES (LIVE LOAD = 10 PSF, 1A-240 DEAD LOAD +10PSF)		
SIZE	SPACING (INCHES)	SPAN (DIMENSION BETWEEN BRACES) (FEET-INCHES)
2"x6"	12.0	18'-11"
	18.0	15'-4"
	24.0	9'-0"
2"x8"	12.0	18'-4"
	18.0	14'-2"
	24.0	11'-1"
2"x10"	12.0	18'-0"
	18.0	15'-4"
	24.0	12'-0"
2"x12"	12.0	18'-0"
	18.0	15'-0"
	24.0	12'-0"

NOTE: THE ABOVE TABLE IS BASED ON THE IRC 2018 TABLE 602.3.1 (5)

CEILING JOIST SPANS		
CEILING JOIST SPAN FOR SOUTHERN PINE SPECIES (LIVE LOAD = 20 PSF, 1A-240 DEAD LOAD +10PSF)		
SIZE	SPACING (INCHES)	SPAN (DIMENSION BETWEEN BRACES) (FEET-INCHES)
2"x4"	12.0	8'-5"
	18.0	6'-0"
	24.0	4'-0"
2"x6"	12.0	11'-11"
	18.0	9'-0"
	24.0	6'-0"
2"x8"	12.0	12'-9"
	18.0	10'-0"
	24.0	7'-0"
2"x10"	12.0	12'-9"
	18.0	10'-0"
	24.0	7'-0"

NOTE: THE ABOVE TABLE IS BASED ON THE IRC 2018 TABLE 602.3.1 (4)

- GEN. NOTES
1. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ALL APPLICABLE NATIONAL STATE AND LOCAL CODES, REGULATIONS AND FHAVA MPS.
  2. IT IS THE RESPONSIBILITY OF THE OWNER AND OR GENERAL CONTRACTOR TO CHECK ALL DIMENSIONS FOR THE JOB BEFORE CONSTRUCTION.
  3. CONTRACTOR SHALL INSURE COMPATIBILITY OF THE BUILDING WITH SITE REQUIREMENTS.
  4. THE CONTRACTOR IS RESPONSIBLE FOR ADJUSTING AND VERIFYING ALL STRUCTURAL DETAILS AND CONDITIONS TO MEET ALL LOCAL CODES AND TO INSURE A QUALITY AND SAFE STRUCTURE.
  5. ALL FEDERAL STATE AND LOCAL CODES, ORDINANCE, REGULATION ETC SHALL BE CONSIDERED AS PART OF THE SPECIFICATION FOR THIS BUILDING AND TAKE PREFERENCE OVER ANYTHING SHOWN, DESCRIBED OR IMPLIED WHERE SAME WHERE ARE VARIANCE.
  6. STAMPED APPROVED PLAN (CITY) MUST BE ON SITE FOR ALL INSPECTION.
  7. PROOF OF TERMITES TREATMENT SHALL BE SHOWN AT TIME OF FOOTING INSPECTION (IF CUSTOMER WANTS TERMITES TREATMENT ON ALL WALLS)
  8. OWNER MUST SUPPLY SPECIFICATIONS ON ANNUAL MANUFACTURED/ENGINEERED MEMBERS/MATERIALS INCLUDING SPANS, LOADS, LAYOUT, FASTENING DETAILS, JOINTS ETC (BEAM JOINTS, TRUSSES, METAL ROOFS, GARAGE DOORS, LIFTS, ELEVATORS, ETC.)
  9. ALL STRAPPING MUST BE HOT DIPPED GALVANIZED OR STAINLESS STEEL. STRAPS MUST HITCH ENCE 2018 IRC FOR TYPICAL METHODS OF ANCHORAGE AND BRACING. STRAP INSPECTION ARE REQUIRED PRIOR TO COVERING.
  10. ALL SHINGLES OR METAL ROOFING MUST MEET 130 MPH SUSTAINED AND 165 MPH 4 SECOND GUST.
  11. ALL 6" GUTTERS WILL BE PER CUSTOMER

NECAISE DESIGN NOT BEING AN ARCHITECTURAL OR ENGINEERING DESIGN. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND ALL DIMENSIONS ARE CORRECT AND ALL DIMENSIONS ARE CORRECT AND ALL DIMENSIONS ARE CORRECT AND ALL DIMENSIONS ARE CORRECT. THE RESPONSIBILITY OF THE OWNER/ CONTRACTOR TO CORRECT ANY ERRORS OR OMISSIONS DOES OCCUR. IT IS NOT THE RESPONSIBILITY OF NECAISE DESIGN.

ELEVATION  
NECAISE DESIGN  
228-493-1046

Revisions	date	description

PLANS FOR  
CHARLES & DONNA  
COOPER  
120 POPULAR PT  
PASS CHRISTIAN MS

DRAWN BY : NH  
DATE: 8-20-25  
SCALE: 3/16" = 1'-0"  
SHEET NUMBER:  
**2**





# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: October 7, 2025

REQUESTING DEPARTMENT: Planning Department

REQUEST LOCATION ON AGENDA:

- Administrative
- Requesting Department
- Consent
- Executive Session
- Other \_\_\_\_\_

AGENDA REQUEST: ATTACHMENT(S) Yes  No

Consider motion to approve a Lot Re-Subdivision/Lot Re-Configuration of previously approved application for lots 1A and 1B of the Young's Point Subdivision located at 0 Holly Point Drive, Parcel#0312L-01-090.000 & 0312L-01-090.12, as requested by Melodie Hayes, City Planner.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APPROVED

ADDITIONAL INFORMATION NEEDED

CITY OF PASS CHRISTIAN  
PLANNING COMMISSION MEETING

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**MEETING & HEARING DATE:** September 30th, 2025

**ACTION REQUESTED:** Lot Re-Subdivision/Lot Re-configuration of previously approved application for lots 1A and 1B of the Young's Point Subdivision

**APPLICANT:** Young's Point Landing LLC (owner of lot 1A)

**AGENT:** Mark Bond, Balch & Bingham, LLP

**CURRENT ZONE:** T2

**REVIEWED BY:** Melodie Hayes, City Planner

**RECOMMENDATION:** Recommend approval to Board of Aldermen

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**Background**

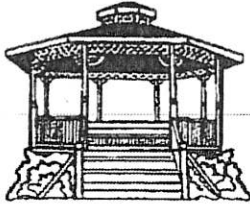
The applicant is requesting consideration of approval for a Lot Re-Subdivision/Lot Re-configuration of previously approved application for lots 1A and 1B of the Young's Point Subdivision, located at approximately 0 Holly Point Drive, parcel numbers 0312L-01-090.000 and 0312L-01-090.12

This was a previously approved re-subdivision request. With the application previously approved by Planning Commission and Board of Aldermen, this is why the application is coming for Public Hearing and a consideration of recommendation of approval by the Planning Commission to the Board of Alderman.

Lot 1A is owned by the Young's Point Subdivision and has historically been used for recreational purposes and because of a variety of reasons the lot owners have agreed to convert this shared lot into a residential lot, with the LLC to transfer title of each respective half of Lot 1A to the adjacent lot owners with the end result being no more allowance of recreational use on the lot. The adjacent lot will take title and remove the pool, pool house and other applicable structures.

Lot 1A as it presently exists, will be reconfigured and the eastern portion is going to be consolidated with lot 1B and the western portion of the lot 1A will remain as such and would be owned by Rivie Cary as part of their adjacent parcels.

Staff has reviewed the request and recommends approval to the Board of Aldermen regarding the request for lot re -subdivision and lot configuration of the above-described lots.



CITY OF PASS CHRISTIAN  
 Planning and Zoning Department  
 200 West Scenic Drive  
 Pass Christian, MS 39571  
 (228) 452-3324 or planner@pass-christian.com

For Staff Use Only

**APPLICATION FOR  
 PLANNING COMMISSION APPROVAL**

Case Number: \_\_\_\_\_

Date Received: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

Received By: \_\_\_\_\_

**Property Information**

TAX PARCEL #	0	3	1	2	L	-	0	1	-	0	9	0	0	0	0
	0	3	1	2	L	-	0	1	-	0	9	0	0	1	2
						-			-						

Zoning: \_\_\_\_\_

Ward: \_\_\_\_\_ Flood: \_\_\_\_\_

Size: \_\_\_\_\_

(If necessary, use separate sheet of paper)

Address of Property Involved: 0 Holly Point Drive

Lot(s) 1-A & 1-B, Block(s) \_\_\_\_\_, Subdivision Young's Point Subdivision

General Location: \_\_\_\_\_

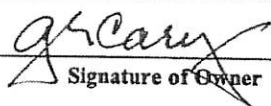
**GENERAL DESCRIPTION OF REQUEST:**

Approval of the resubdivision/reconfiguration of Lots 1-A & 1-B in accordance with 5th Amendment to Declaration of Covenants and Survey of Wayne M. Vice, Jr., Cassidy-Acadia Land Surveying.

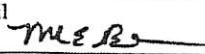
**OWNERSHIP AND CERTIFICATION:**

*I hereby certify that I have read and understand this application and that all information and attachments are true and correct. I also certify that I agree to comply with all applicable city codes, ordinances and state laws. Finally, I certify that I am the owner of the property involved in this request or have authorization to act as the owner's agent for the herein described request.*

**OWNER**

Young's Point Landing, LLC (owner of Lot 1-A)  
 Printed Name of Owner  
 24 Audubon Place  
 Mailing Address  
 New Orleans LA 70118  
 City State Zip code  
 (504) 710-3901  
 Home Phone Work/Cell Phone  
 rcary@seismicexchange.com  
 Email  
  
 Signature of Owner

**AGENT**

Mark Bond, Balch & Bingham LLP  
 Printed Name of Agent  
 1310 Twenty Fifth Avenue  
 Mailing Address  
 Gulfport MS 39501  
 City State Zip code  
 (228) 214-0420  
 Home Phone Work/Cell Phone  
 mbond@balch.com  
 Email  
  
 Signature of Agent

If the property or properties listed above have more than one owner, please check this box. In the case of multiple owners, reverse side must be completed. Each additional owner will need to complete and sign the reverse side of this application. We can only accept applications with original signatures.

**SECTIONS A. THROUGH G. MUST BE SUBMITTED FOR A COMPLETE APPLICATION.**

This page must be completed if the property or properties involved have more than one owner. All persons listed as owners to the property or properties listed on page one must complete and sign this part of the application.

*I hereby certify that I have read and understand this application and that all information and attachments are true and correct. I also certify that I agree to comply with all applicable city codes, ordinances and state laws. Finally, I certify that I am the owner of the property involved in this request or authorized to act as the owner's agent for herein described request.*

NAME OF OWNER (PRINT) Gabe Corchiani, Trustee of the ZLN Residential Trust (owner of Lot 1-B)

ADDRESS (STREET, CITY, STATE, ZIP CODE) 701 Edwards Avenue, Elmwood, LA 70123

PHONE # (H) (504) 736-4023 (W) \_\_\_\_\_

TAX PARCEL NUMBER(S) OWNED 0312L-01-090.012

SIGNATURE: 

NAME OF OWNER (PRINT) \_\_\_\_\_

ADDRESS (STREET, CITY, STATE, ZIP CODE) \_\_\_\_\_

PHONE # (H) \_\_\_\_\_ (W) \_\_\_\_\_

TAX PARCEL NUMBER(S) OWNED \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME OF OWNER (PRINT) \_\_\_\_\_

ADDRESS (STREET, CITY, STATE, ZIP CODE) \_\_\_\_\_

PHONE # (H) \_\_\_\_\_ (W) \_\_\_\_\_

TAX PARCEL NUMBER(S) OWNED \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

(Use additional forms as needed)

IN CASES OF MULTIPLE APPLICANTS, PLEASE IDENTIFY THE PERSON WHO WILL BE ACTING AS YOUR SPOKES PERSON/AGENT FOR YOU: \_\_\_\_\_

### IMPORTANT NOTICE

1. Please be advised that failure to submit a complete application, with all supporting documents, could **delay your hearing date**. The Planning Commission will not consider a request until all information is submitted and accurate.
2. Please be advised that the application deadline dates posted are designed to allow the staff time to review the application and receive required comments from coordinating agencies. The application is not considered complete until all required information from the applicant is available for review by the staff and coordinating agencies.
3. Please see reverse of this sheet to determine the deadline dates for filing your application.

### SUBMISSION REQUIREMENTS

- A. Page one of this application, completed and signed.
- B. Site plan. Please note that approval of your request, in part, is based on your site plan.
  - The property lines and dimensions have been provided on the drawing.
  - All buildings and structures located on the property have been identified.
  - All dimensions of buildings and structures have been noted on the site plan.
  - All distances from the property lines to all the buildings and structures have been identified and noted on the site plan.
  - Street names have been provided which abut the property.
  - Traffic flow, parking and driveways have been identified.
  - Required buffer strips have been identified.
  - Other pertinent information as needed to pictorially demonstrate the proposed development/use.
- C. Proof of ownership (Copy of deed or affidavit)

D. If applicable, notarized proof of authority to act as agent for owner (board resolution, etc.)

E. The City of Pass Christian Planning Division will notify, by letter, property owners adjacent to the requested action identified in this application using the Land Roll database from the County Tax Office. If you would like to have additional persons or property owners notified, please provide a list of additional persons to be notified.

F. Provide a written statement addressing the following issues:

**Explain how the site plan is appropriate with regard to:**

- Transportation and access
- Water supply
- Waste disposal
- Fire and Police protection
- Other public facilities
- Why the proposal will not cause undue traffic congestion or create a traffic hazard.
- Why the proposal is in harmony with the orderly and appropriate development of the district in which the use is located.

G. Cash, credit card, or check payable to the City of Pass Christian in the amount of \$200.00.

\$ 214

## Melodie Hayes

---

**From:** Bond, Mark <mbond@balch.com>  
**Sent:** Monday, August 4, 2025 2:35 PM  
**To:** Melodie Hayes  
**Cc:** Jim Simpson; Austin, Cody; Shiver, Kathleen W.  
**Subject:** RE: City of Pass Christian matter - Young's Point S/D - Request for Lot Resubdivision / Reconfiguration  
**Attachments:** Termination and Release of Deed Restrictive Covenants (Signed)(24984902.1).pdf; 5th Amendment to Declaration of Covenants (Signed)(24984892.1).pdf; Resolution - Young's Point Subdivision Owner's Association, Inc. (Signed)(24984888.1).pdf; FINAL SURVEY - 25-02-154 24x36ss @ 50 Scale 051625(24879362.1).pdf; 11 - Quitclaim Deed - Young's Point Landing, LLC to ZLN Residential Trust - Revised Lot 1-B(24857679.2).doc; 10 - Quitclaim Deed - Young's Point Landing, LLC to Cary - Revised Lot 1-A(24857703.3).doc; 13. Declaration of Easement - ZLN Residential Trust(24858465.3).docx; Agreement to Remove Pool and Pool House Structures - SIGNED(25077272.1).pdf

**Caution:** THIS IS AN EXTERNAL EMAIL AND MAY BE MALICIOUS. PLEASE TAKE CARE WHEN CLICKING LINKS OR OPENING ATTACHMENTS.

Melodie:

I appreciate your time earlier this afternoon. Below is a summary of the request to the City of Pass Christian.

In short, all of the lot owners of Young's Point S/D have unanimously voted and approved the 5<sup>th</sup> Amendment to the Covenants that, among other things, evidences the lot owners' consent to resubdivide/reconfigure the existing Lot 1-A consistent with the attached survey. The current Lot 1-A is owned by Young's Point Landing LLC, and the lots owners have historically used this lot for recreational purposes (pool, pool house, tennis courts, etc.). Due to a variety of reasons (including upkeep and expense), the lots owners have agreed to convert this shared "recreational" lot into a residential lot and then the LLC is going to transfer title of each respective half of Lot 1-A to the adjacent lot owners with the end result being no more "recreational" lot and the adjacent owners would take title and then remove the pool and pool house structures. Lot 1-A, as it presently exists, is being reconfigured and the eastern portion is being consolidated with Lot 1-B (owned by ZLN Residential Trust) and the western portion of Lot 1-A will remain as such and would be owned by Rivie Cary and his wife as part of their adjacent parcels.

The attached documents will provide much more detail so I will not belabor additional narrative here. At this time, all Lot Owners have executed a Consent Resolution (attached) of the HOA S/D and the Fifth Amendment to the Declaration of Covenants agreeing to the re-subdivision/reconfiguration of Lot 1-A and Lot 1-B in Young's Point. I have also attached the Final Survey that contains the reconfigured Lot 1-A and Lot 1-B.

I have also attached Word versions of the to-be-executed documents in connection with this subdivision upon obtaining approvals from the City of Pass Christian. This list of documents includes the quitclaim deeds that would be filed vesting title out of the current owner LLC into the individual owners of the adjacent lots. It also includes a small ingress/egress easement that was approved for Lot 1-B. There is also a Letter Agreement between the future owners for removal of the pool structures described above.

**BALCH**  
A BINGHAM LLP

Mark E. Bond, Partner, Balch & Bingham LLP  
1310 Twenty Fifth Avenue • Gulfport, MS 39501-1931  
t: +1 (228) 214-0420 f: +1 (228) 864-8221 e: [mbond@balch.com](mailto:mbond@balch.com)  
[www.balch.com](http://www.balch.com)

CONFIDENTIALITY: This email and any attachments may be confidential and/or privileged and are therefore protected against copying, use, disclosure or distribution. If you are not the intended recipient, please notify us immediately by replying to the sender and double deleting this copy and the reply from your system.

**Young's Point Landing, L.L.C.**  
**400 Poydras Street, Suite 2100**  
**New Orleans, LA 70130**  
**(832) 590-5254**

August 8, 2025

Ms. Melodie Hayes  
City Planner, City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571

Re: Young's Point Subdivision Request for Lot Resubdivision

Dear Ms. Hayes:

This statement is written in support of the subdivision application for the proposed site plan for the Young's Point Subdivision, located in the City of Pass Christian. All of the current owners within the subdivision have unanimously consented, via the Consent Resolution submitted to your office in connection with the application and subsequent amendments, to the subdivision as proposed. This written statement confirms that the subject Lot resubdivision/reconfiguration is not expected to cause any adverse impact on the following:


- Transportation or access to or from the property – The revised lots will continue to use Holly Point Drive, which already provides adequate access.
- Availability and Adequacy of Water Supply – The revised lots are located within the existing service area of the municipal water system that already serves all properties within the proposed Site Plan.
- Waste Disposal Services – The revised lots are located within the existing service area of the municipal wastewater system that already serves all properties within the proposed Site Plan.
- Fire and Police Protection – The revised lots are located within the existing service jurisdiction of the City of Pass Christian's Fire and Police Departments.

The proposed Site Plan will also not adversely affect any other public utilities to the property. The proposal will also not cause any undue traffic congestion or create a traffic hazard due to its continued proximity to Holly Point Drive and there is no expectation that there will be an increase in traffic in the area.

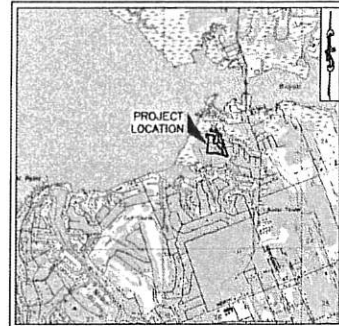
The proposal is also in harmony with the orderly and appropriate development of the district because the revisions are consistent with existing residential patterns in the subdivision and the revised Lots will continue to be subject to the Young's Point Subdivision Declaration of Covenants. The community is taking action to formalize this subdivision in promotion of residential use that is compatible with previous standards for the area.

We respectfully request approval of the proposed Site Plan and subdivision.

Sincerely,

  
George R. Cary, III

T 8 S - R 13 W  
SECTION 23



VICINITY MAP  
SCALE 1" = 2000'

**NOTES:**

- No effort has been made by Cassady-Acadia Land Surveying, L.L.C. to verify title, actual legal ownership, deed restrictions, easements, encumbrances, liens, right-of-way or other burdens on the property, other than that furnished by the client or its representative. There is no representation that all applicable easements and restrictions are shown herein. The surveyor has made no title search or public record search in compiling the data for this survey.
- The words "Survey", "Outline" or "Certification" as used herein is understood to be an expression of professional opinion by the surveyor, based upon his best knowledge, information, and belief, in such, it does not constitute a guarantee for a warranty, expressed or implied.

**REFERENCE MAPS:**

- Original plat of YOUNG'S POINT SUBDIVISION as recorded in Plat Book 40 of Page 21.
- Original plat of PUBLIC ROADS OF ST. LOUIS, LOT NO. 4 as recorded in Plat Book 18 of Page 6.
- Survey of Lots 1A & 1B, YOUNG'S POINT SUBDIVISION prepared by Edward Jermoloff on September 22, 2000.
- Survey of Lots 2 & 4 of YOUNG'S POINT SUBDIVISION prepared by James R. Clarke on May 2, 2012.
- Survey of Lot 2, YOUNG'S POINT SUBDIVISION prepared by Edward Jermoloff (see note).
- Survey of proposed Holly Point Addition prepared by James R. Clarke on October 24, 2007.
- Survey of Lots 3A & 3B, YOUNG'S POINT SUBDIVISION prepared by James R. Clarke on May 25, 2009.
- Survey of Lots 4 & 7, YOUNG'S POINT SUBDIVISION prepared by Edward Jermoloff on May 18, 2005.

**REFERENCE BEARINGS:**

The bearings shown herein are based on the "National State Plane Coordinate System - East Zone - NAD 83" using GRS 80/2011 System implemented on March 16, 2011. (N) Represents the North of True North. Magnetic declination is 1.84, Survey Year.

**FEMA FLOOD ZONE AND HAZARDS:**

This lot is located in Flood Zone "AE" (1% Area of Peak Flood Map Community Flood Hazard 2006) in Harrison County, Mississippi. Additional details December 21, 2011. Some Flood Districts are subject to change and should be verified with the local authority's Flood Hazard Administration before any design or construction.

**SURVEY LEGAL DESCRIPTIONS**

**REVISED LOT 1-A:**

A parcel of land situated and being located in part of Lot 1, YOUNG'S POINT SUBDIVISION (Plat Book 40, Page 21), City of Pass Christian, First Judicial District of Harrison County, Mississippi, and being more particularly described as follows, to-wit:

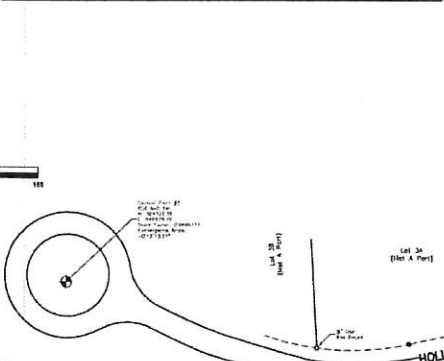
Commencing at a 1/2-inch hole located at the Southeast corner of Lot 1, YOUNG'S POINT SUBDIVISION (Plat Book 40, Page 21), City of Pass Christian, First Judicial District of Harrison County, Mississippi; thence run North 87 degrees 37 minutes 08 seconds East a distance of 175.54 feet to a point being a curve bearing North 53 degrees 53 minutes 23 seconds East and a chord distance of 115.00 feet to a point being a curve bearing North 43 degrees 48 minutes 23 seconds East and a chord distance of 115.37 feet from the aforementioned point; thence run North 32 degrees 17 minutes 43 seconds East a distance of 88.52 feet to a 1/2-inch hole from thence run North 24 degrees 11 minutes 08 seconds West a distance of 38.87 feet to a 3/4-inch hole in the POINT OF BEGINNING of the parcel herein described;

Thence run from said POINT OF BEGINNING North 34 degrees 11 minutes 08 seconds West, through an offset rod of 308.37 feet, a distance of 372 feet, more or less to the beginning of a 1/2-inch hole along the shoreline of said Bayou a distance of 27 feet, more or less to a point being a curve bearing North 38 degrees 53 minutes 23 seconds East and a chord distance of 98 feet, more or less from the aforementioned point; thence run South 63 degrees 14 minutes 18 seconds East a distance of 172 feet, more or less to a 3/4-inch hole from thence run South 00 degrees 00 minutes 00 seconds East a distance of 209.80 feet to the POINT OF BEGINNING.

**REVISED LOT 1-B:**

A parcel of land situated and being located in part of Lot 1, YOUNG'S POINT SUBDIVISION (Plat Book 40, Page 21), City of Pass Christian, First Judicial District of Harrison County, Mississippi, and being more particularly described as follows, to-wit:

Commencing at a 1/2-inch hole located at the Southeast corner of Lot 1, YOUNG'S POINT SUBDIVISION (Plat Book 40, Page 21), City of Pass Christian, First Judicial District of Harrison County, Mississippi; thence run from said POINT OF BEGINNING North 87 degrees 37 minutes 08 seconds East a distance of 115.00 feet to a point being a curve bearing North 43 degrees 48 minutes 23 seconds East and a chord distance of 115.37 feet from the aforementioned point; thence run North 22 degrees 17 minutes 43 seconds East a distance of 88.52 feet to a 1/2-inch hole from thence run North 00 degrees 00 minutes 00 seconds East a distance of 209.80 feet to a 3/4-inch hole from thence run North 00 degrees 00 minutes 00 seconds East a distance of 115.37 feet to a 1/2-inch hole from thence run North 32 degrees 17 minutes 43 seconds East a distance of 88.52 feet to a 1/2-inch hole from thence run North 24 degrees 11 minutes 08 seconds West a distance of 38.87 feet to a 3/4-inch hole in the POINT OF BEGINNING of the parcel herein described;



**NOTE:**

Referenced to the 5th Amendment to Declaration of Covenants, the Improvements (i.e., pool, pool house, parking) and existing improvements shown on the plat are not shown on this plat. The plat is for informational purposes only and should not be used for any other purpose. The plat is for informational purposes only and should not be used for any other purpose.

**NOTE:**

Referenced to the 5th Amendment to Declaration of Covenants provided to the surveyor, the referenced "B" easement of parking is shown in the 1st Amendment, encumbering the parcel Lot 1-A for the benefit of the owner of Lot 1-B in Deed Book 1528, Page 237 and Deed Book 1528, Page 237, is being released and merged with the title of Revised Lot 1-B.



**LEGEND**

EXISTING PROPERTY BOUNDARIES (AS NOTED)	D
NEW SURVEY BOUNDARIES (AS NOTED)	S
EXISTING ELECTRIC WIRES	
EXISTING ELECTRIC TRANSFORMERS	⊖
EXISTING AIR CONDENSERS	⊖
EXISTING WOOD PILE LINE	—
EXISTING DRIVE BAYS	—

**CURVE TABLE**

CURVE	DELTA	ANGUS	LEWIS	CHORD BEARING & DISTANCE
C1	0°35'28"	890.00'	115.30'	N 67°45'23" W - 115.37'
C2	18°27'20"	272.10'	89.45'	N 87°49'18" W - 89.00'

**PLAT SHOWING RESUBDIVISION SURVEY**

**LOTS 1A & 1B, YOUNG'S POINT SUBDIVISION**  
(PLAT BOOK 40, PAGE 21)  
(TAX PARCEL #0312L-01-090.000  
& TAX PARCEL #0312L-01-090.012)  
B11D  
**REVISED LOT 1-A & REVISED LOT 1-B**  
LOCATED IN SECTION 23,  
TOWNSHIP 8 SOUTH, RANGE 13 WEST,  
CITY OF PASS CHRISTIAN,  
HARRISON COUNTY, MISSISSIPPI

**CERTIFICATION:**

This is to certify that YOUNG'S POINT SUBDIVISION, INC. and this survey were done by me or under my direct supervision and control, that the survey was done on the ground and was done in accordance with the most recent distance measurement techniques and procedures as set forth by the State of Mississippi, Board of Professional Engineers and Surveyors and that the accuracy specifications and procedures set forth in accordance with Class "B" surveys indicated in the above standards, I am hereby certifying that the above measurements were my personal best effort at the time of the survey.

Wayne M. Voss, P.E.  
Reg. No. 32711

**CASSADY-ACADIA**  
LAND SURVEYING, LLC  
Louisiana • Mississippi • Texas • Alabama  
1714 22nd Avenue, Gulfport, Mississippi 39501  
Phone • (228)898-7166 Fax • (228)898-8405  
Email • Survey@Cassady-Acadia.com

DATE	DESCRIPTION	BY
08/11/2011	REVISED LOT 1-A & REVISED LOT 1-B	WAYNE M. VOSS, P.E.
08/11/2011	REVISED LOT 1-A & REVISED LOT 1-B	WAYNE M. VOSS, P.E.





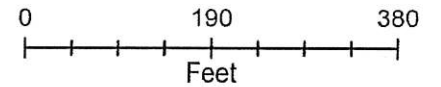
# My Map



## HARRISON COUNTY, MISSISSIPPI

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP.  
TAL FLURRY, TAX ASSESSOR.

MAP DATE: September 3, 2025



Harrison County GIS Department

CA-21  
10-7-25



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: October 7, 2025

REQUESTING DEPARTMENT: Planning Department

REQUEST LOCATION ON AGENDA:

- Administrative
- Requesting Department
- Consent
- Executive Session
- Other \_\_\_\_\_

AGENDA REQUEST: ATTACHMENT(S) Yes  No

Consider motion to approve a zone change from High Hazard Commercial to T3R, for the property located at 228 E North St and surrounding, Parcel# 0312P-02-014.001, 0313A-04-073.000 and, 0313A-04-050.000, as requested by Melodie Hayes, City Planner.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APPROVED

ADDITIONAL INFORMATION NEEDED

**CITY OF PASS CHRISTIAN  
PLANNING COMMISSION MEETING**

---

**MEETING & HEARING DATE:** September 30, 2025

**ACTION REQUESTED:** Zone Change/Reclassification from High Hazard Commercial to T3R, located at 228 E. North Street and surrounding, parcel numbers 0312P-02-014.001, 0313A-04-073.000, 0313A-04-050.000 .

**APPLICANT AND OWNER:** Ben Hood

**REVIEWED BY:** Melodie Hayes, City Planner

**RECOMMENDATION:** Recommend approval to Board of Aldermen

---

**Background**

The applicant is requesting consideration of approval for a zone change for the property located at 228 E. North Street and surrounding, parcel numbers 0312P-02-014.001, 0313A-04-073.000, 0313A-04-050.000

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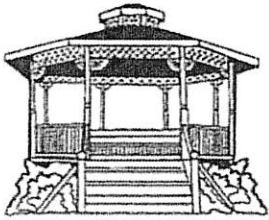
At some point over the last several years, either before Hurricane Katrina or shortly after, this property as well as other surrounding properties and or single-family homes were re-zoned to be classified as a High Hazard Commercial zone but have single family homes located within the zoning classification. The applicant, Ben Hood, is trying to sell his single-family home located at 228 E. North Street and is running into issues that are prohibiting the sale because of the current zone.

The applicant is requesting to re-zone his property as well as his other properties (see other application for parcel numbers) to T3R. The T3R zone is near to other nearby parcels.

At some point, the city could also consider to re-zone the other existing single-family homes into the T3R zone, but for the time being, the only applicant to request a zone change/reclassification is Mr. Hood's request.

Staff has reviewed the request and recommends approval to the Planning Commission and Board of Aldermen for the zone re-classification from High Hazard Commercial to T3R.

241042



City of Pass Christian  
Planning Department  
200 West Scenic Drive  
Pass Christian, MS 39571

For Office Use Only	
Date Received	_____
Received by	_____
Paid by Cash/Check/Credit Card	

## CHANGE IN ZONING / USE PERMIT APPLICATION

Application Fee Required\*: \$ 250.00 (NON REFUNDABLE)

Application Date: 8-18-2025

Indicate Request: Change In Zoning District  Use Permit  Conditional Use Permit

### Applicant Information

Address of Lot(s):	<u>228 E North Street</u>
Parcel ID(s):	<u>0312P-02-014.001 / 0313A-04-073.000 / 0313A-04-050.000</u>

- Applicant: Ben Hood Phone: 225-413-3903  
Address: 152 Hood St. Donaldsonville, La, 70346 Email: HSH Contractors@yahoo.com
- Owner of Record: Same Phone: -  
Address: - Email: -

### Complete the Following:

Current Zoning Designation of Property → Special - High Hazard Commercial  
New Zoning Designation Requested → T3R

### Respond to the following questions on separate sheet(s):

- Explain the present use of the property and condition of any existing structures: single residential home and VACANT lot
- Describe the intended use of the property: residential
- Reason for request including 1) a description of the change/changes in the neighborhood that justify the change (when/where) AND 2) the public need for the zoning designation of the property to change.  
1) Residential Home on the property.

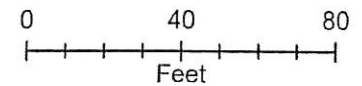
# My Map

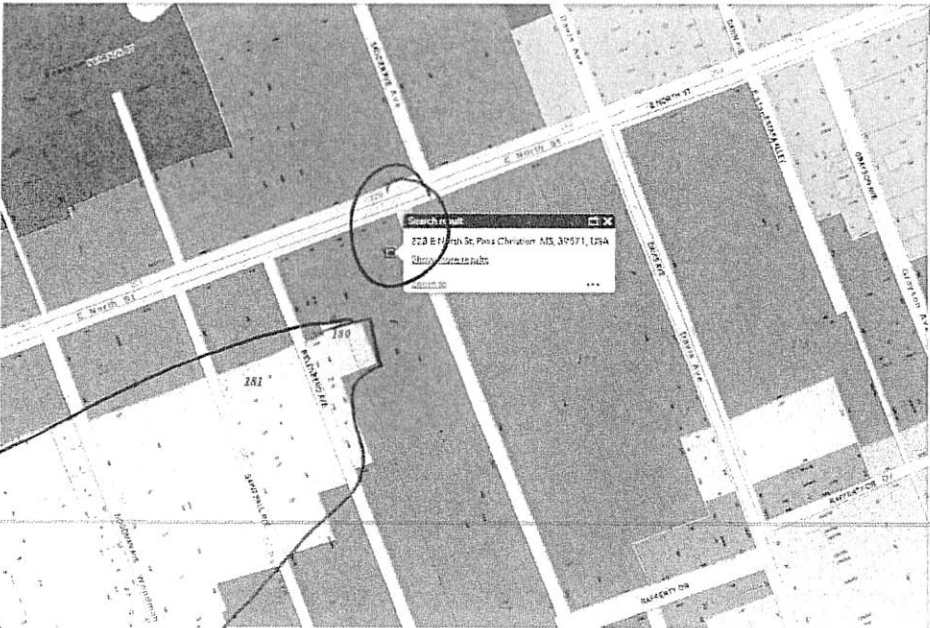


## HARRISON COUNTY, MISSISSIPPI

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP. TAL FLURRY, TAX ASSESSOR.

MAP DATE: August 12, 2025





**Legend**

**Map Layers**  
Road Labels for Imagery

**Let Lines**

**Transects**  
PastChristian\_Transects\_Drivable\_2012.JUL23

**Zone Designations**

- Special Beach
- Special Harbor
- T2
- G 3 zone
- T3E
- T3R
- T2-
- TAL
- TSC
- Special - Industrial Marine
- Special - Mixed Use Commercial
- Special - Auto Oriented
- Special - High Hazard Commercial
- CC
- SI
- O1
- CO
- T1
- Special - Big Box
- TSH

CA-22  
10.7.25



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: October 7, 2025

REQUESTING DEPARTMENT: Planning Department

REQUEST LOCATION ON AGENDA:

- Administrative
- Requesting Department
- Consent
- Executive Session
- Other \_\_\_\_\_

AGENDA REQUEST: ATTACHMENT(S) Yes  No

Consider motion to approve a zone change from High Hazard Commercial to T3R, for the properties located at 0 East North Street, 0 Davis Ave, 0 Rafferty Drive and surrounding parcels. Parcel#s 0312P-02-014.000, 0313A-04-011.000, 0313A-04-009.000, 0313A-04-002.000, as requested by Melodie Hayes, City Planner.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

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APPROVED       ADDITIONAL INFORMATION NEEDED

CITY OF PASS CHRISTIAN  
PLANNING COMMISSION MEETING

---

**MEETING & HEARING DATE:** September 30, 2025

**ACTION REQUESTED:** Zone Change/Reclassification from High Hazard Commercial to T3R, located at approximately 0 E. North Street, 0 Davis Avenue, 0 Rafferty Drive and surrounding parcels 0312P-02-014.000, 0313A-04-011.000, 0313A-04-009.000, 0313A-04-002.000

**APPLICANT AND OWNER:** Ben Hood

**REVIEWED BY:** Melodie Hayes, City Planner

**RECOMMENDATION:** Recommend approval to Board of Aldermen

---

**Background**

The applicant is requesting consideration of approval for a zone change for the property located at approximately 0 E. North Street, 0 Davis Avenue, 0 Rafferty Drive and surrounding parcels 0312P-02-014.000, 0313A-04-011.000, 0313A-04-009.000, 0313A-04-002.000

At some point over the last several years, either before Hurricane Katrina or shortly after, this property as well as other surrounding properties and or single-family homes were re-zoned to be classified as a High Hazard Commercial zone but have single family homes located within the zoning classification. The applicant, Ben Hood, is trying to sell his single-family home located at 228 E. North Street and is also wanting to have the surrounding parcels as mentioned above he owns in the same zone of T3R.

The applicant is requesting a re-zone for his properties to T3R. The T3R zone is near to other nearby parcels.

At some point, the city could also consider to re-zone the other existing single-family homes into the T3R zone, but for the time being, the only applicant to request a zone change/reclassification is Mr. Hood's two requests.

Staff has reviewed the request and recommends approval to the Planning Commission and Board of Aldermen for the zone re-classification from High Hazard Commercial to T3R.

241043



City of Pass Christian  
Planning Department  
200 West Scenic Drive  
Pass Christian, MS 39571

For Office Use Only	
Date Received	_____
Received by	_____
Paid by Cash/Check/Credit Card	

## CHANGE IN ZONING / USE PERMIT APPLICATION

Application Fee Required\*: \$ 250.00 (NON REFUNDABLE)

Application Date: 08-18-2025

Indicate Request: Change In Zoning District  Use Permit  Conditional Use Permit

### Applicant Information

Address of Lot(s):	<u>North Street / Davis Ave / Rafferty</u>
Parcel ID(s):	<u>0312P-02-014.000/0313A-04-010.000/0313A-04-017.000/0313A-04-009.000</u> <u>0313A-04-002-000</u>

- |                     |                                   |        |                                 |
|---------------------|-----------------------------------|--------|---------------------------------|
| 1. Applicant:       | <u>BEN HOOD</u>                   | Phone: | <u>225-413-3903</u>             |
| Address:            | <u>152 Hood St Donaldsonville</u> | Email: | <u>hshcontractors@yahoo.com</u> |
| 2. Owner of Record: | <u>SAME LA 70346</u>              | Phone: | <u>-</u>                        |
| Address:            | <u>-</u>                          | Email: | <u>-</u>                        |

### Complete the Following:

Current Zoning Designation of Property → Special - High Hazard Commercial  
New Zoning Designation Requested → T3R

### Respond to the following questions on separate sheet(s):

1. Explain the present use of the property and condition of any existing structures:
2. Describe the intended use of the property: vacant lots  
residential
3. Reason for request including 1) a description of the change/changes in the neighborhood that justify the change (when/where) AND 2) the public need for the zoning designation of the property to change.

1) Residential

**ATTACHMENTS REQUIRED:**

- 1. Application Fee. Amount \$ 250.00
- 2. Map of the property and the surrounding neighborhood.
- 3. Legal description; street address.
- 4. Diagram of intended use, showing dimensions and distances of property, building and their setbacks; parking spaces, entrances and exits.
- 5. Development schedule. The time schedule for the beginning and completion of development planned by the applicant in the area, if the development is planned in stages, the time schedule shall indicate the successive stages and the development planned for each stage.
- 6. Copy of protective covenants or deed restrictions, if any.
- 7. Copies of approvals or requests of approval from other agencies such as: Health Department, Miss. Air and Water Pollution Control Commission, Corps of Engineers, Department of Marine Resources Council, etc.
- 8. Claims of support or "no objection" from owners of adjoining property should be substantiated in writing or by the appearance of such owner(s) at the hearing. Such support is usually considered material but not conclusive.
- 9. Responses to Questions 1 - 3.

***\*\*\* If applicant is authorized to represent property owner, applicant must provide documentation signed by the property owner.***

**Signature of Property Owner**



Benoit D Hadley

Print name

8-18-2025

Date

**Signature of Applicant**

\_\_\_\_\_

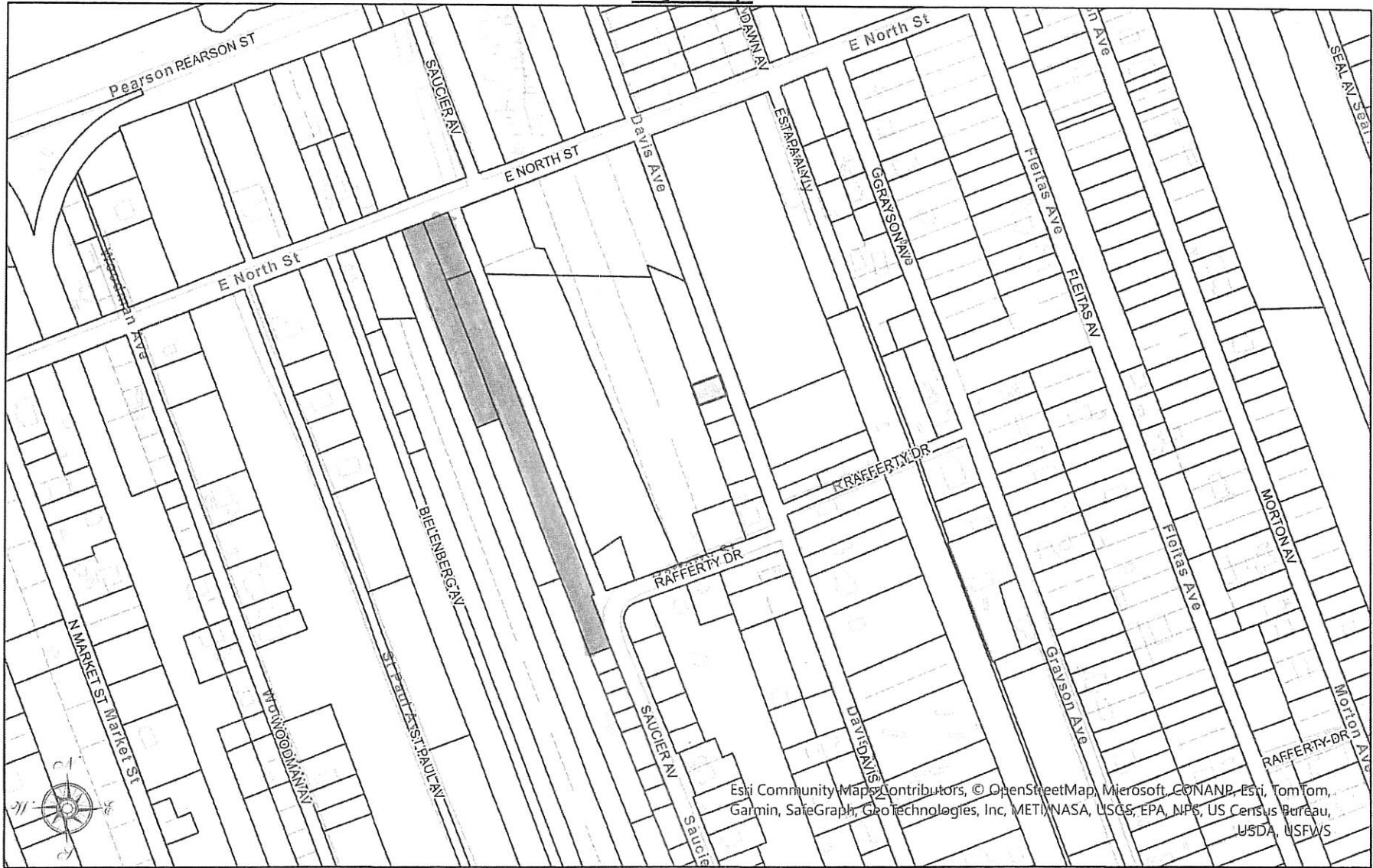
Print name

\_\_\_\_\_

Date



# My Map



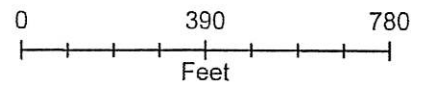
Esri Community Maps Contributors, © OpenStreetMap, Microsoft, CONANP, Esri, TomTom, Garmin, SafeGraph, Geotechnologies, Inc, METI, NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS



## HARRISON COUNTY, MISSISSIPPI

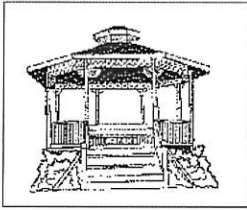
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MAP DATE: August 18, 2025



CA-(23)

10.7.25



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: October 7, 2025

REQUESTING DEPARTMENT: Code/Planning Department

REQUEST LOCATION ON AGENDA:

- Administrative
- Requesting Department
- Consent
- Executive Session
- Other \_\_\_\_\_

FUNDS TO BE PAID OUT OF:

- Capital Improvement Fund
- BP Fund
- 001- \_\_\_\_ - \_\_\_\_
- Other \_\_\_\_\_

AGENDA REQUEST: ATTACHMENT(S) Yes  No

Consider motion to name Terry Gibson as Chairman of the Tree Board with Ava O'Dwyer as the pro-tem, as requested by Melodie Hayes, City Planner.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APPROVED

ADDITIONAL INFORMATION NEEDED

CAC(24)

10.7.25



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: October 7, 2025

REQUESTING DEPARTMENT: Planning Department

REQUEST LOCATION ON AGENDA:

- Administrative
- Requesting Department
- Consent
- Executive Session
- Other \_\_\_\_\_

AGENDA REQUEST: ATTACHMENT(S) Yes  No

Consider motion to move Chris Daniel to an alternate Tree Board Member Position. This will open two vacancies on the Tree Board, which will be appointed by the Mayor, as requested by Melodie Hayes, City Planner.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APPROVED

ADDITIONAL INFORMATION NEEDED

CA-(25)

10.7.25



# AGENDA REQUEST FORM

(MUST BE EMAILED)

DATE OF MEETING: October 7, 2025

REQUESTING DEPARTMENT: Planning Department

REQUEST LOCATION ON AGENDA:

- Administrative
- Requesting Department
- Consent
- Executive Session
- Other \_\_\_\_\_

AGENDA REQUEST: ATTACHMENT(S) Yes  No

Consider motion to change the Tree Board Meeting Time from 3:30pm to 10:00am. Meeting will still be conducted on the Third Thursday of each month, as request by Melodie Hayes, City Planner.

(approving, accepting, hearing from, discussing, appointing, declaring, awarding, making, rescinding, ratifying, correcting, etc.)

APPROVED

ADDITIONAL INFORMATION NEEDED

STATE OF MISSISSIPPI  
COUNTY OF HARRISON  
CITY OF PASS CHRISTIAN

OATH OF OFFICE

I, Randy Estew, do solemnly swear (or affirm) that I will faithfully support and true allegiance bear the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office/position of Police Officer; by the Constitution of the United States, and the State of Mississippi; that I will support and obey the laws, ordinances and resolutions of the City of Pass Christian, and that I will faithfully discharge the duties of the office upon which I am about to enter, So help me God.

Randy Estew  
Signature

Sworn and subscribed before me, Sue Young, Notary Public, at City Hall, Pass Christian, Mississippi, on this the 26 day of Sept, 2025.

Sue Young  
Notary Public



CA-27  
10.7.25



**Proposal # :** Q-48655-2  
**Date :** 9/15/2025  
**PO# :**  
**Site contact:** Daren Freeman  
**Contact phone:** 228-424-1071

**Ship to:**

Pass Christian Police Department  
525 Espy Avenue  
Pass Christian, MS 39571

**Customer contact:**

Daren Freeman  
dfreeman@pass-christian.ms.gov

**Prepared by:**

Kevin Judice  
+1 2514544735  
kevin.judice@ers-cat.com

Darin,

Thank you for your interest in services provided by Energy Rental Solutions - Cat. I am pleased to submit the following proposal, which confirms our pricing and support services. Please keep in mind Energy Rental Solutions - Cat is responsive around the clock, in an effort to ensure your complete satisfaction. If you have any questions before my follow up, please don't hesitate to give me a call.

Energy Rental Solutions - Cat will provide A/C equipment to meet the needs of Pass Christian Police Department. As the local Caterpillar Dealer, Energy Rental Solutions - Cat has the ability to meet these needs thanks to the quality of our Caterpillar equipment, extensive coverage of the Caterpillar Dealer network with over 50 locations throughout the US, industry leading equipment quality and parts availability, and 24/7 expert support from the moment your need arises and throughout the execution of your project.

Per our discussion, Energy Rental Solutions - Cat will provide the equipment and accessories listed below. The equipment listed below is a ONE WEEK MINIMUM RENTAL.

Phone: (877) 291-3354  
Email: [inquiries@ers-cat.com](mailto:inquiries@ers-cat.com)

4300 Rice Drier Road  
Pearland, TX 77581 United States

This proprietary document has been created for the customer and Energy Rental Solutions CAT, and it is therefore acknowledged and agreed to honor our proprietary right to the contents of this proposal and therefore not share the ideas or concepts within [www.ers-cat.com](http://www.ers-cat.com)

**Energy Rental  
Solutions**



**Proposal # : Q-48655-2**

**Date : 9/15/2025**

**PO# :**

**Site contact: Daren Freeman**

**Contact phone: 228-424-1071**

Rental Start Date: 9/12/2025

Expected End Date:

Duration:

**Shipping Address:**

Pass Christian Police Department

525 Espy Avenue

Pass Christian, MS 39571

**Billing Address:**

Pass Christian Police Department

525 Espy Avenue

Pass Christian, Mississippi 39571

Recurring Charges: Rates Reflect Quantities

<b>Equipment</b>	<b>Qty</b>	<b>Weekly Rate</b>	<b>Monthly Rate</b>
20 TON AIR CONDITIONER	1	\$991.10	\$2,973.30
20" DUCT 25' (YELLOW)	5	\$130.00	\$390.00
2/5 TAIL FEMALE	1	\$15.00	\$45.00
2/5 BANDED 50'	1	\$46.00	\$138.00
18' TRAILER	1	\$200.00	\$600.00
	<b>Total</b>	<b>\$1,382.10</b>	<b>\$4,146.30</b>

Phone: (877) 291-3354  
Email: [inquiries@ers-cat.com](mailto:inquiries@ers-cat.com)

4300 Rice Drier Road  
Pearland, TX 77581 United States

This proprietary document has been created for the customer and Energy Rental Solutions CAT, and it is therefore acknowledged and agreed to honor our proprietary right to the contents of this proposal and therefore not share the ideas or concepts within [www.ers-cat.com](http://www.ers-cat.com)



**Unless noted above, additional charges may apply:**

Freight - Per Load	Cost + 20% Margin
Environmental Fee - Recurring Monthly Charge	3%
Labor (Standard Time) - Per Hour As Requested	\$140.00
Labor (Over Time) - Per Hour As Requested	\$210.00
Mileage - Per Mile To And From Jobsite	\$2.95
Fuel (Unreturned) - Per Gallon, Charged At The End Of The Rental	\$12.95
Fuel (On Site) - Per Gallon, Charged As Delivered	Cost + 30% Margin
Diesel Exhaust Fluid (Unreturned) - Per Gallon	\$13.50
Diesel Exhaust Fluid (On Site) - Per Gallon, Charged As Delivered	Cost + 30% Margin
Shift Usage - Adjusted Based On Customer Usage	Unlimited
Per Diem	\$75.00
Additional Hours Call Out Fee	\$600.00
Payment Terms	Payment terms are net 30 days with approved credit. Our monthly billing cycle is every 28 days.
Miscellaneous - Any Charges Outside Of The Above	

Rental period is a one week minimum with a 28 day billing cycle unless otherwise stated in "Payment Terms".

**Shift Usage**

Single shift usage is 40 hours per week or 176 hours per month.

Double shift usage is 41-80 hours per week or up to 352 hours per month billed at 1.5 times the single shift rate.

Triple shift usage is unlimited usage per week or month billed at 2 times the single shift rate.



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**Environmental Fee**

Environmental fees are included in the product pricing and/or outlined in the accompanying fee schedule.

**Fuel**

Our equipment is shipped 3/4 full of fuel, with the exception of 1000kw and above. All units should be returned with the same amount of fuel supplied. Fuel used and not replaced will be invoiced at \$12.95 per gallon. We are pleased to offer our on-site refueling service at Cost + 30% Margin per gallon basis for this project. A delivery charge may apply.

**Diesel Exhaust Fluid (Tier 4 units)**

Our equipment is shipped full of Diesel Exhaust Fluid (DEF) on all Tier 4 units, 100kw and above. All units should be returned with the same amount of DEF supplied. DEF used and not replaced will be invoiced at \$13.50 per gallon. We are pleased to offer our on-site refueling service at Cost + 30% Margin per gallon basis for this project plus a delivery charge.

**Equipment Preventative Maintenance**

It is the customer's responsibility to maintain and service equipment during the project term, however, equipment servicing can be performed by Energy Rental Solutions CAT at an additional charge. All of Energy Rental Solutions CAT generators and diesel compressors must be serviced at the following intervals; Diesel generators 250 hours / Gas generators 750 hours / Diesel compressors 250 hours. If the customer elects to service the equipment, proof of service must be provided to Energy Rental Solutions CAT upon request. Daily inspections of the equipment are also the responsibility of the customer. These checks should also be carried out prior to starting the equipment. The customer is also responsible for providing fuel, coolants, lubricants, and other supplies necessary to operate the equipment, unless otherwise stated.

**Customer Responsibilities**

Customer will be responsible for obtaining any relevant operating permits, the payment of all local and state taxes and specialized or additional union labor. Customer will be responsible for insurance covering our equipment in the event of a loss. Customer is responsible to ensure that ERS rental equipment is placed on sub-surface stabilized foundation/structure that is designed to accommodate the weight rating of such equipment to prevent equipment from sinking or tipping over.

In the event of freezing weather conditions, the customer is responsible for winterizing all rental equipment to prevent freeze-related damage. This includes, but is not limited to, draining water systems, using appropriate cold-weather additives, and implementing protective measures to ensure continued safe operation.

In the event of a hurricane, tropical storm, or other natural disaster, the customer is responsible for taking all reasonable precautions to secure and protect the rental equipment from potential damage. This includes safely shutting down equipment, relocating it to a secure area when possible, and following site-specific emergency preparedness protocols. Any damage resulting from failure to adequately protect the equipment will be the responsibility of the customer.

**Equipment Grounding**

Energy Rental Solutions CAT does not assume any liability for any improper or ineffective grounding. Customer shall indemnify Energy Rental Solutions CAT from any liability related, regardless of the party that performs this service. The customer is responsible for connecting and operating the equipment, all electrical power producing and/or power consuming machines must be properly grounded in accordance with National Electrical Code and local code requirements prior to start up and shall be the responsibility of the customer to verify compliance.

**Energy Rental  
Solutions**



**Proposal # : Q-48655-2**

**Date : 9/15/2025**

**PO# :**

**Site contact: Daren Freeman**

**Contact phone: 228-424-1071**

---

### **Terms and Conditions**

Services provided by Energy Rental Solutions are subject to our standard terms & conditions located at <https://www.ers-cat.com/contact/terms-conditions>.

A valid Purchase Order, acknowledged in writing by both Lessor and Lessee, is required as a condition of this agreement and all agreements for rental by Lessor of any equipment. All Purchase Orders are subject to equipment availability. In the event equipment included in a Purchase Order is determined by Lessor to be unavailable, Lessor shall, within 48 hours of acknowledgment by Lessee, give written notice of termination of the Purchase Order as to the unavailable equipment with no damage or penalty to be paid to Lessee.

Please note, that any business that results from this quotation will be subject to our normal terms and conditions of contract (a copy available upon request) and will remain open for acceptance for a period of 1 day and subject to equipment availability at time of order. Energy Rental Solutions reserves the right at any time to correct any errors or omissions within this proposal.

State and local taxes apply. Tax is not included on any Energy Rental Solutions proposal. A tax exemption certificate is required if applicable.

Full replacement insurance on equipment must be provided prior to the delivery.

This proprietary document has been created for the customer and ERS Rental Solutions LLC, and it is therefore acknowledged and agreed to honor our proprietary right to the contents of this proposal and therefore not share the ideas or concepts within.

It is the customer's responsibility to provide fuel, coolants, lubricants, and other supplies necessary to operate the equipment. Some units require Diesel Exhaust Fluid (DEF) to operate under Tier 4 Final emissions standards. Customer is responsible for providing DEF for Tier 4 Final units.

To cover the additional cost of labor and third-party expenses incurred for equipment preparation and mobilization, an after-hours fee may apply to orders executed outside of normal business hours (Monday - Friday 8am - 5pm).

To the extent applicable, the provisions of 41 C.F.R. Part 60-1.4(a), 41 C.F.R. Part 60-300.5(a), and 41 C.F.R. Part 60-741.5(a) are incorporated herein by reference. In addition, pursuant to 41 C.F.R. Part 60-1.7 and Part 60-2.1(b)(2), the purchaser is notified that if the contract is for \$50,000 or more, it must file a Standard Form 100 and, if it also has 50 or more employees, it may be required to develop an Affirmative Action Plan.

### **Payment Terms**

Payment terms are net 30 days with approved credit. Our monthly billing cycle is every 28 days.

### **Remit to Address**

4300 Rice Drier Road  
Pearland, TX 77581

Sincerely,

Kevin Judice  
Energy Rental Solutions CAT  
[kevin.judice@ers-cat.com](mailto:kevin.judice@ers-cat.com)

---

Phone: (877) 291-3354  
Email: [inquiries@ers-cat.com](mailto:inquiries@ers-cat.com)

4300 Rice Drier Road  
Pearland, TX 77581 United States

This proprietary document has been created for the customer and Energy Rental Solutions CAT, and it is therefore acknowledged and agreed to honor our proprietary right to the contents of this proposal and therefore not share the ideas or concepts within [www.ers-cat.com](http://www.ers-cat.com)



**Proposal # :** Q-48655-2  
**Date :** 9/15/2025  
**PO# :**  
**Site contact:** Daren Freeman  
**Contact phone:** 228-424-1071

**Proposal Acceptance**

To accept the above proposal, **please sign the acceptance below** and return this page to:  
 Email: [purchaseorder@ers-cat.com](mailto:purchaseorder@ers-cat.com)

To terminate the rental call 877-291-3354. Provide a purchase order number or the equipment unit number. Additionally, please provide a pickup date/time, site contact person name/phone number, and decommission requirements.

Delivery Date, Time and Location of Drop Off (ERS to Confirm)	
Date and Time Operation to Begin	
Is order Taxable (If no, copy of tax exempt certificate must be provided)	
Purchase Order #	
Onsite Contact	Daren Freeman 228-424-1071

---

**Name / Company Name** \_\_\_\_\_ **Date** \_\_\_\_\_



CA-28  
107-25



**Proposal # :** Q-48654-1  
**Date :** 9/9/2025  
**PO# :**

**Ship to:**

Pass Christian Police Department  
525 Espy Avenue  
Pass Christian, MS 39571

**Customer contact:**

Daren Freeman  
dfreeman@passchristian.ms.gov

**Prepared by:**

Kevin Justice  
+1 2514544735  
kevin.justice@ers-cat.com

Darin,

Thank you for your interest in services provided by Energy Rental Solutions - Cat. I am pleased to submit the following proposal, which confirms our pricing and support services. Please keep in mind Energy Rental Solutions - Cat is responsive around the clock, in an effort to ensure your complete satisfaction. If you have any questions before my follow up, please don't hesitate to give me a call.

Energy Rental Solutions - Cat will provide A/C equipment to meet the needs of Pass Christian Police Department. As the local Caterpillar Dealer, Energy Rental Solutions - Cat has the ability to meet these needs thanks to the quality of our Caterpillar equipment, extensive coverage of the Caterpillar Dealer network with over 50 locations throughout the US, industry leading equipment quality and parts availability, and 24/7 expert support from the moment your need arises and throughout the execution of your project.

Per our discussion, Energy Rental Solutions - Cat will provide the equipment and accessories listed below. The equipment listed below is a ONE WEEK MINIMUM RENTAL.

Phone: (877) 291-3354  
Email: [inquiries@ers-cat.com](mailto:inquiries@ers-cat.com)

4300 Rice Drier Road  
Pearland, TX 77581 United States

This proprietary document has been created for the customer and Energy Rental Solutions CAT, and it is therefore acknowledged and agreed to honor our proprietary right to the contents of this proposal and therefore not share the ideas or concepts within [www.ers-cat.com](http://www.ers-cat.com)



Proposal # : Q-48654-1  
Date : 9/9/2025  
PO# :

Rental Start Date: 9/10/2025  
Expected End Date:  
Duration:

**Shipping Address:**  
Pass Christian Police Department  
525 Espy Avenue  
Pass Christian, MS 39571

**Billing Address:**  
Pass Christian Police Department  
525 Espy Avenue  
Pass Christian, Mississippi 39571

Recurring Charges: Rates Reflect Quantities

Equipment	Qty	Weekly Rate	Monthly Rate
1 TON SPOT COOLER	2	\$636.00	\$1,908.00
12" CEILING KITS (SPOT COOLER)	2	\$20.00	\$60.00
	<b>Total</b>	<b>\$656.00</b>	<b>\$1,968.00</b>

Phone: (877) 291-3354  
Email: inquiries@ers-cat.com

4300 Rice Drier Road  
Pearland, TX 77581 United States

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**Proposal # : Q-48654-1**  
**Date : 9/9/2025**  
**PO# :**

**Unless noted above, additional charges may apply:**

Freight - Per Load	Cost + 20% Margin
Environmental Fee - Recurring Monthly Charge	3%
Labor (Standard Time) - Per Hour As Requested	\$140.00
Labor (Over Time) - Per Hour As Requested	\$210.00
Mileage - Per Mile To And From Jobsite	\$2.95
Fuel (Unreturned) - Per Gallon, Charged At The End Of The Rental	\$12.95
Fuel (On Site) - Per Gallon, Charged As Delivered	Cost + 30% Margin
Diesel Exhaust Fluid (Unreturned) - Per Gallon	\$13.50
Diesel Exhaust Fluid (On Site) - Per Gallon, Charged As Delivered	Cost + 30% Margin
Shift Usage - Adjusted Based On Customer Usage	Unlimited
Per Diem	\$75.00
Additional Hours Call Out Fee	\$600.00
Payment Terms	Payment terms are net 30 days with approved credit. Our monthly billing cycle is every 28 days.
Miscellaneous - Any Charges Outside Of The Above	

Rental period is a one week minimum with a 28 day billing cycle unless otherwise stated in "Payment Terms".

**Shift Usage**

Single shift usage is 40 hours per week or 176 hours per month.  
 Double shift usage is 41-80 hours per week or up to 352 hours per month billed at 1.5 times the single shift rate.  
 Triple shift usage is unlimited usage per week or month billed at 2 times the single shift rate.

Phone: (877) 291-3354  
 Email: [inquiries@ers-cat.com](mailto:inquiries@ers-cat.com)

4300 Rice Drier Road  
 Pearland, TX 77581 United States

This proprietary document has been created for the customer and Energy Rental Solutions CAT, and it is therefore acknowledged and agreed to honor our proprietary right to the contents of this proposal and therefore not share the ideas or concepts within [www.ers-cat.com](http://www.ers-cat.com)



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**Environmental Fee**

Environmental fees are included in the product pricing and/or outlined in the accompanying fee schedule.

**Fuel**

Our equipment is shipped 3/4 full of fuel, with the exception of 1000kw and above. All units should be returned with the same amount of fuel supplied. Fuel used and not replaced will be invoiced at \$12.95 per gallon. We are pleased to offer our on-site refueling service at Cost + 30% Margin per gallon basis for this project. A delivery charge may apply.

**Diesel Exhaust Fluid (Tier 4 units)**

Our equipment is shipped full of Diesel Exhaust Fluid (DEF) on all Tier 4 units, 100kw and above. All units should be returned with the same amount of DEF supplied. DEF used and not replaced will be invoiced at \$13.50 per gallon. We are pleased to offer our on-site refueling service at Cost + 30% Margin per gallon basis for this project plus a delivery charge.

**Equipment Preventative Maintenance**

It is the customer's responsibility to maintain and service equipment during the project term, however, equipment servicing can be performed by Energy Rental Solutions CAT at an additional charge. All of Energy Rental Solutions CAT generators and diesel compressors must be serviced at the following intervals; Diesel generators 250 hours / Gas generators 750 hours / Diesel compressors 250 hours. If the customer elects to service the equipment, proof of service must be provided to Energy Rental Solutions CAT upon request. Daily inspections of the equipment are also the responsibility of the customer. These checks should also be carried out prior to starting the equipment. The customer is also responsible for providing fuel, coolants, lubricants, and other supplies necessary to operate the equipment, unless otherwise stated.

**Customer Responsibilities**

Customer will be responsible for obtaining any relevant operating permits, the payment of all local and state taxes and specialized or additional union labor. Customer will be responsible for insurance covering our equipment in the event of a loss. Customer is responsible to ensure that ERS rental equipment is placed on sub-surface stabilized foundation/structure that is designed to accommodate the weight rating of such equipment to prevent equipment from sinking or tipping over.

In the event of freezing weather conditions, the customer is responsible for winterizing all rental equipment to prevent freeze-related damage. This includes, but is not limited to, draining water systems, using appropriate cold-weather additives, and implementing protective measures to ensure continued safe operation.

In the event of a hurricane, tropical storm, or other natural disaster, the customer is responsible for taking all reasonable precautions to secure and protect the rental equipment from potential damage. This includes safely shutting down equipment, relocating it to a secure area when possible, and following site-specific emergency preparedness protocols. Any damage resulting from failure to adequately protect the equipment will be the responsibility of the customer.

**Equipment Grounding**

Energy Rental Solutions CAT does not assume any liability for any improper or ineffective grounding. Customer shall indemnify Energy Rental Solutions CAT from any liability related, regardless of the party that performs this service. The customer is responsible for connecting and operating the equipment, all electrical power producing and/or power consuming machines must be properly grounded in accordance with National Electrical Code and local code requirements prior to start up and shall be the responsibility of the customer to verify compliance.



---

**Terms and Conditions**

Services provided by Energy Rental Solutions are subject to our standard terms & conditions located at <https://www.ers-cat.com/contact/terms-conditions>.

A valid Purchase Order, acknowledged in writing by both Lessor and Lessee, is required as a condition of this agreement and all agreements for rental by Lessor of any equipment. All Purchase Orders are subject to equipment availability. In the event equipment included in a Purchase Order is determined by Lessor to be unavailable, Lessor shall, within 48 hours of acknowledgment by Lessee, give written notice of termination of the Purchase Order as to the unavailable equipment with no damage or penalty to be paid to Lessee.

Please note, that any business that results from this quotation will be subject to our normal terms and conditions of contract (a copy available upon request) and will remain open for acceptance for a period of 1 day and subject to equipment availability at time of order. Energy Rental Solutions reserves the right at any time to correct any errors or omissions within this proposal.

State and local taxes apply. Tax is not included on any Energy Rental Solutions proposal. A tax exemption certificate is required if applicable.

Full replacement insurance on equipment must be provided prior to the delivery.

This proprietary document has been created for the customer and ERS Rental Solutions LLC, and it is therefore acknowledged and agreed to honor our proprietary right to the contents of this proposal and therefore not share the ideas or concepts within.

It is the customer's responsibility to provide fuel, coolants, lubricants, and other supplies necessary to operate the equipment. Some units require Diesel Exhaust Fluid (DEF) to operate under Tier 4 Final emissions standards. Customer is responsible for providing DEF for Tier 4 Final units.

To cover the additional cost of labor and third-party expenses incurred for equipment preparation and mobilization, an after-hours fee may apply to orders executed outside of normal business hours (Monday - Friday 8am - 5pm).

To the extent applicable, the provisions of 41 C.F.R. Part 60-1.4(a), 41 C.F.R. Part 60-300.5(a), and 41 C.F.R. Part 60-741.5(a) are incorporated herein by reference. In addition, pursuant to 41 C.F.R. Part 60-1.7 and Part 60-2.1(b)(2), the purchaser is notified that if the contract is for \$50,000 or more, it must file a Standard Form 100 and, if it also has 50 or more employees, it may be required to develop an Affirmative Action Plan.

**Payment Terms**

Payment terms are net 30 days with approved credit. Our monthly billing cycle is every 28 days.

**Remit to Address**

4300 Rice Drier Road  
Pearland, TX 77581

Sincerely,

Kevin Judice  
Energy Rental Solutions CAT  
[kevin.judice@ers-cat.com](mailto:kevin.judice@ers-cat.com)



**Proposal # : Q-48654-1**  
**Date : 9/9/2025**  
**PO# :**

**Proposal Acceptance**

To accept the above proposal, **please sign the acceptance below** and return this page to:  
 Email: [purchaseorder@ers-cat.com](mailto:purchaseorder@ers-cat.com)

To terminate the rental call 877-291-3354. Provide a purchase order number or the equipment unit number. Additionally, please provide a pickup date/time, site contact person name/phone number, and decommission requirements.

Delivery Date, Time and Location of Drop Off (ERS to Confirm)	
Date and Time Operation to Begin	
Is order Taxable (If no, copy of tax exempt certificate must be provided)	
Purchase Order #	
Onsite Contact	

---

**Name / Company Name** **Date**



CA-29  
10.1.25



Logout

Sparkgoodgrants / Home / Grant review

**i** We are currently reviewing your application. We will notify you of our decision soon.

# CITY OF PASS CHRISTIAN - 92148537

Pending

## Selected store

**PASS CHRISTIAN, MS**

Pending Grant

Facility number:

5079

Distance to organization:

4 miles

Phone number:

(228) 452-4948

Address:

1617 E BEACH BLVD, PASS CHRISTIAN, MS,  
39571-4914

## Grant Information

**Does your organization and the proposed program directly benefit the service area of the facility that you are applying to?**

Yes

**Are you a church or other faith-based organization applying for one of the following: mission trips support, Sunday school supplies, youth group trips, or other funding that would support only the members of your congregation?**

Not Applicable

**Will the funds be used to support work internationally?**

No



Yes

**Please briefly describe the event and who will be attending**

This grant will assist the Pass Christian Police and Fire Departments with purchasing promotional items needed for community events throughout the City for the FY26 year.

**Please select the primary focus area for this grant**

Community Support & Social Action

**Requested amount**

\$5,000.00

**Program description**

The Pass Christian Public Safety Departments sponsor and host multiple annual community events. These events require an abundance of supplies, promotional information and media, and advertising in order to make these events successful. Pass Christian is a small municipality with a limited budget with which to foster these expenses.

**Program name**

PC Public Safety Community Engagements

**Applicant Information**

**Applicant email**

syoung@pass-christian.ms.gov

**Full name**

Sue Young

**Organization name**

CITY OF PASS CHRISTIAN

**Organization information**



**Organization name**

CITY OF PASS CHRISTIAN

**Organization id**

e2604b93-b171-4fca-a09e-9341e900bdaf

**Organization legal name**

CITY OF PASS CHRISTIAN

**Organization address**

200 W. SCENIC DRIVE, PASS CHRISTIAN, MS, 39571

**Org tax id**

646000951

**Npo cause**

**Website**

**Mission statement**

The City of Pass Christian is dedicated to enhancing the quality of life for its residents and visitors by providing exceptional public services, fostering a strong sense of community, and ensuring safety and resilience through effective emergency management.

**Primary contact name**

Sue Young

**Primary contact email**

syoung@pass-christian.ms.gov

**Primary contact phone**

CA-30  
10.7.25

I Robert L Kelly am writing this  
to confirm the receipt of my two weeks  
notice.  
9-16-25 to end on 9-30-25

Robert L Kelly

Received 9/16/25  
VDB

CA-31  
10-7-25

## Dawn Sanders

---

**From:** Bret Bentz  
**Sent:** Wednesday, October 1, 2025 2:05 PM  
**To:** Dawn Sanders  
**Subject:** Fw: Good morning

here is the annual subscription quote...below

[Get Outlook for iOS](#)

---

**From:** Trevor Sapien <trevor.sapien@stacksports.com>  
**Sent:** Friday, September 5, 2025 12:28 PM  
**To:** Bret Bentz <bbentz@pass-christian.ms.gov>  
**Cc:** Brian Bosch <bbosch@pass-christian.ms.gov>; Dia'mond Woodman <dwoodman@pass-christian.ms.gov>  
**Subject:** Re: Good morning

**Caution:** THIS IS AN EXTERNAL EMAIL AND MAY BE MALICIOUS. PLEASE TAKE CARE WHEN CLICKING LINKS OR OPENING ATTACHMENTS.

Hi Bret,

As we discussed, your approved pricing is:

- **\$499 annual subscription fee**
- **3.99% credit card processing fee** (can be passed on to parents)
- **\$3 service fee** paid by parents

Sports Connect will automatically deposit funds owed to the city into your bank account on a daily basis. This will be set up through a separate merchant account application.

You'll also have access to detailed billing reports, which can be used for deposits and reconciliations.

Please let me know if you have any additional questions.

Thanks,

Trevor

CA-32  
10.7.25

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Kenny Torgeson, Alderman at Large Victor Pickich, Alderman Barry Dreyfus, Alderman Joe Piernas, Alderman Kirk Kimball, Alderman Greg Federico, City Attorney, Jim Simpson and City Clerk, Marian Governor (Phone)

There being a quorum present to transact the business of the City, the following proceedings were had and done.

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved to adopt the September 15, 2025 Agenda as requested by Marian Governor, City Clerk

\* \* \*

**BUDGET ADOPTION**

Upon motion of Alderman Joe Piernas and seconded by Alderman Barry Dreyfus the Board unanimously approved accepting the Resolution from the Pass Christian School District for FY 25/26 Budget, as requested by Marian Governor, City Clerk. B-1

Alderman Pickich	Aye
Alderman Dreyfus	Aye
Alderman Piernas	Aye
Alderman Kimball	Aye
Alderman Federico	Aye

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board approved the Resolution to adopt the FY25/26 budget, as requested by Marian Governor, City Clerk. B-2

Alderman Pickich	Aye
Alderman Dreyfus	Aye
Alderman Piernas	Nay
Alderman Kimball	Nay
Alderman Federico	Aye

\*

\*

\*

Upon motion of Alderman Victor Pickich and seconded by Alderman Barry Dreyfus the Board approved the 25/26 Resolution Fixing and Levying the Ad Valorem Taxes on taxable property, as requested by Marian Governor, City Clerk. B-3

Alderman Pickich	Aye
Alderman Dreyfus	Aye
Alderman Piernas	Aye
Alderman Kimball	Nay
Alderman Federico	Aye

\*

\*

\*

Upon motion of Alderman Victor Pickich and seconded by Alderman Kirk Kimball the Board unanimously approved to recess at 6:04 p.m. until the September 16, 2025, Regular Mayor and Board of Alderman meeting.

\*

\*

\*

_____	10-7-2025
Mayor	Date
_____	10-7-2025
City Clerk	Date

CA-33  
10.7.25

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Kenny Torgeson, Alderman at Large Victor Pickich, Alderman Barry Dreyfus, Alderman Joe Piernas, Alderman Kirk Kimball, Alderman Greg Federico, City Attorney, Jim Simpson, and Deputy Clerk, Dawn Sanders

Absent: City Clerk, Marian Governor

There being a quorum present to transact the business of the City, the following proceedings were had and done.

Upon motion of Alderman Barry Dreyfus and seconded by Alderman Victor Pickich the Board unanimously approved the agenda for the September 16, 2025, Regular Board of Aldermen Meeting.

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved proclamation for Donna Newton as lifetime member of the Tree Board.

\* \* \*

Upon motion of Alderman Joe Piernas and seconded by Alderman Greg Federico the Board unanimously approved proclamation for Butterfly Festival.

\* \* \*

***ADMINISTRATIVE***

The Board took no action on discussing the City's Sign Ordinance, as requested by Alderman Piernas.

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Barry Dreyfus the Board unanimously approved WPCO recommendation to award Phase One Hydrant Replacement (FH

with valves to A & C Industrial, best and lowest, in the amount of \$11,700.00 to be funded out of the Utility Fund. Two quotes were received, as recommended by Kermit Anthony, WSCO. A-2

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved rescinding the Will Serve Letter from the City of Pass Christian to Mid-South Companies LLC due to an undisclosed conflict of Interest by the former City attorney as described in BT25-001, as requested by Alderman Barry Dreyfus. A-3

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved Resolution of Support of the proposal by Mid-South Companies LLS for a residential development (consisting of approx. 35 individual lots and additional condos to be built in later phases) to be constructed outside of the City Limits at Henderson Point. The City of Pass Christian will, in the future, negotiate to provide water to the development, as requested by Alderman Barry Dreyfus. A-4

- Aderman Dreyfus Aye
- Alderman Piernas Aye
- Alderman Kimball Aye
- Alderman Federico Aye
- Alderman Pickich Aye

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board approved hearing from Steve Bryan and Jimmy Gouras with Mid-South Companies LLS about Sunset Point Development at Henderson Point, as requested by Mayor Torgeson.

- Alderman Dreyfus Aye
- Alderman Piernas Aye
- Alderman Kimball Aye
- Alderman Federico Aye

Alderman Pickich    Nay

\*

\*

\*

***EVENTS***

Upon motion of Alderman Barry Dreyfus and seconded by Alderman Greg Federico the Board unanimously approved request from the Pass Christian Police Department for use of the Fleitas Avenue Ball parking lot on Wednesday, October 29, 2025 from 5:30 p.m.-8:00 p.m. (cars will begin setup at 5:30 pm, event starts at 6:00 p.m.) for the annual Trunk or Treat event, this bringing favorable notice to the resources and opportunities of the City, as requested by Police Chief Freeman.

- Barricades
- Personnel
- Any other resources the Mayor deems necessary

\*

\*

\*

***POLICE DEPARTMENT***

Upon motion of Alderman Joe Piernas and seconded by Alderman Greg Federico the Board unanimously approved recommendation to hire Roody Estain to fill the existing vacancy effective September 26, 2025, and a starting salary of \$18.00 per hour plus holiday pay, pending urinalysis and psychological exam. Position has a one-year probationary period. This is a budgeted position, and funds are available as confirmed by City Clerk, as requested by Police Chief Freeman.

\*

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\*

***CONSENT AGENDA***

*Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved items 1 – 4, 6 - 15 and 1- 4 Community Development items moved to*

*Consent Agenda in previous motion.*

1. Approved – Administration: request to send Olivia Lewis to the Fall Certified Municipal Clerk seminar in Hattiesburg, MS on October 1-3, 2025. Registration fee is \$325.00, per diem \$84.00, lodging \$220.00 and mileage reimbursement \$95.00, as requested by Marian Governor, City Clerk.  
CA-1
2. Approved – Administration: accepting anonymous private source donation in the amount of \$2,500 to offset the Katrina Memorial expenses, as requested by Alderman Kimball. CA-2
3. Approved – Administration: donation to the Harrison County TRIAD /S.A.L.T. Council, for its service to the Senior Citizens of Harrison County and its Committees in the amount of \$500 for the budget year 2025-2026, as requested by Alice Russell and Grace Necaize, Representative CA-3
4. Approved - Administration: Pay Application #8 in the amount of \$46,300.00 to Edgerly Enterprises, LLC for St. Paul Village Infrastructure, Gulf Coast Restoration Fund, recommended by Jason Harrell AIA, Principal. CA-4
5. Approved - Administration: contract for Engineering Services with Covington Civil and Environmental for the 2024 GOMESA Sanitary Sewer Pump Station Repairs Project, recommended by City Engineer, Bob Escher. CA-5
6. Approved Community Development: Billy Dauphin and Brad Manus to attend the 25<sup>th</sup> Annual Carey Hammett Tree School in Metairie, LA, on Tuesday, October 7, 2025, 8:00 a.m. to 5:00 p.m. The class is free, and use of a city vehicle is required, as requested by Billy Dauphin, Director of Community Development. CA-6
7. Approved - Court: refund request of \$200.00 to George Gorman. Mr. Gorman paid a \$250.00 cash bond at the Pass Christian Police Department for a contempt charge. The charge was dismissed on 9/3/2025. Mr. Gorman requested a \$200.00 refund with the balance of \$50 to be applied to his old fines, as requested by Judge Negrotto. CA-7

8. Approved - Fire: request to hire Brandon Lafontaine and Julian Carey as Part-time Firefighters with a start date Sept 17, 2025, pending background check and drug screening. Starting pay will be \$12.02 per hour, as requested by Fire Chief Woodman.
9. Approved - Fire: surplus and disposal of the following asset, Stove/Oven Asset ID: 000420, as requested by Fire Chief Woodman.
10. Approved - Planning: a lot merge to combine three(3) lots into two(2) lots at the following locations: lots 55, 54 and part of lot 53 into lots 55 and 54 (which are currently known as 115 Wisteria Lane and 113 Wisteria Lane), specifically parcel numbers 0412P-03-046.000 and 0412P-03-045.000; of which are conforming T3R lots in both width and square footage. The current zone is T3R. The Planning/Code staff has reviewed and recommends the approval of the above-mentioned lot merge. Planning Commission has authorized lot merges and lot splits to be done administratively with the Planning Office the proceed to Board of Aldermen, as requested by Melodie Hayes, City Planner. CA-10
11. Approved - Planning: a lot merge to combine 3 (three) lots into 1 (one) at the following locations: 143 Sycamore Drive, 0 Sycamore Drive, and 0 Royal Oak Drive, located in the Timber Ridge Subdivision; specifically parcel numbers 0312M-03-054.000, 0312M-03-055.000 and 0312M-03-006.000. (The current zone is T3R). The applicant is also seeking to combine the above-mentioned lots into 1 (one) lot with Parcel# 0312M-03-054.000 addressed as 143 Sycamore Drive. (The Planning Office has reviewed the request and recommends approval for the lot merger). The Planning Commission has also authorized the lot merge and lot splits to be done administratively with the Planning Office and then with the Board of Aldermen, as requested by Melodie Hayes, City Planner. CA-11
12. Approved -Police: accepting Oath of Office from Officer Deondra Anderson, as requested by Police Chief Freeman. CA-12

- 13. Approved - Police: request for CSO Dean Toler to attend online Warrant Prep for Animal Law Enforcement course held October 8, 2025. Tuition is \$25.00, as requested by Police Chief Freeman. CA-13
- 14. Approved – Police: accepting Mississippi Office of Homeland Security Grant FY25 in the amount of \$15,000 for five (5) portable radios with programming. This grant will pay for up to \$3,000 per radio with the City assuming the balance, as requested by Police Chief Freeman. CA-14
- 15. Approved – Administrative: the minutes of September 2, 2025, Regular Mayor and Board of Aldermen meeting, with changes, as requested by Deputy City Clerk, Dawn Sanders. CA-15
- 16. Approved – Administrative: the minutes of September 3, 2025, Public Hearing for 2025/2026 Budget meeting, with changes, as requested by Deputy City Clerk, Dawn Sanders. CA-16
- 17. Approved – Administrative: accepting the August 2025 Budget Report, as requested by Marian Governor, City Clerk, CA-17

*CLAIMS DOCKET*

Upon motion of Alderman Barry Dreyfus and seconded by Alderman Victor Pickich the Board unanimously approved the Claims Docket in the amount of \$269,018.89. CD-1

\*

\*

\*

*EXECUTIVE SESSION*

Upon motion of Alderman Victor Pickich the Board unanimously approved going into Closed Session to see if they need to go into Closed Session to see if they need to go into Executive Session to discuss personnel matter in the Police Department, as requested by Police Chief Freeman.

\*

\*

\*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved coming out of closed session.

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved going into Executive Session to discuss personnel matter in the Police Department, as requested by Police Chief Freeman.

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Kirk Kimball the Board unanimously approved coming out of Executive Session.

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved to follow the recommendation of the Police Chief to terminate probationary officer Kenda Ferguson effective September 16, 2025.

\* \* \*

Upon motion of Alderman Greg Federico and seconded by Alderman Barry Dreyfus the Board unanimously approved to adjourn at 7:02 p.m.

\* \* \*

\_\_\_\_\_  
Mayor

10-7-2025  
\_\_\_\_\_  
Date

REGULAR MEETING

# MINUTE BOOK 153

September 16, 2025

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
10-7-2025

Date

CA-34  
10.7.25

SPECIAL RECESS MEETING **MINUTE BOOK 153**

September 30, 2025

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

**PRESENT:** Mayor Kenny Torgeson, Alderman at Large Victor Pickich (6:02), Alderman Barry Dreyfus, Alderman Kirk Kimball, Alderman Greg Federico, City Attorney, Jim Simpson, and City Clerk, Marian Governor

Absent: Alderman Joe Piernas

There being a quorum present to transact the business of the City, the following proceedings were had and done.

***ADMINISTRATIVE***

Upon motion of Alderman Barry Dreyfus and seconded by Alderman Kirk Kimball the Board unanimously approved rescinding the contract with Mark Blackmer to remove the sunken shrimp boat in the Pass Christian Harbor.

\* \* \*

Upon motion of Alderman Barry Dreyfus and seconded by Alderman Greg Federico the Board unanimously approved the quote from Underwater Boat Servicing in the amount of \$13,500 to remove the sunken shrimp boat. A-2

\* \* \*

Upon motion of Alderman Barry Dreyfus and seconded by Alderman Greg Federico the Board unanimously approved the quote from Mark Blackmer in the amount of \$ 4,825.00 to remove the debris/material from the boat removals. A-3

\* \* \*

Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved Ordinance 711 effective October 1, 2025, to change the Solid waste rates from

\$23.41 per month to \$26.16 per month. A-4

Alderman Dreyfus	Aye
Alderman Piernas	Aye
Alderman Kimball	Aye
Alderman Federico	Aye
Alderman Pickich	Aye

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved the recommendation of Harbor Master to hire **Tevin Windham** to fill the Harbor Services vacancy at a rate of \$13.46 per hour. He has already passed both the background check and drug screening.

\* \* \*

Upon motion of Alderman Victor Pickich the Board unanimously approved to go into Closed Session to see if they need to go into Executive Session for a personnel matter at the Harbor Department.

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved coming out of Closed Session.

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved go into Executive Session to discuss a personnel matter at the Harbor Department.

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved coming out of Executive Session. (No action taken in Executive Session)

\*

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\*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved recommendation of Harbor Master to terminate Amy Noyes, effective immediately.

Alderman Dreyfus	Aye
Alderman Piernas	Absent
Alderman Kimball	Aye
Alderman Federico	Aye
Alderman Pickich	Aye

\*

\*

\*

Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved recommendation of Harbor Master to hire Kaylon Plessy at a rate of \$13.46 per hour, contingent upon the successful completion of a background check and drug test.

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Upon motion of Alderman Kirk Kimball and seconded by Alderman Victor Pickich the Board unanimously approved to adjourn at 6:20 p.m.

\*

\*

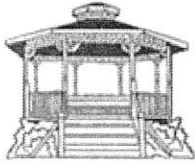
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\_\_\_\_\_  
Mayor

10-7-2025  
\_\_\_\_\_  
Date

\_\_\_\_\_  
City Clerk

10-7-2025  
\_\_\_\_\_  
Date



City of Pass Christian, MS

CD-1  
10.7.25

# Docket of Claims Register

APPKT07855 - 10.7.2025 FY 25.26

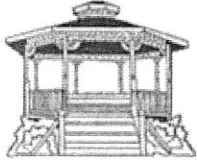
By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
01909	AGJ SYSTEMS AND NETWORKS IN	DKT26613					2,806.05
	125821W	Email Hosting	Invoice	10/01/2025	Email Hosting	400-107-600	286.05
	125886W	BDR	Invoice	10/01/2025	BDR	400-107-600	120.00
	MSP-125731W	MSP-Complete Care(Utl)	Invoice	10/01/2025	MSP-Complete Care(Utl)	400-107-600	2,400.00
01909	AGJ SYSTEMS AND NETWORKS IN	DKT26614					6,547.45
	125821	Email Hosting	Invoice	10/01/2025	Email Hosting	001-107-600	667.45
	125886	BDR	Invoice	10/01/2025	BDR	001-107-600	280.00
	MSP-125731	MSP-Complete Care	Invoice	10/01/2025	MSP-Complete Care	001-107-600	5,600.00
00017	AT&T	DKT26615					1,513.82
	INV0013947	Phone	Invoice	10/01/2025	Phone	001-107-605	1,513.82
01998	CELLULAR SOUTH, INC	DKT26616					2,616.88
	INV0013945	Cellular(City/Harbor)	Invoice	10/01/2025	City Harbor	001-107-628	2,485.36
						001-107-605	131.52
01998	CELLULAR SOUTH, INC	DKT26617					139.52
	INV0013946	Cellular(Water)	Invoice	10/01/2025	Cellular(Water)	400-700-605	139.52
01054	HARRISON COUNTY TRIAD/S.A.L.	DKT26618					500.00
	INV0013943	Donation(2025-26)	Invoice	10/01/2025	Donation(2025-26)	001-108-615	500.00
00126	HARRISON COUNTY UTILITY AUTI	DKT26619					99,322.00
	INV0013944	Wastewater,Disposal,Water	Invoice	10/01/2025	Waste/Disposal	400-705-600	64,158.00
					Wastewater	400-706-600	33,865.00
					Water	400-705-600	1,299.00
01956	MOTOROLA SOLUTIONS, INC	DKT26620					27,797.27
	8230538117	Flex Server/Maintenance(PD)	Invoice	10/01/2025	Flex Server/Maintenance(PD)	001-200-600	27,797.27
00214	MS MUNICIPAL LEAGUE	DKT26621					2,674.40
	41535	Member Dues(2025-2026)	Invoice	10/01/2025	Member Dues(2025-2026)	001-108-600	2,674.40
00215	MS POWER CO	DKT26622					11,881.59
	INV0013942H	Electric(Harbor)	Invoice	10/01/2025	Electric(Harbor)	480-751-625	11,881.59
00308	SOUTH MS BUSINESS MACHINE	DKT26623					149.40
	1025W	Printer Rental	Invoice	10/01/2025	Printer Rental	400-700-600	149.40

Docket of Claims Register

APPKT07855 - 10.7.2025 FY 25.26

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00308	SOUTH MS BUSINESS MACHINE 1025	DKT26624 Printer Rental	Invoice	10/01/2025	CH	001-107-600	864.00 372.00
					Code	001-107-600	96.00
					Court	001-107-600	68.00
					FD	001-107-600	84.00
					Harbor	001-107-600	99.00
					PD	001-107-600	90.00
					PW	001-107-600	55.00
00312	SOUTHERN PRINTING 252718	DKT26625 Cheer Tops	Invoice	10/01/2025	Cheer Tops	001-506-554	962.00 962.00
<b>Total Claims: 13</b>						<b>Total Payment Amount:</b>	<b>157,774.38</b>



City of Pass Christian, MS

CD-2  
10.7.25

# Docket of Claims Register

APPKT07853 - FY24.25 CLAIMS DOCKET 10.7.25

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
02111	ALLIANCE PEST CONTROL LLC	DKT26582					30.00
	132124	Pest Control(Water)	Invoice	09/15/2025	Pest Control(Water)	400-700-600	30.00
02111	ALLIANCE PEST CONTROL LLC	DKT26583					335.00
	132097	Pest Control(FD#2)	Invoice	09/15/2025	Pest Control(FD#2)	001-300-603	30.00
	132098	Pest Control(PW)	Invoice	09/15/2025	Pest Control(PW)	001-300-603	30.00
	132103	Pest Control(SC)	Invoice	09/15/2025	Pest Control(SC)	001-300-603	30.00
	132115	Pest Control(Harbor)	Invoice	09/15/2025	Pest Control(Harbor)	001-300-603	30.00
	132120	Pest Control(Code)	Invoice	09/15/2025	Pest Control(Code)	001-300-603	30.00
	132121	Pest Control(Court)	Invoice	09/15/2025	Pest Control(Court)	001-300-603	30.00
	132123	Pest Control(CH)	Invoice	09/15/2025	Pest Control(CH)	001-300-603	30.00
	132126	Pest Control(FD)	Invoice	09/15/2025	Pest Control(Water)	001-300-603	30.00
	132129	Pest Control(Beau)	Invoice	09/15/2025	Pest Control(Beau)	001-300-603	30.00
	132132	Pest Control(PD)	Invoice	09/15/2025	Pest Control(PD)	001-300-603	35.00
	35448	Pest Control(Rec)	Invoice	09/15/2025	Pest Control(Rec)	001-300-603	30.00
02214	AMAZON CAPITAL SERVICES	DKT26584					53.44
	114-3227038-8505056	Office Supplies	Invoice	09/24/2025	Clasp Envelopes	001-105-500	33.50
					Wireless Keyboard	001-105-500	19.94
00038	CABLE ONE	DKT26585					300.93
	INV0013934	Internet	Invoice	09/11/2025	399 E Second St	001-107-628	112.89
					808 E Second St	001-107-628	188.04
00046	CENTERPOINT ENTERY/ENTEX	DKT26586					43.16
	INV0013935	808 E Second St	Invoice	09/12/2025	808 E Second St	001-220-627	43.16
00055	COAST CHLORINATOR & PUMP	DKT26587					3,538.00
	79314	Poly Phosphate Solutions(Bayview/Ma	Invoice	09/12/2025	Poly Phosphate Solutions(Bayview/Ma	400-702-635	2,650.00
	79342	Stock(Water Repair)	Invoice	09/16/2025	Auto Switchover Module	400-702-635	125.00
					Flow Tube	400-702-635	5.00
					Inlet Capsule	400-702-635	53.00
					Labor	400-702-635	315.00
					PM Kit Series	400-702-635	158.00
					Remote Meter	400-702-635	120.00
					Tubing Connector	400-702-635	112.00
02249	COVINGTON CIVIL AND ENVIRON	DKT26588					3,367.50
	16618.08-03	Professional Engineer Services	Invoice	09/04/2025	PC Fire Hydrant Replacement	118-301-602	3,367.50

Docket of Claims Register

APPKT07853 - FY24.25 CLAIMS DOCKET 10.7.25

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00064	CSX TRANSPORTATION, INC 8491605	DKT26589 Pipeline Crossing-Water	Invoice	08/27/2025	Pipeline Crossing-Water(000 749.51)	400-703-560	400.00 100.00
	8491701	Crossing(000 749.06)	Invoice	08/27/2025	Pipeline Crossing-Water(000 749.51)	400-703-560	100.00
	8492593	Pipeline-Sewer Crossing	Invoice	09/16/2025	Crossing(000 749.06)(10/23-25)-(10-2	400-703-560	100.00
					Crossing(000 748.57)-(000 749.30)	400-703-560	50.00
					Crossing(000 749.30)-(000 730.32)	400-703-560	50.00
01143	DAWN SANDERS INV0013951	DKT26590 Pay Period(9/15-19/25)-(9/29-10-3/25	Invoice	09/15/2025	84.45hr x \$20.00	001-105-600	1,595.00 1,595.00
00081	DPS CRIME LAB 90165440	DKT26591 Analytical Fees	Invoice	09/08/2025	Analytical Fees	001-200-505	240.00 240.00
02561	ENERGY RENTAL SOLUTIONS,LLC 69652	DKT26592 Air Conditioner Rental(PD)	Invoice	09/29/2025	Air Conditioner Rental(PD)	001-200-560	4,431.37 4,431.37
00096	FUELMAN NP69004559 C	DKT26593 Fuel	Invoice	08/24/2025	PW	001-301-525	8,715.98 578.85
	NP69135017	Fuel	Invoice	09/14/2025	Beau	001-502-525	222.69
					FD	001-220-525	263.23
					Harbor	480-751-525	244.10
					PD	001-200-525	986.55
					Plan	001-110-525	33.43
					PW	001-301-525	666.82
					Rec	001-506-525	88.16
	NP69167167	Fuel	Invoice	09/21/2025	Beau	001-502-525	198.04
					Code	001-110-525	36.51
					FD	001-220-525	378.04
					Harbor	480-751-525	166.49
					PD	001-200-525	1,220.42
					PW	001-301-525	609.19
					Rec	001-506-525	94.52
	NP69190985	Fuel	Invoice	09/28/2025	Beau	001-502-525	160.80
					FD	001-220-525	318.41
					Harbor	480-751-525	156.66
					PD	001-200-525	1,108.97
					PW	001-301-525	1,139.12
					Rec	001-506-525	44.98
00096	FUELMAN NP69004559 W	DKT26594 Fuel	Invoice	08/24/2025	Utl	400-700-525	333.37 30.30
	NP69028593W	Fuel	Invoice	08/31/2025	Utl	400-700-525	81.22
	NP69113110W	Fuel	Invoice	09/07/2025	Utl	400-700-525	46.54
	NP69135017W	Fuel	Invoice	09/14/2025	Utl	400-700-525	69.01
	NP69167167W	Fuel	Invoice	09/21/2025	Utl	400-700-525	106.30

Docket of Claims Register

APPKT07853 - FY24.25 CLAIMS DOCKET 10.7.25

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
01634	GULF COAST PUMP & EQUIPMEN	DKT26595					1,365.00
	12914	Grinder Pump Replacement(409 Beech	Invoice	09/17/2025	Grinder Pump w Leg kit	400-702-635	1,365.00
00126	HARRISON COUNTY UTILITY AUTI	DKT26596					10,302.58
	INV0013933	Disposal/Dumpster (Aug 2025)	Invoice	09/30/2025	Disposal Dumpster	400-705-600 400-705-600	4,367.68 5,934.90
00140	HUMANE SOCIETY OF SO MS	DKT26597					794.26
	2025-539	Monthly Animal Control(Sept 25)	Invoice	09/01/2025	Monthly Animal Control(Sept 25)	001-105-646	794.26
02105	JERRELL HARRIS	DKT26598					100.00
	INV0013949	Randolph Cleaning Fee	Invoice	08/26/2025	Randolph Cleaning Fee	001-294-603	100.00
00671	K & R SERVICES, INC.	DKT26599					4,534.00
	51598	1417 Trailer	Invoice	08/26/2025	1417 Trailer	400-702-635	360.00
	51599	1418 Trailer	Invoice	08/26/2025	1418 Trailer	400-702-635	360.00
	51601	1420 Trailer	Invoice	08/26/2025	1420 Trailer	400-702-635	360.00
	51602	1421 Trailer	Invoice	08/26/2025	1421 Trailer	400-702-635	360.00
	51604	Portable 35 KW(401 Espy Ave)	Invoice	08/26/2025	Portable 35 KW(401 Espy Ave)	400-702-635	380.00
	51605	PD(525 Espy Ave)	Invoice	08/26/2025	PD(525 Espy Ave)	400-702-635	799.00
	51606	FD#2(707 W North Street)	Invoice	08/26/2025	FD#2(707 W N Street)	400-702-635	485.00
	51607	FD(808 E Second St)	Invoice	08/27/2025	FD(808 E Second St)	400-702-635	470.00
	51609	Field#1(Bayview St)	Invoice	08/27/2025	Field#1(Bayview St)	400-702-635	480.00
	51610	Field#2(Market St)	Invoice	08/27/2025	Field#2(Market St)	400-702-635	480.00
00215	MS POWER CO	DKT26600					8,617.56
	INV0013939	Pump Stations	Invoice	09/11/2025	Pump Stations	400-703-625	1,646.76
	INV0013940	Lift Stations	Invoice	09/11/2025	Lift Stations	400-701-625	6,970.80
00215	MS POWER CO	DKT26601					27,764.84
	INV0013941	Street Lights	Invoice	09/17/2025	Street Lights	001-301-631	18,351.30
	INV0013942	Electric	Invoice	09/11/2025	Beau	001-502-625	1,269.96
					CH	001-105-625	2,790.64
					FD	001-220-625	928.94
					PD	001-200-625	86.25
					PW	001-301-625	997.10
					Rec	001-506-625	565.01
					SC	001-294-625	1,099.06
					St. Lights	001-301-631	1,676.58
00822	PINE HILLS NURSERY & GARDEN (	DKT26602					519.97
	INV0013936	Red Bud Trees	Invoice	08/11/2025	Red Bud Trees	001-502-508	169.99
					Red Bud Trees	001-502-508	349.98
00862	PORTABLE SERVICES, INC.	DKT26603					350.00
	I68814	Church Ave	Invoice	09/23/2025	Church Ave	001-502-600	140.00
	I68819	Church Ave	Invoice	09/23/2025	Church Ave	001-502-600	70.00
	I68830	115 S Market St	Invoice	09/23/2025	115 S Market St	480-751-639	140.00

Docket of Claims Register

APPKT07853 - FY24.25 CLAIMS DOCKET 10.7.25

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
02363	PVS DX INC	DKT26604					3,184.10
	217001988-25	Chlorine(Bayview Well)	Invoice	09/15/2025	Chlorine(Bayview Well)	400-702-635	1,485.92
	217001989-25	Chlorine(Market St Well)	Invoice	09/15/2025	Chlorine(Market St Well)	400-702-635	1,698.18
00273	RAINBOW SPRING WATER, INC	DKT26605					428.36
	158986	Water(Harbor)	Invoice	08/31/2025	Water(Harbor)	480-751-505	3.72
	393281	Water(Harbor)	Invoice	07/27/2025	Water	480-751-505	82.19
	393964	Water(Harbor)	Invoice	07/25/2025	Water(Harbor)	480-751-505	61.64
	394095	Water(Harbor)	Invoice	07/28/2025	Water(Harbor)	480-751-505	41.09
	394701	Water(Harbor)	Invoice	08/25/2025	Water(Harbor)	480-751-505	82.19
	395304	Water(PW)	Invoice	09/23/2025	Water(PW)	001-301-505	89.04
	395311	Water(PD)	Invoice	09/23/2025	Water(PD)	001-200-505	68.49
02541	SHEILA BRYANT	DKT26606					100.00
	INV0013937	Randolph Cleaning Fee	Invoice	09/07/2025	Randolph Cleaning Fee	001-294-603	100.00
00312	SOUTHERN PRINTING	DKT26607					44.50
	252668	Football Jersey/Numbering	Invoice	08/29/2025	Football Jersey/Numbering	001-506-551	44.50
00834	THE GAZEBO GAZETTE	DKT26608					340.60
	6898	Public Hearing	Invoice	09/21/2025	Public Hearing	001-105-615	189.84
	6900	Resolution Tax Levy	Invoice	09/21/2025	Resolution Tax Levy	001-105-615	23.88
	6901	Summary Ordiance	Invoice	09/21/2025	Summary Ordiance	001-105-615	23.88
	6937	Budget Resolution	Invoice	09/29/2025	Budget Resolution	001-105-615	103.00
00345	TYLER TECHNOLOGIES, INC	DKT26609					36,430.78
	025-524681	City Annual Fees(Oct 2025)-(Sep 30,20	Invoice	09/01/2025	City Annual Fees(Oct 2025)-(Sep 30,20	001-105-603	36,430.78
01164	UNDERWATER BOAT SERVICING I	DKT26610					13,500.00
	12441	Salvage Sunk Shrimp Boat	Invoice	09/30/2025	Salvage Sunk Shrimp Boat	480-751-600	13,500.00
00356	WASTEWATER PLANT SERVICE	DKT26611					37,013.76
	17275	Monthly Operation and Maintenance	Invoice	09/30/2025	Waste	400-702-603	14,805.51
					Water	400-704-603	22,208.25
01372	WISE CARTER CHILD & CARAWAY	DKT26612					8,597.00
	272091	City of Pass Christian-Retainer	Invoice	09/29/2025	City of Pass Christian-Retainer	001-105-601	3,000.00
	272092	City of Pass Christian-General	Invoice	09/29/2025	City of Pass Christian-General	001-105-601	2,407.50
	272093	Godley vs Pass Christian	Invoice	09/29/2025	Godley vs Pass Christian	001-105-601	2,199.50
	272615	Savasta vs Pass Christian	Invoice	09/29/2025	Savasta vs Pass Christian	001-105-601	270.00
	272616	Pass Christian/Lowery Matter	Invoice	09/29/2025	Pass Christian/Lowery Matter	001-105-601	720.00
<b>Total Claims: 31</b>						<b>Total Payment Amount:</b>	<b>177,371.06</b>