



2025 Christmas in the Pass



Friday, December 05, 2025

4:00 pm – 9:00 pm

Downtown Pass Christian

Vendor Registration Form

Please note, all proposed vendors must be approved by the Christmas in the Pass Committee.

Craft

Prepackaged Food

Preparing Food On Site

Business/Organization Name: _____

Contact Name: _____

Address: _____

Phone Number(s): _____ Email Address: _____

Description of Booth (as you would like it to appear in the program): _____

Special Needs/Additional Comments: _____

Category (Please Check One): ☐ Business \$100 Registration Fee

☐ Non-Profit for Fundraising: \$50 Registration Fee (proof of non-profit status required)

☐ Non-Profit for Information Sharing: Free (proof of non-profit status required)

Online Payment Now Available: You can scan the code, click the link, or type in the address.

bit.ly/citpbooth



Completed forms with online payment can be emailed to CITP@pass-christian.com

*(Payment should be provided with registration and is non-refundable regardless of weather or cancellation. If your application is not approved, your registration fee WILL be refunded. Please return top portion of application, with registration fee if applicable, to 808 E. 2nd St. Pass Christian, MS 39571 (Fire Station 1) **Non-profit entities must submit tax status documentation with registration form.***

Committee Use: Approved _____ Not Approved _____ (Committee Signature & Date: _____)

(Please retain the guidelines below for your reference)

Vendor Booth Guidelines

Friday, December 5, 2025, from 4:00 – 9:00 pm on Davis Avenue and Scenic Drive

1. Payment for registration must be submitted with the application. Vendors will not be considered registered until payment is received in the form of cash or check made payable to the Pass Christian Firefighter Association, and is **non-refundable** regardless of weather or cancellation.
2. Vendors will be assigned one 10x10 space per registration. Vendors will need to provide any and all necessary booth materials and equipment including, but not limited to, a power source, tent, table, chairs, lights, etc. Booth setup and tear-down are the sole responsibility of the vendor. **Generators will be Super Quiet Inverter type only. Other style generators will not be permitted.**
3. You will receive confirmation and approval of your participation upon receipt of a completed application **AND** payment. The organizing committee reserves the right to reject registrations based on specified criteria, content or otherwise.
4. **Registration is on a first-come, first-serve basis. To be listed in the program, you must register by Nov. 15.**
5. You will be notified of your booth location on December 1st via email. Please note any preferences or pre-arrangements above under "Special Needs."
6. Vendors set up times are 1 – 3:30 pm on day of event. Access to vendor areas will be restricted after 3:30. Vendor booths must be ready to serve by 4:00 pm. Vendors – including non-profit organizations -- must remain in place until the event ends at 9:00 pm, at such time, vehicle access will open to accommodate loading.
7. Please specify your specific needs on your Booth Registration Form.
8. **Vendors, including non-profits, will be responsible for paying sales tax, per Mississippi State Tax Commission rules. Please consider this as you set your prices for the evening.** You will be provided with a tax form by the Christmas in the Pass committee on the evening of the event; the form and sales tax generated at the event will be **collected by Christmas in the Pass representatives that evening at the end of the event.**
9. For more information, please contact CITP@pass-christian.com.