

CITY OF PASS CHRISTIAN  
REGULAR MEETING OF THE  
MAYOR AND BOARD OF ALDERMAN  
March 3, 2026, at 6:00 P.M.

1. Call to Order
2. Roll Call
3. Prayer and Pledge

**PUBLIC COMMENT**

THE MAYOR AND BOARD OF ALDERMAN WILL ALLOW RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE MAYOR RECOGNIZES SUCH PERSON

MARCH OF THE MAYORS IS COMING TO A CLOSE - THANKS TO EVERYONES WHO SUPPORTED THIS YEAR'S CHALLENGE.

- Consider adoption of the agenda for Tuesday, March 3, 2026, Board of Alderman Meeting
- Girl Scout Week 2026 Proclamation
- Special Presentation - Fire Department

*ADMINISTRATIVE*

1. Consider hearing from Melodie Hayes, City Planner, concerning Short Term rentals.
2. Consider approving Change Order No. 1 to Krol Electric, Inc. for the Elevate and Replace Electrical and Controls at City Lift Station to increase the contract price by \$11,800, to cover costs for labor and materials necessary for the power company to install new wiring. This change order can be paid with ARPA/MCWI Grant funds Project 234, as requested by City Engineer, Bob Escher. A-2

3. Consider adopting Ordinance 715 for technical specifications for the construction of new piers and repairs to existing piers within the Pass Christian Marina Small Craft Harbors, as requested by Fire Chief Woodman. A-3 (Will be provided prior to BOA)
4. Consider approving having the city attorney provide a default notice to the seafood dealers that have not paid their 2025-2026 lease payment, as requested by Marian Governor, City Clerk.

### *EVENTS*

1. Consider approving moving the Pass Market to Scenic Drive on April 4, 2026, and block off Fleitas Avenue to the property line of War Memorial Park from 7:00 a.m. to noon for annual Easter Egg Hunt, as requested by Alderman Victor Pickich.
2. Consider approving request from Amy Rupert, Randolph Center renter for a wedding and reception on March 14, 2026, to donate landscaping work to be done in the courtyard gardens with an estimated value between \$1000 - \$1200. If approved, work will be scheduled for March 6 - 7, 2026. The scope of work would include the following to the center circle and 4 sections of the outdoor courtyard to be performed by Garret Garcia, Owner & Operator of Property Solutions, LLC. E-2
  - Weeding
  - Raking and removal of dead leaves and old mulch.
  - Trimming of bushes.
  - Mulching of all the sections.
  - Power washing of sidewalks
3. Consider approving request from the LAD Project for the following City resources on Saturday, April 25, 2026, from 10:30 a.m. to 2:30 p.m., Event will be held at Trinity Episcopal Church, this bringing favorable notice to the resources and opportunities of the City as requested by Tammie Gray, Executive Director. The following resources are as follows: (E-3)

- -Stage
- --Cones
- -Barricades
- -Generators & Panel Board (if needed)
- - Anything deemed necessary by the Mayor

4. Consider approving use of War Memorial Park and the Athletic Facility sportsplex on Fleitas Avenue by the Pass Christian School District March 10, 2026, from 9:00 a.m. to 2:00 p.m. This campus-wide event is to honor the students and faculty for their commitment and hard work. All concerning Department Heads have granted permission, this bringing favorable notice and opportunities to the City, as requested by Alderman Kimball. E-4

5. Consider approving request from Animal Aid MS (a Pass Christian charitable organization) to hold Bacchus Pawty on Saturday April 25, 2026, hosted by Bacchus. All concerned Dept. Heads have granted permission. The following additional resources are requested, this bringing favorable notice to the resources and opportunities of the City, as requested by Alderman Kimball.

- Blocking streets West Scenic & Hiern /Market & Scenic
- Barricades & Cones
- Use of the city's stage
- Flatbed Trailer (If needed)
- Trash Cans
- City's Mobile restroom trailer (if needed)
- Generators & Electric panel Board
- Other needs as deemed necessary by the Mayor

### *CONSENT*

1. Administration: Consider awarding the best and lowest bid for Lift Station Rehabilitation – Phase II to LJ Construction, Inc. of Gulfport, MS in the amount of \$711,606.63 (GOMESA). Awarding only the base bid at this time will ensure adequate funds remain for Bayview Avenue Lift Station work, as recommended by City Engineer, Bob Escher. CA-1

2. Administration: Consider approving payment to Overstreet and Associates for invoice #4145 in the amount of \$6,016.75 for 1257 North St. Gravity Sewer Phase II and III, reimbursable by GOMESA Grant, as requested by Jason Overstreet, P.E. CA-2
3. Administrative - Consider approving Marian Governor attending the 2026 Municipal Clerk Spring Conference in Starkville, MS. on April 28, 2026, through May 1, 2026, with a registration fee of \$225.00, lodging of \$555.00, per diem of \$272.00 and mileage reimbursement, as requested by Mayor Torgeson. CA-3
4. Administrative: Consider approving request to send Olivia Lewis to the Spring Certified Municipal Clerk seminar in Hattiesburg, MS on March 25-27, 2026. Registration fee is \$325.00, per diem \$84.00, lodging \$220.00 and mileage reimbursement \$98.60, as requested by Marian Governor, City Clerk. CA-4
5. Administrative: Consider approving the surplus and disposal of the following assets: (CA-5)
  - Dell OptiPlex 3050 (Asset ID# 02080)
6. Court – Consider approving refund request of \$724.00 to Nancy Cooley. Ms. Cooley paid a \$1500.00 cash bond at the HCADC on 2/9/2025. Ms. Cooley was heard on her charges 02/18/2026 and was ordered to pay \$776.00 which left a balance of \$724.00 to be refunded, as requested by Judge Negrotto. CA-6
7. Fire – Consider approving Deputy Chief Bass and Inspector Klemmer attendance to MS Fire Service Instructors Association March 24-27 in D'Iberville. \$200 Registration (001-220-610) and the use of a city vehicle., as requested by Fire Chief Woodman. CA-7
8. Fire – Consider approving Chief Woodman attendance to MS Fire Investigators Conference April 15-17, 2026, \$250 Registration fee, \$301 per diem, and \$417 for hotel room (001-220-610) and the use of a city vehicle, as requested by Fire Chief Woodman. CA-8
9. Fire – Consider approving request to advertise for Disaster Debris Removal and Disaster Debris monitoring services for the 2026 Hurricane Season, as requested by Fire Chief Woodman. CA-9

10. Harbor - Consider approving the installation of a covered boat-lift at B10 for Jennifer Jenkins, at the tenant's expense. All construction will comply with harbor modifications guidelines and will be installed by Innovative Builders, who will obtain DMR permits before installation, as requested by James Butcher, Harbor Master.
11. Harbor - Consider approving the installation of a covered boat-lift at L10 for Kyle Cassagne, at the tenant's expense. All construction will comply with harbor modifications guidelines and will be installed by A Step Above, who will obtain DMR permits before installation, as requested by James Butcher, Harbor Master.
12. Planning - Consider motion to approve a lot merger of parcel# 0313D-08-001.000 and 0313D-08-031.000 and will have a formal address of 136 Fernwood Drive. Lot 26 & 27 has previously been approved by the BOA (September 2, 2025) to have a lot split in order for the developer to sell the two parcels separately, as requested by Melodie Hayes, City Planner. CA-12
13. Planning - Consider motion to approve a lot split of parcel number 0313H-02-060.000 for 121-125 Scenic Drive, as requested by Melodie Hayes, City Planner. CA- 13
14. Police - Consider, approving recommendation to hire Kristy Boyd to fill the existing vacancy in patrol effective March 6, 2026, and a starting salary of \$21.46 per hour plus holiday pay. She has passed psychological and urinalysis. Position has a one-year probationary period. This is a budgeted position, and funds are available as confirmed, as requested by Police Chief Freeman.
15. Police - Consider approving request to send Evidence Technician Haley Entrekin to a one-day Sexual Assault Kit Tracking & Katie's Law Training course held March 10, 2026, in Pearl MS. Tuition is free and no lodging or per diem, only mileage reimbursement for personal vehicle, as requested by Police Chief Freeman. CA-15

16. Police – Consider approving request to reimburse Investigator Gaspar Guerra \$354.97 for suit. This reimbursement will be deducted from previously approved clothing allowance for investigators, as requested by Police Chief Freeman. CA-16
17. Consider approving recommendation to advertise for Receptionist/Clerk of Council to fill upcoming vacancy (June 2026), as recommended by Marian Governor, City Clerk.
18. Consider approving the minutes of February 17, 2026, Regular Mayor and Board of Aldermen meeting, with changes, as requested by Deputy City Clerk, Dawn Sanders. CA-18

### *CLAIMS DOCKET*

Motion to approve the Claims Docket in the amount of \$279,627.26. CD-1

### *EXECUTIVE SESSION*

1. Consider going into Closed Session to determine going into Executive Session regarding potential litigation.
2. Consider approving coming out of Closed Session.
3. Consider going into Executive Session to discuss potential litigation.
4. Consider approving coming out of Executive Session.

RECESS UNTIL THE NEXT MAYOR AND BOA MEETING ON MARCH 17, 2026



A-2  
3321a  
Adm

February 24, 2026

City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571

Attn: Mayor and Board of Aldermen

Re: Recommendation of Change Order No. 1  
City of Pass Christian  
Elevate and Replace Electrical and Controls at City Lift Stations

Dear Mayor and Board of Aldermen:

Please accept this change order for consideration by the Board of Aldermen and for further processing, if approved. This change order is to include costs for labor and materials necessary for the power company to install new wiring to the main panel box for the lift stations where the control are being elevated. This change order allows for the contractor to provide and install the necessary conduit for the wiring. This additional work is required by Mississippi Power Company and can be paid for with the ARPA/MCWI Grant funds

If you have any questions, please do not hesitate to contact me.

Sincerely,

COVINGTON CIVIL & ENVIRONMENTAL, LLC

A handwritten signature in cursive script that reads "Robert A. Escher".

Bob Escher, P.E.

# CHANGE ORDER

Summary Change Order No. 1

Dated 2/23/2026

Owner's Project No. \_\_\_\_\_

Engineer's Project No. 16540.08

Project Elevate and Replace Electrical and Controls at City Lift Stations

Owner City of Pass Christian

Contractor Krol Electric, Inc.

Contract Date 4/25/2025

Contract For Elevate and Replace Electrical and Controls at City Lift Stations

To: Krol Electric, Inc.

Contractor:

Your are directed to make the changes noted below in the subject contract:

Owner City of Pass Christian

By \_\_\_\_\_

Date \_\_\_\_\_ (Mayor)

## Nature of the Change

To provide labor and materials for MS Power Company to run new 4/0 QPX wire for 5 separate lift stations and for service to disconnect and re-connect meters and make up connections at top of pole with new pulled wire. Pricing also includes Krol Electric running 3" conduit as per MS Power Company instructions.

Enclosures:

The changes result in the following adjustment of Contract Price and Contract Time:

Original Contract Price	\$	<u>247,715.00</u>
Contract Price Prior to This Change Order	\$	<u>247,715.00</u>
Net Increase Resulting from this Change Order	\$	<u>11,800.00</u>
Current Contract Price Including This Change Order	\$	<u>259,515.00</u>

Contract Time Prior to This Change Order 150 Calendar Days.

Net Increase Resulting From This Change Order 30 Calendar Days.\*

Current Contract Time Including This Change Order

60

Calendar Days.

\* Based on MPCo's availability to perform the work.

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The Above Changes Are Approved:

Covington Civil and Environmental, LLC  
ENGINEER

by

*Robert A. Eichen*

Date

2-23-26

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The Above Changes Are Accepted:

Krol Electric, Inc.

CONTRACTOR

by

*Oliver A. Krol*

Date

2-23-26

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Item No.	Description	Qty	Units	Unit Price	Ext. Total	Quantity this C.O.	Unit Price	Extension this C.O.	Revised Contract Quantity	Revised Contract Extension
<b>BID ITEMS</b>										
01505	MOBILIZATION	1	L.S.	\$ 18,230.00	\$ 18,230.00	0	\$ 18,230.00	\$ -	1	\$ 18,230.00
02935-A	MAINTENANCE OF TRAFFIC	1	LS	\$ 2,500.00	\$ 2,500.00	0	\$ 2,500.00	\$ -	1	\$ 2,500.00
05120-A	ELEVATED ACCESS PLATFORM (Basswood Drive)	1	LS	\$ 12,822.00	\$ 12,822.00	0	\$ 12,822.00	\$ -	1	\$ 12,822.00
05120-B	ELEVATED ACCESS PLATFORM (Fairway Drive)	1	LS	\$ 12,822.00	\$ 12,822.00	0	\$ 12,822.00	\$ -	1	\$ 12,822.00
05120-C	ELEVATED ACCESS PLATFORM (Fernwood Drive)	1	LS	\$ 12,822.00	\$ 12,822.00	0	\$ 12,822.00	\$ -	1	\$ 12,822.00
05120-D	ELEVATED ACCESS PLATFORM (Henderson Avenue and U.S. 90)	1	LS	\$ 12,822.00	\$ 12,822.00	0	\$ 12,822.00	\$ -	1	\$ 12,822.00
05120-E	ELEVATED ACCESS PLATFORM (Royal Circle and Henderson Avenue)	1	LS	\$ 12,822.00	\$ 12,822.00	0	\$ 12,822.00	\$ -	1	\$ 12,822.00
16150-A	REMOVE AND REPLACE, WITH NEW, LIFT STATION ELECTRICAL AND CONTROLS, ETC. ON ELEVATED PLATFORM (Basswood - 240V, 3P, 3hp)	1	L.S.	\$ 32,975.00	\$ 32,975.00	0	\$ 32,975.00	\$ -	1	\$ 32,975.00
16150-B	REMOVE AND REPLACE, WITH NEW, LIFT STATION ELECTRICAL AND CONTROLS, ETC. ON ELEVATED STRUCTURE (Fairway Drive- 240V, 3P, 5hp)	1	L.S.	\$ 32,975.00	\$ 32,975.00	0	\$ 32,975.00	\$ -	1	\$ 32,975.00
16150-C	REMOVE AND REPLACE, WITH NEW, LIFT STATION ELECTRICAL AND CONTROLS, ETC. ON ELEVATED STRUCTURE (Fernwood Drive- 240V, 3P, 5hp)	1	L.S.	\$ 32,975.00	\$ 32,975.00	0	\$ 32,975.00	\$ -	1	\$ 32,975.00
16150-D	REMOVE AND REPLACE, WITH NEW, LIFT STATION ELECTRICAL AND CONTROLS, ETC. ON ELEVATED STRUCTURE (Henderson Avenue and Hwy 90 - 240V, 3P, 7.5hp)	1	L.S.	\$ 32,975.00	\$ 32,975.00	0	\$ 32,975.00	\$ -	1	\$ 32,975.00
16150-E	REMOVE AND REPLACE, WITH NEW, LIFT STATION ELECTRICAL AND CONTROLS, ETC. ON ELEVATED STRUCTURE (Henderson Avenue and Royal Circle - 240V, 3P, 5hp)	1	L.S.	\$ 32,975.00	\$ 32,975.00	0	\$ 32,975.00	\$ -	1	\$ 32,975.00
<b>Total Base Bid Contract Amount</b>					<b>\$ 247,715.00</b>					<b>\$ 247,715.00</b>
<b>CHANGE ORDER NO. 1</b>										
1	Providing new wire to five (5) existing lift stations per MPCo.		L.S.	\$ 11,800.00		1	\$ 11,800.00	\$ 11,800.00	1	\$ 11,800.00
<b>Total Change Order No. 1</b>										<b>\$ 11,800.00</b>
<b>Total Revised Contract Amount</b>										<b>\$ 259,515.00</b>



E-2  
3.3.26



E-3  
3.3.2026

**CITY OF PASS CHRISTIAN  
SPECIAL EVENT APPLICATION**

City Clerk's Office\* 200 West Scenic Drive\*Pass Christian, MS 39571

Date Received By Clerk's Office: BDA Time: 6:00 By: 3.3.2026

Please complete this application in accordance with the City of PASS CHRISTIAN Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: The LAD Project

Organization Address P.O. Box 548, P.C., MS 39571

Organization Agent: Tammie Gray Title: Executive Director

Phone: 228-234-7365 Work Home 228-731-4679 During event 228-731-4679

Agent's Address 392 Morton Ave, P.C., MS 39571

Agent's E-Mail Address tgray@theladproject.org

Event Name: 3rd Annual LAD Project's Children's Fest

Please give a brief description of the proposed special event: Fun and educational

fundraiser to bring awareness to citizens and guests about after school tutoring and other community services.

Food, beverage and resource vendors, family entertainment. NO ALCOHOL ON PREMISE.

Event Day(s) & Date(s): Sat, 04/25/26 Event Time(s): 10:30am - 2:30 am

Set-Up Date & Time: Sat, 04/25 @ 7AM Tear-Down Date & Time: Sat, 04/25 @ 2:30 PM

Event Location: 125 Church Ave, P.C. : Trinity Episcopal Church property.

ANNUAL EVENT: Is this event expected to occur next year?  YES  NO

How many years has this event occurred? 3 - 4/13/24, 4/26/25, 4/25/26 (if approved)

**MAP:** (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

*NO STREET CLOSURES.*

**STREET CLOSURES:** Start Date/ Time: \_\_\_\_\_ through Date/ Time \_\_\_\_\_

**MUNICIPAL STAGE:**  Yes  No See separate stage use policy

Use of stage in War Memorial Park is allowed only in designated area that is located West of Gazebo behind the Hurricane Camille monument.

**RESERVED PARKING:** Are you requesting reserved parking? YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

*N-A*

**VENDORS:** Food Concessions?  YES  NO

Other Vendors?  YES  NO

**DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT?** YES  NO

If yes, are liquor license and liquor liability insurance attached? YES  NO  *N-A*

If yes, what time?

Until \_\_\_\_\_

**ENTERTAINMENT:** Are there any entertainment features related to this event?  YES  NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule. *This list will be provided once booked.*

**ATTENDANCE:** What is the expected (estimated) attendance for this event? *250-300*

**AMUSEMENT:** Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are required to obtain a permit through the City Clerk's Office.

**REST ROOMS:** Are you planning to provide portable rest rooms at the event?  YES  NO  
If yes, how many? *5*

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

**OTHER REQUESTS:** (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

*From the Police Department, one officer is requested*

*for security. From Public Works*



0 50 100 150 ft

ST LOUIS ST

CHURCH AVE

W SECOND ST

LEOVY AVE

W SECOND ST

HENDERSON AVE

HENDERSON AVE

HENDERSON AVE

CHURCH AVE

WHISPERING OAKS

Trinity  
Episcopal Church

67°  
AQI 59



we request:

- Barricades and cones (to block off flow of entrants, ensuring all attendees enter at one point, for paying entrance fee (\$5/child).
- City Stage
- Trash Cans
- Generators

\* **INSURANCE:** All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Pass Christian as an additional insured party with subrogation waived on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

Event is not being held on City property and no streets are requested for closure.

**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Pass Christian as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Pass Christian with a Certificate of Insurance which names the City of Pass Christian as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

02/23/2026  
Date

Stell Wamblesgans LAD BOD President  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least ninety (90) days before the first day of the event to:  
CITY CLERK'S OFFICE - 200 West Scenic Drive, - PASS CHRISTIAN, MS. 39571.**

\* *Trinity Episcopal Church is named as an additional insured organization on a CI.*

2/20/26: Notified Chief Freeman about location change to Trinity Episcopal Church property for 4/25/26 Event. (gw)  
One police officer will be assigned for security. Location: 125 Church Ave.

Event Title: 3rd Annual LAD Project's Children's Fest

**DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.**

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

- \* Police Dept.: *[Signature]* P3 Recommend Approval:  YES NO Est. Economic Impact: \$ *over time needed*
- Fire Dept.: Recommend Approval: YES NO Est. Economic Impact: \$
- Public Works: Recommend Approval: YES NO Est. Economic Impact: \$
- Traffic Eng.: Recommend Approval: YES NO Est. Economic Impact: \$
- Parks/REG: Recommend Approval: YES NO Est. Economic Impact: \$

Have businesses been notified for street closures?: YES NO

Reason for disapproval \_\_\_\_\_

\_\_\_\_\_

Any special requirements/conditions \_\_\_\_\_

\_\_\_\_\_

Insurance /Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approval/ Denial Mailed: \_\_\_\_\_

*[Signature]* 2/16/26

2/20/26: Spoke with Jeff Kleemer who confirmed with Chief Woodman that 4/25/26 Event will be held at Trinity Episcopal Church property at 125 Church Ave. (gw)

Event Title: 3rd Annual LAD Project's Children's Fest

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: Recommend Approval: YES NO Est. Economic Impact: \$

\* Fire Dept.: [Signature] Recommend Approval: YES NO Est. Economic Impact: \$

Public Works: Recommend Approval: YES NO Est. Economic Impact: \$

Traffic Eng.: Recommend Approval: YES NO Est. Economic Impact: \$

Parks/REG: Recommend Approval: YES NO Est. Economic Impact: \$

Have businesses been notified for street closures?: YES NO

Reason for disapproval \_\_\_\_\_

Any special requirements/conditions \_\_\_\_\_

Insurance /Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approval/ Denial Mailed: \_\_\_\_\_

2/12/26: Met with Ms. Karen at the Public Works office to discuss resources needed for the 4/25/26 event being held at Trinity Episcopal Church, 125 Church Ave.

Event Title: 3rd Annual LAD Project's Children's Fest

**DEPARTMENTAL USE ONLY:** Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: Recommend Approval: YES NO Est. Economic Impact: \$

Fire Dept.: Recommend Approval: YES NO Est. Economic Impact: \$

Public Works: 2/12/26 Recommend Approval: YES <sup>KST</sup> NO Est. Economic Impact: \$

Traffic Eng.: Recommend Approval: YES NO Est. Economic Impact: \$

Parks/REG: Recommend Approval: YES NO Est. Economic Impact: \$

Have businesses been notified for street closures?: YES NO

Reason for disapproval \_\_\_\_\_

Any special requirements/conditions \_\_\_\_\_

Insurance /Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approval/ Denial Mailed: \_\_\_\_\_

2/20/26: Spoke with Matthew at the Harbor Office. He will make Mr. Dutcher aware that the event location is now at Trinity Episcopal Church - 125 Church Ave. (Yw)

Event Title: 3rd Annual LAD Project's Children's Fest

**DEPARTMENTAL USE ONLY:** Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.:	Recommend	Approval:	YES	NO	Est. Economic Impact:	\$
Fire Dept.:	Recommend	Approval:	YES	NO	Est. Economic Impact:	\$
Public Works:	Recommend	Approval:	YES	NO	Est. Economic Impact:	\$
Traffic Eng.:	Recommend	Approval:	YES	NO	Est. Economic Impact:	\$
Parks/REG:	Recommend	Approval:	YES	NO	Est. Economic Impact:	\$

Have businesses been notified for street closures?: YES NO

Reason for disapproval \_\_\_\_\_

Any special requirements/conditions \_\_\_\_\_

Insurance /Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approval/ Denial Mailed: \_\_\_\_\_

\* Harbor master

(YES)

NO

NO Tables Available

  
Signature

2-10-26

Date

## Pass Christian Event Indemnity and Hold Harmless Agreement

The undersigned User hereby agrees to defend, indemnify and hold harmless the City of Pass Christian, its director, officers, employees and agents, from and, or against any loss, expense, claim, liability, or asserted liability incurred as a result of any and all claims, proceedings, or actions (whether brought by private party or related to enforcement action or disputed) for bodily injury, death, property damage, abatement or remediation, environmental damage or impairment of any other injury or damage arising or resulting from or relating directly or indirectly from activities the User and the User's members, invitees, or guests may engage in while utilizing any and or all City streets, facilities or adjacent areas in the City of Pass Christian.

\_\_\_\_\_  
User Name

Date: BOA 3.3.2026

Dawn Sanders

Witness





## EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:  
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

#### SCHEDULE

**Name Of Additional Insured Person(s) Or Organization(s):**

Trinity Episcopal Church  
125 Church Avenue  
Pass Christian MS 39571

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.



## Pass Christian High School

Office of the Principal

*Committed to Excellence*

E-4  
3/3/26

**Mayor Kenny Torgeson**  
**Pass Christian Board of Aldermen**  
City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571

**Feb. 24, 2026**

Dear Mayor Torgeson and Honorable Aldermen,

I hope this message finds you well. On behalf of Pass Christian High School, I am writing to respectfully request the use of the Pass Christian Sports Complex and War Memorial Park on Tuesday, March 10, 2026.

Pass Christian High School has been recognized as the #2 high school in the State of Mississippi and the #1 high school on the Mississippi Gulf Coast. This distinction reflects the collective dedication of our students, faculty, families, and community partners who work each day diligently to uphold the high standards of excellence that define our district.

In celebration of this achievement, we would like to host a campus-wide event to honor our students and faculty for their commitment and hard work. With testing season quickly approaching, this gathering will serve as a well-deserved opportunity for connection, encouragement, and renewed focus. Our goal is to provide a structured "brain break" that promotes school pride, strengthens relationships, and reinforces the strong sense of belonging that sets Pass Christian High School apart.

The event will include organized games, recreational sports, and team-building activities designed to foster camaraderie and celebrate our Pirate spirit in a safe and positive environment. We are also fortunate that the Harrison County Sheriff's Office has generously offered to prepare and serve lunch for our students and faculty.

We will ensure that all activities are appropriately supervised, that facilities are respected, and that the grounds are left clean and orderly at the conclusion of the event. Should any additional documentation, permits, or logistical coordination be required, we are fully prepared to comply.

**Ms. Tiffany Lindmark, M Ed., Principal**  
**Pass Christian High School**

720 West North St. • Pass Christian, MS 39571 • Office: 228.452.2008 • E-mail: [tlindmark@pc.k12.ms.us](mailto:tlindmark@pc.k12.ms.us)



## Pass Christian High School

Office of the Principal  
*Committed to Excellence*

Thank you for your continued support of our schools and our students. The partnership between the City of Pass Christian and our school district plays a vital role in the success of our young people. We deeply appreciate your consideration of this request and look forward to the opportunity to celebrate this milestone together as a community.

With gratitude,

**Tiffany Lindmark**

Principal, Pass Christian High School  
720 W. North St., Pass Christian, MS 39571  
228-452-2008  
tlindmark@pc.k12.ms.us

**Ms. Tiffany Lindmark, M Ed., Principal**  
**Pass Christian High School**

720 West North St. • Pass Christian, MS 39571 • Office: 228.452.2008 • E-mail: [tlindmark@pc.k12.ms.us](mailto:tlindmark@pc.k12.ms.us)

**CITY OF PASS CHRISTIAN  
SPECIAL EVENT APPLICATION**

City Clerk's Office\* 200 West Scenic Drive\*Pass Christian, MS 39571

Date Received By Clerk's Office: BOA Time: 3:32 By: \_\_\_\_\_

Please complete this application in accordance with the City of PASS CHRISTIAN Special Events Policy, and return it to the Office of the City Clerk at least 90 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Pass Christian High School

Organization Address 720 W North Street, Pass Christian, MS 39571

Organization Agent: Tiffany Lindmark Title: Principal

Phone: (228)452-2008  Work  Home \_\_\_\_\_ During event (228)343-2664

Agent's Address 720 W North Street, Pass Christian, MS 39571

Agent's E-Mail Address TLindmark@pc.k12.ms.us

Event Name: Pass Christian High School Achievement Celebration

Please give a brief description of the proposed special event: Pass Christian High School would like to host a school-wide celebration at the park/athletic facilities to recognize our ranking as the #2 high school in the state. The event will include athletic tournaments, inflatables & games in the park, and lunch cooked and served by Harrison County Sheriff's Office.

Event Day(s) & Date(s): Tuesday, 3/10/26 Event Time(s): 9:00am- 1:00pm

Set-Up Date & Time: 3/10/26, 7:00 am Tear-Down Date & Time: 3/10/26, 1:30 pm

Event Location: War Memorial Park & Athletic Facilities

ANNUAL EVENT: Is this event expected to occur next year? YES  NO

How many years has this event occurred? 0

**MAP:** (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

**STREET CLOSURES:** Start Date/ Time: N/A through Date/ Time N/A

**MUNICIPAL STAGE:** Yes No **See separate stage use policy**  
**Use of stage in War Memorial Park is allowed only in designated area that is located West of Gazebo behind the Hurricane Camille monument.**

**RESERVED PARKING:** Are you requesting reserved parking? YES  NO

If yes, list the number of street spaces, City lots or locations where parking is requested:

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**VENDORS:** Food Concessions? YES  NO  Other Vendors? YES  NO

**DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT?** YES  NO   
If yes, are liquor license and liquor liability insurance attached? YES NO  
If yes, what time? \_\_\_\_\_ Until \_\_\_\_\_

**ENTERTAINMENT:** Are there any entertainment features related to this event? YES  NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

**ATTENDANCE:** What is the expected (estimated) attendance for this event? 600

**AMUSEMENT:** Do you plan to have any amusement or carnival rides? YES  NO

If yes, you are required to obtain a permit through the City Clerk's Office.

**REST ROOMS:** Are you planning to provide portable rest rooms at the event? YES  NO   
If yes, how many? \_\_\_\_\_

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

**OTHER REQUESTS:** (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

**INSURANCE:** All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Pass Christian as an additional insured party with subrogation waived on the policy. A sponsor of a Low Hazard event may request that Board of Aldermen waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

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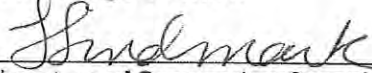
**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that: A Certificate of Insurance must be provided which names the City of Pass Christian as an additional named insured party on the policy or I am requesting that Board of Aldermen waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Harrison County Health Department, and each food or other vendor must provide the City of Pass Christian with a Certificate of Insurance which names the City of Pass Christian as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

2/25/26  
Date

  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION** at least ninety (90) days before the first day of the event to:  
**CITY CLERK'S OFFICE – 200 West Scenic Drive, - PASS CHRISTIAN, MS. 39571.**

Event Title: PCHS Achievement Celebration

**DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's Office, as soon as possible.**

Approvals noted below, by departments, indicate they have been made aware of the request and the reasonability of their department has been met.

Police Dept.: Recommend Approval: YES NO Est. Economic Impact: \$

Fire Dept.: (H) Recommend Approval: YES NO Est. Economic Impact: \$

Public Works: Recommend Approval: YES NO Est. Economic Impact: \$

Traffic Eng.: Recommend Approval: YES NO Est. Economic Impact: \$

Parks/REG: Recommend Approval: YES NO Est. Economic Impact: \$

Have businesses been notified for street closures?: YES NO N/A

Reason for disapproval \_\_\_\_\_

Any special requirements/conditions \_\_\_\_\_

Insurance/Indemnification Received: \_\_\_\_\_

Insurance Approved: \_\_\_\_\_

Board of Aldermen Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Approval/ Denial Mailed: \_\_\_\_\_

# Pass Christian Event Indemnity and Hold Harmless Agreement

The undersigned User hereby agrees to defend, indemnify and hold harmless the City of Pass Christian, its director, officers, employees and agents, from and, or against any loss, expense, claim, liability, or asserted liability incurred as a result of any and all claims, proceedings, or actions (whether brought by private party or related to enforcement action or disputed) for bodily injury, death, property damage, abatement or remediation, environmental damage or impairment of any other injury or damage arising or resulting from or relating directly or indirectly from activities the User and the User's members, invitees, or guests may engage in while utilizing any and or all City streets, facilities or adjacent areas in the City of Pass Christian.

Hindmark

User Name

Date:

2/26/26

Brandy Necaise

Witness







CA-1  
3-3-26

February 20, 2026

City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571

Attn: Mayor and Board of Aldermen

Re: Recommendation of Award  
City of Pass Christian  
Lift Station Rehabilitation – Phase II

Dear Mayor and Board of Aldermen:

Bids were received from nine (9) contractors on February 3, 2026. The base bids ranged from \$711,606.63 to \$1,189,215.00. The contractor who provided the apparent lowest and best base bid was LJ Construction, Inc. of Gulfport, MS.

Because the City still has a bid that is outstanding for the Bayview Avenue Lift Station Rehabilitation and Force Main Replacement, which is to be funded from the same GOMESA account and is more of an emergency situation, we recommend the Board of Aldermen award the contract for the base bid to LJ Construction, Inc. of Gulfport, MS in the amount of \$711,606.63. Awarding only the base bid at this time will ensure adequate funds remain for the Bayview Avenue Lift Station work, which includes a jack and bore beneath the CSX Railroad right-of-way and unknown costs for CSX permitting and oversight during construction. A copy of the bid tabulation is included with this correspondence.

If you have any questions, please do not hesitate to contact me.

Sincerely,

**COVINGTON CIVIL & ENVIRONMENTAL, LLC**  
  
Bob Escher, P.E.


**TABULATION OF BIDS**  
**CITY OF PASS CHRISTIAN**  
**GOMESA 2024 Lift Station Rehabilitation - Phase II**  
 Bid Date: February 3, 2026, 6:00 P.M.

CONTRACTORS BIDDING:		LJ Construction	Gulf Coast Solutions	SCI, LLC	Bottom 2 Top Construction	Southern Colonial Construction	DNA Underground, LLC	Gottfried Contracting	Moran Hauling, Inc.	Jumeaux Construction
Certificate of Responsibility No.:		25896-MC	21981-MC	26132-MC	23104-MC	25538-MC	20907-MC	25321-MC		25891-MC
Acknowledgment of Addendum Nos. 1-4:		YES	YES	YES	YES	YES	YES	YES	YES	YES
Debarment/Non-Collusion Certification:		YES	YES	YES	YES	YES	YES	YES	YES	YES
Bid Bond:		YES	YES	YES	YES	YES	YES	YES	YES	YES

Item No.	Item	Plan Qty	Units	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1-A	Mobilization	1	LS	\$ 52,000.00	\$ 52,000.00	\$ 15,000.00	\$15,000.00	\$ 43,827.70	\$ 43,827.70	\$ 64,993.60	\$ 64,993.60	\$ 62,010.00	\$ 62,010.00	\$ 65,000.00	\$ 65,000.00	\$ 97,100.00	\$ 97,100.00	\$ 68,425.00	\$ 68,425.00	\$ 58,000.00	\$ 58,000.00
6-A	Clearing and Grubbing	1	LS	\$ 6,500.00	\$ 6,500.00	\$ 1,500.00	\$1,500.00	\$ 7,150.00	\$ 7,150.00	\$ 6,534.00	\$ 6,534.00	\$ 2,998.00	\$ 2,998.00	\$ 4,300.00	\$ 4,300.00	\$ 1,530.00	\$ 1,530.00	\$ 2,600.00	\$ 2,600.00	\$ 3,000.00	\$ 3,000.00
19-A	Maintenance of Traffic	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 800.00	\$800.00	\$ 3,850.00	\$ 3,850.00	\$ 8,640.00	\$ 8,640.00	\$ 16,380.00	\$ 16,380.00	\$ 40,000.00	\$ 40,000.00	\$ 6,750.00	\$ 6,750.00	\$ 7,800.00	\$ 7,800.00	\$ 3,000.00	\$ 3,000.00
18-A	Lift Station No. 2 Rehabilitation - Magnolia South	1	LS	\$ 178,567.99	\$ 178,567.99	\$ 221,380.00	\$221,380.00	\$ 226,446.40	\$ 226,446.40	\$ 247,189.77	\$ 247,189.77	\$ 239,388.00	\$ 239,388.00	\$ 252,000.00	\$ 252,000.00	\$ 265,272.00	\$ 265,272.00	\$ 239,095.00	\$ 239,095.00	\$ 380,000.00	\$ 380,000.00
18-B	Lift Station No. 3 Rehabilitation - Henderson South	1	LS	\$ 185,757.71	\$ 185,757.71	\$ 197,690.00	\$197,690.00	\$ 203,925.00	\$ 203,925.00	\$ 240,630.40	\$ 240,630.40	\$ 217,776.12	\$ 217,776.12	\$ 223,000.00	\$ 223,000.00	\$ 228,433.00	\$ 228,433.00	\$ 249,940.00	\$ 249,940.00	\$ 367,000.00	\$ 367,000.00
18-D	Lift Station No. 13 Rehabilitation - Hickrest South	1	LS	\$ 158,906.39	\$ 158,906.39	\$ 174,690.00	\$174,690.00	\$ 187,972.20	\$ 187,972.20	\$ 198,303.99	\$ 198,303.99	\$ 196,415.39	\$ 196,415.39	\$ 210,000.00	\$ 210,000.00	\$ 191,842.00	\$ 191,842.00	\$ 202,011.00	\$ 202,011.00	\$ 281,000.00	\$ 281,000.00
10-A	1" Single Water Service Assembly (Includes Meter Box)	3	EA	\$ 1,263.00	\$ 3,789.00	\$ 1,200.00	\$3,600.00	\$ 1,488.40	\$ 4,465.20	\$ 1,339.63	\$ 4,018.89	\$ 1,378.45	\$ 4,135.35	\$ 920.00	\$ 2,760.00	\$ 1,840.00	\$ 5,520.00	\$ 900.00	\$ 2,700.00	\$ 1,000.00	\$ 3,000.00
10-B	1" Water Service Tubing	150	LF	\$ 3.81	\$ 571.50	\$ 3.00	\$450.00	\$ 7.10	\$ 1,065.00	\$ 10.78	\$ 1,617.00	\$ 12.83	\$ 1,924.50	\$ 10.00	\$ 1,500.00	\$ 18.00	\$ 2,700.00	\$ 6.25	\$ 937.50	\$ 7.00	\$ 1,050.00
10-C	1" Hose Bib Assembly	3	EA	\$ 219.80	\$ 659.40	\$ 600.00	\$1,800.00	\$ 492.70	\$ 1,478.10	\$ 131.76	\$ 395.28	\$ 308.97	\$ 926.91	\$ 420.00	\$ 1,260.00	\$ 552.00	\$ 1,656.00	\$ 412.50	\$ 1,237.50	\$ 75.00	\$ 225.00
7-A	Ductile Iron Fittings	2500	LBS	\$ 20.00	\$ 50,000.00	\$ 12.50	\$31,250.00	\$ 38.10	\$ 95,250.00	\$ 15.23	\$ 38,075.00	\$ 25.52	\$ 63,800.00	\$ 17.50	\$ 43,750.00	\$ 14.00	\$ 35,000.00	\$ 37.00	\$ 92,500.00	\$ 10.00	\$ 25,000.00
7-B	4" Restrained Joint Ductile Iron Force Main - (LS #13)	100	LF	\$ 100.44	\$ 10,044.00	\$ 98.00	\$9,800.00	\$ 146.00	\$ 14,600.00	\$ 150.12	\$ 15,012.00	\$ 100.81	\$ 10,081.00	\$ 97.00	\$ 9,700.00	\$ 98.00	\$ 9,800.00	\$ 116.00	\$ 11,600.00	\$ 75.00	\$ 7,500.00
7-E	Hydroexcavating Services - (LS #13 Exploratory Work)	24	HR	\$ 200.00	\$ 4,800.00	\$ 300.00	\$7,200.00	\$ 352.00	\$ 8,448.00	\$ 178.20	\$ 4,278.00	\$ 295.00	\$ 7,080.00	\$ 380.00	\$ 9,120.00	\$ 552.00	\$ 13,248.00	\$ 1,200.00	\$ 28,800.00	\$ 400.00	\$ 9,600.00
3-A	15" RCP - Class III	24	LF	\$ 80.00	\$ 1,920.00	\$ 60.00	\$1,440.00	\$ 130.40	\$ 3,129.60	\$ 45.24	\$ 1,085.76	\$ 68.15	\$ 1,635.60	\$ 46.00	\$ 1,104.00	\$ 184.00	\$ 4,416.00	\$ 104.00	\$ 2,496.00	\$ 35.00	\$ 840.00
16-A	Select Sandy Backfill (Field Measure)	356	CY	\$ 20.00	\$ 7,000.00	\$ 22.00	\$7,700.00	\$ 24.20	\$ 8,470.00	\$ 15.44	\$ 5,404.00	\$ 27.14	\$ 9,499.00	\$ 23.00	\$ 8,050.00	\$ 25.00	\$ 8,750.00	\$ 22.00	\$ 7,700.00	\$ 30.00	\$ 10,500.00
16-B	Pipe Foundation Material (Plan Measure)	125	CY	\$ 200.00	\$ 25,000.00	\$ 75.00	\$9,375.00	\$ 154.00	\$ 19,250.00	\$ 182.00	\$ 22,750.00	\$ 132.16	\$ 16,520.00	\$ 105.00	\$ 13,125.00	\$ 110.00	\$ 13,750.00	\$ 125.50	\$ 15,687.50	\$ 30.00	\$ 3,750.00
17-A	Geotextile Fabric	255	SY	\$ 4.43	\$ 1,129.65	\$ 4.25	\$1,083.75	\$ 3.70	\$ 943.50	\$ 3.63	\$ 925.65	\$ 3.58	\$ 912.90	\$ 3.00	\$ 765.00	\$ 6.00	\$ 1,530.00	\$ 3.75	\$ 956.25	\$ 5.00	\$ 1,275.00
17-B	8" Limestone Restoration	100	SY	\$ 55.00	\$ 5,500.00	\$ 23.00	\$2,300.00	\$ 32.00	\$ 3,200.00	\$ 37.64	\$ 3,764.00	\$ 53.34	\$ 5,334.00	\$ 28.00	\$ 2,800.00	\$ 61.00	\$ 6,100.00	\$ 32.00	\$ 3,200.00	\$ 45.00	\$ 4,500.00
17-C	2" Hot Bituminous Surface Course (9.5 mm Mixture, ST, PM)	100	SY	\$ 25.59	\$ 2,559.00	\$ 30.00	\$3,000.00	\$ 30.60	\$ 3,060.00	\$ 42.77	\$ 4,277.00	\$ 38.41	\$ 3,841.00	\$ 65.00	\$ 6,500.00	\$ 45.00	\$ 4,500.00	\$ 129.50	\$ 12,950.00	\$ 107.00	\$ 10,700.00
17-D	6" Hot Bituminous Base Course (19.0 mm Mixture, ST, PM)	100	SY	\$ 70.00	\$ 7,000.00	\$ 110.00	\$11,000.00	\$ 117.70	\$ 11,770.00	\$ 127.12	\$ 12,712.00	\$ 142.19	\$ 14,219.00	\$ 160.00	\$ 16,000.00	\$ 143.00	\$ 14,300.00	\$ 129.50	\$ 12,950.00	\$ 107.00	\$ 10,700.00
17-I	6" Wood Privacy Fencing (Including 12" wide scute/wide gate)	95	LF	\$ 45.00	\$ 4,275.00	\$ 42.00	\$3,990.00	\$ 74.90	\$ 7,115.50	\$ 41.58	\$ 3,950.10	\$ 50.74	\$ 4,820.30	\$ 45.00	\$ 4,275.00	\$ 112.00	\$ 10,640.00	\$ 46.00	\$ 4,370.00	\$ 45.00	\$ 4,275.00
17-J	Vegetative Cover (Hydroseeding)	250	SY	\$ 2.00	\$ 500.00	\$ 0.85	\$212.50	\$ 1.10	\$ 275.00	\$ 2.38	\$ 595.00	\$ 3.25	\$ 812.50	\$ 5.00	\$ 1,250.00	\$ 12.00	\$ 3,000.00	\$ 4.25	\$ 1,062.50	\$ 5.00	\$ 1,250.00
17-K	Solid Sod	250	SY	\$ 12.00	\$ 3,000.00	\$ 6.00	\$1,500.00	\$ 11.00	\$ 2,750.00	\$ 7.13	\$ 1,782.50	\$ 6.49	\$ 1,622.50	\$ 14.00	\$ 3,500.00	\$ 12.00	\$ 3,000.00	\$ 8.00	\$ 2,000.00	\$ 10.00	\$ 2,500.00
17-L	6" Limestone Pad (Includes Type V Geotextile)	355	SY	\$ 55.00	\$ 19,525.00	\$ 19.00	\$6,745.00	\$ 30.70	\$ 10,898.50	\$ 29.81	\$ 10,582.50	\$ 27.14	\$ 9,634.70	\$ 23.00	\$ 8,165.00	\$ 67.00	\$ 23,765.00	\$ 30.00	\$ 10,650.00	\$ 30.00	\$ 10,650.00
<b>Total Base Bid</b>					\$ 711,526.83		\$714,006.26		\$ 669,839.70		\$ 885,215.29		\$ 693,366.77		\$ 626,924.00		\$952,622.00		\$ 973,218.25		\$ 1,189,215.00

Additive Alternate No. 1																					
LS #6 - Courtyard and Scenic																					
Item No.	Item	Plan Qty	Units	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
18-F	Lift Station #6 Rehabilitation - Courtyard and Scenic	1	LS	\$ 203,971.05	\$ 203,971.05	\$ 226,250.00	\$226,250.00	\$ 250,097.70	\$ 250,097.70	\$ 276,118.75	\$ 276,118.75	\$ 254,125.23	\$ 254,125.23	\$ 288,000.00	\$ 288,000.00	\$ 395,400.00	\$ 395,400.00	\$ 283,620.00	\$ 283,620.00	\$ 402,000.00	\$ 402,000.00
19-A	Maintenance of Traffic	1	LS	\$ 7,000.00	\$ 7,000.00	\$ 250.00	\$250.00	\$ 1,650.00	\$ 1,650.00	\$ 8,610.00	\$ 8,610.00	\$ 4,130.00	\$ 4,130.00	\$ 14,500.00	\$ 14,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,200.00	\$ 5,200.00	\$ 3,000.00	\$ 3,000.00
7-A	Ductile Iron Fittings	1200	LBS	\$ 20.00	\$ 24,000.00	\$ 12.50	\$15,000.00	\$ 38.10	\$ 45,720.00	\$ 15.23	\$ 18,276.00	\$ 25.52	\$ 30,624.00	\$ 17.50	\$ 21,000.00	\$ 14.00	\$ 16,800.00	\$ 37.00	\$ 44,400.00	\$ 15.00	\$ 18,000.00
7-B	4" Restrained Joint Ductile Iron Force Main	30	LF	\$ 100.44	\$ 3,013.20	\$ 98.00	\$2,940.00	\$ 174.40	\$ 5,232.00	\$ 150.12	\$ 4,503.60	\$ 105.71	\$ 3,201.30	\$ 97.00	\$ 2,910.00	\$ 10.00	\$ 300.00	\$ 111.25	\$ 3,337.50	\$ 75.00	\$ 2,250.00
7-C	8" Restrained Joint Ductile Iron Force Main	30	LF	\$ 146.47	\$ 4,394.10	\$ 142.00	\$4,260.00	\$ 106.00	\$ 31,827.00	\$ 180.04	\$ 54,012.00	\$ 137.81	\$ 4,134.30	\$ 105.00	\$ 3,150.00	\$ 175.00	\$ 5,250.00	\$ 117.00	\$ 3,510.00	\$ 65.00	\$ 2,550.00
16-A	Select Sandy Backfill (Field Measure)	85	CY	\$ 20.00	\$ 1,700.00	\$ 22.00	\$1,870.00	\$ 24.20	\$ 2,057.00	\$ 15.44	\$ 1,312.40	\$ 27.14	\$ 2,306.90	\$ 23.00	\$ 1,955.00	\$ 24.00	\$ 2,040.00	\$ 22.00	\$ 1,870.00	\$ 30.00	\$ 2,550.00
16-B	Pipe Foundation Material (Plan Measure)	30	CY	\$ 200.00	\$ 6,000.00	\$ 75.00	\$2,250.00	\$ 154.00	\$ 4,620.00	\$ 162.00	\$ 4,860.00	\$ 132.16	\$ 3,964.80	\$ 110.00	\$ 3,300.00	\$ 110.00	\$ 3,300.00	\$ 125.60	\$ 3,768.00	\$ 30.00	\$ 900.00
17-A	Geotextile Fabric	115	SY	\$ 4.43	\$ 509.45	\$ 4.50	\$517.50	\$ 5.50	\$ 632.50	\$ 3.63	\$ 417.45	\$ 3.58	\$ 411.70	\$ 3.00	\$ 345.00	\$ 6.00	\$ 690.00	\$ 3.75	\$ 431.25	\$ 5.00	\$ 575.00
17-B	8" Limestone Restoration	115	SY	\$ 55.00	\$ 6,325.00	\$ 18.50	\$2,122.50	\$ 35.20	\$ 4,048.00	\$ 37.64	\$ 4,328.60	\$ 53.34	\$ 6,134.10	\$ 28.00	\$ 3,220.00	\$ 60.00	\$ 6,600.00	\$ 32.00	\$ 3,680.00	\$ 15.00	\$ 1,725.00
17-C	2" Hot Bituminous Surface Course (9.5 mm Mixture, ST, PM)	115	SY	\$ 25.59	\$ 2,942.85	\$ 30.00	\$3,450.00	\$ 30.60	\$ 3,519.00	\$ 42.77	\$ 4,918.55	\$ 38.41	\$ 4,417.15	\$ 65.00	\$ 7,475.00	\$ 44.00	\$ 5,060.00	\$ 45.00	\$ 5,175.00	\$ 36.00	\$ 4,140.00
17-D	6" Hot Bituminous Base Course (19.0 mm Mixture, ST, PM)	115	SY	\$ 70.00	\$ 8,142.00	\$ 110.00	\$12,650.00	\$ 117.70	\$ 13,535.50	\$ 127.12	\$ 14,818.60	\$ 142.19	\$ 16,351.85	\$ 160.00	\$ 18,400.00	\$ 144.00	\$ 16,560.00	\$ 129.50	\$ 14,892.50	\$ 107.00	\$ 12,305.00
17-E	Concrete Sidewalk (FM)	30	SY	\$ 100.00	\$ 3,000.00	\$ 45.00	\$1,350.00	\$ 137.50	\$ 4,125.00	\$ 148.50	\$ 4,455.00	\$ 171.10	\$ 5,133.00	\$ 84.00	\$ 2,520.00	\$ 156.00	\$ 4,680.00	\$ 151.00	\$ 4,530.00	\$ 120.00	\$ 3,600.00
17-F	Concrete Curb/Carb and Gutter Restoration	70	LF	\$ 50.00	\$ 3,500.00	\$ 24.00	\$1,680.00	\$ 30.80	\$ 2,156.00	\$ 33.26	\$ 2,328.20	\$ 41.30	\$ 2,891.00	\$ 84.00	\$ 5,880.00	\$ 122.00	\$ 8,540.00	\$ 35.25	\$ 2,467.50	\$ 45.00	\$ 3,150.00
17-G	Concrete Restoration	40	SY	\$ 100.00	\$ 4,000.00	\$ 45.00	\$1,800.00	\$ 159.50	\$ 6,380.00	\$ 172.26	\$ 6,890.40	\$ 194.70	\$ 7,78								

CONTRACTORS BIDDING:		LJ Construction	Gulf Coast Solutions	SGI, LLC	Bottom 2 Top Construction	Southern Colonial Construction	DNA Underground, LLC	Gottfried Contracting	Moran Hauling, Inc.	Jumeaux Construction											
Certificate of Responsibility No.:		25896-MC	21981-MC	26132-MC	23104-MC	25538-MC	20907-MC	25321-MC		26691-MC											
Acknowledgement of Addendum Nos. 1-4		YES	YES	YES	YES	YES	YES	YES	YES	YES											
Debarment/Non-Collusion Certification:		YES	YES	YES	YES	YES	YES	YES	YES	YES											
Bid Bond:		YES	YES	YES	YES	YES	YES	YES	YES	YES											
Base Bid																					
Item No.	Item	Plan Qty	Units	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION		
Additive Alternate No. 2																					
LS #7 - Merge and Scenic																					
18-G	Lift Station #7 Rehabilitation - Merge and Scenic	1	LS	\$ 196,967.65	\$ 196,967.65	\$ 199,000.00	\$ 199,000.00	\$ 275,648.50	\$ 275,648.50	\$ 261,729.79	\$ 261,729.79	\$ 253,900.52	\$ 253,900.52	\$ 282,000.00	\$ 282,000.00	\$ 358,000.00	\$ 358,000.00	\$ 254,765.00	\$ 254,765.00	\$ 367,000.00	
19-A	Maintenance of Traffic	1	LS	\$ 7,000.00	\$ 7,000.00	\$ 850.00	\$ 850.00	\$ 3,850.00	\$ 3,850.00	\$ 8,640.00	\$ 8,640.00	\$ 4,130.00	\$ 4,130.00	\$ 14,500.00	\$ 14,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,200.00	\$ 5,200.00	\$ 3,000.00	
7-A	Ductile Iron Fittings	750	LBS	\$ 20.00	\$ 15,000.00	\$ 12.50	\$ 9,375.00	\$ 36.10	\$ 26,575.00	\$ 15.23	\$ 11,422.50	\$ 25.52	\$ 19,140.00	\$ 17.50	\$ 13,125.00	\$ 14.00	\$ 10,500.00	\$ 37.00	\$ 27,750.00	\$ 15.00	
7-B	4" Restrainted Joint Ductile Iron Force Main	30	LF	\$ 100.44	\$ 3,013.20	\$ 96.00	\$ 2,880.00	\$ 174.40	\$ 5,232.00	\$ 190.12	\$ 5,703.60	\$ 102.37	\$ 3,071.10	\$ 97.00	\$ 2,910.00	\$ 100.00	\$ 3,000.00	\$ 112.00	\$ 3,360.00	\$ 75.00	
7-C	6" Restrainted Joint Ductile Iron Force Main	30	LF	\$ 125.47	\$ 3,764.10	\$ 114.00	\$ 3,420.00	\$ 186.20	\$ 5,586.00	\$ 143.10	\$ 4,293.00	\$ 167.31	\$ 5,019.30	\$ 105.00	\$ 3,150.00	\$ 133.00	\$ 3,990.00	\$ 125.00	\$ 3,750.00	\$ 85.00	
16-A	Select Sandy Backfill (Field Measure)	115	CY	\$ 20.00	\$ 2,300.00	\$ 22.00	\$ 2,530.00	\$ 27.50	\$ 3,162.50	\$ 15.44	\$ 1,775.50	\$ 27.14	\$ 3,121.10	\$ 23.00	\$ 2,645.00	\$ 67.00	\$ 7,705.00	\$ 22.00	\$ 2,530.00	\$ 30.00	
16-B	Pipe Foundation Material (Plan Measure)	75	CY	\$ 300.00	\$ 22,500.00	\$ 75.00	\$ 5,625.00	\$ 154.00	\$ 11,550.00	\$ 162.00	\$ 12,150.00	\$ 132.16	\$ 9,912.00	\$ 110.00	\$ 8,250.00	\$ 110.00	\$ 8,250.00	\$ 129.50	\$ 9,712.50	\$ 30.00	
17-A	Geotextile Fabric	140	SY	\$ 4.43	\$ 620.20	\$ 4.25	\$ 595.00	\$ 6.70	\$ 938.00	\$ 3.63	\$ 508.20	\$ 3.58	\$ 501.20	\$ 5.00	\$ 700.00	\$ 12.00	\$ 1,680.00	\$ 3.75	\$ 525.00	\$ 5.00	
17-B	8" Limestone Base Restoration	140	SY	\$ 55.00	\$ 7,700.00	\$ 18.50	\$ 2,590.00	\$ 35.20	\$ 4,928.00	\$ 37.64	\$ 5,269.60	\$ 53.34	\$ 7,467.60	\$ 28.00	\$ 3,920.00	\$ 62.00	\$ 8,680.00	\$ 32.00	\$ 4,480.00	\$ 15.00	
17-C	2" Hot Bituminous Surface Course (9.5 mm Mixture, ST, PM)	140	SY	\$ 25.59	\$ 3,582.60	\$ 36.00	\$ 5,040.00	\$ 39.60	\$ 5,544.00	\$ 42.77	\$ 5,987.80	\$ 58.41	\$ 8,177.40	\$ 65.00	\$ 9,100.00	\$ 44.00	\$ 6,160.00	\$ 45.00	\$ 6,300.00	\$ 36.00	
17-D	6" Hot Bituminous Base Course (19.0 mm Mixture, ST, PM)	140	SY	\$ 70.80	\$ 9,912.00	\$ 110.00	\$ 15,400.00	\$ 117.70	\$ 16,478.00	\$ 127.12	\$ 17,798.80	\$ 142.19	\$ 19,906.80	\$ 160.00	\$ 22,400.00	\$ 144.00	\$ 20,160.00	\$ 129.50	\$ 18,130.00	\$ 107.00	
17-E	Concrete Sidewalk Restoration (FM)	30	SY	\$ 100.00	\$ 3,000.00	\$ 45.00	\$ 1,350.00	\$ 137.60	\$ 4,128.00	\$ 148.50	\$ 4,455.00	\$ 171.10	\$ 5,133.00	\$ 84.00	\$ 2,520.00	\$ 148.00	\$ 4,440.00	\$ 167.00	\$ 5,110.00	\$ 120.00	
17-F	Concrete Curb/Curb and Gutter Restoration	60	LF	\$ 50.00	\$ 3,000.00	\$ 24.00	\$ 1,440.00	\$ 30.80	\$ 1,848.00	\$ 33.28	\$ 1,996.80	\$ 41.30	\$ 2,478.00	\$ 84.00	\$ 5,040.00	\$ 123.00	\$ 7,380.00	\$ 35.25	\$ 2,115.00	\$ 45.00	
17-G	Concrete Restoration	45	SY	\$ 100.00	\$ 4,500.00	\$ 45.00	\$ 2,025.00	\$ 159.50	\$ 7,177.50	\$ 172.26	\$ 7,751.70	\$ 194.70	\$ 8,761.50	\$ 84.00	\$ 3,780.00	\$ 220.00	\$ 9,900.00	\$ 175.00	\$ 7,875.00	\$ 120.00	
17-J	Vegetative Cover (Hydroseeding) (FM)	80	SY	\$ 2.00	\$ 160.00	\$ 0.63	\$ 50.40	\$ 1.10	\$ 88.00	\$ 2.34	\$ 190.40	\$ 3.25	\$ 260.00	\$ 5.00	\$ 400.00	\$ 36.00	\$ 2,880.00	\$ 4.25	\$ 340.00	\$ 5.00	
17-K	Soil Soil (FM)	100	SY	\$ 12.00	\$ 1,200.00	\$ 6.00	\$ 600.00	\$ 11.00	\$ 1,100.00	\$ 7.13	\$ 713.00	\$ 6.49	\$ 649.00	\$ 14.00	\$ 1,400.00	\$ 12.00	\$ 1,200.00	\$ 8.00	\$ 800.00	\$ 10.00	
<b>Total - Additive Alternate No. 2 Costs</b>					\$ 276,749.75		\$ 252,830.40		\$ 375,830.50		\$ 349,182.56		\$ 351,828.32		\$ 375,840.00		\$ 459,429.00		\$ 352,042.50		\$ 447,670.00
Additive Alternate No. 3																					
LS #19 - Lac Bleu North on Josephine Street																					
18-E	Lift Station #19 Rehabilitation - Lac Bleu North - Josephine Street	1	LS	\$ 192,901.46	\$ 192,901.46	\$ 174,350.00	\$ 174,350.00	\$ 199,935.00	\$ 199,935.00	\$ 219,640.35	\$ 219,640.35	\$ 210,448.07	\$ 210,448.07	\$ 223,000.00	\$ 223,000.00	\$ 241,500.00	\$ 241,500.00	\$ 226,160.00	\$ 226,160.00	\$ 367,000.00	
19-A	Maintenance of Traffic	1	LS	\$ 7,000.00	\$ 7,000.00	\$ 800.00	\$ 800.00	\$ 1,650.00	\$ 1,650.00	\$ 8,640.00	\$ 8,640.00	\$ 2,950.00	\$ 2,950.00	\$ 13,500.00	\$ 13,500.00	\$ 1,840.00	\$ 1,840.00	\$ 2,600.00	\$ 2,600.00	\$ 3,000.00	
7-A	Ductile Iron Fittings	500	LBS	\$ 20.00	\$ 10,000.00	\$ 12.50	\$ 6,250.00	\$ 38.10	\$ 19,050.00	\$ 15.23	\$ 7,615.00	\$ 38.00	\$ 19,000.00	\$ 17.50	\$ 8,750.00	\$ 14.00	\$ 7,000.00	\$ 37.00	\$ 18,500.00	\$ 15.00	
11-A	1" Water Service Assembly	1	EA	\$ 1,230.00	\$ 1,230.00	\$ 1,100.00	\$ 1,100.00	\$ 1,266.80	\$ 1,266.80	\$ 1,339.63	\$ 1,339.63	\$ 1,278.45	\$ 1,278.45	\$ 920.00	\$ 920.00	\$ 3,100.00	\$ 3,100.00	\$ 900.00	\$ 900.00	\$ -	
10-A	1" Single Water Service Assembly (Includes Meter Box)	1	EA	\$ 1,263.00	\$ 1,263.00	\$ 1,200.00	\$ 1,200.00	\$ 1,266.80	\$ 1,266.80	\$ 1,339.63	\$ 1,339.63	\$ 1,378.45	\$ 1,378.45	\$ 920.00	\$ 920.00	\$ 1,840.00	\$ 1,840.00	\$ 900.00	\$ 900.00	\$ 1,000.00	
10-B	1" Water Service Tubing	35	LF	\$ 3.81	\$ 133.35	\$ 3.00	\$ 105.00	\$ 14.90	\$ 521.50	\$ 10.78	\$ 377.30	\$ 12.83	\$ 449.05	\$ 10.00	\$ 350.00	\$ 17.00	\$ 595.00	\$ 7.00	\$ 245.00	\$ 7.00	
10-C	1" Hose Bib Assembly	1	EA	\$ 219.80	\$ 219.80	\$ 800.00	\$ 800.00	\$ 465.40	\$ 465.40	\$ 131.76	\$ 131.76	\$ 308.97	\$ 308.97	\$ 420.00	\$ 420.00	\$ 551.00	\$ 551.00	\$ 360.00	\$ 360.00	\$ 75.00	
16-A	Select Sandy Backfill (Field Measure)	35	CY	\$ 20.00	\$ 700.00	\$ 22.00	\$ 770.00	\$ 24.20	\$ 847.00	\$ 15.44	\$ 540.40	\$ 27.14	\$ 945.90	\$ 23.00	\$ 805.00	\$ 61.00	\$ 2,135.00	\$ 22.00	\$ 770.00	\$ 30.00	
16-B	Pipe Foundation Material (Plan Measure)	20	CY	\$ 300.00	\$ 6,000.00	\$ 75.00	\$ 1,500.00	\$ 154.00	\$ 3,080.00	\$ 162.00	\$ 3,240.00	\$ 132.16	\$ 2,643.20	\$ 105.00	\$ 2,100.00	\$ 110.00	\$ 2,200.00	\$ 125.50	\$ 2,510.00	\$ 30.00	
17-A	Geotextile Fabric	25	SY	\$ 4.43	\$ 110.75	\$ 4.25	\$ 106.25	\$ 5.70	\$ 142.50	\$ 3.03	\$ 90.75	\$ 3.58	\$ 89.50	\$ 24.00	\$ 600.00	\$ 12.00	\$ 300.00	\$ 3.75	\$ 93.75	\$ 5.00	
17-B	8" Limestone Base Restoration	25	SY	\$ 55.00	\$ 1,375.00	\$ 18.00	\$ 450.00	\$ 35.20	\$ 880.00	\$ 37.64	\$ 941.00	\$ 53.34	\$ 1,333.50	\$ 28.00	\$ 700.00	\$ 92.00	\$ 2,300.00	\$ 32.00	\$ 800.00	\$ 15.00	
17-C	2" Hot Bituminous Surface Course (9.5 mm Mixture, ST, PM)	25	SY	\$ 25.59	\$ 639.75	\$ 36.00	\$ 900.00	\$ 39.60	\$ 990.00	\$ 42.77	\$ 1,069.25	\$ 58.41	\$ 1,460.25	\$ 65.00	\$ 1,625.00	\$ 44.00	\$ 1,100.00	\$ 45.00	\$ 1,125.00	\$ 36.00	
17-D	6" Hot Bituminous Base Course (19.0 mm Mixture, ST, PM)	25	SY	\$ 70.80	\$ 1,770.00	\$ 110.00	\$ 2,750.00	\$ 117.70	\$ 2,942.50	\$ 127.12	\$ 3,178.00	\$ 142.19	\$ 3,554.75	\$ 160.00	\$ 4,000.00	\$ 144.00	\$ 3,600.00	\$ 130.00	\$ 3,250.00	\$ 107.00	
17-J	Vegetative Cover (Hydroseeding) (FM)	35	SY	\$ 2.00	\$ 70.00	\$ 0.63	\$ 22.05	\$ 1.10	\$ 38.50	\$ 2.34	\$ 81.90	\$ 3.25	\$ 113.75	\$ 5.00	\$ 175.00	\$ 61.00	\$ 2,135.00	\$ 4.25	\$ 148.75	\$ 5.00	
<b>Total - Additive Alternate No. 3 Costs</b>					\$ 181,413.11		\$ 160,903.33		\$ 233,676.00		\$ 248,126.37		\$ 245,957.84		\$ 297,865.00		\$ 269,196.00		\$ 258,362.50		\$ 394,725.00
Additive Alternate No. 4																					
LS #12 - Pointdexter @ Lemoine																					
19-C	Lift Station #12 Rehabilitation - Pointdexter and Lemoine	1	LS	\$ 161,473.46	\$ 161,473.46	\$ 176,800.00	\$ 176,800.00	\$ 204,273.00	\$ 204,273.00	\$ 221,323.55	\$ 221,323.55	\$ 209,595.14	\$ 209,595.14	\$ 234,000.00	\$ 234,000.00	\$ 240,000.00	\$ 240,000.00	\$ 226,915.00	\$ 226,915.00	\$ 366,000.00	
7-A	Ductile Iron Fittings	500	LBS	\$ 20.00	\$ 10,000.00	\$ 12.50	\$ 6,250.00	\$ 38.10	\$ 19,050.00	\$ 15.23	\$ 7,615.00	\$ 25.52	\$ 12,760.00	\$ 17.50	\$ 8,750.00	\$ 14.00	\$ 7,000.00	\$ 37.00	\$ 18,500.00	\$ 15.00	
16-A	Select Sandy Backfill (Field Measure)	35	CY	\$ 20.00	\$ 700.00	\$ 22.00	\$ 770.00	\$ 24.20	\$ 847.00	\$ 15.44	\$ 540.40	\$ 27.14	\$ 949.90	\$ 23.00	\$ 805.00	\$ 62.00	\$ 2,170.00	\$ 22.00	\$ 770.00	\$ 30.00	
16-B	Pipe Foundation Material (Plan Measure)	20	CY	\$ 300.00	\$ 6,000.00	\$ 75.00	\$ 1,500.00	\$ 154.00	\$ 3,080.00	\$ 162.00	\$ 3,240.00	\$ 132.16	\$ 2,643.20	\$ 105.00	\$ 2,100.00	\$ 110.00	\$ 2,200.00	\$ 125.50	\$ 2,510.00	\$ 30.00	
17-I	6" Wood Privacy Fencing (Includes 12" wide double gate)	80	LF	\$ 45.00	\$ 3,600.00	\$ 42.00	\$ 3,360.00	\$ 74.80	\$ 5,984.00	\$ 41.58	\$ 3,326.40	\$ 50.74	\$ 4,059.20	\$ 45.00	\$ 3,600.00	\$ 62.00	\$ 4,960.00	\$ 46.00	\$ 3,680.00	\$ 45.00	
17-J	Vegetative Cover (Hydroseeding)	65	SY	\$ 2.00	\$ 130.00	\$ 0.63	\$ 40.95	\$ 1.10	\$ 71.50	\$ 2.38	\$ 154.70	\$ 3.25	\$ 211.25	\$ 5.00	\$ 325.00	\$ 46.00	\$ 2,990.00	\$ 4.25	\$ 276.25	\$ 5.00	
17-L	8" Limestone Pad (Includes Type V Geotextile)	55	SY	\$ 55.00	\$ 3,025.00	\$ 19.00	\$ 1,045.00	\$ 31.10	\$ 1,710.50	\$ 29.81	\$ 1,639.55	\$ 27.14	\$ 1,492.70	\$ 23.00	\$ 1,265.00	\$ 104.00	\$ 5,720.00	\$ 30.00	\$ 1,650.00	\$ 30.00	
<b>Total - Additive Alternate No. 4 Costs</b>					\$ 183,378.46		\$ 168,985.95		\$ 239,773.60		\$ 236,255.40		\$ 232,216.78		\$ 251,295.00		\$ 265,660.00		\$ 256,761.25		\$ 381,175.00

Engineer's Corrected Value  
  
 Robert A. Escher, P.E.  
 Cert. No. 14782  
 February 20, 2020



CA-2  
3-3-2026  
Adm



overstreeteng.com  
161 Lameuse St. Suite 203  
Biloxi, MS 39530  
228.967.7137

February 20, 2026

City of Pass Christian  
200 West Scenic Dr.  
Pass Christian, MS 39571

Re: **City of Pass Christian  
Overstreet and Associates Engineering Invoice**

To Whom It May Concern:

We hereby recommend the following invoice for payment:

- Invoice 4145 in the amount of \$ 6,016.75

Please do not hesitate to call if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink that reads 'F. Jason Overstreet'.

F. Jason Overstreet, P.E.

JO:slt 794



# OVERSTREET & ASSOCIATES

CONSULTING ENGINEERS

161 Lameuse St.  
Suite 203  
Biloxi, MS 39530  
(228) 967-7137

City of Pass Christian  
200 West Scenic Drive  
Pass Christian, MS 39571

Invoice number 4145  
Date 02/20/2026

Project **1257 NORTH ST. GRAVITY SEWER PH II  
& III**

For Services Rendered Through January 19, 2026 February 15, 2026

### Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>PRELIMINARY DESIGN</b>	107,500.00	100.00	107,500.00	107,500.00	0.00	0.00	0.00
<b>FINAL DESIGN</b>	83,000.00	100.00	83,000.00	83,000.00	0.00	0.00	0.00
<b>PERMITTING</b>	3,000.00	100.00	3,000.00	3,000.00	0.00	0.00	0.00
<b>BIDDING &amp; NEGOTIATING</b>	12,000.00	100.00	12,000.00	12,000.00	0.00	0.00	0.00
<b>TOPOGRAPHICAL SURVEY</b>	16,750.00	100.00	16,750.00	16,750.00	0.00	0.00	0.00
<b>CONSTRUCTION PHASE</b>	128,000.00	79.27	98,095.00	101,465.25	26,534.75	20.73	3,370.25
<b>CONSTRUCTION INSPECTION</b>	277,000.00	53.60	145,819.00	148,465.50	128,534.50	46.40	2,646.50
<b>POST CONSTRUCTION</b>	9,000.00	16.36	1,472.50	1,472.50	7,527.50	83.64	0.00
<b>REIMBURSABLE EXPENSES</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>636,250.00</b>	<b>74.44</b>	<b>467,636.50</b>	<b>473,653.25</b>	<b>162,596.75</b>	<b>25.56</b>	<b>6,016.75</b>

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Current Billed
<b>PRELIMINARY DESIGN</b>	107,500.00	100.00	107,500.00	107,500.00	0.00
<b>FINAL DESIGN</b>	83,000.00	100.00	83,000.00	83,000.00	0.00
<b>PERMITTING</b>	3,000.00	100.00	3,000.00	3,000.00	0.00
<b>BIDDING &amp; NEGOTIATING</b>	12,000.00	100.00	12,000.00	12,000.00	0.00
<b>TOPOGRAPHICAL SURVEY</b>	16,750.00	100.00	16,750.00	16,750.00	0.00
<b>Total</b>	<b>222,250.00</b>	<b>100.00</b>	<b>222,250.00</b>	<b>222,250.00</b>	<b>0.00</b>

**CONSTRUCTION PHASE**

Labor

	Hours	Rate	Billed Amount
<b>Construction Project Manager I</b>			
John B. Scott	2.00	110.00	220.00
<b>Professional Engineer V</b>			
Andrew Levens	14.00	170.00	2,380.00
<b>Senior Project Manager</b>			
Franklin J. Overstreet	2.00	130.00	260.00
<b>Project Technician II</b>			
Stacey L. Tanner	6.50	78.50	510.25
Labor subtotal	24.50		3,370.25
Phase subtotal			3,370.25

**CONSTRUCTION INSPECTION**

Labor

	Hours	Rate	Billed Amount
<b>Resident Project Representative I</b>			
Jessie Stevens	6.00	79.00	474.00
Thomas Overstreet	27.50	79.00	2,172.50
Subtotal	33.50		2,646.50
Labor subtotal	33.50		2,646.50
Phase subtotal			2,646.50
<b>Invoice total</b>			<b>6,016.75</b>

*Thank you for your business!*

*Please remit payment to*

*Overstreet & Associates, PLLC.  
 161 Lameuse St. Suite 203  
 Biloxi, MS 39530*

CA-3  
33-26

# 2026 Spring Municipal Clerk Conference

## TENTATIVE AGENDA

The Spring Municipal Clerk Conference will be held at The Mill Conference Center in Starkville, MS.

The date and location of this event are as follows:

- Date:** April 29-May 1, 2026
- Location:** The Mill Conference Center  
600 Russell St, Starkville, MS 39759
- Hotel:** Courtyard Marriott (Located at Conference Site) \$185.00 (No Breakfast)  
Hampton Inn & Suites (1 Mile from Conference Site) \$175.00 (Breakfast Included)

Booking Link will be released in your registration confirmation

**All topics are tentative.**

### Wednesday | April 29<sup>th</sup>

- 8:00-5:00 Tentative- Specialized Workshops (Word, Excel, and Mapping), MSU Tours
- 3:00-5:00 Executive Committee Meeting

### Thursday | April 30<sup>th</sup>

- 7:30 - 8:00 *Breakfast*
- 8:00 – 8:15 Conference Kick Off
- 8:15-12:00 Education Sessions
- 12:00-1:00 Lunch (Provided)
- 1:00-5:00 Education Session

**REGISTER NOW**

### Friday | May 1<sup>st</sup>

- 7:30 - 8:00 *Breakfast*
- 8:00-11:00 Education Session
- 11:00-12:00 MMCCA Business Meeting  
(If attending the Business Meeting only please arrive early in case the schedule changes.)

**5.5 IIMC CMC or MMC Credits Available with Full Attendance (Thursday & Friday)**

**Wednesday Events points will be on per session attendance.**

### **Tentative Topics**

- 2026 Legislative Changes & Legal Update
- Managing High-Conflict Situations Municipal Clerks Face
- The Why of Codification-Kirk Franklin
- Leadership Development
- Human Resource Issues
- Payroll

# Courtyard by Marriott Starkville MSU at The Mill Conference Center

📍 📍 📞 ★ 3.9 (721)

MARIAN

## Upcoming Reservation

🖨️ Print    ↗️ Share    📅 Add to Calendar

Confirmation Number: 94490759



### Guest room, 1 King, Sofa bed

Tue, Apr 28, 2026 - Fri, May 01, 2026

1 Adult

Room Details

MUNICIPAL CLERK CONF

[Modify Room](#)

👤 **Guest: Marian Governor** ▾

🏠 **Room Requests and Accessibility** ▾

ⓘ If you have purchased Allianz Travel Insurance, changes to your reservation may impact your protection. [Manage your policy.](#) ↗️

### Payment Information

[Edit](#)

📄 Visa \*\*\*\*\*0860

📄 Summary of Charges

**610.50** ▾  
USD Total

LA-4  
3326

**Extension Center for Governmental & Community Development**

**INVOICE**

Mississippi State University Extension Service  
Phone:(662)325-3141; Fax (662)325-8954  
Box 9643; Mississippi State, MS 39762



**MISSISSIPPI STATE UNIVERSITY™  
EXTENSION**  
Center for Government & Community Development

**TO:**  
**Olivia Lewis**  
**Pass Christian**

DESCRIPTION	AMOUNT
Spring Certified Municipal Clerk Program Hattiesburg March 25-27, 2026	
TOTAL	<b>\$325.00</b>

Note: I understand that if I register for the course but do not attend, the registration fee is still due and payable. A course registration may be cancelled without penalty if cancellation takes place 2 weeks before the start of the class.

Make all checks payable to  
**Extension Center for Governmental & Community Development**  
City Clerk Program  
Box 9643  
Mississippi State, MS 39762

If you have any questions concerning this invoice, contact Jason Camp 662-325-3141 or  
[Jason.Camp@msstate.edu](mailto:Jason.Camp@msstate.edu)

Change or cancel for free any time before 6:00 pm  
on Mar 24

Payment  MasterCard 3310

Total charges	<b><u>242.00 USD</u></b> ^
Room rate	220.00 USD
Mar 25 - Mar 26	110.00 USD
Mar 26 - Mar 27	110.00 USD
Taxes	22.00 USD
State City and Occupancy Tax	22.00 USD

Feedback



### Exclusive Offer

For a limited time, earn a \$150 statement credit after first purchase + 60,000 bonus points after qualifying purchases. Offer ends 12/15/25.

[Learn more](#)

Feedback

Please Note

Duplicate Reservation

CA-5

3.3.24

Dell Optiplex 3050

Asset #: 0000002080

Decommission / Ecycle

CA-6

3326  
CRT

PASS CHRISTIAN MUNICIPAL COURT  
CERTIFICATE OF ELIGIBILITY

CASE # 2502R-048

DATE: 2.25.26

PAYEE: Nancy Cooley

AMOUNT DUE: \$724.<sup>00</sup>

REASON FOR REFUND:

Nancy Cooley paid a \$1500.<sup>00</sup> cash bond at HCADC on  
2.9.26. Ms Cooley was heard on her charges 2.18.26  
and was ordered to pay \$776.<sup>00</sup>. After applying the  
\$776.<sup>00</sup> a balance of \$724.<sup>00</sup> remains. A refund in  
the amount of \$724.<sup>00</sup> is requested.

Supporting documents attached.

Submitted by:

Tina M Dupree

Tina M. Dupree  
Court Clerk

2/25/2026 8:53 AM

Bond Transaction

NCBPOST

Receipt No: B000000056

Citation #: 004387 -01

Docket #: 25TR00153

COOLEY, NANCY ELIZABETH  
DUI REFUSAL

Bond No: VX RECEIP

Bond Amount: \$500.00 Bond Applied

Bond Type: Cash

Balance Due: \$276.00

Approved by: \_\_\_\_\_

Received by: \_\_\_\_\_

-----  
2/25/2026 8:56 AM Bond Transaction NCBPOST

Receipt No: B000000057  
-----

Citation #: 004387 -01

Docket #: 25TR00153

COOLEY, NANCY ELIZABETH

DUI REFUSAL

Bond No: VX RECEIP

Bond Amount: \$276.00 Bond Applied

Bond Type: Cash

Balance Due: \*\*\* PAID \*\*\*

Approved by: \_\_\_\_\_

Received by: \_\_\_\_\_

SHERIFF'S OFFICE / JAIL  
RECEIPT

\* Receipt 41592

State of Mississippi  
Harrison County

PASS CHRISTIAN Dist.  
Jail

PROCESS FEES .....	\$	
CASH BONDS <u>COOLEY, NANCY ELIZABETH</u> .....	\$	<u>1500.<sup>00</sup></u>
BOND FEES .....	\$	
DEFENDANT BOND FEES .....	\$	
OTHER (Specify) .....	\$	

How Paid: Cash X (CARD) Payment received from NANCY COOLEY  
 Check \_\_\_\_\_  
 Money Order \_\_\_\_\_

the 9 day of FEBRUARY, 20 25

CASE #2502R-048 Dollars \$ 1500.<sup>00</sup>  
DOCKET 466183  
COURT 2-12-25 11:30pm  
PASS CHRISTIAN MUNICIPAL

TROY J. PETERSON SHERIFF

BY JN159 Matt Haley

CA-7  
3326  
F

**2026 Mississippi Fire Service Instructors Association  
Annual Training Conference  
March 25-26, 2026 - D'Iberville Community Center**

**Attendee Registration Form**

Michael Bass

Deputy Chief

Name

Title/Rank

Pass Christian Fire

Department/Organization Name

808 E. 2nd street

Pass Christian

MS

39571

Mailing Address

City

State

Zip

Michael Bass

Jeff Klemmer

Main Attendee Name

Buy 1 Get 1 Name

JLaughlin@pass-christian.ms.gov

Billing Email & Phone Number (Person responsible for paying the registration fee)

2282161881

deputyfirechief@pass-christian.ms.gov

Main Attendee Cell Number

Main Attendee Email

Conference Location: D'Iberville Community Center, 10452 Lamey Bridge Rd, D'Iberville, MS 39540. Conference Hotel will be the Scarlet Pearl Casion Resort. To book rooms call **228-392-1889**. Group Code: **MSFIA26**. Room rate is \$79 per night + applicable tax. Rate is good for March 24 - March 27. Cut-Off Date For Rooms is March 15, 2026.

\$175 Single Registration includes Membership and T-Shirt

Shirt Size \_\_\_\_\_

\$200 Buy 1 Get 1 Registration includes 2 Memberships and 2 T-Shirts

Shirt Sizes 3x/ Large

Second Attendee Email and Cell Number:

Jkleemer@pass-christian.ms.gov 2284933344

Remit Payment & Registration Form To:

Mississippi Fire Service Instructors Association (MSFSIA)  
PO Box 91  
Blue Springs, MS 38828



To Pay Online and For More Information Visit

[www.msfsia.com](http://www.msfsia.com)

Contact Lesley Rakestraw at [lesley@oxfordms.net](mailto:lesley@oxfordms.net) or 662-322-5570 for any questions, problems or assistance

CA8  
3-3-26  
F

# MISSISSIPPI FIRE INVESTIGATORS ASSOCIATION

2026 MFIA SPRING SEMINAR  
400 N LAMAR BLVD. OXFORD, MS 38655  
APRIL 15<sup>TH</sup>, 16<sup>TH</sup>, & 17<sup>TH</sup>

Fire Science and Practical Application: One of the Four Cornerstones  
of NEPA 1033 (2022) with Burn to Learn Practical

Instruction focuses on fundamental principles of fire chemistry, thermodynamics, fire dynamics,  
fire behavior, ignition sources, ventilation effects, fire patterns, and explosion dynamics.

Challenges to Expert Qualifications, Methodology & Opinions

The goal of the course is to take the difficulty out of writing these reports and teach investigators  
how to write them efficiently and effectively.



**MISSISSIPPI  
- I.A.A.I -**

Tommy Sipsy, D.F.Sc., MFS, BS, IAAI-CFI, IAAI-  
CI, NAFI-CFEI

MFIA MEMBER -\$250

Casandra Jones, CFO, Forensic  
Investigations Group

NON-MEMBER-\$275

NAME: Dia'mond Woodman  
AGENCY: Pass Christian Fire Department  
PHONE #: 228-452-3323  
E-MAIL: Dwoodman@pass-christian.ms.gov  
IAAI I.D.#: 1408796  
EXP.DATE: 11/01/2026

### ABOVE INFORMATION IS REQUIRED

**GRADUATE BY HILTON  
OXFORD**

400 N. LAMAR BLVD.  
OXFORD, MS 38655

1 (855)605-0316

ROOM RATES: \$139.00  
PER NIGHT

"Cut-Off Date."  
(March 15, 2026)

YOU MAY REGISTER  
BY U.S. MAIL OR E-MAIL  
M.F.I.A/LISA JONES  
711 CAMP DANTZLER ROAD  
HATTIESBURG, MS 39401  
[msfireinvasoc@gmail.com](mailto:msfireinvasoc@gmail.com)

or

**PAYPAL@**

[www.msfireinvestigators.com](http://www.msfireinvestigators.com)

**APRIL 15<sup>th</sup>:**

8:00-8:30 AM REGISTRATION

Casandra Jones – Report Writing 8-12  
David Bridges – Legal Aspects 1-5

**APRIL 16<sup>th</sup>:**

Richard Jones & Tommy Sipsy  
– Learn to Burn Classroom 8-5

**APRIL 17<sup>th</sup>:**

Richard Jones & Tommy Sipsy  
– Learn to Burn Live 8-12

### Graduate by Hilton Oxford

400 N Lamar Blvd  
Oxford MS 38655 US  
[Maps & Directions>>](#)

+16622343031

Wednesday

F

Friday

Apr 15

2

Apr 17

Check In: 4:00 PM

Nights

Check Out: 11:00 AM

[Add to Calendar \(iOS/Outlook\)](#)

[Add to Calendar \(Other\)](#)

### Your Room Information

Guest Name: Dia-Mond Woodman  
Guests: 1 Adult  
Rooms: 1  
Room Plan: GRADUATE KING

Your Rate Information Mississippi Fire Inv

---

Rate per night	
15-Apr-2026 - 17-Apr-2026	139.00 USD
<b>Total for Stay per Room Rate</b>	<b>278.00 USD</b>
Taxes	25.02 USD

---

Total price for Stay 303.02 USD

[Add to Calendar \(iOS/Outlook\)](#)

[Add to Calendar \(Other\)](#)

### Your Room Information

Guest Name: Dia-Mond Woodman  
Guests: 1 Adult  
Rooms: 1  
Room Plan: GRADUATE KING

Your Rate Information Mississippi Fire Inv

---

Rate per night	
14-Apr-2026 - 15-Apr-2026	139.00 USD
<b>Total for Stay per Room Rate</b>	<b>139.00 USD</b>
Taxes	12.51 USD

---

Total price for Stay 151.51 USD

CA-9  
3326  
A

***PROJECT MANUAL***  
***FOR***  
***DEBRIS REMOVAL***  
***AND DISPOSAL SERVICES***

***FOR THE***  
***CITY OF PASS CHRISTIAN, MISSISSIPPI***



***CITY OF PASS CHRISTIAN, MISSISSIPPI***  
***200 West Scenic Drive***  
***PASS CHRISTIAN, MISSISSIPPI 39571***

***March 13, 2026***

**REQUEST FOR BIDS**  
**STATE OF MISSISSIPPI**  
**COUNTY OF HARRISON**

The Governing Body of The City of Pass Christian, Mississippi, will receive proposals for:

**Debris Removal and Disposal Services**

At PASS CHRISTIAN, MISSISSIPPI, at CITY HALL, PASS CHRISTIAN, MISSISSIPPI, until 3:00 P.M., Tuesday, April 21, 2026, and then the Board of Mayor and Aldermen will publicly open and read aloud the bids at the Board meeting to be held at 6:00 P.M., Tuesday, April 21, 2026, at the Municipal Complex at 105 Hiern Avenue, Pass Christian, MS 39571.

All prospective bidders may obtain a Specification Package with all requirements by visiting [www.passchristianbids.com](http://www.passchristianbids.com) or by contacting the City Clerk, Marian Governor, at 228-452-3311, located at 200 West Scenic Drive, Pass Christian, MS 39571, between the hours of 8:00 AM and 5:00 PM, Monday through Friday.

**All proposals must be on file with the City Clerk prior to the opening time as stated above. All proposals must be sealed and clearly marked on the outside of the envelope as indicated “DEBRIS REMOVAL AND DISPOSAL SERVICES” to be opened on April 21, 2026.** Bids submitted by “Express/Overnight” services must be in a separate inner envelope/package sealed and identified as stated in the previous sentence. Bidders and any other interested individuals are invited to attend the bid opening.

Envelopes not so marked are submitted at the risk of the prospective Bidder, and the City assumes no responsibility for the premature opening of same by any City employee.

Bids sent through the U.S. Mail are done so at the risk of the Prospective Vendor and should be addressed to the City of Pass Christian, in care of the City Clerk’s Office, 200 West Scenic Drive, Pass Christian, MS 39571. The City is NOT responsible for bids that arrive in the mail after the designated opening time. Bids may be delivered in person to the City Clerk’s Office located at 200 West Scenic Drive, Pass Christian, MS 39571 until 3:00 p.m. on Tuesday, June 3, 2025.

Electronic Proposals may be submitted at [www.passchristianbids.com](http://www.passchristianbids.com). Questions regarding electronic bidding can be directed to PH Bidding at 662-407-0195 or [bids@phbidding.com](mailto:bids@phbidding.com).

**The Mayor and Board of Aldermen will meet at the time and in the place stated first above in this Notice and will then and there open, read aloud, consider, and take such action as the Governing Body may then determine on proposals received in accordance with this Notice. The Governing Body reserves the right to reject any and all proposals and to waive informalities.**

If the City is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the “Force Majeure Events”), which closure prevents the opening of bids at the advertised date and time, all bids received shall be publicly opened and read aloud on the next business day that the City shall be open and at the previously advertised time. The new date and time of the bid opening, as determined in accordance with this paragraph, shall not be advertised, and all Vendors/Contractors, upon submission of a bid proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Bids shall be received by the City until the new date and time of the bid opening as set forth herein. **The City shall not be held responsible for the receipt of any bids for which the delivery was attempted and failed due to the closure of the City as a result of a Force Majeure Event.** Each Vendor/Contractor shall be required to ensure delivery and receipt of its bid by the City prior to the new date and time of the bid opening.

The Owner expressly reserved the right to accept or reject any or all bids or any part of any or all bids based on a lowest and best bid determination. If the Bid documents request separate bids on phases or items of a project, the Owner reserves the right to accept or reject any or all bids or any part of any or all bids based on a lowest and best bid determination on each phase or item for which a separate bid is requested.

By Order of the Governing Body of the City of Pass Christian, this the 6<sup>th</sup> day of May 2025.

Marian Governor  
City Clerk  
Pass Christian, Mississippi

(SEAL)

By \_\_\_\_\_

Publish: May 8, 2025, and May 15, 2025

# INSTRUCTION TO BIDDERS

## STATE OF MISSISSIPPI COUNTY OF HARRISON

The Governing Body of the City of Pass Christian, Mississippi, will receive proposals for:

### **Debris Removal and Disposal Services**

at PASS CHRISTIAN, MISSISSIPPI, at CITY HALL, PASS CHRISTIAN, MISSISSIPPI until 3:00 P.M., Tuesday, April 21, 2026, and then the Mayor and Board of Aldermen will publicly open and read aloud the bids at the Board meeting to be held at 6:00 P.M., Tuesday, April 21, 2026.

Bids received after the deadline will not be considered. For all purposes and uses herein, a bid and all required paperwork are "received" at the time and date indicated on the stamp, which shall be impressed on the face of all such documents when and as presented at City Hall.

If the City is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events"), which closure prevents the opening of bids at the advertised date and time, all bids received shall be publicly opened and read aloud on the next business day that the City shall be open and at the previously advertised time. The new date and time of the bid opening, as determined in accordance with this paragraph, shall not be advertised, and all Vendors/Contractors, upon submission of a bid proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Bids shall be received by the City until the new date and time of the bid opening as set forth herein. **The City shall not be held responsible for the receipt of any bids for which the delivery was attempted and failed due to the closure of the City as a result of a Force Majeure Event.** Each Vendor/Contractor shall be required to ensure delivery and receipt of its bid by the City prior to the new date and time of the bid opening.

### **SEE ATTACHED SPECIFICATIONS**

Bidders shall verify they have received all pages as indicated. If all pages have not been received, it is the responsibility of the bidder to contact the City Clerk at (228) 452-3311.

### **GENERAL BID INFORMATION**

Bidders shall carefully read all parts of the invitation package, including its accompanying schedules and attachments, if any. Bidders shall direct all requests for explanation or additional information concerning the meaning or interpretation of the conditions or attached specifications of this invitation shall be referred to the City Clerk in writing or by email in sufficient time for reply before the submission date of bids.

The city cannot and does not guarantee that inquiries sent by mail will be received on or before the submission date and time as indicated.

The use of specific names and numbers in the attached specifications is not intended to restrict the bidder or any seller or manufacturer, but is solely for the purpose of indicating the type, size, and quality of materials, product services, or equipment considered best suited for the City.

Contact initiated by a potential bidder with the City of Pass Christian will be only as specifically set out in this invitation. Any other contact with a City official initiated by a potential bidder or bidder regarding this bid, between the date of this invitation to the date of bid award, shall be deemed and treated as an attempt to improperly influence the bid award, and may be sufficient grounds for rejection of the bid submitted by the bidder initiating such other contact, at the discretion of the City of Pass Christian.

### **CONTRACT PERIOD**

The contract will be for a period of 365 days. Prior to the contract expiration and upon a mutual written agreement by the City and the Contractor, the term of the contract may be extended for additional twelve-month periods, provided all conditions of the contract remain the same. The City may extend the term of this contract by written notice to the Contractor in advance of each contract anniversary date. If the City exercises this option, the extended contract shall be considered to include this option clause; however, the total duration of this contract, including the exercise of any options under this clause, shall not exceed 2 (two) years. If the City exercises this option, the prices shown in the Pricing Schedule may be adjusted on the anniversary date of the contract, not to exceed a percentage equal to the percent change in the Consumer Price Index as published by the U.S. Department of Labor, Bureau of Labor Statistics. The contractor shall present in advance of the anniversary date of the contract a Bid for option year pricing. Should the City and the Contractor be unable to agree on pricing or other terms of the contract, the City is under no obligation to exercise the option to extend the term of the contract.

### **INDEPENDENT CONTRACTOR**

The person submitting the Bid shall be working as an independent contractor and shall indemnify and hold harmless the City from any and all claim of any kind and nature (including, but not limited to, attorney's fees, court cost and litigation expenses) filed by any person arising out of or related directly or indirectly from Contractor's work being performed under this contract.

### **SUBCONTRACTS**

The contractor is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this contract.

(a) Must be acceptable to the Owner, and

Although the Contractor is not required to attach such Certifications by proposed subcontractors to his bid, the Contractor is here advised of this requirement so that appropriate action can be taken to prevent subsequent delay in subcontract award.

### **QUALIFICATION OF CONTRACTOR**

Contractor must be qualified under Mississippi Law and have a current Certificate of Responsibility from the Mississippi State Board of Contractors establishing their classification as to the value and type of construction on which they are authorized to bid. A copy of the Contractor's State of Mississippi Board of Contractors license shall be attached to the Bid. Each Contractor shall submit a Statement of Contractor's Qualifications, his experience record in performing the type of improvements proposed, his organization and equipment available for the work contemplated, and, when specifically requested by the Owner, a detailed financial statement. The Owner shall have the right to take such steps as it deems necessary to determine the ability of the Contractor to perform its obligations under its contract, and the Contractor shall furnish such information and data for this purpose. The right is reserved to reject any Bid where the available evidence or information does not satisfy the Owner that the Contractor is qualified to carry out properly the terms of the Contract.

### **BID SECURITY**

Each bid must be accompanied by cash, a certified check of the contractor, or a bid bond prepared on the form of bid bond attached hereto, duly executed by the contractor as principal and having as surety hereon a surety company approved by the Owner, in the amount of ten thousand (\$10,000.00) dollars. Such cash, checks or bid bonds will be returned to all except the three lowest within three days after the opening of bids, and the remaining cash, checks or bid bonds will be returned promptly after the Owner and the accepted contractor have executed the contract, or, if no award has been made within 90 days after the date of the opening of bids, upon demand of the Contractor at any time thereafter, so long as he has not been notified of the acceptance of his bid.

### **CONDITIONS OF WORK**

Each contractor must inform himself fully of the conditions relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful contractor of his obligations to furnish all material and labor necessary to carry out the provisions of his contract. Insofar as possible, the Contractor, in carrying out his work, must employ such methods or means as will not cause any interruption of or interference with the work of any other contractor.

## **REQUESTS FOR INFORMATION, ADDENDA, AND INTERPRETATIONS**

Contractors shall verify they have received all pages as indicated within the Table of Contents. If all pages have not been received, it is the responsibility of the contractor to contact the City Clerk's Office at 228-452-3311 to request the information.

Contractors shall carefully read all parts of the invitation package with its accompanying schedules and attachments, if any. Contractors shall direct all requests for explanation or additional information concerning the meaning or interpretation of the conditions or attached specifications of this invitation shall be referred to the Fire Chief, Dia'mond Woodman, Pass Christian Fire Department, in writing to 200 West Scenic Drive, Pass Christian, Mississippi 39571 or by email to [dwoodman@passchristian.ms.gov](mailto:dwoodman@passchristian.ms.gov) in sufficient time for reply before submission date of Bids. The city cannot and does not guarantee that inquiries sent by mail will be received on or before the submission date and time as indicated.

Contact initiated by a potential contractor with the City of Pass Christian will be only as specifically set out in this invitation. Any other contact with a City official initiated by a potential Contractor or Contractor regarding this Bid, between the date of this invitation to the date of Bid award, shall be deemed and treated as an attempt to improperly influence the Bid award, and may be sufficient grounds for rejection of the Bid submitted by the Contractor initiating such other contact, at the discretion of the City of Pass Christian Board of Alderpersons.

No interpretation of the meaning of the plans, specifications, or other pre-Bid documents will be made to any contractor orally.

Every request for such interpretation should be in writing, addressed to the City of Pass Christian in writing or by email to the addresses above, and to be given consideration, must be received at least five working days prior to the date fixed for the opening of Bids. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications, which, if issued, will be emailed with return receipt requested to all prospective contractors (at the respective addresses furnished for such purposes), not later than two days prior to the date fixed for the opening of Bids. Likewise, any addenda issued will be uploaded to the website and will notify the contractors via the email address provided during registration. Failure of any contractor to receive any such addendum or interpretation shall not relieve such contractor from any obligation under this Bid as submitted. All addenda so issued shall become part of the Contract Documents.

## **SECURITY FOR FAITHFUL PERFORMANCE**

Upon award of the Contract, prior to the Notice to Proceed, the Contractor shall furnish a surety bond or bonds as security to remain on standby within the Contract period in the amount of fifty thousand dollars (\$50,000.00). The Contractor will have ten days to provide these performance and payment bonds after the contract is awarded.

Prior to being issued a Notice to Proceed, the Contractor shall furnish a surety bond or bonds as security for faithful performance of this contract and for the payment of all persons performing labor on the project under this contract and furnishing materials in connection with their contract, as specified in the General Conditions included herein. The amount of this Performance and Payment Bond shall each be in the amount of two million dollars (\$2,000,000.00)

For all bonds, the surety on such bond or bonds shall be a duly authorized surety company satisfactory to the Owner, and shall each be in the amounts stated above. The Contractor will be expected to financially cover the expenses associated with a major recovery operation prior to the initial payment and between subsequent payments.

## **PREPARING THE BID**

Bids must be typed or handwritten in ink. A bid submitted in pencil shall not be accepted. The Bid Guarantee and Bid Response Form must be an original; copies shall not be accepted. All required paperwork must be received in the sealed Bid Package.

The attached specifications are intended and provided solely as a general and non-exhaustive expression of the intent and purpose of the City of Pass Christian regarding this bid; said specifications shall be so considered by the bidders. Accordingly, the bidder admits and agrees that said specifications are not complete in every detail and that the work and materials not indicated or expressly mentioned in said specifications, but which are

reasonably necessary for the full and faithful performance of the item(s) bid in accordance with the full and faithful intent, will be included in the bid and incorporated in the work by the bidder and at the bidder's sole expense, the same as if indicated and specified.

The Bidders shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. The exceptions shall be labeled "EXCEPTION(S) TO BID CONDITIONS AND SPECIFICATIONS," and shall be attached to the front of the bid. Variations shall be treated likewise, i.e., shall be labeled "VARIATION(S) TO BID CONDITIONS AND SPECIFICATIONS," and shall be attached to the front of the bid. Additional features and/or capabilities not included in the specifications may be included in the bid.

A BID BOND IN THE AMOUNT OF Five Percent ( 5 %) of the Contract Amount, but not less than \$10,000.00 WILL BE INCLUDED WITH THE BID. No exceptions will be allowed.

### **SUBMITTING THE BID**

In the event that a bidder is financing the product(s) through another agency other than itself, the financing agency must sign the Bid Response Form along with the bidder. A copy of the financing agreement and all conditions must be included with the Bid Response Form. The bidder and the financing agency will be held to, and they agree to be bound by the requirements stated in the Invitation to Bid. Any assignment of the financing agreement must be approved by the financing agency and the City of Pass Christian. Failure to disclose the financing information and all conditions will disqualify the bidder.

**All proposals must be on file with the City Clerk before the opening time as stated above. All proposals must be sealed and clearly marked on the outside of the envelope as indicated "DEBRIS REMOVAL AND DISPOSAL SERVICES" to be opened on April 21, 2026.** Bids submitted by Express/Overnight services must be in a separate inner envelope/package sealed and identified as stated in the previous sentence. Bidders and any other interested individuals are invited to attend the bid opening.

Envelopes not so marked are submitted at the risk of the prospective Bidder, and the City assumes no responsibility for the premature opening of the same by any City employee.

Proposals sent through the U.S. Mail are done so at the risk of the Prospective Vendor and should be addressed to the City Clerk, 200 West Scenic Drive, Pass Christian, Mississippi 39571. The City is NOT responsible for proposals that arrive in the mail after the designated opening time. Proposals may be delivered in person to the City Clerk, 200 West Scenic Drive, Pass Christian, MS 39571 until 3:00 p.m. on Wednesday, June 4, 2025.

Electronic Proposals may be submitted at [www.passchristianbids.com](http://www.passchristianbids.com). Questions regarding electronic bidding can be directed to PH Bidding at 662-407-0195 or [bids@phbidding.com](mailto:bids@phbidding.com).

**BID AWARD**

All factors stated in this invitation package will be evaluated in determining the successful bidder(s). Any omission(s) of the herein stated requirements may be cause for rejection of the bid(s) submitted, solely as determined by the City of Pass Christian.

The City of Pass Christian will appoint a selection committee to recommend the lowest and best proposal using FEMA's debris estimating data and the City's past experience of hurricane cleanup activities. The committee will focus on the cost of the cleanup of the estimated debris without using reduction sites. All line items will not be incorporated into this cost. Other scenarios, including higher/lower category storms, higher/lower surges, use of reduction sites, etc., will be considered, along with past performance and experience of bidders. Award of contract does not guarantee any quantity of debris, or that notice to proceed will be given for all bid items.

The City of Pass Christian reserves the right to evaluate bids for correctness and completeness, and to award the bid at any time within thirty (30) days following the bid opening.

The City reserves the right to reject any and all bids, to waive any defects in the formality of bids, and to accept in whole or in part, such bid or bids, solely at its discretion.

**NOTE: Any failure to fully comply with this section or any applicable laws of the State of Mississippi shall be deemed a material breach of the terms of both the Bid Award and the respective contracts resulting therefrom. Furthermore, the City takes no responsibility for resulting delayed payments, penalties, or damages as a result of any failure to strictly comply with the laws of the State of Mississippi.**

By Order of the Governing Body of the City of Pass Christian,

Marian Governor  
City Clerk  
Pass Christian, Mississippi

By \_\_\_\_\_

(SEAL)

## EVALUATION CRITERIA

<b>Criteria</b>	<b>Maximum Points</b>
<b>Qualifications</b> Information reflecting the qualifications of persons to provide services.	20
<b>Experience</b> Information experience of the firm, particularly services required under proposed contracts	30
<b>Capacity for performance</b> Identify the number and title of staff available to provide services. As evidence of ability, the City will consider the previous record with regard to performance under related types of contracts.	30
<b>Price</b>	20
<b>Total Points</b>	<b>100</b>

# SPECIFICATIONS

The City of Pass Christian requests proposals to provide Disaster Debris Removal and Disposal Services following an event in the city.

WHEREAS City lies in the State of Mississippi and, as such, has experienced massive destruction wrought by the impact of a hurricane landfall, violent storms spawning tornadoes, as well as other natural and/or manmade disasters (Events). Disaster is defined as a Federal Emergency Management Agency eligible event.

No bid may be withdrawn for a period of thirty (30) days following the bid opening unless approved by the City.

## PREPARATION OF BIDS

Forms furnished, or copies thereof, shall be used in strict compliance with the requirements of the Request for Proposals, these instructions, and the general specifications for the Project are necessary. Special care should be exercised in the preparation of bids. Bidders must make their own estimates of the Facilities and difficulties attending the proposed Contract, including local conditions, uncertainty of weather, quantities, and all other contingencies. All designations and prices shall be fully and clearly set forth. The proper blank spaces in the bid and quantity forms shall be suitably filled in.

## BIDDER QUALIFICATIONS

The city may make such investigations as it deems necessary to determine the ability of the bidders to furnish all materials and perform all work. The City reserves the right to reject bids from any bidder who, by the evidence submitted or investigation of such bidder, fails to satisfy the City that such bidder is properly qualified to carry out the obligations of the contract and to furnish all materials and work contemplated therein.

## CONTRACT PERIOD

The contract will be for a period not to exceed 365 days. Prior to the contract expiration and upon a mutual written agreement by the City and the Contractor, the term of the contract may be extended for an additional year.

## PERFORMANCE/MATERIAL/PAYMENT BOND

An initial performance and payment bond in the amount of fifty thousand dollars (\$50,000.00) will be required upon award of the bid. The amount of the bonds will be increased to 100% of the contract price. The Contractor must furnish to the City at the time of the signing of the contract a certificate of insurance coverage as provided in the specifications.

Prior to signing the contract at the time of disaster, the contractor agrees to furnish the City with all applicable certificates of insurance. Within 24 hours following the signing of the contract, the contractor shall provide copies of insurance policies, including all endorsements. In addition, the initial payment and performance bonds are required within 10 days of award of the contract. The contractor shall be able to cover expenses associated with a major recovery operation prior to the initial payment and between subsequent payments, as well as the aforementioned bonds and insurance. Contractor mobilization costs will not be paid if the contractor is unable to obtain bonding.

## POWER OF ATTORNEY

Attorneys-in-fact who sign bid bonds must file with each bond a certified and effectively dated copy of their power of attorney.

NOW, THEREFORE, the City of Pass Christian is requesting proposals from contractors to provide services necessary to ensure prompt removal and disposal of debris resulting from a disaster event as follows:

Contractors shall provide clean-up, demolition, removal, reduction, and disposal of debris resulting from a natural or manmade disaster as directed by the City to eliminate immediate threats to public health and safety. Also required is the elimination of immediate threats of significant damage to improved public or private property, which is considered essential to ensure economic recovery of the affected community. Contractors shall also provide disaster recovery technical program management assistance to City officials.

The work to be undertaken may include, but is not limited to:

- a. Emergency Road Clearance: Removal of debris from the primary transportation routes as directed by the City.
- b. Debris Removal from Public Property: Removal of debris from public rights of way, City Parks, or City-owned property.
- c. Debris Removal from Private Property: Should an imminent threat to life, safety, and health to the general public be present on private property, the Contractor, as directed by the City, will accomplish the removal of debris from private property with an appropriate right of entry from the property owner. **This item will be monitored for strict compliance with FEMA regulations regarding eligibility.**
- d. Temporary Debris Staging and Reduction Sites (TDSRS): All Debris shall be hauled to designated Environmental Landfill sites as directed by the City. Temporary Debris Staging and Reduction Sites, as well as temporary disposal sites, may be designated as needs are assessed. The Contractor will prepare and maintain a sufficient number of TDSRS facilities as required to accept and process all eligible storm debris as necessary. Preparation and maintenance of facilities shall include maintenance of the TDSRS approach and interior road(s) for the entire period of debris hauling, including provision of crushed rock for any roads that require stabilization for ingress and egress. Each facility, including landfills, shall include a roofed inspection tower sufficient for a minimum of three (3) inspectors for the inspection of all incoming and exiting loads.  
  
All debris shall be processed in accordance with local, state, and federal law, standards, and regulations. Processing shall include, but is not limited to, reduction by tub grinding and/or incineration. The City shall approve the reduction method. Prior to reduction, all debris shall be segregated between vegetative debris, construction and demolition debris, recyclable debris, white goods, and hazardous waste.  
  
ALL TDSRS must be pre-approved by the City and meet all local, state, and federal laws, standards, and regulations. Floodplains, wetlands, and subdivision areas shall be avoided.
- e. Generated Hazardous Waste Abatement: Abatement of hazardous waste identified by the City in accordance with all applicable Federal, State, and local laws, standards, and regulations.
- f. Demolition of Hazardous or Condemned Structures that are a threat to the life, safety, and health of the public, as directed and approved by the Governing Body of the City of Pass Christian.
- g. Debris Disposal: Disposal of all eligible debris, reduced debris, ash residue, and other products of the debris management process in accordance with all federal, state, and local laws, standards, and regulations. All debris shall be disposed of in approved landfill sites as directed by the City.

h. Documentation and Inspections: Storm debris shall be subject to inspection by the City. Inspections will be conducted to ensure compliance with the contract and applicable local, state, and federal laws. The Contractor will, at all times, provide the City access to all work sites and disposal areas. The Contractor and the City will have in place at the Temporary Debris Staging and Reduction Sites (TDSRS) and/or landfill sites, personnel to verify and maintain records regarding the contents and cubic yards of the vehicles entering and leaving the disposal sites. The Contractor will assist the City in preparation of the Federal (FEMA) and State (MEMA) reports for any potential reimbursement through the training of City employees and the review of documentation prior to submittal. The Contractor will work closely with the City, MEMA, FEMA, and other applicable State and Federal Agencies to ensure that eligible debris collection and data documenting appropriately address concerns of the likely reimbursement agencies.

i. Work Sites: The City will establish and approve all sites where the Contractor will be allowed to work. The Contractor will remove all eligible debris and leave the site from which the debris was removed in a clean and neat condition. This condition of the work site shall be equal to or better than the original condition of the site.

j. White goods: The Contractor may expect to encounter white goods available for disposal. White goods will constitute household appliances. The Contractor will dispose of all white goods encountered in accordance with applicable Federal, State, and local laws.

k. Hazardous Stumps: The Contractor shall remove all stumps that are determined to be hazardous to public access and as directed by the City. Stumps will be hauled to TDSRS/ or Landfill, where they shall be inspected and categorized by size. Stumps must comply with FEMA Stump Policy, ref. to link [https://www.fema.gov/sites/default/files/documents/fema\\_pa\\_pappg-5.0-amended.pdf](https://www.fema.gov/sites/default/files/documents/fema_pa_pappg-5.0-amended.pdf)

l. Clean Fill Dirt: The Contractor shall place compacted fill dirt in ruts created by equipment, holes created by the removal of hazardous stumps, and other areas that pose a hazard to public access upon direction by the City. This clean fill dirt shall be compacted as directed by the City.

m. Documentation and Recovery Process: Contractor will provide the following in addition to debris removal:

1. Recovery process documentation- create a recovery process documentation plan
2. Maintain documentation of the recovery process
3. Provide written and oral status as requested by the city
4. Review documentation for accuracy and quantity
5. Assist in the preparation of claim documentation

These costs for the documentation and recovery process shall be included in the items in the pricing attachments (Attachments I & II). Bidders shall have proven experience with overall management and FEMA requirements, rules, and regulations to qualify for this contract.

It is the intent of this contract that the successful bidder(s), herein after Contractor(s), shall provide all labor, services, equipment, materials, and supplies necessary to collect all brush, tree parts, mixed debris, and C&D debris from City rights-of-way and/or public property. All vegetative debris will be hauled to a debris volume reduction site as designated by the Project Officer. All mixed debris and C&D debris will be hauled to either a temporary debris staging site(s) or City permitted landfill(s) as determined by the City.

Scope of Services: See Attachment 1.

Bid Schedules: See Attachment 2

The following documents must be provided along with the Bid Schedule:

Past experience setting up, managing, and operating a disaster debris reduction site.

(Last three (3) disaster-related jobs performed.)

Any litigation or regulatory proceedings concerning the same.

List of references.

Certificates of insurance as required in paragraph V of RFP. List of company officials.

## SCOPE OF SERVICES FOR PASS CHRISTIAN

### 1.0 GENERAL

The purpose of this contract is to remove and dispose of all eligible disaster-generated debris from public right-of-ways (ROW), including City roads, parks, and other in-use public property, within Pass Christian, Mississippi. The area to be included as part of this contract is located entirely within the City limits.

### 2.0 SERVICES

The services described below include work anticipated and envisioned as requirements to respond to a disaster event. Specific services or tasks will be ordered using the bid schedule and/or task orders or change orders. When services or tasks are ordered, all relevant paragraphs in this contract apply.

- 2.1 The Contractor shall provide all management, supervision, labor, materials, and equipment necessary for efficient and effective removal, disposal, and reduction of all eligible debris.
- 2.2 The debris shall be taken to an approved disposal site. The existing permitted landfill sites located in Harrison County shall be the primary location for debris disposal. As the need arises, the city will designate TDSRS. The Contractor shall obtain all necessary and applicable permits.
- 2.3 The amount and type of debris to be removed under this contract is unknown. The unit price on the individual bid schedules will be used for payment.
- 2.4 The Contractor shall document the current conditions of all roadways, sidewalks and all structures to remain in the debris removal area. In addition, all roadways along the haul routes shall be documented. A representative of the City shall be present during this inspection. The Contractor shall provide photographic and/or video documentation. The documentation shall be submitted to the City prior to beginning the work.
- 2.5 Haul and dispose. The work shall consist of clearing, separating, and removing any and all eligible debris (see definitions of eligible debris in para. 4.1) from maintained, in-use public property only, including ROW of streets and roads. Work shall include: 1) examining and sorting debris to determine whether or not debris is eligible and to determine whether eligible debris is burnable or non-burnable; 2) loading and sorting the debris; 3) hauling the eligible debris to the appropriate dumpsite. Ineligible debris shall not be loaded, hauled, or dumped under this contract. The Contractor is liable for all ineligible debris handled during the life of this contract. The City representative shall be immediately notified of any ineligible debris placed at the right-of-way for collection.
- 2.6 Remove mixed debris and construction and demolition (C&D) debris from City right-of-ways and/or other City public property to a temporary debris staging site or to a designated landfill site as determined by the City representative.
- 2.7 Vegetative debris reduction shall be accomplished by open burning or other approved means upon approval by the Mississippi Department of Environmental Quality. Preparation and operation of the site for burning should meet all safety standards and recommendations by local and state officials with applicable responsibilities. Ash from the burning of the vegetative debris shall be tested as prescribed by any appropriate regulatory agency. If test results allow, ash shall be land applied to the site and incorporated into the soil by tilling. Should the test results require, ash shall be loaded and transported to an approved landfill for disposal. Should regulatory restrictions or other circumstances preclude open burning as the method of vegetative debris reduction, the City may negotiate a change in the scope and pricing of work with the contractor to provide debris reduction by air curtain incineration, chipping, and *I* or grinding.

- 2.8. The Contractor shall be responsible for managing the debris reduction site. Responsibilities include, but are not limited to: providing all-weather road access for debris trucks, providing dust control, providing fire prevention treatments to the site, providing site security, managing the volume of debris in an orderly and safe manner, and stockpiling material. The contractor shall provide inspection towers as specified in para. 6.6. The contractor shall provide a Household Hazardous Waste Containment Area as specified in para 4.4. The contractor is responsible for returning the debris reduction site to pre-disaster conditions. The Contractor shall manage dumpsite operations to coincide with hauling operations during daylight hours, 7 days per week. Management and execution of burning operations will be 24 hours per day, 7 days per week, unless directed otherwise by the City's Representative or otherwise required by law or regulation.
- 2.9. The Contractor shall make a maximum of three passes with a minimum of one weekend between each pass. The contractor shall not move from one designated work area to another designated work area without prior approval from the City. Scheduling of passes will be coordinated and approved by the City's Representative.
- 2.10. Any eligible debris, such as fallen trees, that extends onto the public ROW from private property, shall be cut at the point where it enters the ROW. Only that part of the debris that lies within the ROW shall be removed. Hazardous limbs are considered eligible debris and are defined as limbs greater than two inches in diameter that are still hanging in the tree and are threatening a public use area, such as a trail, sidewalk, road, etc. Partially uprooted stumps in the ROW may be eligible for removal. Holes present as a result of uprooted trees in the public ROW shall be backfilled to ground level with approved soil. Hazardous limbs, leaning trees in the ROW, and hazardous stumps partially uprooted in the ROW will be handled on a case-by-case basis using change orders or task orders to this contract after FEMA eligibility approval. The Contractor shall not enter onto private property during the performance of this contract.
- 2.11. The contractor shall collect and dispose of eligible white goods in a manner complying with all applicable Federal, State, and Local laws and regulations. White goods include appliances such as refrigerators, freezers, stoves, washers, dryers, hot water heaters, and dishwashers. Removal and recycling of Freon from appliances and disposal of white goods shall be paid by the unit consistent with the bid schedule in compliance with all applicable Federal, State, and Local laws and regulations.
- 2.12. The contractor shall collect and dispose of eligible electronic waste in a manner complying with all applicable Federal, State, and Local laws and regulations. Electronic, ore-waste, refers to electronic products being placed at the ROW. These include a wide range of items, such as:
- Televisions and computer monitors
  - Computers and computer peripherals (e.g., monitors and keyboards)
  - Audio and stereo equipment
  - VCRs and DVD players
  - Video cameras
  - Telephones, cellular phones, and other wireless devices
  - Fax and copy machines
  - Video game consoles
- 2.13. The contractor shall remove eligible hanging limbs, leaning trees, and stumps. Details of the work required in this effort and associated pricing will be negotiated after the disaster event and in advance of performance of the work.

- 2.14. The Contractor shall provide the equipment specified in the Equipment Rental section of the Bid Schedule with operators for initial emergency clearing of roads, streets, and public right-of-ways (ROW). The work shall consist of clearing "eligible" material as directed by the City. Ineligible material will not be handled under this contract. The contractor shall not enter any private property. The contractor shall provide all labor and materials necessary to fully operate and maintain (including fuel, oil, grease, and repairs) the equipment specified. All hourly equipment rates shall include the cost of the operator, supervision, maintenance, fuel, repairs, overhead, profit, insurance, and any other costs associated with the equipment and personnel. All hourly manpower rates shall include the cost of protective clothing (to include hard hats and steel-toed boots), fringe benefits, hand tools, supervision, transportation, and any other costs. The City may terminate the Equipment Rental work at any time. The Contractor will be given a minimum of 4 hours' notice. This contract does not guarantee a minimum number of hours for Equipment Rental payment. Payment will be made based on verified hours worked as described above and will not exceed 70 hours per piece of equipment or per laborer.
- 2.15. Contractors shall note that a significant portion of the project will occur in residential areas. The contractors should exercise due care to minimize any damage to trees, shrubs, landscaping, and general property. The contractor shall repair any damages caused by the contractor's equipment in a timely manner at no expense to the City. The debris work area shall be left clear of debris and cleaned, as reasonably and practically under the conditions of this project. Contractor shall notify the City of damages immediately.
- 2.16. The contractor shall use equipment and perform work in a manner to prevent damages to the City's infrastructure facilities and adjacent ROWs, including all landscaped areas. The contractor shall repair any damages caused by the contractor's equipment in a timely manner at no expense to the City. All equipment shall be approved by the City prior to use. All loading equipment is required to operate from the street/road using buckets and/or boom and grapple devices to remove and load the debris. Any damage to private property, sidewalks, curbs, or streets shall be repaired at the contractor's expense of the contractor. Contractor shall notify the City of damages immediately.
- 2.17. The contractor shall have a competent superintendent or project manager assigned to the City contract work. This individual shall be available in person to the City's Representative anytime work under this contract is ongoing. This individual shall be the contractor's principal point of contact for operational issues, shall attend all operational meetings and shall be prepared to brief operational status at meetings and in public forums.
- 2.18. At the request of the City, the contractor shall schedule and conduct a training session for City personnel. The City expects this training to address topics such as the contractor's operational plans for the City, FEMA eligibility criteria for debris operations, and actions required by the City to best handle the debris removal operation.
- 2.19. The Contractor shall conduct the work so as not to interfere with the disaster response and recovery activities of federal, state, and local governments or agencies, or of any public utilities.
- 2.20. The City government reserves the right to inspect the site, verify quantities, and review operations at anytime.
- 2.21. All work shall be accomplished in a safe manner in accordance with City and OSHA standards.

### 3.0 LOAD TICKETS.

- 3.1. Load Tickets shall be used for recording the cubic yard volume of debris removed for disposal. Load tickets may be adapted to document for payment the removal and disposal of other debris, such as white goods. Load tickets shall be provided by the contractor. A copy of the load ticket to be used by the contractor shall be submitted for City approval prior to beginning work. The Contractor shall provide all load tickets to the City. The load ticket numbers shall be sequentially numbered. The load tickets shall be a minimum of four-parts. A sample load ticket is included as an attachment.
- 3.2. Each ticket shall contain the following information:
- Ticket Number
  - Contract Number
  - Contractor Name
  - Date
  - Truck or Roll-off Number
  - Truck Capacity
  - Point of Debris Collection
  - Loading Departure Time
  - Dump Arrival Time
  - Percent of Load
  - Actual Debris Volume
  - Debris Eligibility (YIN)
- 3.3 A minimum four-part load ticket will be issued by a city monitor prior to transport of the debris from the loading site. The entire four-part load ticket is given to the vehicle operator. Upon arrival at the dumpsite, the vehicle operator will give the entire four-part load ticket to the City monitor. The City monitor will verify the hauler and equipment and establish a percentage of truck capacity, or actual cubic yards, of the eligible cubic yardage of debris load. If documenting percentage, the monitor must calculate the actual cubic yardage of the load. The actual cubic yards will be recorded on the load ticket by the city monitor to the nearest cubic yard, and the data will be documented on the load ticket. The original is kept by the city and is used as the basis for payment. The load tickets shall be submitted with the daily operational report.

#### 4.0 DEBRIS CLASSIFICATION.

- 4.1 Eligible Debris. Eligible debris is considered all disaster-related debris that is located within the right of way, and maintained, in-use public property, and defined below.
- The debris must present an IMMEDIATE HEALTH & SAFETY threat to the general public or to the users of an eligible facility.
  - The debris must be the legal responsibility of the eligible applicant.
- 4.2 Tree Eligibility:
- Dangerous tree hangers, two (2) inches or greater in diameter are also eligible.
  - An uprooted tree with exposed roots shall be removed in its entirety, and the stump hole shall be backfilled by the contractor or applicant with compatible material.
  - Standing, dead trees are not eligible for removal.
  - Trees on private property that lean toward the road, which are at risk of falling and are of sufficient size to threaten the roadway or will fall across a fence line, shall be removed by cutting the tree at the right-of-way.
- 4.2 Construction demolition and household debris from public facilities placed within the applicant's right-of-way is eligible for removal and to be taken to the designated landfill site. **The Contractor shall pay all tipping fees.** Construction and household debris should not be mixed with vegetative debris or appliances. Hazardous and toxic waste shall not be mixed with construction and household debris, woody debris, or appliances. Household garbage shall not be collected. The contractor shall provide an inspection tower as specified in para. 6.6 at each disposal site.
- 4.3 Stumps: The removal and disposal of all stumps will be paid on a cubic yard basis, regardless of size or whether or not the stumps require extraction by the contractor. Stumps 24" or larger, hauled separately from other debris, shall be individually measured by the City and converted to cubic yards using the FEMA Stump Conversion Table. Partially uprooted stumps with an exposed root ball on improved public property or ROW 24" or larger that create an immediate threat to life, public health, and safety, which have to be extracted by mechanical means, may be addressed on a case-by-case basis by the City after FEMA approval. Stumps not approved in advance by FEMA shall be paid for on a cubic yard basis, at the location that the stump was found. Stumps off private property are considered DEBRIS, and paid for using the national conversion chart.
- 4.4 **HOUSEHOLD HAZARDOUS WASTE:** The Contractor will be required to construct a Household Hazardous Waste (HHW) containment area at the disposal site(s). This containment area will consist of an earthen berm with a non-permeable liner. The HHW containment area must be covered at all times with a non-permeable cover. Material that is found to be classified as HHW shall be reported immediately to the City's Representative. This material shall be segregated from the remaining debris using a method that will allow the remaining non-HHW debris to be processed. All HHW debris will be moved and placed in the designated HHW containment area. Disposal of the HHW debris will be coordinated by the City's Representative. Payment for this work shall be included in the cost for Debris Reduction Site Management (para. 2.8).

## 5.0 PERFORMANCE SCHEDULE.

- 5.1. Debris removal and disposal shall begin within twenty-four (24) hours of receipt of notice to proceed.
- 5.2. Prior to commencing debris removal and disposal operations, the contractor shall, with the City's direction, provide a work plan showing where operations will begin and which streets/roads will be cleared on a 7-day and 14-day projection. The plan shall be updated every week throughout the operation period.
- 5.3. All activity associated with debris removal operations shall be performed during daylight hours. The contractor may work seven days per week, including holidays.
- 5.4. The City may initiate additions or deletions to the contract by written change orders. Both parties, pursuant to applicable city, state, and federal law, will equitably negotiate subsequent changes in cost and completion time.
- 5.5. The City expects a reasonable daily production rate. All work, including site restoration prior to close-out, shall be completed within 30 calendar days after receiving notice from the City's Representative that the last load of debris has been delivered, unless the City's Representative initiates additions or deletions to the contract by written change orders. Subsequent changes in completion time will be equitably negotiated by both parties pursuant to applicable state and federal law. Liquidated damages shall be assessed at \$500.00 per calendar day for any time over the maximum allowable time established.

## 6.0 EQUIPMENT.

- 6.1. All trucks and other equipment must be in compliance with all applicable federal, state, and local rules and regulations. All trucks and other equipment shall be equipped with backup alarms. Any truck or trailer used to haul debris must be mechanically loaded and be capable of rapidly dumping its load without the assistance of other equipment. **"Hand loading" of trucks and trailers is prohibited in work under this contract.** Sideboards or other extensions to the bed are allowable provided they meet all applicable rules and regulations, cover the front and both sides, and are constructed in a manner to withstand severe operating conditions. The sideboards are to be constructed of 2" by 6" boards or greater and not to extend more than one foot above the metal bed sides. All extensions are subject to acceptance or rejection by the City. All trailers shall have a metal-framed exterior and a minimum of 5/8" plywood (not wafer board) interior walls. All equipment used to haul debris shall be equipped with a tailgate that will effectively contain the debris during transport and permit the truck to be filled to capacity. **Plastic webbing is not acceptable for a tailgate.** All hauling equipment shall be measured and marked for its load capacity. The Contractor is responsible for ensuring all loading and transport equipment complies with state and local laws. The Contractor shall inspect all equipment prior to use. The City will provide a form for this purpose. The applicant has the right to reject any equipment that comes to a job.
- 6.2. Trucks and other heavy equipment designated for use under this contract shall be equipped with two signs, one attached to each side. These signs shall be furnished by the Contractor. Magnetic signs are not permitted. The signs shall contain the following information:
  - Company Name
  - Truck Number
  - Cubic Yardage
  - Inspector's Name and Date
  - An example sign is included as an attachment.

- 6.3. Prior to commencing debris removal operations, the Contractor shall present to the City all trucks, trailers, or containers that will be used for hauling debris. Each truck or trailer will be measured to determine the load capacity. Measurements will be made jointly by the contractor and a City representative. Each truck or trailer shall be numbered and clearly display the load capacity for identification with a permanent marking. The City may, at any time, request that the trucks be re-measured. Maximum volumes may be rounded to the nearest cubic yard ( $<18.5 \text{ CY} = 18 \text{ CY}$ ,  $>18.5 \text{ CY} = 19 \text{ CY}$ ). The contractor shall notify the City each time a new truck, trailer, or container is to be used under this contract. No capacity can exceed 100% of the measured volume.
- 6.4. Trucks or equipment, which are designated for use under this contract, shall not be used for any other work during the working hours of this contract. The contractor shall not solicit work from private citizens or others to be performed in the designated work area during the period of this contract. Under no circumstances will the Contractor mix debris hauled for others with debris hauled under this contract.
- 6.5. Loading equipment used under this contract shall be rubber-tired and sized properly to fit loading conditions. Excessive size loading equipment (6 CY and up) and non-rubber-tired equipment must be approved by the City.
- 6.6. The contractor shall provide an inspection tower at the Debris Reduction Site(s) and at the designated Environmental Landfill(s). This tower shall be constructed such that the City's monitor can see the bed when empty and fully view the debris load (at least 10 feet above the existing ground surface), for the purpose of establishing the loaded volume. The inspection tower shall be constructed to meet all local, state, and federal safety requirements. The tower shall be constructed using pressure-treated wood. The floor area shall be 8' by 8', constructed of 2" x 8" joists, 16" O.C. with 5/8" plywood supported by four 6" x 6" posts. The perimeter of the floor area shall be protected by a 4-foot-high wall constructed of 2" x 4" studs and 1/2" plywood. The floor area shall be covered with a corrugated tin roof. The roof shall provide a minimum of 6'-6" of headroom below the support beams. Access shall be provided by wooden steps with a handrail. The towers shall include a writing surface area. The contractor may provide a mechanical lift or scaffolding to be used in place of the constructed tower, but only if approved in advance by the City. The contractor shall remove and dispose of the inspection towers following completion of the debris removal. The contractor shall provide portable restroom facilities at all dumpsites. Payment for the portable restrooms and towers should be reflected in the cubic yard price for debris removal. No separate pay line item will be made for tower(s) or portable restroom facilities.

## 7.0 **REPORTING.**

- 7.1. The Contractor shall submit a report to the City each day for the term of the contract. A sample daily haul record is attached. Each report shall contain, at a minimum, the following information:
- Contractor's Name
  - Contract Number
  - Daily and cumulative totals of debris hauled to each volume reduction site. Include site name
  - Daily and cumulative totals of debris hauled to a permitted landfill. Include landfill name.
  - Daily and cumulative totals of debris processed.
  - Any problems encountered or anticipated
- 7.2. Discrepancies between the daily operational report and the corresponding load tickets shall be reconciled no later than the following day.

## 8.0 OTHER CONSIDERATIONS.

- 8.1. The Contractor shall supervise and direct the work, using skillful labor and proper equipment for all tasks. Safety of the Contractor's personnel and equipment is the responsibility of the Contractor. Additionally, the Contractor shall pay for all materials, personnel, taxes, and fees necessary to perform under the terms of this contract.
- 8.2. The Contractor shall be duly licensed in accordance with the state's and City's statutory requirements to perform the work.
- 8.3. The Contractor shall be responsible for taking corrective action in response to any notices of violations issued as a result of the Contractor's or any subcontractor's actions or operations during the performance of this contract. Corrections for any such violations shall be at no additional cost to the City:
- 8.4. The Contractor shall be responsible for control of pedestrian and vehicular traffic in the work area. The Contractor shall provide all flag persons, signs, equipment, and other personnel and equipment, shall be in addition to the personnel and equipment required in other parts of this contract. At a minimum, one flag person should be posted at each approach to the work area. Closure or blocking of public streets and other rights-of-way shall not be permitted unless prior arrangements have been made with the City's Representative and are coordinated with appropriate departments. Traffic control is the responsibility of the Contractor(s) and shall be accomplished in conformance with local traffic codes. Work shall be accomplished in a safe manner in accordance with City and OSHA standards.
- 8.5. The Contractor shall be responsible for contacting Mississippi One Call (811) and any other utility company for the purpose of identifying utility lines and components in advance of work. Repair of damages to utility lines and components is the responsibility of the Contractor.
- 8.6. The Contractor is responsible for obtaining all applicable environmental and regulatory permits prior to the Contractor commencing operations. Copies of all documentation granting approval shall be provided to the City.
- 8.7. The Contractor is responsible for dust control. The Contractor shall be in compliance with all state and local laws for dust control.
- 8.8. The City may suspend contractor operations due to inclement weather. The performance period may be extended for weather delays.
- 8.9. To the fullest extent allowed by FEMA/MEMA laws and regulations, the Contractor is encouraged to employ as many local residents and subcontractors as possible as part of this contract. Preference, to the extent feasible and practicable, shall be given to those organizations, firms, or individuals residing or doing business primarily in the Pass Christian, Mississippi area.
- 8.10. The City of Pass Christian and its Contractor(s) shall comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines in accordance with Section 6002(i). Contractors will be required to certify to the City that the percentage of recovered materials to be used in the performance of the contract will be at least the amount required by applicable specifications or other contractual requirements, and estimate the percentage of total material utilized for the performance of the contract, which is recovered materials.

8.11 A. During the performance of this contract, the CONTRACTOR(s) agree as follows:

1) The CONTRACTOR(s) shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The CONTRACTOR(s) shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONTRACTOR(s) agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

2) The CONTRACTOR(s) shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR(s), state that all qualified applicants shall receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

3) The CONTRACTOR(s) shall not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the CONTRACTOR(s) legal duty to furnish information.

4) The CONTRACTOR(s) shall send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the CONTRACTOR(s) commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5) The CONTRACTOR(s) shall comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

6) The CONTRACTOR(s) shall furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and shall permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

7) In the event of the CONTRACTOR(s) non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the CONTRACTOR(s) may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

8) The CONTRACTOR(s) shall include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions shall be binding upon each Sub-CONTRACTOR(s) or bidder. The CONTRACTOR(s) shall take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: *Provided*, however, that in the event the CONTRACTOR(s) becomes involved in, or is threatened with, litigation with a Sub-CONTRACTOR(s) or bidder as a result of such direction, the CONTRACTOR(s) may request the United States to enter into such litigation to protect the interests of the United States.

8.12 The Contract shall include all required clauses pursuant to 2 CFR Section 200.326 and Appendix II.

## 9.0 FINAL DISPOSITION

Landfill disposal fees for construction and demolition debris (C&D) and ash from burning operations are the responsibility of the Contractor. The method of final disposition will be determined by the contracting authority.

## 10.0 MEASUREMENT

Measurement for all eligible debris removed shall be by the cubic yard as determined by the eligible debris delivered to the dumpsite, as supported by the load ticket. Load tickets shall document measurement. Compensation will be based on completed load tickets administered and validated by the City's monitors based on the Contractor's unit price per cubic yard hauled from the rights-of-way and/or maintained in-use public property.

## 11.0 BONDING AND INSURANCE

A. Prior to the time Contractor is entitled to commence any part of the project, work, or services under this Contract, Contractor shall procure, pay for, and maintain at least the following insurance coverages and limits. Said insurance shall be evidenced by delivery to the City of (1) certificates of insurance executed by the insurers listing coverages and limits, expiration dates, and terms of policies and all endorsements, whether or not required by the City, and listing all carriers issuing said policies; and (2) upon request a certified copy of each policy, including all endorsements. The insurance requirements shall remain in effect throughout the term of this Contract. In addition, the City reserves the right to request physical evidence of this coverage by requesting the policy declaration page.

- (1) Worker's Compensation/Employers' Liability Insurance in at least the limits as required by the Mississippi Workers Compensation Act.
- (2) Comprehensive General Liability Insurance, including, but not limited to, Independent Contractor, Contractual, Premises/Operations, Products/Completed Operation, and Personal Injury, covering liability assumed under indemnification provisions of this contract, with limits of liability for personal injury and/or bodily injury, including death, of not less than \$1,000,000.00/\$2,000,000.
- (3) Comprehensive Automobile and Truck Liability, covering owned, hired, and non-owned vehicles with minimum limits of \$1,000,000.00/\$2,000,000. Coverage shall be on an "occurrence" basis, such insurance to include coverage for loading and unloading hazards.

B. Each insurance policy shall include the following conditions by endorsement to the policy:

- (1) Each policy shall require that thirty (30) days prior to expiration, cancellation, non-renewal, or any material change in coverages or limits, a notice thereof shall be given to the City by certified mail to: City Clerk, 200 West Scenic Drive, Mississippi 39571. Contractor shall also notify the City, in a like manner, within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage received by said Contractor from its insurer; and nothing contained herein shall absolve the Contractor of this requirement to provide notice.

- (2) Companies issuing the insurance policy, or policies, shall have no recourse against the City for payment of premiums or assessments for any deductibles, which are all at the sole responsibility and risk of the Contractor.
- (3) The term "City" or "Pass Christian" shall include all Authorities, Boards, Bureaus, Commissions, C o u n c i l s, Divisions, Departments, and Offices of the City and individual members, employees thereof in their official capacities, and/or while acting on behalf of the City.
- (4) T h e C i t y shall be endorsed to the required policy or policies as an additional insured. The policy clause "Other Insurance" shall not apply to any insurance coverage currently held by the City to any such future coverage, or to the City's Self-Insured Retentions of whatever nature.

C. Contractor hereby waives subrogation rights for loss or damage against the City.

11.1. The Contractor shall save and hold the City, State of Mississippi, US Government, their respective employees, officials and agents harmless from and against all liability, claims and demands on account of personal injuries (including without limitation workmen's compensation and death claims) or property loss or damages of any kind whatsoever, which arise out of or be in any manner connected with, or are claimed to arise out of or be in any manner connected with, the performance of this contract, regardless of whether such injury, loss or damage shall be caused by, or be claimed to be caused by, the negligence or other fault of the Contractor, any subcontractor, agent or employee.

## 12.0 PAYMENT

- 12.1. Payment for work completed may be invoiced on a monthly basis. Invoices shall be based on reconciled load tickets from the daily operational reports. Payment will be based on the unit pricing submitted by the contractor in the attached Bid Schedule. Work included in these specifications and not identified in the Bid Schedule will be priced by change order or supplemental agreement to this contract.
- 12.2. Time is of the essence to the performance hereunder, and the City shall recover from the Contractor any delay costs caused by the acts or omissions of the Contractor or its agents. Except as otherwise provided herein, payment shall be made for actual work accepted and completed. If the Contractor has not been paid within f o r t y - f i v e days following the date of hand delivery to the City's authorized agent of said invoice, the Contractor shall also be paid a late payment charge consisting of interest calculated at the rate of one and one-half percent per month calculated from the expiration of the time period until fully paid. Payment made is based on the postmark date or hand delivery date. No late payment interest shall be due and owing for payments withheld in good faith for reasonable cause.
- 12.3. For reasonable cause and/or when satisfactory progress has not been achieved by the contractor during any period for which a payment is to be made, the City's authorized agent may retain a percentage of said payment, not to exceed the percentage allowed by law of the contract value to ensure performance of the contract. Said cause and progress shall be determined by the City's authorized agent, in his sole discretion, based on his assessment of any past performance of the Contractor and the likelihood that such performance will continue. Upon completion of all contract requirements, retained amounts shall be paid promptly, less any offsets or deductions authorized hereunder or by law.
- 12.4. The City may withhold payment or final payment for reasons including, but not limited to, the following: unsatisfactory job performance or progress, defective work, disputed work, failure to comply with material provisions of the contract, third-party claims filed, or reasonable evidence that a claim will be filed or other reasonable cause. Any liquidated damages should be equal to daily monitoring costs and other costs incurred by lengthening the contract duration.

- 12.5. Final payment, less any offsets or deductions authorized hereunder or by law, shall be made within thirty days of the certification of completion of the project by the City's authorized agent, provided the Contractor has completed filing of all contractually required documents and certifications with the City's authorized agent, including acceptable evidence of the satisfaction of all claims or liens.

**13.0 CHANGES, ADDITIONS, DEDUCTIONS, AND EXTRA WORK**

Upon proper action by the Governing Body, the City's authorized agent may authorize changes, additions, or deductions from the work to be performed by written notice to the Contractor. No extra work shall be done or any obligation incurred except upon written order by the City's authorized agent and approval by the governing authority of the City. If any change causes an increase or decrease in the Contractor's cost of, or the time required for, the performance of any part of the work under this contract, the City's authorized agent, with City concurrence, shall make an equitable adjustment and modify the contract in writing.

**14.0 TERMINATION OF CONTRACT**

- 14.1. This contract may be terminated at any time for the convenience of the City for any reason. The City agrees to pay the contractor for all work completed through the termination date, as well as any reasonable demobilization costs that were a part of the original contract.
- 14.2. This contract shall be terminated for cause if the Contractor defaults in the performance of any of the terms hereof, including but not limited to: unsatisfactory job performance or progress, defective work, disputed work, failure to comply with material provisions of the contract, third party claims filed or reasonable evidence that a claim will be filed, or other reasonable cause; or otherwise fails to cure any other deficiency identified by the City's authorized agent within 24 hours of delivery of notice of said deficiency. The City retains all other legal or equitable rights or remedies existing as a result of said default, including but not limited to any legal process necessary to obtain any sureties securing this contract.

**15.0 WARRANTIES AND REPRESENTATIONS**

- 15.1. This contract is binding upon and insures to the benefit of the City, or Assigns, and is the whole agreement of the parties and governed by the Law of the State of Mississippi. The appropriate venue for any litigation resulting herein is Harrison County, Mississippi.
- 15.2. The Contractor shall comply with all Federal, State, City, and municipal laws, ordinances, and regulations. The Contractor shall not discriminate against any employee or applicant due to sex, race, color, creed, national origin, or ancestry. The Contractor further certifies that he is eligible to perform this contract under local and Federal law, is not now and has never been debarred from performing Federal or State government contracts, and that all subcontractors used in the performance of this contract have the same qualifications.

**16.0 DEFICIENCIES, CORRECTIVE ACTIONS, AND DEDUCTIONS**

- 16.1. When the Contractor's work does not conform to the contract requirements completely, a deficiency exists. If a deficiency is serious enough to render a service unacceptable, it is also considered a defect. Defects are important in determining if non-compliance levels have been exceeded for services inspected.
- 16.2. If deficiencies are identified, the city must take action to correct those deficiencies using one or, in some cases, a combination of the following:
- 16.2.1. Stop Unsafe Work. The City's authorized agent may immediately stop work on that portion of the job affected by a safety hazard until it is corrected.
- 16.2.2. Issue a Stop Work Order. If the City's authorized agent determines the deficiency is serious, the City can issue a stop-work order.

- 16.2.3. **Reduced Value Deduction.** The City may reduce the Contract price to reflect the reduced value of the services performed. This method is normally used when the work is performed by the City, or another contractor, rather than the Contractor under this contract. The amount of the deduction is equal to the value of the service(s) not performed. As appropriate, calculation of deductions for certain deficiencies will be made using approved methods allowed by the contract clause entitled "Inspection of Services".
- 16.2.4. The City's authorized agent will notify the Contractor, in writing, of any observed noncompliance with the aforementioned Federal, State, or local laws or regulations. Such notice, when delivered to the Contractor at the site of the work, shall be deemed sufficient for the purpose. After receipt of such notice, the Contractor shall immediately inform the City's authorized agent of the proposed corrective action and take such action as may be approved. If the Contractor fails or refuses to comply promptly, the City's authorized agent may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such stop orders shall be made the subject of a claim for extension of time, or for excess costs or damages by the Contractor.
- 16.2.5. The City may discuss corrective actions with the Contractor to prevent future occurrences.
- 16.2.6. The Contract may be terminated.

## **17.0 NOTICES**

- 17.1. At the time of award, the Contractor shall designate, in writing, a Contractor Representative to receive any Notice required hereunder and who shall be available at the local work site in Pass Christian, Mississippi, during all times that the Contractor is performing work in accordance herewith. A copy of said designation shall be provided to the City's authorized agent at the time of award.
- 17.2. The only City personnel authorized to receive any Notice required hereunder is the City's authorized agent. The said notice must be hand-delivered during normal business hours to the location designated by the City.

## **18.0 OPTION TO EXTEND THE TERM OF THE CONTRACT**

- 18.1.1 The City may extend the term of this contract by written notice to the Contractor in advance of each contract anniversary date. If the City exercises this option, the extended contract shall be considered to include this option clause.
- 18.1.2 The total duration of this contract, including the exercise of any options under this clause, shall not exceed 2 years
- 18.1.3 If the City exercises this option, the prices shown in the Bid Schedule may be adjusted on the anniversary date of the contract, not to exceed a percentage equal to the percent change in the Consumer Price Index as published by the U.S. Department of Labor, Bureau of Labor Statistics. The contractor shall present, in advance of the anniversary date of the contract, a proposal for option year pricing.
- 18.1.4 Should the City and the Contractor be unable to agree on pricing or other terms of the contract, the City is under no obligation to exercise the option to extend the term of the contract.

## **19.0 OTHER CONTRACTS.**

The City reserves the right to issue other contracts or direct other contractors to work within the area included in this contract.

**20.0 ATTACHMENTS**

- Example Daily Haul Records
- Example Load Ticket
- Example Truck Placard
- Bidding Schedule
- Bidding Schedule for Rental Equipment
- Stump Conversion Chart

**21.0 ACCEPTANCE OF CONTRACT**

The Contractor shall provide all the documentation required as per this contract within the specified time limit, and provide a list of all Sub-Contracts and Proof of Insurance of all Sub-Contractors being used under this contract.

The Contractor shall provide the required insurance certificate(s) with a clause that shows Indemnity and Hold Harmless from injuries, damages, or losses caused by the negligent actions of the Contractor or its Employees to Pass Christian, Mississippi. The Contractor shall provide proof of Workman's Compensation as required by the State of Mississippi. As agreed upon by the Governing Body of the City of Pass Christian, Mississippi, and the Contractor, local subcontractors and individuals will be used, to the extent possible, during this debris removal project.

<b>DAILY REPORT</b>					
CONTRACTOR: CONTRACT NO:			DATE OF REPORT:		
Truck No.	Location of Work	Local Collection Site Trips	Landfill Trips	Cubic Yard Totals	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
		<b>DAILY TOTALS</b>			

**ATTACHMENT  
DAILY HAUL RECORD**

**CONTRACT NO.** \_\_\_\_\_

Date	Ticket#	Time	Truck #	Capacity	%Load	Actual Capacity	Eligible (YIN)	Comments

# ATTACHMENT

## SAMPLE LOAD TICKET

LOAD TICKET		
TICKET NUMBER:		
CONTRACT NUMBER		
CONTRACTOR		
DATE:		
DEBRIS QUANTITY		
Truck No:	Capacity (CY):	
Load Size (CY):	Tons:	
Truck Driver:		
Origin of Load:		
DEBRIS CLASSIFICATION		
	Burnable	
	Non-Burnable	
	Mixed	
	Other	
LOCATION		
Section/Area:	Dumpsite	
	Time	Inspector
Loading		
Dumping		
Eligibility (YIN):	Original: (City) (City) Yellow: Contractor Pink: Driver Gold: FEMA	

**ATTACHMENT  
SAMPLE TRUCKPLACECARD**

---

**Company Name**

---

**Truck Number**

---

**Cubic Yards**

---

**Inspected by and Date**

ITEM	DESCRIPTION OF SERVICE	COST	UNIT
1	Debris Removal from Public Property (right-of-way) and Hauling to Temporary Debris Storage and Reduction Site (TDSRS) 0-15 one-way miles		CY
2	Debris Removal from Public Property (right-of-way) and Hauling to Temporary Debris Storage and Reduction Site (TDSRS) 16-30 one-way miles		CY
3	Debris Removal from Temporary Debris Storage and Reduction Site (TDSRS) and Hauling to Final Disposal Site 0-15 one-way miles		CY
4	Debris Removal from Temporary Debris Storage and Reduction Site (TDSRS) and Hauling to Final Disposal Site 16-30 one-way miles		CY
5	Debris Removal from Public Property (right-of-way) and Hauling directly to Final Disposal Site 0-15 one-way miles		CY
6	Debris Removal from Public Property (right-of-way) and Hauling directly to Final Disposal Site 15-30 one-way miles		
7	Household Hazardous Waste Management at TDSRS		CY
8	Processing (Grinding/Chipping) of Debris at TDSRS or Final Disposal		CY
9	Processing (Burning) of Debris at TDSRS or Final Disposal Site		CY
10	Pick up and Haul of White Goods to Disposal Site within City (NOTE)		UNIT
11	Pick up and Disposal of Hazardous Material		LB
12	Freon Management and Recycling		UNIT
13	Dead Animal Collection, Transportation, and Disposal		LB
14	Concrete Removal from Public Property (right of way) and Hauling to Final Disposal Site 0-15 one-way miles		CY
15	Concrete Removal from Public Property (right of way) and Hauling to Final Disposal Site 16-30 one-way miles		CY
16	Electronic Waste Removal and Disposal		CY
17	Vehicles or Vessels Removal and Disposal		EA

### **LEANING TREES AND HANGING LIMBS**

**Leaning Trees, Hanging Limbs, Stumps, & Other Debris** Not Located Within the Public ROW - All items will be evaluated by the City and be designated to be cut or removed and placed within the Public ROW. For all items within this section, costs will be for what is described and placed at the ROW only. Cost for hauling from the ROW to the disposal site will be covered in debris removal and disposal items. For tree removal, trees will be measured 36" above the ground.

18	Tree Removal & Relocate to ROW (6-12" Diameter)		\$/tree
19	Tree Removal & Relocate to ROW (13-24" Diameter)		\$/tree
20	Tree Removal & Relocate to ROW (25-48" Diameter)		\$/tree
21	Tree Removal & Relocate to ROW (> 48" Diameter)		\$/tree
22	Hangers- Hangers will be considered any hanging/damaged remaining in the tree( s) above the ROW of 2" or greater diameter. The Contractor, at the direction of the City, will remove hangers for a unit price per hanger		\$/hanger

**HAZARDOUS STUMP REMOVAL & HAULING TO DISPOSAL SITE**

23	Stump Removal & Relocate to ROW (24-48" Diameter) (According to Stump Conversion Chart)		STUM
24	Stump Removal & Relocate to ROW (>48" Diameter) (According to Stump Conversion Chart)		STUM
<b>MISCELLANEOUS</b>			
22	Remove Debris from Water Bodies and Relocate to ROW (Bays, Rivers, Streams, Canals, Lakes)		CY
23	Debris Removal from Harrison City Sand Beach and relocate to ROW (approx. 26 miles long)		CY
24	Debris Removal from Private Property (right-of-entry program) and Publicly Owned Property (other than right-of-way)		CY
25	Demolition of Structures and relocation to ROW		CY
26	Pre-event Training for Client Personnel		LS
27	Closure and Remediation of the TDSRS- The CONTRACTOR shall remove all CONTRACTOR equipment and temporary structures and shall dispose of all residual debris from the TDSRS at an approved final disposition site. The CONTRACTOR is responsible for the reclamation and remediation of the TDSRS site to its original state prior to use by the CONTRACTOR or City		\$/Per Acre

## HOURLY FEE SCHEDULE

*All equipment rates below include operator, fuel, and maintenance costs*

Personnel/Equipment	Hourly Rate
30 Ton Crane	\$
Stump Grinder	\$
50' Bucket Truck	\$
Track-Hoes John Deere 690 Equivalent	\$
D-6 Dozers or Equivalent	\$
John Deere 544 or Equivalent	\$
Service Trucks	\$
Tractor with Box Blade	\$
5-14 Cubic yard Dump Truck	\$
15-24 Cubic Yard Dump Truck	\$
25-34 Cubic Yard Dump Truck	\$
35-44 Cubic Yard Dump Truck	\$
45-54 Cubic Yard Dump Truck	\$
55-64 Cubic Yard Dump Truck	\$
65-74 Cubic Yard Dump Truck	\$
75+ Cubic Yard Dump Truck	\$
850 HP or Equivalent Tree Grinder	\$
Water Truck (2000 gal.)	\$
Rubber Tire Backhoe	\$
Motor Grader	\$
Climber with Gear	\$
Superintendent with Truck	\$
Foreman with Truck	\$
Operator with Chainsaw	\$
Traffic Control Personnel	\$
Laborer	\$
Power Broom	\$

Personnel/Equipment	Hourly Rate
Field Project Foreman	\$
Administrative Assistant	\$
Clerical	\$
Pickup Truck	\$
Pickup Truck, Extended Cab	\$
Pickup Truck, 4 X 4	\$
Pickup Truck, 1 Ton	\$
Mechanized Broom	\$
Trackhoe, 490 or Equivalent	\$
Bulldozer, D4 or Equivalent	\$
12 Ton Lowboy	\$
50 Ton Lowboy	\$
Skidsteer	\$
Rubber Tire Excavator	\$
Other (please specify)	\$

(Contractor)

By: \_\_\_\_\_

## REQUEST FOR PERMISSION TO SUBCONTRACT

Gentlemen:

I (We) (the prime contractor) (a subcontractor) propose to subcontract the attached items to \_\_\_\_\_, named in accordance with Special Provisions providing for subcontracting, including in our contract. In the event of your disapproval of this subcontractor or your disapproval of the performance of such subcontractor at any time, I (we) agree to perform such items of work with my (our) own organization in full compliance with all applicable terms of our contract. I (We) agree that this procedure will not relieve us of any of the responsibilities under our contract.

**It is agreed and understood that the owner has the right to approve subcontractors.** It is agreed and understood that the approval or disapproval of the subcontractor and the approval or disapproval of the performance of the subcontractor does not create or impute any liability or contractual obligation by and between the subcontractor and the City.

I (We), the prime contractor, agree that this procedure will not relieve us of any of the responsibilities and obligations of our contract, and I (we) shall indemnify and save harmless the City from all claims, demands, suits, damages, costs, and expenses and loss (including attorney's fees) arising or resulting from this subcontract.

I (We) certify that said party is particularly experienced and equipped for such work and that the subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the prime contract and that all pertinent conditions and requirements of our contract with the City covering this project have been explained to the proposed subcontractor, and that when applicable federally required contract provisions are physically incorporated into the agreement furnished to the subcontractor.

I (We) agree to furnish you with certified copies of such subcontract evidence in writing upon request.

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Engineer

\_\_\_\_\_  
Date

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, \_\_\_\_\_

\_\_\_\_\_ as principal, and

\_\_\_\_\_ as Surety, are

hereby held and firmly bound unto THE CITY OF PASS CHRISTIAN as

Owner in the penal sum of \_\_\_\_\_

for the payment of which, well and truly to be made, we hereby jointly and severally

bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

The Condition of the above obligations is such that whereas the Principal has submitted to

\_\_\_\_\_ a certain Bid,

attached hereto and hereby made a part hereof to enter into a contract in writing, for

the

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOW, THEREFORE,

- (a) If said Bid shall be rejected, or in the alternate,
- (b) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of said Contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid,

Then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by an extension of the time within which the Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

\_\_\_\_\_(L.S.)  
Principal

\_\_\_\_\_  
Surety

By: \_\_\_\_\_

**IMPORTANT:** Surety companies executing bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement in duplicate. One counterpart each has been delivered to the Owner and Contractor. All portions of the Contract Documents have been signed or identified by Owner and Contractor or on their behalf.

This Agreement will be effective on \_\_\_\_\_ (which is the Effective Date).

Date of the Agreement. OWNER:

CONTRACTOR:

**THE CITY OF PASS CHRISTIAN**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: **MAYOR**

Title: \_\_\_\_\_

[CORPORATE SEAL]

[CORPORATE SEAL]

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

Address for giving notices:

**THE CITY OF PASS CHRISTIAN**

**200 WEST SCENIC DRIVE**

**PASS CHRISTIAN, MISSISSIPPI 39571**

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of Owner-Contractor Agreement.)

License No.: \_\_\_\_\_  
(Where applicable)

Agent for service or process: \_\_\_\_\_

(If Contractor is a corporation or a partnership, attach evidence of authority to sign.)

**PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENTS: that

\_\_\_\_\_

(Name of Contractor)

\_\_\_\_\_

(Address of Contractor)

a \_\_\_\_\_, hereinafter called Principal, and  
(Corporation, Partnership, or Individual)

\_\_\_\_\_

(Name of Surety)

\_\_\_\_\_

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto \_\_\_\_\_

\_\_\_\_\_

(Name of Owner)

\_\_\_\_\_

(Address of Owner)

hereinafter called Owner, in the penal sum of

\_\_\_\_\_

In lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the Owner, dated the \_day of \_\_\_\_\_, 20\_, a copy of which is hereto attached and made part hereof for the construction of:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the Owner from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all outlay and expense which the Owner may incur in making good any default, then this obligation shall be void; otherwise to remain in full force and effect

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to work to be performed thereunder or the specifications accompanying the same shall in any way affect its obligation on this bond, and it does hereby waive notice of such change, extension of time, alteration or addition to the terms of the contract or to the work or to the specifications.

PROVIDED, FURTHER, that no final settlement between the Owner and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in six (6) counterparts, each one of which shall be deemed an original, this the \_day of \_\_\_\_\_, 20\_.

ATTEST:

\_\_\_\_\_  
(Principal) \_\_\_\_\_  
Principal  
By \_\_\_\_\_ (S)

Secretary

(SEAL)

\_\_\_\_\_  
(Witness as to Principal) \_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address) \_\_\_\_\_

\_\_\_\_\_  
Surety

ATTEST:

\_\_\_\_\_  
(Surety)

Secretary

(SEAL)

\_\_\_\_\_  
Witness as to Surety

By \_\_\_\_\_  
Attorney-in-Fact

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

NOTE: Date of Bond must not be prior to date of Contract.  
If the Contractor is a partnership, all partners should execute the bond.

IMPORTANT NOTICE: Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

**PAYMENT BOND**

KNOW ALL MEN BY THESE PRESENTS: that

\_\_\_\_\_ (Name of Contractor)

\_\_\_\_\_ (Address of Contractor)

a \_\_\_\_\_, hereinafter call Principal, and  
(Corporation, Partnership, or Individual)

\_\_\_\_\_ (Name of Surety)

\_\_\_\_\_ (Address of Surety)

Hereinafter called Surety, are held and firmly bound unto \_\_\_\_\_

\_\_\_\_\_ (Name of Owner)

\_\_\_\_\_ (Address of Owner)

hereinafter called Owner, in the penal sum of

\_\_\_\_\_ in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain contract with the Owner, dated the \_day of \_\_\_\_\_, 20\_, a copy of which is hereto attached and made part hereof for the construction of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the Owner, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the Owner from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the Owner all outlay and expense which the Owner may incur in making good any default, then this obligation shall be void; otherwise to remain in full force and effect

PROVIDED, FURTHER, that the said surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to work to be performed thereunder or the specifications accompanying the same shall in any way affect its obligation on this bond, and it does hereby waive notice of such change, extension of time, alteration or addition to the terms of the contract or to the work or to the specifications.

PROVIDED, FURTHER, that no final settlement between the Owner and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in six (6) counterparts, each one of which shall be deemed an original, this the \_day of \_\_\_\_\_, 20\_.

ATTEST:

\_\_\_\_\_  
Principal

By \_\_\_\_\_ (S)

\_\_\_\_\_  
(Principal)

Secretary

(SEAL)

\_\_\_\_\_  
(Witness as to Principal)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Surety

ATTEST:

\_\_\_\_\_  
(Surety)

Secretary

(SEAL)

\_\_\_\_\_  
Witness as to Surety

By \_\_\_\_\_  
Attorney-in-Fact

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address)

\_\_\_\_\_

\_\_\_\_\_

NOTE: Date of Bond must not be prior to date of Contract.  
If Contractor is Partnership, all partners should execute bond.

IMPORTANT NOTICE: Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

**NOTICE TO PROCEED**

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE: \_\_\_\_\_  
PROJECT: City of Pass Christian  
: Emergency, Disaster, or  
Provisional Debris & Disposal Services

You are hereby notified to commence WORK in accordance with the Agreement dated,  
on or before \_\_\_\_\_.

\_\_\_\_\_  
CITY CLERK

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE TO  
PROCEED is hereby acknowledged by \_\_\_\_\_

\_\_\_\_\_  
this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

BY \_\_\_\_\_

TITLE \_\_\_\_\_

CA-9  
3326  
B

# ***PROJECT MANUAL***

***FOR***

## ***DISASTER DEBRIS MONITORING SERVICES***

***FOR THE***

***CITY OF PASS CHRISTIAN, MISSISSIPPI***



***CITY OF PASS CHRISTIAN, MISSISSIPPI***  
***200 West Scenic Drive***  
**PASS CHRISTIAN, MISSISSIPPI 39571**

March 13, 2026

# REQUEST FOR PROPOSALS

STATE OF MISSISSIPPI  
COUNTY OF HARRISON

The Governing Body of The City of Pass Christian, Mississippi, will receive proposals for:

## **Disaster Debris Monitoring Services**

At PASS CHRISTIAN, MISSISSIPPI, at CITY HALL, PASS CHRISTIAN, MISSISSIPPI, until 3:00 P.M., Tuesday, April 21, 2026, and then the Board of Mayor and Aldermen will publicly open and read aloud the bids at the Board meeting to be held at 6:00 P.M., Tuesday, April 21, 2026, at the Municipal Complex at 105 Hiern Avenue, Pass Christian, MS 39571.

All prospective bidders may obtain a Specification Package with all requirements by visiting [www.passchristianbids.com](http://www.passchristianbids.com) or by contacting the City Clerk, Marian Governor, at 228-452-3311, located at 200 West Scenic Drive, Pass Christian, MS 39571, between the hours of 8:00 AM and 5:00 PM, Monday through Friday.

**All proposals must be on file with the City Clerk prior to the opening time as stated above. All proposals must be sealed and clearly marked on the outside of the envelope as indicated "DISASTER DEBRIS MONITORING SERVICES" to be opened on April 21, 2026.** Bids submitted by "Express/Overnight" services must be in a separate inner envelope/package sealed and identified as stated in the previous sentence. Bidders and any other interested individuals are invited to attend the bid opening.

Envelopes not so marked are submitted at the risk of the prospective Bidder, and the City assumes no responsibility for the premature opening of same by any City employee.

Bids sent through the U.S. Mail are done so at the risk of the Prospective Vendor and should be addressed to the City of Pass Christian, in care of the City Clerk's Office, 200 West Scenic Drive, Pass Christian, MS 39571. The City is NOT responsible for bids that arrive in the mail after the designated opening time. Bids may be delivered in person to the City Clerk's Office located at 200 West Scenic Drive, Pass Christian, MS 39571 until 3:00 p.m. on Tuesday, June 3, 2025.

Electronic Proposals may be submitted at [www.passchristianbids.com](http://www.passchristianbids.com). Questions regarding electronic bidding can be directed to PH Bidding at 662-407-0195 or [bids@phbidding.com](mailto:bids@phbidding.com).

**The Mayor and Board of Aldermen will meet at the time and in the place stated first above in this Notice and will then and there open, read aloud, consider, and take such action as the Governing Body may then determine on proposals received in accordance with this Notice. The Governing Body reserves the right to reject any and all proposals and to waive informalities.**

If the City is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events"), which closure prevents the opening of bids at the advertised date and time, all bids received shall be publicly opened and read aloud on the next business day that the City shall be open and at the previously advertised time. The new date and time of the bid opening, as determined in accordance with this paragraph, shall not be advertised, and all Vendors/Contractors, upon submission of a bid proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Bids shall be received by the City until the new date and time of the bid opening as set forth herein. **The City shall not be held responsible for the receipt of any bids for which the delivery was attempted and failed due to the closure of the City as a result of a Force Majeure Event.** Each Vendor/Contractor shall be required to ensure delivery and receipt of its bid by the City prior to the new date and time of the bid opening.

The Owner expressly reserved the right to accept or reject any or all bids or any part of any or all bids based on a lowest and best bid determination. If the Bid documents request separate bids on phases or items of a project, the Owner reserves the right to accept or reject any or all bids or any part of any or all bids based on a lowest and best bid determination on each phase or item for which a separate bid is requested.

By Order of the Governing Body of the City of Pass Christian, this the 6<sup>th</sup> day of May 2025.

Marian Governor  
City Clerk  
Pass Christian, Mississippi

(SEAL)

By \_\_\_\_\_

# INSTRUCTION TO BIDDERS

## STATE OF MISSISSIPPI COUNTY OF HARRISON

The Governing Body of the City of Pass Christian, Mississippi, will receive proposals for:

### **Disaster Debris Monitoring Services**

at PASS CHRISTIAN, MISSISSIPPI, at CITY HALL, PASS CHRISTIAN, MISSISSIPPI until 3:00 P.M., Tuesday, April 21, 2026, and then the Mayor and Board of Aldermen will publicly open and read aloud the proposals at the Board meeting to be held at 6:00 P.M., Tuesday, April 21, 2026, at the Municipal Complex at 105 Hiern Avenue, Pass Christian, MS 39571.

Proposals received after the deadline will not be considered. For all purposes and uses herein, a proposal and all required paperwork must be delivered to and accepted at the location designated for receipt of proposals by the stated deadline.

If the City is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events"), which closure prevents the opening of proposals at the advertised date and time, all proposals received shall be publicly opened and read aloud on the next business day that the City shall be open and at the previously advertised time. The new date and time of the proposal opening, as determined in accordance with this paragraph, shall not be advertised, and all proposers, upon submission of a proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Proposals shall be received by the City until the new date and time of the proposal opening as set forth herein. The City shall not be held responsible for the receipt of any proposals for which the delivery was attempted and failed due to the closure of the City as a result of a Force Majeure Event. Each proposer shall be required to ensure delivery and receipt of its proposal by the City prior to the new date and time of the proposal opening.

### SEE ATTACHED SPECIFICATIONS

Bidders shall verify they have received all pages as indicated. If all pages have not been received, it is the responsibility of the bidder to contact the City Clerk at (228) 452-3311.

### GENERAL PROPOSAL INFORMATION

Bidders shall carefully read all parts of the invitation package, including its accompanying schedules and attachments, if any. Bidders shall direct all requests for explanation or additional information concerning the meaning or interpretation of the conditions or attached specifications of this invitation shall be referred to the City Clerk in writing or by email in sufficient time for reply before the submission date of bids.

The city cannot and does not guarantee that inquiries sent by mail will be received on or before the submission date and time as indicated.

The use of specific names and numbers in the attached specifications is not intended to restrict the bidder or any seller or manufacturer, but is solely for the purpose of indicating the type, size, and quality of materials, product services, or equipment considered best suited for the City.

Contact initiated by a potential bidder with the City of Pass Christian will be only as specifically set out in this invitation. Any other contact with a City official initiated by a potential bidder or bidder regarding this bid, between the date of this invitation to the date of bid award, shall be deemed and treated as an attempt to improperly influence the bid award, and may be sufficient grounds for rejection of the bid submitted by the bidder initiating such other contact, at the discretion of the City of Pass Christian.

### CONTRACT PERIOD

The contract will be for a period of 365 days. Prior to the contract expiration and upon a mutual written agreement by the City and the Contractor, the term of the contract may be extended for additional twelve-month periods, provided all conditions of the contract remain the same. The City may extend the term of this contract by written notice to the Contractor in advance of each contract anniversary date. If the City exercises this option, the extended contract shall be considered to include this option clause; however, the total duration of this contract, including the exercise of any options under this clause, shall not exceed 2 (two) years. If the City exercises this option, the prices shown in the Pricing Schedule may be adjusted on the anniversary date of the contract, not to exceed a percentage equal to the percent change in the Consumer Price Index as published by the U.S. Department of Labor, Bureau of Labor Statistics. The contractor shall present in advance of the anniversary date of the contract a Bid for option year pricing. Should the City and the Contractor be unable to agree on pricing or other terms of the contract, the City is under no obligation to exercise the option to extend the term of the contract.

### INDEPENDENT CONTRACTOR

The person submitting the Bid shall be working as an independent contractor and shall indemnify and hold harmless the City from any and all claim of any kind and nature (including, but not limited to, attorney's fees, court cost and litigation expenses) filed by any person arising out of or related directly or indirectly from Contractor's work being performed under this contract.

### SUBCONTRACTS

The contractor is specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this contract.

- (a) Must be acceptable to the Owner, and

Although the Contractor is not required to attach such Certifications by proposed subcontractors to his bid, the Contractor is here advised of this requirement so that appropriate action can be taken to prevent subsequent delay in subcontract award.

### QUALIFICATION OF CONTRACTOR

Contractor must be qualified under Mississippi Law and have a current Certificate of Responsibility from the Mississippi State Board of Contractors establishing their classification as to the value and type of construction on which they are authorized to bid. A copy of the Contractor's State of Mississippi Board of Contractors license shall be attached to the Bid. Each Contractor shall submit a Statement of Contractor's Qualifications, his experience record in performing the type of improvements proposed, his organization and equipment available for the work contemplated, and, when specifically requested by the Owner, a detailed financial statement. The Owner shall have the right to take such steps as it deems necessary to determine the ability of the Contractor to perform its obligations under its contract, and the Contractor shall furnish such information and data for this purpose. The right is reserved to reject any Bid where the available evidence or information does not satisfy the Owner that the Contractor is qualified to carry out properly the terms of the Contract.

### INSURANCE REQUIREMENTS

The proposer receiving the award shall obtain and maintain, at its own expense, insurance coverages as set forth in this RFP and shall provide Certificates of Insurance to the City to verify such coverage at the time of contract execution.

### RECORDS AND AUDIT

The entity awarded this contract shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least three (3) years after completion of the contract. The City shall have access to all records, documents, and information collected and/or maintained during the administration of the agreement for purposes of inspection, reproduction, and audit without restriction.

The consultant will work with the City to provide all documentation necessary and required for state and federal reimbursement, including FEMA reimbursement support and related documentation.

## BID SECURITY

Each bid must be accompanied by cash, a certified check of the contractor, or a bid bond prepared on the form of bid bond attached hereto, duly executed by the contractor as principal and having as surety hereon a surety company approved by the Owner, in the amount of ten thousand (\$10,000.00) dollars. Such cash, checks or bid bonds will be returned to all except the three lowest within three days after the opening of bids, and the remaining cash, checks or bid bonds will be returned promptly after the Owner and the accepted contractor have executed the contract, or, if no award has been made within 90 days after the date of the opening of bids, upon demand of the Contractor at any time thereafter, so long as he has not been notified of the acceptance of his bid.

## CONDITIONS OF WORK

Each contractor must inform himself fully of the conditions relating to the construction of the project and the employment of labor thereon. Failure to do so will not relieve a successful contractor of his obligations to furnish all material and labor necessary to carry out the provisions of his contract. Insofar as possible, the Contractor, in carrying out his work, must employ such methods or means as will not cause any interruption of or interference with the work of any other contractor.

## REQUESTS FOR INFORMATION, ADDENDA, AND INTERPRETATIONS

Contractors shall verify they have received all pages as indicated within the Table of Contents. If all pages have not been received, it is the responsibility of the contractor to contact the City Clerk's Office at 228-452-3311 to request the information.

Contractors shall carefully read all parts of the invitation package with its accompanying schedules and attachments, if any. Contractors shall direct all requests for explanation or additional information concerning the meaning or interpretation of the conditions or attached specifications of this invitation shall be referred to the Fire Chief, Dia'mond Woodman, Pass Christian Fire Department, in writing to 200 West Scenic Drive, Pass Christian, Mississippi 39571 or by email to [dwoodman@passchristian.ms.gov](mailto:dwoodman@passchristian.ms.gov) in sufficient time for reply before submission date of Bids. The city cannot and does not guarantee that inquiries sent by mail will be received on or before the submission date and time as indicated.

Contact initiated by a potential contractor with the City of Pass Christian will be only as specifically set out in this invitation. Any other contact with a City official initiated by a potential Contractor or Contractor regarding this Bid, between the date of this invitation to the date of Bid award, shall be deemed and treated as an attempt to improperly influence the Bid award, and may be sufficient grounds for rejection of the Bid submitted by the Contractor initiating such other contact, at the discretion of the City of Pass Christian Board of Alderpersons.

No interpretation of the meaning of the plans, specifications, or other pre-Bid documents will be made to any contractor orally.

Every request for such interpretation should be in writing, addressed to the City of Pass Christian in writing or by email to the addresses above, and to be given consideration, must be received at least five working days prior to the date fixed for the opening of Bids. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications, which, if issued, will be emailed with return receipt requested to all prospective contractors (at the respective addresses furnished for such purposes), not later than two days prior to the date fixed for the opening of Bids. Likewise, any addenda issued will be uploaded to the website and will notify the contractors via the email address provided during registration. Failure of any contractor to receive any such addendum or interpretation shall not relieve such contractor from any obligation under this Bid as submitted. All addenda so issued shall become part of the Contract Documents.

## SECURITY FOR FAITHFUL PERFORMANCE

Upon award of the Contract, prior to the Notice to Proceed, the Contractor shall furnish a surety bond or bonds as security to remain on standby within the Contract period in the amount of fifty thousand dollars (\$50,000.00). The Contractor will have ten days to provide these performance and payment bonds after the contract is awarded.

Prior to being issued a Notice to Proceed, the Contractor shall furnish a surety bond or bonds as security for faithful

performance of this contract and for the payment of all persons performing labor on the project under this contract and furnishing materials in connection with their contract, as specified in the General Conditions included herein. The amount of this Performance and Payment Bond shall each be in the amount of two million dollars (\$2,000,000.00)

For all bonds, the surety on such bond or bonds shall be a duly authorized surety company satisfactory to the Owner, and shall each be in the amounts stated above. The Contractor will be expected to financially cover the expenses associated with a major recovery operation prior to the initial payment and between subsequent payments.

### PREPARING THE PROPOSAL

Bids must be typed or handwritten in ink. A bid submitted in pencil shall not be accepted. The Bid Guarantee and Bid Response Form must be an original; copies shall not be accepted. All required paperwork must be received in the sealed Bid Package.

The attached specifications are intended and provided solely as a general and non-exhaustive expression of the intent and purpose of the City of Pass Christian regarding this bid; said specifications shall be so considered by the bidders. Accordingly, the bidder admits and agrees that said specifications are not complete in every detail and that the work and materials not indicated or expressly mentioned in said specifications, but which are reasonably necessary for the full and faithful performance of the item(s) bid in accordance with the full and faithful intent, will be included in the bid and incorporated in the work by the bidder and at the bidder's sole expense, the same as if indicated and specified.

The Bidders shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. The exceptions shall be labeled "EXCEPTION(S) TO BID CONDITIONS AND SPECIFICATIONS," and shall be attached to the front of the bid. Variations shall be treated likewise, i.e., shall be labeled "VARIATION(S) TO BID CONDITIONS AND SPECIFICATIONS," and shall be attached to the front of the bid. Additional features and/or capabilities not included in the specifications may be included in the bid.

A BID BOND IN THE AMOUNT OF Five Percent ( 5 %) of the Contract Amount, but not less than \$10,000.00 WILL BE INCLUDED WITH THE BID. No exceptions will be allowed.

### PROPOSAL FORMAT

Proposers must respond in the format delineated below and tab their submission to identify the required information. Failure to submit required information may render the proposal non-responsive. Submittals shall include, at a minimum: firm qualifications; staff qualifications; technical approach; completed cost proposal form/fee schedule; and the required federal and City certifications and forms included as attachments.

### SUBMITTING THE PROPOSAL

In the event that a bidder is financing the product(s) through another agency other than itself, the financing agency must sign the Bid Response Form along with the bidder. A copy of the financing agreement and all conditions must be included with the Bid Response Form. The bidder and the financing agency will be held to, and they agree to be bound by the requirements stated in the Invitation to Bid. Any assignment of the financing agreement must be approved by the financing agency and the City of Pass Christian. Failure to disclose the financing information and all conditions will disqualify the bidder.

**All proposals must be on file with the City Clerk before the opening time as stated above. All proposals must be sealed and clearly marked on the outside of the envelope as indicated "DISASTER DEBRIS MONITORING SERVICES" to be opened on April 21, 2026.** Proposals submitted by Express/Overnight services must be in a separate inner envelope/package sealed and identified as stated in the previous sentence. Bidders and any other interested individuals are invited to attend the bid opening.

Envelopes not so marked are submitted at the risk of the prospective Bidder, and the City assumes no responsibility

for the premature opening of the same by any City employee.

Proposals sent through the U.S. Mail are done so at the risk of the Prospective Vendor and should be addressed to the City Clerk, 200 West Scenic Drive, Pass Christian, Mississippi 39571. The City is NOT responsible for proposals that arrive in the mail after the designated opening time. Proposals may be delivered in person to the City Clerk, 200 West Scenic Drive, Pass Christian, MS 39571, until 3:00 p.m. on Wednesday, June 4, 2025.

Electronic Proposals may be submitted at [www.passchristianbids.com](http://www.passchristianbids.com). Questions regarding electronic bidding can be directed to PH Bidding at 662-407-0195 or [bids@phbidding.com](mailto:bids@phbidding.com).

Firms or companies desiring to provide services, as described in the Scope of Services, shall submit four (4) complete physical copies in a sealed envelope and one electronic copy on a USB device to the City Clerk, City of Pass Christian, 200 West Scenic Drive, Pass Christian, Mississippi 39571, no later than the time and date stated in the Notice.

Offers by email, telephone, or telegram shall not be accepted. Proposers are instructed NOT to fax their proposal. Faxed proposals shall be rejected as non-responsive regardless of where or when the fax is received.

The costs of preparation of a response to this Request for Proposals are solely those of the proposers. The City assumes no responsibility for any such costs incurred by the proposer.

Any proposal may be withdrawn until the date and time set for submission. Any proposal not so withdrawn shall constitute an irrevocable offer for a period of ninety (90) days, or until one or more of the proposals have been awarded.

**AWARD**

All factors stated in this invitation package will be evaluated in determining the successful bidder(s). Any omission(s) of the herein stated requirements may be cause for rejection of the bid(s) submitted, solely as determined by the City of Pass Christian.

The City of Pass Christian will appoint a selection committee to recommend the lowest and best proposal using FEMA's debris estimating data and the City's past experience of hurricane cleanup activities. The committee will focus on the cost of the cleanup of the estimated debris without using reduction sites. All line items will not be incorporated into this cost. Other scenarios, including higher/lower category storms, higher/lower surges, use of reduction sites, etc., will be considered, along with past performance and experience of bidders. Award of contract does not guarantee any quantity of debris, or that notice to proceed will be given for all bid items.

The City of Pass Christian reserves the right to evaluate bids for correctness and completeness, and to award the bid at any time within thirty (30) days following the bid opening.

The City reserves the right to reject any and all bids, to waive any defects in the formality of bids, and to accept in whole or in part, such bid or bids, solely at its discretion.

**NOTE: Any failure to fully comply with this section or any applicable laws of the State of Mississippi shall be deemed a material breach of the terms of both the Bid Award and the respective contracts resulting therefrom. Furthermore, the City takes no responsibility for resulting delayed payments, penalties, or damages as a result of any failure to strictly comply with the laws of the State of Mississippi.**

By Order of the Governing Body of the City of Pass Christian,

Marian  
Governor City  
Clerk  
Pass Christian, Mississippi

By \_\_\_\_\_

(SEAL)

## EVALUATION CRITERIA

Criteria	Weight
<p><b>Experience of the firm</b> Evaluate based on the number of years of experience in the relevant business area. Experience with Debris Management Plan Development, Experience with the National Incident Management System, and a number of similar projects. Background in handling similar size of project, Degree of experience in hurricane debris Experience with FEMA programs and funding issues.</p>	<b>1.5</b>
<p><b>Project management team credentials</b> Experience of key consulting team members in the area identified above. Education, professional licenses, and relevant experience.</p>	<b>1.5</b>
<p><b>Credentials of Consulting Team</b> Experience of key consulting team members in areas identified above. Education, professional licenses, and relevant experience.</p>	<b>1.5</b>
<p><b>Ability to respond timely with adequate resources</b> Demonstrate ability to respond in similar projects. Demonstrate adequate resources to support this and all current commitments.</p>	<b>1.5</b>
<p><b>Responsiveness to RFQ</b> Responsiveness to each requirement in the RFQ. Provide insight to needs of the project through submittal. Provide creative alternatives that meet the intent of the scope of work in this solicitation.</p>	<b>1.5</b>
<p><b>Price</b> Evaluated and ranked per purchasing procedures.</p>	<b>1.5</b>
<p><b>Performance on similar recent contracts</b> Provide contacts on all recent (five years) contingent and active contracts for similar work. Proof of satisfactory or better performance on contracts of similar scope and size.</p>	<b>1.0</b>

### SPECIFICATIONS

The City of Pass Christian, Mississippi, is soliciting sealed proposals from qualified firms to provide Disaster Debris Monitoring Services in response to necessary cleanup and debris removal following significant weather events. Services are expected to include, but are not limited to, field and disposal-site monitoring, truck certification and re-certification, load ticket control, documentation for reimbursement, and invoice reconciliation as further described in the Scope of Services. The selected firm shall be prepared to mobilize quickly following a Notice to Proceed, which may be issued as early as twenty-four (24) hours after the contract award. Proposer shall demonstrate ownership or licensing of an automated debris tracking and reporting system capable of generating electronic load tickets and associated documentation (photographs, GPS coordinates, timestamps, and electronic signatures) as required in the Scope of Services.

### SCOPE OF SERVICES FOR PASS CHRISTIAN

#### 1. BACKGROUND

- 1.1. The City requires management, recovery, and consulting services related to disaster recovery. Upon request of the City, other services may include, but not be limited to, facilitating communication with FEMA, FHWA, the State of Mississippi, and other agencies as required, coordination with insurance representatives, pre-event planning, and post-event reconstruction, grant funding, and reimbursement services.

#### 2. SCOPE FOR DISASTER DEBRIS MONITORING SERVICES

- 2.1. The selected firm will be expected to provide disaster debris monitoring services to include debris generated from the public rights-of-way, private property, drainage areas, and other areas designated as eligible by the City. Specific services may include:
  - 2.2. Providing technical support and guidance in selecting a debris removal contractor. This shall include the preparation, review, and recommendations of Request for Proposals and/or Bids for debris removal.
  - 2.3. Coordinating daily briefings, work progress, staffing, and other key items with the City.

- 2.4. Providing support with the selection and permitting of Temporary Debris Storage and Reduction Site (TDSRS) locations and other permitting/regulatory issues as requested.
- 2.5. Scheduling work for team members and contractors daily.
- 2.6. Hiring, scheduling, and managing field staff.
- 2.7. Monitoring recovery contractor operations and making/implementing recommendations to improve efficiency and speed up recovery work.
- 2.8. Assisting the City with responding to public concerns and comments.
- 2.9. Certifying contractor vehicles for debris removal using methodology and documentation practices appropriate for contract monitoring.
- 2.10. Utilizing an Electronic Ticketing System – The Debris monitoring company shall utilize an Electronic Ticketing System to generate electronic debris load tickets for each load of debris generated. The Electronic Ticketing System shall capture a digital photograph, GPS coordinates, Electronic Signature, and a timestamp for each load of debris generated as it is loaded and as it dumped. The System shall also capture before and after photos of each Leaner, Hanger, and Stump removed along with GPS coordinates and timestamps. This information shall be transmitted electronically to a central information database that provides real-time access to debris removal activities via a web-based interface. Along with the digital records, the system shall also have the ability to generate paper receipts in the field for redundancy and debris removal crew validation at no additional cost if requested by the City. The System shall also be capable of providing a real-time connection to the City’s GIS system and shall be customizable to meet specific needs of the City with no additional cost to the City. The purpose of the Electronic Ticketing System is to provide the City with complete documentation of every load of debris generated for auditing and reimbursement purposes.
- 2.11. Developing daily operational reports to keep the City informed of work progress.
- 2.12. Development of maps, GIS applications, etc., as necessary.
- 2.13. Comprehensive review, reconciliation, and validation of debris removal contractor(s) invoices prior to submission to the City for processing.
- 2.14. Project Worksheet and other pertinent report preparation required for reimbursement by FEMA, FHWA, and any other applicable agency for disaster recovery efforts by City staff and designated debris removal contractors.
- 2.15. Final report and appeal preparation and assistance.
- 2.16. Debris monitor’s roles include:
  - 2.16.1. Measure and certify truck capacities (recertify on a regular basis)
  - 2.16.2. Complete and physically control load tickets.
  - 2.16.3. Validate hazardous trees, including hangers, leaners, and stumps.
  - 2.16.4. Ensure that trucks are accurately credited for their load.
  - 2.16.5. Ensure that trucks are not artificially loaded to maximize reimbursement.
  - 2.16.6. Ensure that hazardous waste is not mixed in with hands.
  - 2.16.7. Ensure that all debris is removed from trucks at the debris management site.
  - 2.16.8. Report to project manager if improper equipment is mobilized and used.
  - 2.16.9. Report to project manager if contractor personnel safety standards are not followed.
  - 2.16.10. Report to project manager if general public safety standards are not followed.
  - 2.16.11. Report to project manager if completion schedules are not on target.
  - 2.16.12. Ensure that only debris specified in the scope of work is collected, and identify work as potentially eligible or ineligible.
  - 2.16.13. Monitor site development and restoration of the debris management site.
  - 2.16.14. Ensure daily loads meet permit requirements.
  - 2.16.15. Report to project manager if debris removal work does not comply with all local ordinances as well as state and federal regulations.

**ATTACHMENT "A"**

**Cost Proposal Form  
Debris Monitoring RFP**

The hourly labor rates shall include all applicable overhead and profit. All non-labor related project costs will be billed to the City at cost without mark-up. All Per Diem Expenses shall be billed directly to the City at a rate not exceeding the GSA Per Diem Allowance for the project area. The rates listed below shall be straight time rates. All hours in excess of 40 per week shall be billed at 1.5 times the straight time rate. Cost proposal may be provided on an additional sheet provided each position is accounted for.

**Disaster Debris Monitoring Services**

<b><u>Positions</u></b>	<b><u>Hourly Rates</u></b>
Principal	\$ _____
Project Manager	\$ _____
Operations Manager	\$ _____
Field Supervisors	\$ _____
Load Site Monitors	\$ _____
Debris Site/Tower Monitors	\$ _____

**ATTACHMENT "B"**

**Non-Collusion Affidavit of Vendor**

The following affidavit **MUST** accompany your response to this proposal.

**COUNTY OF** \_\_\_\_\_ )

**STATE OF** \_\_\_\_\_ )

**AFFIDAVIT**

I, \_\_\_\_\_, declare under oath, under penalty of perjury, that I am lawfully qualified and acting officer and/or agent of \_\_\_\_\_ (Firm's Name) and that:

1. That the affiant has not been party to any collusion among proponents in restraint of freedom of competition by agreement to propose at a fixed price or to refrain from making a proposal; or with any official of the state or political subdivision of the State, including The City of Pass Christian, as to quantity, quality, or price in the matter of the attached proposal, or any other terms of said prospective contract; or in any discussions between proponents and any official of the state, including the City of Pass Christian, concerning the exchange of money or other thing of value for special consideration in the letting of a contract and,
2. \_\_\_\_\_ (Firm's Name) has not pled guilty to or been convicted of a felony charge for fraud, bribery, or corruption involving sale of real or personal property to any state or any political subdivision of a state.
3. That no person, firm, corporation subsidiary, parent, predecessor, or other entity affiliated with or related to \_\_\_\_\_ (Firm's Name) has been convicted of a
  - a. felony charge for fraud, bribery, or corruption relating to sale of real or personal property to any state or political subdivision of a state.

\_\_\_\_\_  
(Officer or Agent)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**(SEAL)**

\_\_\_\_\_  
My Commission Expires

\_\_\_\_\_  
(Notary Public)

**ATTACHMENT "C"**

**Byrd Anti-Lobbying Amendment Certification**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
  
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
  
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000

and not more than \$100,000 for each such failure.

Signature	
Printed Name	
Position	
Date	

**ATTACHMENT “D”**

**Certification Regarding Debarment, Suspension, and Other Responsibility Matters**

In accordance with 2 CFR Part 2424 and 24 CFR Parts 5, 6, et al (US Department of Housing and Urban Development: Implementation of OMB Guidance on Debarment and Suspension; Final Rule) the Respondent certifies, to the best of his or her knowledge and belief, that:

- (1) No employee of the Respondent who will materially participate in the Respondent’s delivery of labor or work product under this RFP is currently suspended or debarred under the applicable laws or regulations in effect on the date of certification.
- (2) No sub-contractor, partner or other party who will materially participate in the Respondent’s delivery of labor or work product under this RFP is currently suspended or debarred under the applicable laws or regulations in effect on the date of certification.
- (3) The undersigned Respondent shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature	
Printed Name	
Position	
Date	

**ATTACHMENT “E”**

Instructions: If the Respondent is a Minority Owned Business (MOB) or Women Owned Business (WOB) or qualifies as a Section 3 business, the Respondent completes Form F.1. If the Respondent intends to utilize a MOB/WOB or Section 3 business in the performance of the proposed contract, the respondent completes Form F.2

**E.1. CERTIFICATION AS A MINORITY-OWNED, WOMEN-OWNED, WOMEN OWNED OR SECTION 3 BUSINESS**

I, \_\_\_\_\_ certify that \_\_\_\_\_ is a  
Minority Owned, Women Owned or Section 3 Business.

Business RegisteredName	
Business Registered Address 1	
Business Registered Address 2	
State ofRegistration	
Certificate or Registration Number	

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. The City reserves the right to withdraw or terminate the proposed contract should the representation of fact be false.

Signature	
Printed Name	
Position	
Date	

## E.2: STATEMENT OF INTENT OF MOB/WOB/SECTION 3 UTILIZATION

I, \_\_\_\_\_ certify that \_\_\_\_\_ will utilize Minority Owned Business (MOB) or Women Owned Business (WOB) as subcontractor(s), vendor(s), supplier(s), or professional service(s). The estimated **dollar value** of the amount that we plan to pay the MOB or WOB subcontractor(s), vendor(s), supplier(s), or professional service(s) is \$ \_\_\_\_\_

Description of Work	MOB Amount	WOB Amount	Section 3 Amount	Name of MOB/WOB / Section 3

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. The City reserves the right to withdraw or terminate the proposed contract should the representation of fact be false.

Signature	
Printed Name	
Position	
Date	

**ATTACHMENT "F"**

**Conflict of Interest Certification**

In accordance with 24 CFR 85.36(b)(3) the Bidder certifies that no member, officer, or employee of the City or its designees or agents, no member of the governing body of the City of Pass Christian in which the program is situated, and no other public official of the City who exercises any functions or responsibilities with respect to the program during his tenure or for one year thereafter, has any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof for work to be performed in connection with the program assisted under the Agreement. The Bidder shall incorporate, or cause to be incorporated, in all subcontracts, a provision prohibiting such interest pursuant to the purposes of Section 24 CFR part 85.36 (3).

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Bidder Name	
Signature	
Printed Name	
Position	
Date	

## FEDERAL CONTRACT CLAUSES

Since the parties anticipate that federal funding will be applied to this Request for Proposal/Agreement/Contract, the following federal contract clauses must be complied with, where applicable, in addition to the clauses already mentioned.

### **EQUAL EMPLOYMENT OPPORTUNITY**

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity of Pass Christian, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity of Pass Christian, or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity of Pass Christian, or national origin.
- (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- (4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

- (7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided*, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract. The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

## **COMPLIANCE WITH THE CONTRACT WORK HOURS AND SAFETY STANDARDS ACT.**

- (1) *Overtime requirements.* No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- (2) *Violation; liability for unpaid wages; liquidated damages.* In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.
- (3) *Withholding for unpaid wages and liquidated damages.* The (write in the name of the Federal agency or the loan or grant recipient) shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally- assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.
- (4) *Subcontracts.* The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

## **CLEAN AIR ACT**

- (1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.*
- (2) The Contractor agrees to report each violation to CITY OF PASS CHRISTIAN and understands and agrees that CITY OF PASS CHRISTIAN will, in turn, report each violation as required to assure notification to FEMA, and the appropriate Environmental Protection Agency Regional Office.
- (3) The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

## **FEDERAL WATER POLLUTION CONTROL ACT**

- (1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 7401 *et seq.*
- (2) The Contractor agrees to report each violation to CITY OF PASS CHRISTIAN and understands and agrees that CITY OF PASS CHRISTIAN will, in turn, report each violation as required to assure notification to the FEMA, and the appropriate Environmental Protection Agency Regional Office.
- (3) The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

## **SUSPENSION AND DEBARMENT**

- (1) This contract is a covered transaction for the purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower-tier-covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by CITY OF PASS CHRISTIAN. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to CITY OF PASS CHRISTIAN, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

## **BYRD ANTI-LOBBYING ACT**

The Contractor will be expected to comply with Federal statutes required in the Anti-Lobbying Act.

Contractors who apply or bid for an award of more than \$100,000 shall file the required certification. Each tier certifies to the tier above that it will not and has not used federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the federal awarding agency.

## **ANTI-KICKBACK CLAUSE**

The Contractor hereby agrees to adhere to the mandate dictated by the Copeland “Anti- Kickback” Act which provides that each Contractor or subgrantee shall be prohibited from inducing, by any means, any person employed in the completion of work, to give up any part of the compensation to which he is otherwise entitled.

## **PROCUREMENT OF RECOVERED MATERIALS**

In the performance of this Contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired—

- i. Competitively within a timeframe providing for compliance with the Contract performance schedule;
- ii. Meeting Contract performance requirements; or
- iii. At a reasonable price.

Information about this requirement, along with the list of EPA-designate items, is available at EPA’s Comprehensive Procurement Guidelines website, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

## **PROHIBITION ON CONTRACTING FOR COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES.**

(a) *Definitions.* As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—

(b) *Prohibitions.*

- (1) Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug. 13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
- (2) Unless an exception in paragraph (c) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:
  - (i) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
  - (ii) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

- (iii) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
- (iv) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) *Exceptions.*

- (1) This clause does not prohibit contractors from providing—
  - (i) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
  - (ii) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
- (2) By necessary implication and regulation, the prohibitions also do not apply to:
  - (i) Covered telecommunications equipment or services that:
    - i. Are *not used* as a substantial or essential component of any system; and
    - ii. Are *not used* as critical technology of any system.
  - (ii) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

(d) *Reporting requirement.*

- (1) In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph (d)(2) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.
- (2) The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause:
  - (i) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique City of Pass Christian identifier (if known); supplier Commercial and Government City of Pass Christian (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
  - (ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

- (e) *Subcontracts.* The Contractor shall insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments.

## **DOMESTIC PREFERENCES FOR PROCUREMENTS.**

As appropriate, and to the extent consistent with law, the contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products.

For purposes of this clause:

*Produced in the United States* means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

*Manufactured products* mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

## **ACCESS TO RECORDS**

The following access to records requirements applies to this contract:

- (1) The Contractor agrees to provide MEMA, CITY OF PASS CHRISTIAN, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives' access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- (2) The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- (3) The Contractor agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

## **TERMINATION**

- a Termination for Cause. CITY OF PASS CHRISTIAN may terminate this Contract for cause based upon the failure of the Contractor to comply with the terms and/or conditions of this Contract provided that CITY OF PASS CHRISTIAN shall give the Contractor written notice specifying the Contractor's failure.
- b Termination for Convenience. CITY OF PASS CHRISTIAN may terminate this Contract at any time by giving written notice to the Contractor. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

## **BREACH**

Any breach of the Contract by Contractor shall be governed by the Termination provision of the Contract. Additionally, in the event that that CITY OF PASS CHRISTIAN incurs damages as a result of Contractor's breach, CITY OF PASS CHRISTIAN may pursue recovery of such damages from Contractor. CITY OF PASS CHRISTIAN further retains the right to seek specific performance of the Contract at any time as authorized by law. CITY OF PASS CHRISTIAN further retains the right to otherwise pursue any remedies available to CITY OF PASS CHRISTIAN as a result of the Contractor's breach, including but not limited to administrative, contractual, or legal remedies. Termination for cause and convenience are governed by the Termination provision of the Contract

## **DHS SEAL, LOGO, AND FLAGS**

The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

## **COMPLIANCE WITH FEDERAL EXECUTIVE ORDERS**

This is an acknowledgement that FEMA financial assistance will be used to fund the Contract only. The Contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

## **NO OBLIGATION BY THE FEDERAL GOVERNMENT**

The Federal Government is not a party to this Contract and is not subject to any obligations or liabilities to the non-Federal City of Pass Christian, Contractor, or any other party pertaining to any matter resulting from the Contract.

## **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS**

The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this contract.

## **CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS.**

(a) Any party to this contract must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. These steps are also required for the hiring of any subcontractors under this contract.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

**Certification for Contracts, Grants, Loans, and Cooperative Agreements  
As required by the Byrd Anti-Lobbying Amendment, 31 U.S.C. 1352**

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The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$ 100,000 for each such failure.

The Contractor, \_\_\_\_\_, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

\_\_\_\_\_  
Contractor's Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name & title of Contractor's Authorized Official

JA-12  
3-3-26  
PLN

CITY OF PASS CHRISTIAN  
BOARD OF ALDERMEN MEETING

---

**MEETING & HEARING DATE:** March 3, 2026  
**ACTION REQUESTED:** Lot merge from two lots into 1 lot located at 0313D-08-001.000 and 0313D-08-031.000 and will be known as 136 Fernwood Drive  
**APPLICANT AND OWNER:** Jeffery & Laurie Tawney  
**REVIEWED BY:** Melodie Hayes, City Planner  
**RECOMMENDATION:** Recommend approval to Board of Aldermen  
**CURRENT ZONE:** T3R

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**Background**

The applicant is requesting consideration of approval for lot merge of parcel numbers 0313D-08-001.000 and 0313D-08-031.000 and will have a formal address of 136 Fernwood Drive.

The property owners are requesting approval of a lot merge at the above-mentioned location(s).

Lot 26 and 27 has previously been approved by the Board of Aldermen (September 2, 2025) to have a lot split in order for the developer to sell the two parcels separately. Mr. & Mrs. Tawney have recently acquired lot 26 and would like to have the larger lot for their future new construction home.

The merged lot will be roughly 95 feet wide and roughly 230 feet in length and is in conformance with the current T3R zoning standards for single family home placement.

Timber Ridge POA has approved the applicant request and planning staff has reviewed the request and recommend approval to allow for the lot merge of the two parcels



# Application for Re-Subdivision

City of Pass Christian  
Planning Department  
200 West Scenic Drive  
Pass Christian, MS 39571

Applicant's Name:	Jeffrey Tawney
Applicant's Address:	136 Fernwood
Applicant's Phone(s):	443 336 2033
Applicant's Email:	JeffTawney@aol.com
Applicant's Signature	Jeffrey Tawney Date: 2/13/2026

Owner's Name:	Laurie Tawney
Owner's Address:	136 Fernwood
Owner's Phone(s):	410-463-1643
Owner's Email:	scotchley_shoohley_laurie@yahoo.com
Owner's Signature:	Laurie Tawney Date: 2/13/2026

Number of Existing Parcels / Lots: 2	<input checked="" type="radio"/> Merge	Number of Parcels / Lots To be Created: 1
	<input type="radio"/> Split	

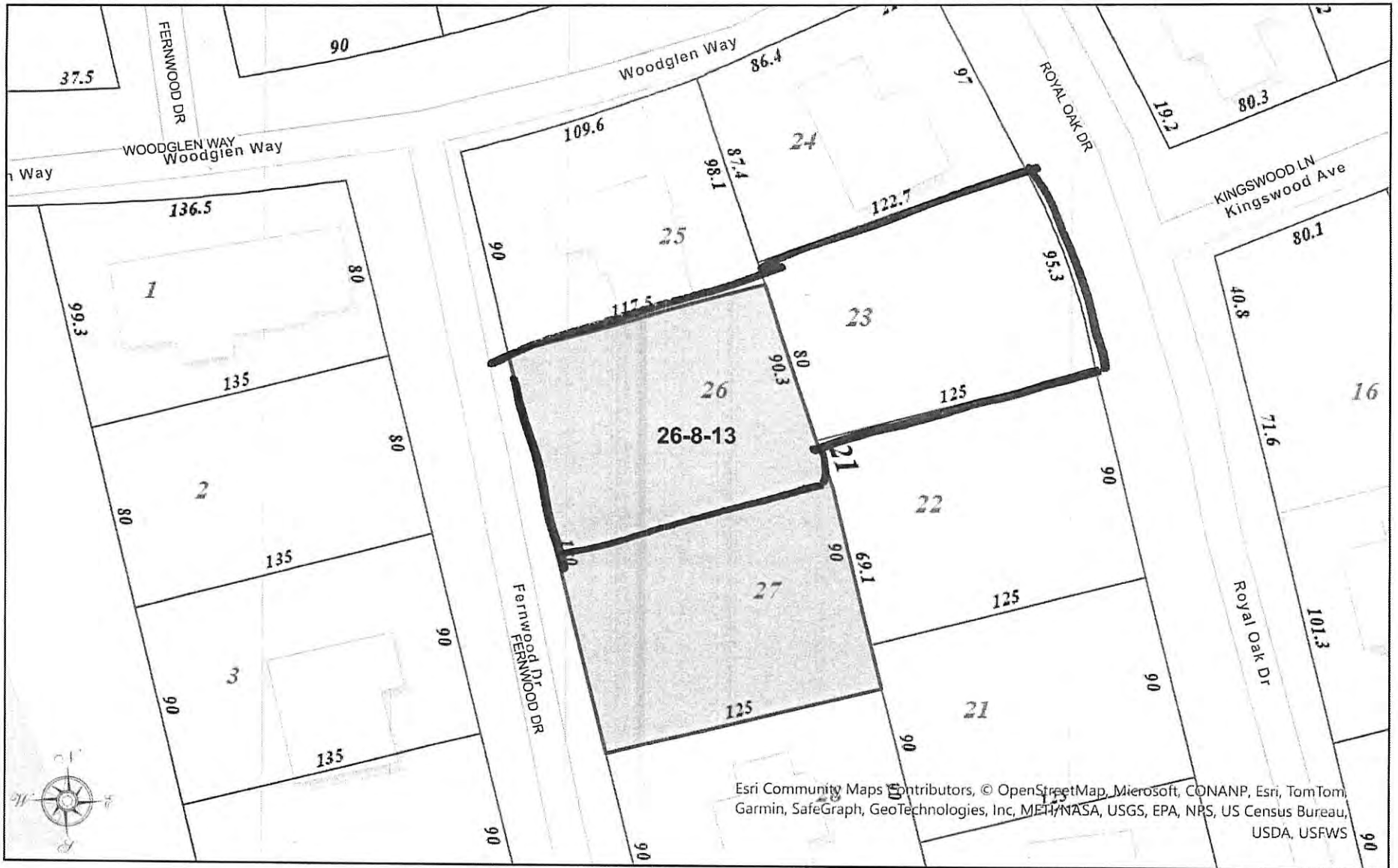
Parcel ID #:	0313D-08-001.000	Parcel Address:	LOT 23
Parcel ID #:	0313D-08-031.000	Parcel Address:	
Parcel ID #:		Parcel Address:	LOT 26
Parcel ID #:		Parcel Address:	
Parcel ID #:		Parcel Address:	

Application Fee of \$162.00 is due upon receipt by the Planning Department.

Date: 2/18/26 By: [Signature]

<b>Timber Ridge POA</b>	<b>Re-Subdivision of Lots</b>
Merge: Lots 23+26	Split:
Board of Directors Approved	Date February 18 <sup>th</sup> , 2026

TAW



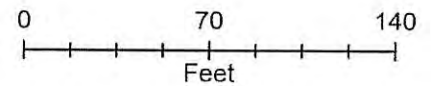
Esri Community Maps Contributors, © OpenStreetMap, Microsoft, CONANP, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI, NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS



## HARRISON COUNTY, MISSISSIPPI

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP. TAL FLURRY, TAX ASSESSOR.

MAP DATE: February 20, 2026

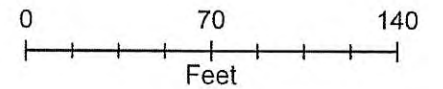




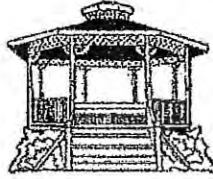
## HARRISON COUNTY, MISSISSIPPI

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP. TAL FLURRY, TAX ASSESSOR.

MAP DATE: February 20, 2026



Approved  
lot split for  
reference



**CITY OF PASS CHRISTIAN**

**CERTIFICATE OF RE-SUBDIVISION OF LOTS**

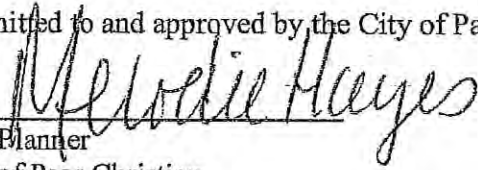
In accordance with the Subdivision Regulations of the City of Pass Christian, it is hereby certified that the City of Pass Christian Mayor and Board of Aldermen have reviewed and approved the attached Final Plat(s).

The described property has had a lot split of one parcel specifically with parcel ID # 0313D-08-031.000, lot 26, 134 Fernwood Drive, Timber Ridge Subdivision, to create two parcels to return the parcels to their original dimensions.

Applicant / Owner: Southern Paradise, LLC

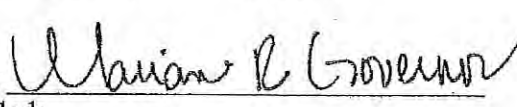
Mailing Address: PO. Box 1612, Long Beach, MS 39560

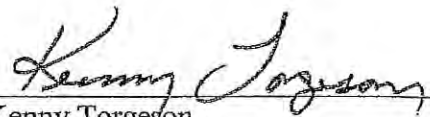
Submitted to and approved by the City of Pass Christian on September 2, 2025.

  
City Planner  
City of Pass Christian

Approval

Submitted to and approved by the City of Pass Christian, Mayor and Board of Alderman, at the regular meeting of said Board on the 2nd Day of September 2025; said proceeding being duly recorded in Minute Book No. 151.

Attest:   
City Clerk

Adopt:   
Mayor Kenny Torgeson

\*It may be necessary for you to also file proceedings in Chancery Court to revise your Subdivision Plat as the City has no authority to alter interior subdivision lot lines within an existing Subdivision.

Prepared by:  
City of Pass Christian  
200 W. Scenic Drive  
Pass Christian, MS 39571  
(228)452-3316



CA-13  
3-8-26  
PH

CITY OF PASS CHRISTIAN  
BOARD OF ALDERMEN MEETING

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**MEETING & HEARING DATE:** March 3, 2026  
**ACTION REQUESTED:** Lot split of Parcel ID 0313H-02-060.000 into 4 parcels  
**APPLICANT AND OWNER:** Harrell (Hal) Hilton  
**REVIEWED BY:** Melodie Hayes, City Planner  
**RECOMMENDATION:** Recommend approval to Board of Aldermen

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**Background**

The applicant is requesting consideration of approval for a lot split of parcel number 0313H-02-060.000, 121-125 Scenic Drive.

The applicant has been diligently working with staff regarding the lot split of this parcel to create 4 parcels for future development. There have been several revisions and now is at a sufficient proposal to split the parent parcel into 4 parcels. There was a "first" lot combination that was done prior and that was necessary to be done in order to accommodate the current requested lot split. That was reviewed and approved by the Board of Aldermen on November 16, 2025, and was to merge parcel numbers 013H-02-060.000 and 0313H-02-059.000.

Since that has been accomplished and recorded with Harrison County, the applicant has worked with various staff members, including the city attorney, to present the final overall proposal for the lot splitting that is satisfactory and are noted as follows (please see the attached survey):

Parcel 1 will be 17,598 sq. ft and is currently zoned as T4L and will remain as such for future development. This parcel will eventually front to the newly created street and is in the flood zone AE with a base flood elevation of 18 feet (city requirements of 1 foot of free board to have a structure a total of 19 feet elevated). T4L zoning requires a minimum of 4500 sq. ft. lots with a width of 45 feet.

Parcel 2 will be 9,552 sq. ft and is currently zoned as T5C and remain as such for future development. This parcel will front to Scenic Drive. This parcel has flood zones of AE and X and will require the base flood elevation of 18 feet (city requirements of 1 foot of free board to have a structure a total of 19 feet elevated). T5C zoning allows for 2500 sq. ft. lots with a 35-foot width.

Parcel 3 will be 6,543 sq. ft. and is currently zoned as T5C and remain as such for future development. This parcel will front to Scenic Drive and is designated as a X flood zone; which does not require structures to be elevated. T5C zoning allows for 2500 sq. ft. lots with a 35-foot width.

Parcel 4 will be a designated future public street and will be dedicated to the City as part of the adjoining development to the east and agreements for such use.

Staff has reviewed the request and feel comfortable to recommend approval as that this revised plan is in conformance with zoning and regulations and is supportive of the BOA decision.

First lot split -  
FOR  
Reference



FILED  
JAN 23 2026

ANGELA THRASH, CHANCERY CLERK

BY: A. Zacharias D.C.

CITY OF PASS CHRISTIAN

CERTIFICATE OF RE-SUBDIVISION OF LOTS

In accordance with the Subdivision Regulations of the City of Pass Christian, it is hereby certified that the City of Pass Christian Mayor and Board of Aldermen have reviewed and approved the attached Final Plat(s).

The property described has had a lot re-configuration with the following information: **Parcel number 0313H-02-060.000 and 0313H-02-059.000, with the address to be known as 121 E. Scenic Drive, Pass Christian, MS 39571 have been merged into one lot. This certificate of subdivision is only applicable to the merging of two above-mentioned lots.**

Property Owner: Harrell & Kari Hilton

Mailing Address: 2 Rue Domaine

s, Long Beach, MS 39560

Submitted to and approved by the City of Pass Christian on December 16, 2025.

Melodie Hayes  
City Planner

Approval

Submitted to and approved by the City of Pass Christian, Mayor and Board of Alderman, at the regular meeting of said Board on the 16th Day of November 2025; said proceeding being duly recorded in Minute Book No.154.

Attest: Maegan B. Groover  
City Clerk

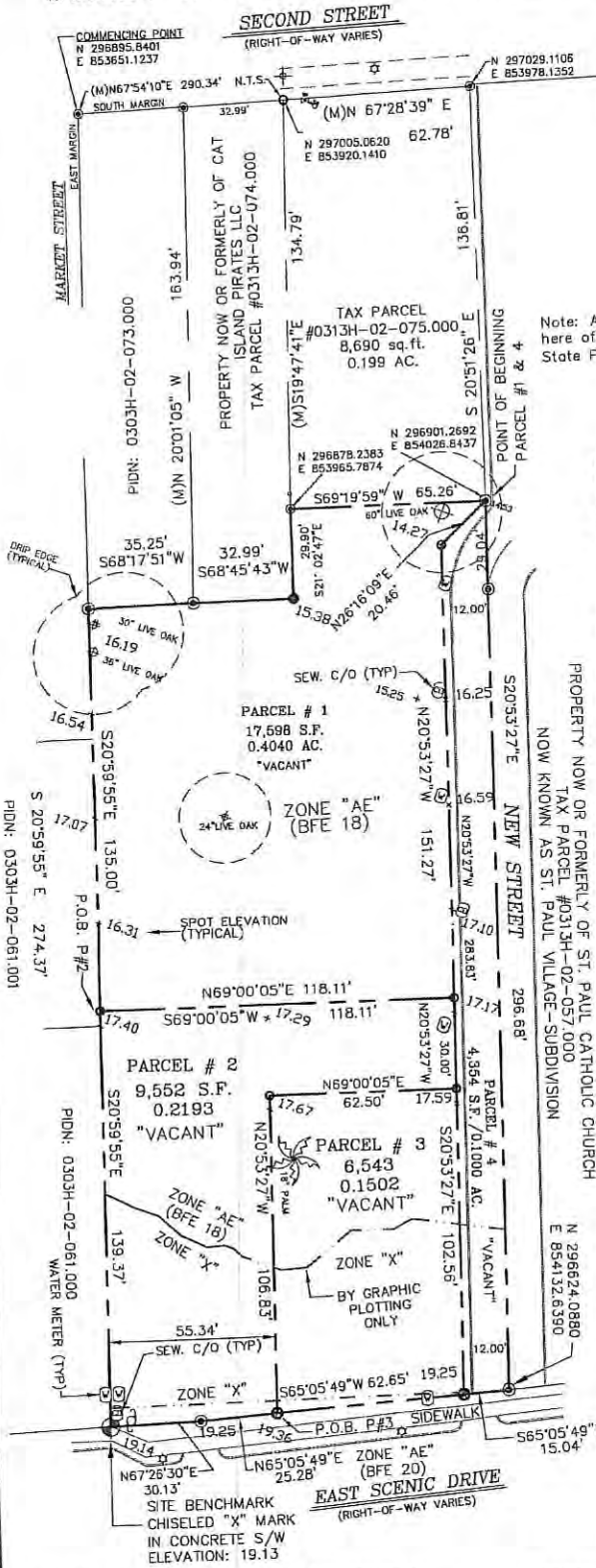
Adopt: Kenny Torgeson  
Mayor Kenny Torgeson

\*It may be necessary for you to also file proceedings in Chancery Court to revise your Subdivision Plat as the City has no authority to alter interior subdivision lot lines within an existing Subdivision.

Prepared by:  
City of Pass Christian 200 W. Scenic  
Drive  
Pass Christian, MS 39571  
(228)452-3316



# SURVEY OF OF PARCELS CREATED BY RE-SUBDIVISION



**NORTH**  
SCALE: 1" = 40'

Note: All measured bearing shown here of GIRD, based on Mississippi State Plane Coordinates (2301 MS E)

Note: This survey has been prepared by information provided by the client and without the benefit of a current title report. This survey may not show all easements and other restrictions of record. Surveyor will be made available to add such features to this survey if a current title report or abstract of title is provided to him by proper authority. This survey does not warrant present ownership.

**REFERENCE MATERIAL:**

- (1) RECORD DESCRIPTION PIDN: 0313H-02-059.000 INST. #2007-7881-D-J1
- (2) RECORD DESCRIPTION PIDN: 0313H-02-060.000 INST. #2004-5981-D-J1
- (3) FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) LETTER OF MAP REVISION (LOMR) DETERMINATION DOCUMENT. ISSUE DATE: NOVEMBER 20, 2025. EFFECTIVE DATE: APRIL 9, 2026. CASE NUMBER: 25-04-3030P
- (4) REVISED FLOOD INSURANCE RATE MAP (FIRM) 28047C0353G TO REFLECT LETTER OF MAP REVISIONS.
- (5) EXHIBIT MAPS DELINEATING REVISED AREAS.

Note: By Graphic Plotting only, this property is in Zone "AE", (BFE 18), Zone "X" and Zone "AE" (BFE 20) of the Flood Insurance Rate Map 28047C0353G, Community Panel No. 285261-0353-G, revision date June 16, 2009. And FEMA LOMR (Letter of Map Revision) Revised Effective Date is April 8, 2026. Issued Date: November 20, 2025, Case Number: 25-04-3030P.

Note: Building setbacks, elevations, wetlands determination and et cetera to be prescribed by appropriate governing bodies.

Note: Mississippi State Plane Coordinates shown here on are based on rapid static GPS Observations and OPUS Solution provided by the National Geodetic Survey at www.ngs.noaa.gov.  
Convergence [degrees] -0.20851847  
Point Scale 0.99996947  
Combined Factor 0.99997326

Note: This survey "CLASS B" was made in accordance with the current "Standards of Practice for Surveying" in the State of Mississippi.

- SYMBOL LEGEND**
- = 1/2" iron rod set
  - ⊙ = 1/2" iron rod found
  - ⊗ = P.K. nail found
  - ⊘ = mag nail found
  - ⊙ = mag nail set
  - ⊗ = chiseled X mark set
  - = iron pipe found
  - ⊠ = concrete mon. fd.
  - ⊙ = lightard knot found
  - ⊕ = overhead electric
  - ⊕ = utility pole
  - (D) = deed
  - (P) = plat
  - (R) = record
  - (M) = measures
  - AC. = acres
  - ⊕ = water meter
  - ⊕ = sewer clean out

This is to certify that I have surveyed the property described and delineated hereon; and that the measurements and other data indicated are correct to the best of my knowledge and belief.

*Timothy L. Glass*



TIMOTHY L. GLASS, P.L.S.  
November 10, 2025  
MS. REG. NO. 02584 UPDATE: 01/22/2026

SURVEY FOR:		MR. HAL HINTON GENERAL MANAGER PARCEL RE-DIVISION PLAT PASS CHRITIAN, MS 39571 SECTION 25, T8S, R13W PHONE: 228-547-1291	
SURVEY BY:		Glass Land Surveying, Inc. 10453 Pin Oak Drive Biloxi, Mississippi 39532 (228) 392-9004 e-mail: glasurr@aol.com	
TYPE SURVEY:	BOUNDARY	JOB NO.:	250813CL2.DWG
DATE OF SURVEY:	11/10/2025	REVISED:	01/22/2026
CHECKED BY:	TLG	SCALE:	1" = 40'
PROJECT:	250813CL	SHEET NO.:	1 OF 2

**PROPERTY DESCRIPTION PRIOR TO RE-SUBDIVISION**  
**PROPERTY DESCRIPTION OF OVERALL PARCELS AS PER SURVEY**

**PROPERTY DESCRIPTION AS PER SURVEY PRIOR TO RE-SUBDIVISION:**

A parcel of land situated and being located in Section 25, Township 8 South, Range 13 West, City of Pass Christian, First Judicial District of Harrison County Mississippi; being more particularly described as follows:

Commencing at a iron rod found at the intersection of the South margin of Second Street and the East margin of Market Street said point having State Plane Coordinates of N.296895.8401 E.853651.1237; thence N67°54'10"E 290.34 feet along the said South margin to an iron rod set, thence continue along said South margin N67°28'39"E 62.78 feet to a iron rod found; thence S20°51'26"E 136.81 feet to an iron rod found having State Plane Coordinates of N.296901.2692 E.854026.8437, said point being the Point of Beginning; thence S69°19'59"W 65.26 feet to an iron rod; thence S21°02'47"E 29.90 feet; thence S68°45'43"W 32.99 feet; thence S68°17'51"W 35.25 feet; thence S20°59'55"E 274.37 feet to the North margin of East Scenic Drive; thence N67°26'30"E 30.13 feet along said north margin; thence continue along said north margin N65°05'49"E 102.97 feet, said point having State Plane coordinates of N296,624.0880, E854,132.6390; thence N20°53'27"W 296.68 feet to the Point of Beginning. Said parcel containing 38,047 sq. ft. or 0.87 acres more or less.

The above description is base on Mississippi State Plane Coordinates (2301 MS E).

**FOUR (4) PARCELS CREATED BY RE-SUBDIVISION**

**PARCEL (1) Description:**

A parcel of land situated and being located in Section 25, Township 8 South, Range 13 West, City of Pass Christian, First Judicial District of Harrison County Mississippi; being more particularly described as follows:

Commencing at a iron rod found at the intersection of the South margin of Second Street and the East margin of Market Street said point having State Plane Coordinates of N.296895.8401 E.853651.1237; thence N67°54'10"E 290.34 feet along the said South margin to an iron rod set, thence continue along said South margin N67°28'39"E 62.78 feet to a iron rod found; thence S20°51'26"E 136.81 feet to an iron rod found having State Plane Coordinates of N.296901.2692 E.854026.8437, said point being the Point of Beginning; thence S69°19'59"W 65.26 feet to an iron rod; thence S21°02'47"E 29.90 feet; thence S68°45'43"W 32.99 feet; thence S68°17'51"W 35.25 feet; thence S20°59'55"E 135.00 feet; thence N69°00'05"E 118.11 feet to the West margin of proposed road; thence N20°53'27"E 151.27 feet; thence N26°16'09"E 20.46 feet to the Point of Beginning. Said parcel containing 17,598 sq. ft. or 0.4040 acres more or less.

The above description is base on Mississippi State Plane Coordinates (2301 MS E).

**PROPERTY DESCRIPTION: PARCEL # 2**

A parcel of land situated and being located in Section 25, Township 8 South, Range 13 West, City of Pass Christian, First Judicial District of Harrison County Mississippi; being more particularly described as follows:

Commencing at a iron rod found at the intersection of the South margin of Second Street and the East margin of Market Street said point having State Plane Coordinates of N.296895.8401 E.853651.1237; thence N67°54'10"E 290.34 feet along the said South margin to an iron rod set, thence continue along said South margin N67°28'39"E 62.78 feet to a iron rod found; thence S20°51'26"E 136.81 feet to an iron rod found having State Plane Coordinates of N.296901.2692 E.854026.8437; thence S69°19'59"W 65.26 feet to an iron rod; thence S21°02'47"E 29.90 feet; thence S68°45'43"W 32.99 feet; thence S68°17'51"W 35.25 feet; thence S20°59'55"E 135.00 feet; to the Point of Beginning; thence S20°59'55"E 139.37 feet to the North margin of EAST SCENIC DRIVE; thence continue along said North margin N67°26'30"E 30.13 feet; thence continue further along said North margin N65°05'49"E 25.28 feet; thence N20°53'27"W 106.83 feet; thence N69°00'05"E 62.50 feet to the West margin of proposed road; thence N20°53'27"W 30.00 feet along said West margin; thence S69°00'05"W 118.11 feet to the Point OF Beginning. Said parcel of land contains 9552 square feet and or 0.2193 acres more or less.

The above description is base on Mississippi State Plane Coordinates (2301 MS E).

**PROPERTY DESCRIPTION: PARCEL # 3**

A parcel of land situated and being located in Section 25, Township 8 South, Range 13 West, City of Pass Christian, First Judicial District of Harrison County Mississippi; being more particularly described as follows:

Commencing at a iron rod found at the intersection of the South margin of Second Street and the East margin of Market Street said point having State Plane Coordinates of N.296895.8401 E.853651.1237; thence N67°54'10"E 290.34 feet along the said South margin to an iron rod set, thence continue along said South margin N67°28'39"E 62.78 feet to a iron rod found; thence S20°51'26"E 136.81 feet to an iron rod found having State Plane Coordinates of N.296901.2692 E.854026.8437; thence S69°19'59"W 65.26 feet to an iron rod; thence S21°02'47"E 29.90 feet; thence S68°45'43"W 32.99 feet; thence S68°17'51"W 35.25 feet; thence S20°59'55"E 135.00 feet; thence S20°59'55"E 139.37 feet to the North margin of EAST SCENIC DRIVE; thence continue along said North margin N67°26'30"E 30.13 feet; thence continue further along said North margin N65°05'49"E 25.28 feet; to the Point of Beginning; thence N20°53'27"W 106.83 feet; thence N69°00'05"E 62.50 feet; thence S20°53'27"E 102.56 feet; to the North margin of said EAST SCENIC DRIVE; thence S65°05'49"W 62.65 feet along said North to the Point OF Beginning. Said parcel of land contains 6543 square feet and or 0.1502 acres more or less.

The above description is base on Mississippi State Plane Coordinates (2301 MS E).

**PROPERTY DESCRIPTION: PARCEL # 4 (Proposed Road)**

A parcel of land situated and being located in Section 25, Township 8 South, Range 13 West, City of Pass Christian, First Judicial District of Harrison County Mississippi; being more particularly described as follows:

Commencing at a iron rod found at the intersection of the South margin of Second Street and the East margin of Market Street said point having State Plane Coordinates of N.296895.8401 E.853651.1237; thence N67°54'10"E 290.34 feet along the said South margin to an iron rod set, thence continue along said South margin N67°28'39"E 62.78 feet to a iron rod found; thence S20°51'26"E 136.81 feet to an iron rod found having State Plane Coordinates of N.296901.2692 E.854026.8437, said point being the Point of Beginning; thence S20°53'27"E 296.68 feet to the North margin of East Scenic Drive, said point having State Plane coordinates of N296,624.0880, E854,132.6390; thence S65°05'49"W 15.04 feet along said North margin; thence N20°53'27"W 283.83 feet; thence N26°16'09"E 20.46 feet to the Point of Beginning.

Said parcel containing 4,354 sq. ft. or 0.1000 acres more or less.

The above description is base on Mississippi State Plane Coordinates (2301 MS E).

SURVEY OF:		<b>MR. HAL HINTON</b> GENERAL MANAGER PARCEL RE-DIVISION PLAT PASS CHRITIAN, MS 39671 SECTION 25, T8S, R13W PHONE: 228-547-1291	
SURVEY BY:		<i>Glass Land Surveying, Inc.</i> 10453 Pin Oak Drive Biloxi, Mississippi 39532 (228) 392-9004 e-mail: glasurv@aol.com	
TYPE SURVEY:	BOUNDARY	JOB NO.:	250813CL2.DWG
DATE OF SURVEY:	11/10/2025	REVISED:	01/22/2026
CHECKED BY:	TLG	SCALE:	1" = 40'
PROJECT:	250813CL	SHEET NO.:	2 OF 2

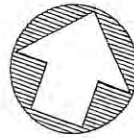
# SURVEY OF PARCEL CREATE BY RE-SUBDIVISION

**REFERENCE MATERIAL:**

- (1) RECORD DESCRIPTION PIDN: 0313H-02-059.000 #2007-7881-D-J1
- (2) RECORD DESCRIPTION PIDN: 0313H-02-060.000 #2004-5981-D-J1

**SYMBOL LEGEND**

- = 1/2" iron rod set
- ⊙ = 1/2" iron rod found
- ⊗ = P.K. nail found
- ⊗ = mag nail found
- ⊗ = mag nail set
- X = chiseled X mark set
- = iron pipe found
- = concrete mon. fd.
- ⊙ = lightard knot found
- E- = overhead electric
- = utility pole
- (D) = deed
- (P) = plat
- (R) = record
- (M) = measures
- AC. = acres
- N.T.S. = denotes not to scale



NORTH

SCALE: 1" = 40'

Note: All measured bearing shown here of GIRD, based on Mississippi State Plane Coordinates (2301 MS E)

Note: This survey has been prepared by information provided by the client and without the benefit of a current title report. This survey may not show all easements and other restrictions of record. Surveyor will be made available to add such features to this survey if a current title report or abstract of title is provided to him by proper authority. This survey does not warrant present ownership.

Note: By Graphic Plotting only, this property is in Zone "AE", (BFE18), Zone "AO" and Zone "VE" (BFE20) of the Flood Insurance Rate Map 28047C0353C, Community Panel No. 285261-0353-G, revision date June 16, 2009. Check with Building Official for community determined base flood elevation. Exact designation can only be determined by an Elevation Certificate. The above statement is for information only and this surveyor assumes no liability for the correctness of the cited map(s). In addition the above statement does not represent this surveyor's opinion of the probability of flooding.

Note: Building setbacks, elevations, wetlands determination and et cetera to be prescribed by appropriate governing bodies.

Note: Mississippi State Plane Coordinates shown here on are based on rapid static GPS Observations and OPUS Solution provided by the National Geodetic Survey at www.ngs.noaa.gov.  
Convergence [degrees] -0.20851847  
Point Scale 0.99996947  
Combined Factor 0.99997326

Note: This survey "CLASS B" was made in accordance with the current "Standards of Practice for Surveying" in the State of Mississippi.

This is to certify that I have surveyed the property described and delineated hereon; and that the measurements and other data indicated are correct to the best of my knowledge and belief.

*Timothy L. Glass*

TIMOTHY L. GLASS, P.L.S.  
November 10, 2025  
MS. REG. NO. 02584  
UPDATE: 01/16/2026



SURVEY OF: PIDN 0313H-02-059.000 PIDN 0313H-02-060.000	
PARCEL RE-DIVISION PLAT PASS CHRISTIAN, MS 39571 SECTION 25, T8S, R13W	
SURVEY BY: <i>Glass Land Surveying, Inc.</i> 10453 Pin Oak Drive Biloxi, Mississippi 39532 (228) 392-9004 e-mail: glasurv@aol.com	
TYPE SURVEY: BOUNDARY	JOB NO.: 250813CL2.DWG
DATE OF SURVEY: 11/10/2025	REVISED: 1/16/2026
CHECKED BY: TLG	SCALE: 1" = 40'
CREW CHIEF: TLG	SHEET NO: 2 OF 4

## RECORD DESCRIPTION PRIOR TO RE-SUBDIVISION

THE FOLLOWING DESCRIBED LAND AND PROPERTY SITUATED IN HARRISON COUNTY, MISSISSIPPI, TO WIT:  
WARRANTY DEED, INST.# 2007-7881-D-J1; PIDN: 0313H-02-059.000

PARCEL 1: COMMENCING AT THE INTERSECTION OF THE EAST MARGIN OF MARKET STREET WITH THE NORTH MARGIN OF EAST SCENIC DRIVE RUN THENCE NORTH 69 DEGREES 26 MINUTES 20 SECONDS EAST ALONG SAID NORTH MARGIN 291.5 FEET TO THE POINT OF BEGINNING; RUN THENCE NORTH 20 DEGREES 21 MINUTES 40 SECONDS WEST 303.2 FEET TO A POINT; THENCE RUN NORTH 71 DEGREES 7 MINUTES 30 SECONDS EAST 63.0 FEET TO A POINT THENCE RUN SOUTH 20 DEGREES 28 MINUTES EAST 296.9 FEET TO A POINT; THENCE RUN SOUTH 69 DEGREES 26 MINUTES 20 SECONDS WEST ALONG SAID NORTH MARGIN OF EAST SCENIC DRIVE 63.7 FEET; TO THE POINT OF BEGINNING, BEING BOUNDED ON THE NORTH BY LANDS NOW OR FORMERLY OF COX, EAST BY LANDS NOW OR FORMERLY OF LEARY, SOUTH BY FRONT STREET AND WEST BY LANDS FORMERLY OF BOHN, NOW OR FORMERLY OF PHILLIPS.

PARCEL 2: COMMENCING AT THE INTERSECTION OF THE EAST MARGIN OF MARKET STREET WITH THE NORTH MARGIN OF EAST SCENIC DRIVE AND RUN THENCE NORTH 69 DEGREES 26 MINUTES 20 SECONDS EAST ALONG SAID NORTH MARGIN 258 FEET TO THE POINT OF BEGINNING; RUN THENCE NORTH 20 DEGREES 2 MINUTES 15 SECONDS WEST 274.7 FEET TO A POINT; THENCE RUN NORTH 64 DEGREES 20 MINUTES 5 SECONDS EAST 32.0 TO A POINT; THENCE RUN SOUTH 20 DEGREES 21 MINUTES 40 SECONDS EAST 275.2 FEET TO A POINT; THENCE RUN SOUTH 69 DEGREES 26 MINUTES 20 SECONDS WEST ALONG SAID NORTH MARGIN 33.5 FEET TO THE POINT OF BEGINNING, BEING BOUNDED ON THE NORTH BY NOW OR FORMERLY BUSSEY, EAST BY NOW OR FORMERLY ADAM, WEST BY NOW OR FORMERLY OF WOOD, AND SOUTH BY FRONT STREET.

THE FOLLOWING DESCRIBED LAND AND PROPERTY SITUATED IN HARRISON COUNTY, MISSISSIPPI, TO WIT:  
ADMINISTRATRIX WARRANTY DEED, INST.# 2004-5981-D-J1; PIDN: 0313H-02-060.000

A PARCEL OF LAND SITUATED IN THE CITY OF PASS CHRISTIAN, HARRISON COUNTY, MISSISSIPPI, DESCRIBED AS:

COMMENCING AT THE CORNER OF A RETAINING WALL AT THE POINT OF INTERSECTION OF THE SOUTH MARGIN OF SECOND STREET WITH THE WEST MARGIN OF ST. PAUL AVENUE; THENCE ALONG SAID SOUTH MARGIN OF SECOND STREET, SOUTH 65 DEGREES 10 MINUTES WEST 333.46 FEET TO A FENCE CORNER; THENCE FURTHER ALONG SAID SOUTH MARGIN SOUTH 66 DEGREES 17 MINUTES 17 SECONDS WEST 63.74 FEET TO A FENCE CORNER; THENCE FURTHER ALONG SAID SOUTH MARGIN, SOUTH 66 DEGREES 12 MINUTES 56 SECONDS WEST 31.50 FEET TO A FENCE CORNER; THENCE ALONG A FENCE LINE, SOUTH 19 DEGREES 49 MINUTES 53 SECONDS EAST 162.83 FEET TO A FENCE CORNER POST AT THE POINT OF BEGINNING; THENCE SOUTH 20 DEGREES 13 MINUTES 07 SECONDS EAST 274.14 FEET TO THE NORTH MARGIN OF SCENIC DRIVE; THENCE ALONG SAID NORTH MARGIN SOUTH 67 DEGREES 42 MINUTES 15 SECONDS WEST 31.48 FEET; THENCE NORTH 20 DEGREES 52 MINUTES 10 SECONDS WEST 274.48 FEET TO A FENCE CORNER POST; THENCE NORTH 68 DEGREES 25 MINUTES 23 SECONDS EAST 34.59 FEET TO THE POINT OF BEGINNING.

## DESCRIPTION OF PARCEL CREATED BY RE-SUBDIVISION

PROPERTY DESCRIPTION AS PER SURVEY:

A parcel of land situated and being located in Section 25, Township 8 South, Range 13 West, City of Pass Christian, First Judicial District of Harrison County Mississippi; being more particularly described as follows:

Commencing at a iron rod found at the intersection of the South margin of Second Street and the East margin of Market Street said point having State Plane Coordinates of N.296895.8401 E.853651.1237; thence N67°54'10"E 290.34 feet along the said South margin to an iron rod set, thence continue along said South margin N67°28'39"E 62.78 feet to a iron rod found; thence S20°51'26"E 136.81 feet to an iron rod found having State Plane Coordinates of N.296901.2692 E.854026.8437, said point being the Point of Beginning; thence S69°19'59"W 65.26 feet to an iron rod; thence S21°02'47"E 29.90 feet; thence S68°45'43"W 32.99 feet; thence S68°17'51"W 35.25 feet; thence S20°59'55"E 274.37 feet to the North margin of East Scenic Drive; thence N67°26'30"E 30.13 feet along said north margin; thence continue along said north margin N65°05'49"E 102.97 feet, said point having State Plane coordinates of N296,624.0880, E854,132.6390; thence N20°53'27"W 296.68 feet to the Point of Beginning. Said parcel containing 38,047 sq. ft. or 0.87 acres more or less.

The above description is base on Mississippi State Plane Coordinates (2301 MS E).

Note: This survey has been prepared by information provided by the client and without the benefit of a current title report. This survey may not show all easements and other restrictions of record. Surveyor will be made available to add such features to this survey if a current title report or abstract of title is provided to him by proper authority. This survey does not warrant present ownership.

Note: This survey "CLASS B" was made in accordance with the current "Standards of Practice for Surveying" in the State of Mississippi.

Note: By Graphic Plotting only, this property is in Zone "AE", (BFE18), Zone "AO" and Zone "VE" (BFE20) of the Flood Insurance Rate Map 28047C0353G, Community Panel No. 285261-0353-G, revision date June 16, 2009. Check with Building Official for community determined base flood elevation. Exact designation can only be determined by an Elevation Certificate. The above statement is for information only and this surveyor assumes no liability for the correctness of the cited map(s). In addition the above statement does not represent this surveyor's opinion of the probability of flooding.

Note: Building setbacks, elevations, wetlands determination and et cetera to be prescribed by appropriate governing bodies.

Note: Mississippi State Plane Coordinates shown here on are based on rapid static GPS Observations and OPUS Solution provided by the National Geodetic Survey at [www.ngs.noaa.gov](http://www.ngs.noaa.gov).  
Convergence [degrees] -0.20851847  
Point Scale 0.99996947  
Combined Factor 0.99997326



This is to certify that I have surveyed the property described and delineated herein; and that the measurements and other data indicated are correct to the best of my knowledge and belief.

*Timothy L. Glass*

TIMOTHY L. GLASS, P.L.S.  
November 10, 2025  
MS. REG. NO. 02584  
UPDATE: 01/16/2026

SURVEY OF: PIDN 0313H-02-059.000  
PIDN 0313H-02-060.000  
PARCEL REDIVISION PLAT  
PASS CHRISTIAN, MS 39571  
SECTION 25, T8S, R13W

SURVEY BY: *Glass Land Surveying, Inc.*  
10453 Pin Oak Drive  
Biloxi, Mississippi 39532  
(228) 392-9004  
e-mail: [glasurv@aol.com](mailto:glasurv@aol.com)

TYPE SURVEY: BOUNDARY	JOB NO.: 250813CL2.DWG
DATE OF SURVEY: 11/10/2025	REVISED: 1/16/2026
CHECKED BY: TLG	SCALE: 1" = 40'
CREW CHIEF: TLG	SHEET NO: 3 OF 3

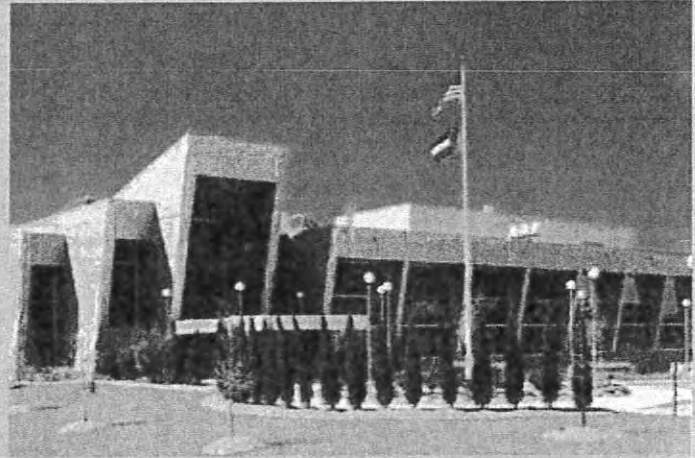
CA-15  
33-24  
PD

# MS SEXUAL ASSAULT KIT

# TRACKING & KATIE'S LAW

# TRAINING

for Law Enforcement and  
Evidence Custodians



**TUESDAY, MARCH 10 AT 1 PM  
INSIDE THE BREAKROOM  
OF THE PEARL LAB**



## Why take this class?

- You must receive official training to receive & maintain login to the tracking system
- This class will keep your departments aware and in compliance with the MS Code 99-51-1 and MS Code 45-47-1

**OFFERED FREE OF CHARGE BY THE  
MISSISSIPPI FORENSICS LABORATORY**

**SCAN CODE TO RESERVE YOUR SLOT**



[HTTPS://WWW.SIGNUPGENIUS.COM/GO/10COB44ACA823A6F4C34-62371129-COPY](https://www.signupgenius.com/go/10COB44ACA823A6F4C34-62371129-COPY)

CA-16  
3320  
PD



THE MENS WEARHOUSE, INC.  
2600 BEACH BLVD STE 69  
BILOXI, MS 39531  
228-594-6895

Date: 02/24/2026

Sold To:  
GASPAR GUERRA  
(Perfect Fit ID: 243806976)

-- Sale Items -----  
Mdse Code Description Qty Price

Tic

8ZXF80002 SECRET PAISLEY 1 49.99  
Clearance Markdown -45.00  
-----  
4.99

6CBF50314 AKC SS CFLEX PO 1 44.99  
Clearance Markdown -30.00  
-----  
14.99

Suit

3Z9650281 PUP EXEC NTCH 1 279.99  
-----  
279.99

3B9344081 PUP CLASS PT BT 1 150.00  
-----  
150.00

Shirt

6R8N50010 AKC LS WOVEN 1 69.99  
-----  
69.99

354.97

6CBB51005 AKC CFLEX HDY 1 59.99  
Clearance Markdown -40.00  
-----  
19.99

888880000 GARMENT BAG 1 3.00  
-----  
3.00

888880000 GARMENT BAG 1 3.00  
-----  
3.00

Subtotal 545.95  
Tax 38.22  
Total 584.17

-- You Saved: 115.00 --

-----  
Sales Amount \$ 584.17

CA-18  
3326

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Pass Christian, Mississippi met on the above date at the Municipal Court Bldg., 105 Hiern Avenue, Pass Christian, Mississippi, at 6:00 p.m., same being the time and place for said meeting.

PRESENT: Mayor Kenny Torgeson, Alderman at Large Victor Pickich, Alderman Barry Dreyfus, Alderman Joe Piernas, Alderman Kirk Kimball, Alderman Greg Federico (Phone), Jim Simpson, City Attorney and Marian Governor, City Clerk

There being a quorum present to transact the business of the City, the following proceedings were had and done.

Upon motion of Alderman Barry Dreyfus and seconded by Alderman Victor Pickich the Board unanimously approved the agenda for the February 17, 2026, Regular Board of Aldermen Meeting.

\* \* \*

Upon motion of Alderman Victor Pickich and seconded by Alderman Joe Piernas the Board unanimously approved Opening bids for Whispering Oaks Subdivision – Phase II.

\* \* \*

Upon motion of Alderman Barry Dreyfus and seconded by Alderman Joe Piernas the Board unanimously approved to accept, tabulate and send to City Engineer, Bob Escher.

\* \* \*

*ADMINISTRATIVE*

Upon motion of Alderman Joe Piernas and seconded by Alderman Barry Dreyfus the Board unanimously approved hearing from Judith Brannan with Pink Heart Funds, an ALL VOLUNTEER non-profit servicing cancer patients in the lower six counties of Mississippi and approving a donation in the amount of \$500.00, as requested by Judith Brannan, Vice President. A-1

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Upon motion of Alderman Joe Piernas and seconded by Alderman Victor Pickich the Board unanimously approved Change Order No. 2 for the West Bulkhead Wall Replacement – Phase II to increase the contract price by \$46,030, which will allow for full width replacement of the asphalt pavement on South Hiern Avenue adjacent to the project area. This change order can be paid with available contingency funds remaining in the GOMESA grant, as requested by City Engineer, Bob Escher. A-2

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Upon motion of Alderman Joe Piernas and seconded by Alderman Victor Pickich the Board unanimously approved Change Order No. 4 for the North Street Gravity Sewer Improvements Phase II and III, to assist with the Pump Station 31 relocation. Change Order 4 serves to increase the contract price by \$41,696.71 and contract time by 30 calendar days to perform the increase scope of work associated with this change order. This change order can be paid with available contingency funds remaining in the GOMESA grant, as requested by Andrew Levens, P.E. A-3

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### *EVENTS*

Upon motion of Alderman Barry Dreyfus and second by Alderman Victor Pickich the Board unanimously approved the Crew of Blarney (Half Fast, Marching Club) St. Patrick's Day parade to be held Saturday March 14, 2026. Congratulations to Alderman Barry Dreyfus (Grand Marshal) and Lyla Bentz (Colleen), this bringing favorable notice to the resources and opportunities of the City as requested by Alderman Kirk Kimball. The following resources are requested:

- Closing of streets Davis & Second / Davis & Scenic / St. Paul & Scenic / Market & Scenic / Hiern & Scenic (Blue Rose)

- -Stage
- -Trash Cans
- -Cones
- -Barricades
- -Digital Traffic sign
- -Generators & Panel Board (if needed)
- -Portable restroom (if needed)
- -Anything deemed necessary by the Mayor

In addition to this request, the crew would like to ask the City for the following items: Block off Streets Davis and Market from 1:00pm to 4:00pm 10 barricades One flatbed trailer Portable bathroom Pavilion on Davis Police Security (all necessary items to be approved by Police Chief). Requested by Alderman Victor Pickich.

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Upon motion of Alderman Victor Pickich and second by Alderman Barry Dreyfus the Board unanimously approved to accept donation from Alderman Barry Dreyfus in the amount of \$2500 for overtime for Public Work and Beautification.

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Upon motion of Alderman Barry Dreyfus and second by Alderman Victor Pickich the Board approved to accept donation from Alderman Barry Dreyfus in the amount of \$2500 and amend budget for Public Works and Beautification.

- Alderman Victor Pickich Aye
- Alderman Barry Dreyfus Aye
- Alderman Joe Piernas Nay
- Alderman Kirk Kimball Aye
- Alderman Greg Federico Aye

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*CONSENT AGENDA*

*Upon motion of Alderman Greg Federico and seconded by Alderman Kirk Kimball the Board unanimously approved items 1-15.*

1. Approved – Administration: Payment Application No. 1 for the ARPA/MCWI Project No. 234 for Elevate and Replace Electrical and Controls at City Lift Stations in the amount of \$117,855.81 payable to Krol Electric, Inc, as requested by City Engineer, Bob Escher, P.E. CA-1
2. Approved – Administration: Payment Application No.2 for West Bulkhead Wall Repairs– GOMESA 2023 in the amount of \$506,065.00 payable to Gill's Crane & Dozer Service, Inc., as requested by City Engineer, Bob Escher, P.E. CA-2
3. Approved – Administration: Payment Application No. 3 for West Bulkhead Wall Repairs Phase II – GOMESA 2023 in the amount of \$647,586.50 payable to Gill's Crane & Dozer Service, Inc., as requested by City Engineer, Bob Escher, P.E. CA-3
4. Approved – Administration: Pay Application No.1 (Final) to DNA Underground in the amount of \$69,131.00 for emergency repairs to the Bayview Avenue Lift Station Force Main. These costs are reimbursable under the existing 2024 GOMESA Grant, as requested by City Engineer, Bob Escher, P.E. CA-4
5. Approved – Administration: authorizing advertising Bayview Avenue Lift Station Rehabilitation and Force Main Replacement, as requested by City Engineer, Bob Escher, P.E.
6. Approved – Administration: Payment Application No. 10 to LJ Construction Inc., for the GOMESA North Street Gravity Sewer – Phases II & III in the amount of \$73,113.06, as recommended by Project Engineer Andrew Levens. CA-6
7. Approved – Administration: donation of \$500 for the annual Easter Egg hunt at War Memorial Park on Saturday, April 4, 2026, at 10:00 a.m., this bringing favorable notice and resources to the opportunities of the City, Mary Bourdin. CA-7

8. Approved – Court: refund request of \$250.00 to Steven Jenkins. Mr. Jenkins paid a cash bond at the HCADC on 9/27/2025 for Allen Frazier. Mr. Frazier was heard on his charge 1/28/2026 and no fines were assessed. A full refund is requested, as requested by Judge Negrotto. CA-8
9. Approved – Fire –request to send Jackson Logan to FIREFIGHTER LEVEL I /II, at The MSFA March 2 - April 16,(He is a standby, if he is not chosen, he will be automatically enrolled in the next class starting April 20) there is a \$500 Course fee, per diem \$784, and use of City Vehicle., as requested by Fire Chief Woodman. CA-9
10. Approved – Fire –request to hire Kyle Germany, lateral transfer start date February 27,2026, pending background checks and physical/drug screens, with a one (1) year probationary period. He has met all the civil service requirements. Starting pay will be \$14.77 per hour, as requested by Fire Chief Woodman.
11. Approved – Fire – request to hire Aiden Wayne as probationary Firefighters, start date February 27,2026, pending background checks and physical/drug screens, with a one (1) year probationary period. Starting pay will be \$12.57 per hour, as requested by Fire Chief Woodman.
12. Approved – Harbor - accepting the resignation of Christopher Austin Comeaux, effective Tuesday, February 25, 2025, pay him for any comp-time and vacation pay per City policy that he may have accrued while employed, and approve advertisement of this position, as requested by Harbormaster James Butcher. CA-12
13. Approved – Police – recommendation to hire John Saltarelli to fill the existing vacancy in patrol effective February 27, 2026, and a starting salary of \$21.46 per hour plus holiday pay, pending urinalysis. Position has a one-year probationary period. This is a budgeted position and funds are available, as requested by Police Chief Freeman.
14. Upon motion of Alderman Barry Dreyfus and second by Alderman Kirk Kimball the Board unanimously approved request to send Inspector Jeff Klemmer to attend FIRE AND EMERGENCY

SERVICES INSTRUCTOR LEVEL III, NFPA 1041-III - 101 at The MSFA February 17-19 there is a \$250 Course fee (116-220-610), per diem \$112, (001-220-610) and use of City Vehicle, as requested by Fire Chief Woodman. CA-14

15. Approved – Administration: minutes of February 3, 2026, Regular Mayor and Board of Aldermen meeting, with changes, as requested by Deputy City Clerk, Dawn Sanders. CA-15

16. Upon motion of Alderman Barry Dreyfus and second by Alderman Victor Pickich the Board unanimously approved the January 2026 Budget Report, as requested by Marian Governor, City Clerk. CA- 16

*CLAIMS DOCKET*

Upon motion of Alderman Joe Piernas and second by Alderman Victor Pickich the Board unanimously approved the Claims Docket in the amount of \$123,660.33. CD-1

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Upon motion of Alderman Victor Pickich and seconded by Alderman Greg Federico the Board unanimously approved to adjourn at 6:35 p.m.

\* \* \*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
3-3-2026  
Date

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
3-3-2026  
Date



City of Pass Christian, MS

CD-1  
3326

# Docket of Claims Register

APPKT08150 - BOA 3/3/26

By Docket/Claim Number

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00001	A & A MARINE HARDWARE INV0014277	DKT27298 Oil	Invoice	02/02/2026	Bolt Oil	001-220-560 001-220-560	115.68 1.70 113.98
00491	ADVANCE AUTO PARTS 1413603339142 1413605127465	DKT27299 WHITE CHARGER BRAKE PADS Toyota Repair	Invoice Invoice	02/02/2026 02/20/2026	WHITE CHARGER BRAKE PADS air door actuator air filter cabin air filter	001-200-560 480-751-560 480-751-560 480-751-560	359.92 44.20 145.99 7.20 10.00
	1413605575393	UNIT 171 STARTER	Invoice	02/24/2026	UNIT 171 STARTER	001-200-560	152.53
02116	ADVANCED SWEEPING AND PARI 3074	DKT27300 Seeper Truck Rental 11 HRS	Invoice	02/18/2026	Seeper Truck Rental 11 HRS	001-301-600	2,200.00 2,200.00
01909	AGJ SYSTEMS AND NETWORKS IN 129327W 129396W MSP-129249W	DKT27301 Email Hosting BDR MSP Complete Care	Invoice Invoice Invoice	03/01/2026 03/01/2026 03/01/2026	Email Hosting BDR MSP Complete Care	400-107-600 400-107-600 400-107-600	2,833.80 313.80 120.00 2,400.00
01909	AGJ SYSTEMS AND NETWORKS IN 129327 129396 MSP-129249	DKT27302 Email Hosting BDR MSP Complete Care	Invoice Invoice Invoice	03/01/2026 03/01/2026 03/01/2026	Email Hosting BDR MSP Complete Care	001-107-600 001-107-600 001-107-600	6,612.20 732.20 280.00 5,600.00
02111	ALLIANCE PEST CONTROL LLC 136037 136039 136040 136042 136044 136045 136048 136051 136076 136159	DKT27303 Pest Control(PD) Pest Control(Beau) Pest Control(FD) Pest Control(Rec) Pest Control(PW) Pest Control(Senior) Pest Control(CH) Pest Control(Code) Pest Control(Harbor) Pest Control(FD#2)	Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	02/23/2026 02/23/2026 02/23/2026 02/23/2026 02/23/2026 02/23/2026 02/23/2026 02/23/2026 02/23/2026 02/26/2026	Pest Control(PD) Pest Control(Beau) Pest Control(FD) Pest Control(Rec) Pest Control(PW) Pest Control(Senior) Pest Control(CH) Pest Control(Code) Pest Control(Harbor) Pest Control(FD#2)	001-300-603 001-300-603 001-300-603 001-300-603 001-300-603 001-300-603 001-300-603 001-300-603 001-300-603 001-300-603	310.00 35.00 30.00 35.00 30.00 30.00 30.00 30.00 30.00 30.00 30.00
02111	ALLIANCE PEST CONTROL LLC 136049	DKT27304 Pest Control(Water)	Invoice	02/23/2026	Pest Control(Water)	400-700-600	30.00 30.00
02617	A'MARIE PALLEN JAMES INV0014276	DKT27305 Basketball Referee	Invoice	02/25/2026	Basketball Referee 2026 Season	001-506-600	738.00 738.00

Docket of Claims Register

APPKT08150 - BOA 3/3/26

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00017	AT&T	DKT27306					1,814.78
	INV0014278	Phone	Invoice	02/05/2026	Phone	001-107-605	1,814.78
01551	BENJMIN M. FIELDS SR	DKT27307					1,250.00
	1900	Cement repair	Invoice	01/13/2026	Cement repair	001-301-635	1,250.00
00038	CABLE ONE	DKT27308					154.55
	INV0014298	Internet	Invoice	02/23/2026	315 Clark Ave	001-107-628	120.93
					399 E Second St	001-107-628	33.62
02393	CATERPILLAR FINANCIAL SERVICE	DKT27309					716.18
	38158819	Hydraulic Excavator	Invoice	02/16/2026	Interest	118-800-830	172.01
					Principal	118-800-820	544.17
01998	CELLULAR SOUTH, INC	DKT27310					407.19
	INV0014293	Water(Cellular)	Invoice	01/23/2026	Water	400-700-605	143.83
	INV0014295	Water(Cellular)	Invoice	12/23/2025	Water	400-700-605	123.84
	INV0014297	Water(Cellular)	Invoice	11/23/2025	Water	400-700-605	139.52
01998	CELLULAR SOUTH, INC	DKT27311					7,509.74
	INV0014292	City/Harbor(Cellular)	Invoice	01/23/2026	City	001-107-605	2,308.81
					Harbor	480-751-605	239.25
	INV0014294	City/Harbor(Cellular)	Invoice	12/23/2025	City	001-107-605	2,263.73
					Harbor	480-751-605	232.02
	INV0014296	City/Harbor(Cellular)	Invoice	11/23/2025	City	001-107-605	2,230.97
					Harbor	480-751-605	234.96
00046	CENTERPOINT ENTERY/ENTEX	DKT27312					373.85
	INV0014279	808 E Second St	Invoice	02/20/2026	808 E Second St	001-220-627	373.85
01534	COBURN SUPPLY COMPANY, INC	DKT27313					752.61
	666216898	Junction Box Splash Proof ASM	Invoice	02/12/2026	Junction Box Splash Proof ASM	001-300-560	736.96
	666217160	FY25/26 HARBOR	Invoice	02/02/2026	Male/Female Adapter,Cement,Tape	480-751-560	5.19
	666217281	FY25/26 HARBOR	Invoice	02/06/2026	Pvc Ball Valve,Female Adapter	480-751-560	10.46

Docket of Claims Register

APPKT08150 - BOA 3/3/26

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
01534	COBURN SUPPLY COMPANY, INC	DKT27314					432.23
	666217135	Market Street Well Repair	Invoice	01/30/2026	Iron Banded Coupling	400-704-560	7.66
					Iron Elbow	400-704-560	9.51
					Pvc Coupling	400-704-560	1.18
					Pvc Female Adapter	400-704-560	1.36
					Pvc Male Adapter	400-704-560	1.31
	666217217	Water Line Repair(350 Menge Ave)	Invoice	02/04/2026	Primer Cleaner	400-704-560	16.75
					Pvc Cement	400-704-560	25.77
					Pvc Reducer Spigot	400-704-560	1.55
					Pvc Sch 40	400-704-560	2.36
					Pvc Sch 80	400-704-560	5.14
	666217220	Harbor Water Line Repair	Invoice	02/04/2026	Port Ball Valve	400-704-560	76.24
	666217334	Grinder Pump(Firing Range)	Invoice	02/10/2026	Pvc Ball Valve	400-702-560	6.31
	666217351	Grinder Pump(Firing Range)	Invoice	02/11/2026	Blue Teflon	400-702-560	7.74
					Check Valve	400-702-560	72.09
					Primer Cleaner	400-702-560	16.75
					Pvc 40 Coupling	400-702-560	1.60
					Pvc 40 Coupling	400-702-560	3.20
					Pvc Cement	400-702-560	25.77
					Pvc Compression	400-702-560	9.78
					Pvc Compression Coupling	400-702-560	9.78
					Pvc Coupling	400-702-560	17.73
					Pvc Coupling	400-702-560	17.73
					Pvc Sch 40 Adapter	400-702-560	2.00
	666217458	Sewer Repair(Memorial Park)	Invoice	02/18/2026	4 Pvc Plug	400-702-560	4.64
					4 Pvc Sdr	400-702-560	10.64
					4 Pvc Sdr Elbow	400-702-560	8.13
					Primer Cleaner	400-702-560	16.75
					Pvc Cement	400-702-560	25.77
					Pvc Clamp	400-702-560	13.24
					Pvc Coupling	400-702-560	7.74
					Pvc Fitting Cleanout	400-702-560	6.01
02047	COMMUNICATIONS INTERNATIO	DKT27315					1,565.32
	PI187705	INVOICE PI187705	Invoice	02/19/2026	INVOICE PI187705	001-200-560	235.50
	PI187784	Inv. PI187784 #211 SOUND OFF TAIL FI	Invoice	02/23/2026	Inv. PI187784 #211 SOUND OFF TAIL FI	001-200-560	102.00
					LABOR	001-200-560	1,099.00
					TAILLIGHT BULBS	001-200-560	128.82
00768	DENZEL BRADLEY	DKT27316					902.00
	INV0014280	Referee 2026 Season	Invoice	02/25/2026	Referee 2026 Season	001-506-600	902.00
00081	DPS CRIME LAB	DKT27317					360.00
	90171194	Analytical Fees	Invoice	02/06/2026	Analytical Fees	001-200-505	360.00

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00652	DUNAWAY SIGNS, INC.	DKT27318					300.00
	46810	COMMUNITY SERVICE VINYL GAZEBO	Invoice	01/28/2026	COMMUNITY SERVICE VINYL GAZEBO	001-200-560	15.00
					COMMUNITY SERVICE VINYL GAZEBO	001-200-560	40.00
	47050	TRANSPORT VAN VINYL LETTERING NO	Invoice	02/27/2026	TRANSPORT VAN VINYL LETTERING NO	001-200-560	245.00
01554	ECONO SIGNS & BARRICADE, LLC	DKT27319					362.26
	10-1000957	Children drive slow sign	Invoice	02/03/2026	Children drive slow sign	001-301-555	154.08
					Freight	001-301-555	54.10
					Pedestrian crossing sign for school	001-301-555	77.04
					Property surveillance sign	001-301-555	77.04
02561	ENERGY RENTAL SOLUTIONS,LLC	DKT27320					6,458.41
	74882	1 Ton Spot Cooler Rental	Invoice	02/13/2026	1 Ton Spot Cooler Rental	001-200-560	2,027.04
	74967	20 Ton Air Conditioner Rental	Invoice	02/16/2026	20 Ton Air Conditioner Rental	001-200-560	4,431.37
02133	Extension Center for Government:	DKT27321					225.00
	INV0014291	Spring Municipal Clerk Conference	Invoice	02/26/2026	Spring Municipal Clerk Conference	001-105-610	225.00
00218	FERGUSON US HOLDINGS	DKT27322					530.12
	0884117	Stock-Water/Sewer	Invoice	02/10/2026	Clamps	400-704-560	530.12
00096	FUELMAN	DKT27323					4,568.40
	NP70011431	Fuel	Invoice	02/09/2026	Beau	001-502-525	129.70
					Code	001-110-525	49.38
					FD	001-220-525	565.89
					Harbor	480-751-525	139.00
					PD	001-200-525	1,341.94
					PW	001-301-525	371.85
					Rec	001-506-525	71.70
	NP70044709	Fuel	Invoice	02/16/2026	Beau	001-502-525	162.03
					Exe	001-102-525	50.07
					FD	001-220-525	196.53
					Harbor	480-751-525	117.97
					PD	001-200-525	960.62
					PW	001-301-525	345.47
					Rec	001-506-525	66.25
00096	FUELMAN	DKT27324					85.69
	NP70011431W	Fuel	Invoice	02/09/2026	Utl	400-700-525	46.93
	NP70044709W	Fuel	Invoice	02/16/2026	Utl	400-700-525	38.76
00097	G & O SUPPLY CO, INC	DKT27325					778.53
	G18923	PW FY 25/26 G & O Pipes Supply	Invoice	02/20/2026	Elbows,Tees,Couplers	001-301-586	778.53

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	Payable Number	Payable Description					Distribution Amount
00099	GALLS, LLC	DKT27326					570.00
	30932531-2	Boot Order	Invoice	11/13/2025	5.11 EVO 2.0 6 Size 10	001-220-535	135.00
					5.11 EVO 2.0 6 Size 11	001-220-535	135.00
					5.11 EVO 2.0 6 Size 11.5	001-220-535	120.00
					5.11 EVO 2.0 6 Size 9	001-220-535	135.00
					5.11 EVO 2.0 6 Size 9.5	001-220-535	45.00
00126	HARRISON COUNTY UTILITY AUTHORITY	DKT27327					110,644.70
	INV0014281	Disposal, Landfill, Dumpster Billing	Invoice	02/10/2026	Disposal, Landfill, Dumpster Billing	400-705-600	11,322.70
	INV0014282	Wastewater, Water, Disposal	Invoice	02/15/2026	Waste/Disposal	400-705-600	64,158.00
					Wastewater, Debt Service, Capital Project	400-706-600	33,865.00
					Water	400-706-600	1,299.00
02611	HYDRA SERVICE, INC	DKT27328					17,441.00
	195807	Bayview Ave Lift Station(#11) Force Main	Invoice	02/13/2026	Bayview Ave Lift Station(#11) Force Main	400-704-911	17,441.00
02098	IMPERIAL BAG & PAPER CO LLC	DKT27329					608.83
	40702295	Toilet Tissue	Invoice	02/13/2026	Toilet Tissue(TM16165)	480-751-510	397.60
	40702296	Paper Products	Invoice	02/13/2026	Kitchen Towels(HB1990A)	001-301-510	76.83
					Roll Towels(VBRT350K) NAT	001-301-510	134.40
00918	KENYETTA DWANETTE WOODS	DKT27330					984.00
	INV0014283	Clock Operator/Bookkeeper	Invoice	02/25/2026	Clock Operator/Bookkeeper	001-506-600	984.00
01129	KOHL MOTORS INC	DKT27331					650.25
	158815	#191 LEFT MOTOR MOUNT	Invoice	02/27/2026	#191 LEFT MOTOR MOUNT	001-200-560	650.25
00181	LAWRENCE PRINTING CO	DKT27332					487.51
	25103	Ticket books	Invoice	02/23/2026	Ticket books	001-101-500	487.51
00825	LEGGETT'S TIRE & AUTO SERVICE	DKT27333					335.78
	1-118235	TIRES UNIT #230 W/O 1-118235	Invoice	02/25/2026	BALANCE	001-200-571	70.00
					DISPOSAL	001-200-571	10.00
					EPA FEE	001-200-571	10.00
					STATE TIRE FEE	001-200-571	2.00
					TIRES UNIT #230 W/O 1-118235 FIREH.	001-200-571	239.78
					VALVE STEM	001-200-571	4.00
00018	LNJ SERVICES, INC	DKT27334					1,400.00
	26307	Pump Station #31	Invoice	02/09/2026	Pump Station #31	400-702-560	1,400.00
00951	MARC/MID-AMERICAN RESEARCH	DKT27335					167.48
	0870559-IN	Bowl Clips M48-BCCM	Invoice	02/11/2026	Bowl Clips M48-BCCM 12 PK X 2	001-301-510	167.48
01815	MES SERVICE COMPANY	DKT27336					515.00
	IN2443145	Transducer 300 Psi 0-5v	Invoice	02/17/2026	Transducer 300 Psi 0-5v	001-220-560	515.00

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	Payable Number	Payable Description					Distribution Amount
00215	MS POWER CO	DKT27337					37,484.55
	INV0014284	Electric City Wide(2/10/26)	Invoice	02/10/2026	Beau	001-502-625	847.54
					CH	001-105-625	1,870.73
					FD	001-220-625	552.44
					Harbor	480-751-625	10,594.88
					PD	001-200-625	65.58
					PW	001-301-625	538.48
					Rec	001-506-625	431.08
					Senior	001-294-625	607.51
					St.Lights	001-301-631	1,666.91
	INV0014287	City Wide Lights(2/16/26)	Invoice	02/16/2026	City Wide Lights(2/16/26)	001-301-631	20,309.40
00215	MS POWER CO	DKT27338					7,473.54
	INV0014285	Lift Stations(2/10/26)	Invoice	02/10/2026	Lift Stations(2/10/26)	400-701-625	4,603.15
	INV0014286	Pump Stations(2/10/26)	Invoice	02/10/2026	Pump Stations(2/10/26)	400-703-625	2,870.39
00230	NAPA OF BAY ST. LOUIS	DKT27339					571.52
	435662	PW FY 25/26 NAPA AUTO	Invoice	02/11/2026	Battery	001-301-560	156.38
	436023	PW FY 25/26 NAPA AUTO	Invoice	02/16/2026	Hose Fittings,Gloves,Air Intake Cleaner	001-301-560	398.40
	436160	PW FY 25/26 NAPA AUTO	Invoice	02/17/2026	Primer Bulb Kit	001-301-560	16.74
00239	O'REILLY AUTOMOTIVE STORES, I	DKT27340					28.03
	1281 302003	Coupler Set	Invoice	01/20/2026	Coupler Set	001-200-505	9.49
	1281 302905	Hose Clamps,Air Chuck	Invoice	01/27/2026	Hose Clamps,Air Chuck	001-200-505	1.55
	1281-306379	UNIVERSAL ANTIFREEZE/COOLANT	Invoice	02/23/2026	UNIVERSAL ANTIFREEZE/COOLANT	001-200-560	16.99
01152	PERFORMANCE TIRE & WHEEL	DKT27341					158.24
	2-110193	QUOTE 2-110193 SPARE TIRE 4 RUNNE	Invoice	02/24/2026	BALANCE	001-200-571	15.95
					DISPOSAL	001-200-571	5.50
					QUOTE 2-110193 SPARE TIRE 4 RUNNE	001-200-571	128.79
					TIRE FEE	001-200-571	1.00
					VALVE STEM	001-200-571	7.00
00862	PORTABLE SERVICES, INC.	DKT27342					210.00
	I73308	104 Henderson Ave	Invoice	02/19/2026	104 Henderson Ave	001-502-639	210.00
00273	RAINBOW SPRING WATER, INC	DKT27343					115.22
	398220	Water Service(PW)	Invoice	02/19/2026	Water Service(PW)	001-301-505	54.79
	398221	Water Service(City Hall)	Invoice	02/19/2026	Water Service(City Hall)	001-105-505	19.34
	398227	Water Service(PD)	Invoice	02/19/2026	Water Service(PD)	001-200-505	41.09
00276	RICHARD DEDEAUX	DKT27344					984.00
	INV0014288	Head Referee	Invoice	02/25/2026	Head Referee	001-506-600	984.00
02541	SHEILA BRYANT	DKT27345					300.00
	INV0014289	Randolph Cleaning Fee	Invoice	02/13/2026	Randolph Cleaning Fee	001-294-603	300.00

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00308	SOUTH MS BUSINESS MACHINE	DKT27346					1,333.01
	0326	City Wide Printer Base Pay	Invoice	03/01/2026	City Wide Printer Base Pay	001-107-600	864.00
	498403	Printer Overage	Invoice	02/26/2026	Printer Overage	001-107-639	469.01
00308	SOUTH MS BUSINESS MACHINE	DKT27347					149.40
	0326W	Water Printer Base Pay	Invoice	03/01/2026	Water Printer Base Pay	400-700-600	149.40
01877	SOUTHERN TROPHIES AND MORE	DKT27348					66.40
	2206	Basket Ball Trophies	Invoice	01/29/2026	Basket Ball Trophies	001-506-552	66.40
00521	STATE FIRE ACADEMY	DKT27349					250.00
	13524	J Klemmer FIRE AND EMERGENCY SER	Invoice	02/20/2026	J Klemmer FIRE AND EMERGENCY SER	116-220-610	250.00
01458	SUE YOUNG	DKT27350					108.77
	INV0014290	SIDE MIRROR	Invoice	02/25/2026	BROWN BAGS FOR OFFICER LUNCH M/	001-200-505	9.33
					GAS CAN	001-200-505	24.48
					SIDE MIRROR FOR DURANGO	001-200-560	60.00
					UNIFORM HANGERS	001-200-505	14.96
00834	THE GAZEBO GAZETTE	DKT27351					834.44
	7117	Planning Commission(February)	Invoice	02/15/2026	Planning Commission(February)	001-105-615	36.92
	7129	Bayview LS	Invoice	02/23/2026	Bayview LS	001-105-615	302.32
	7130	AFB ADVT Roads/Drainage	Invoice	02/23/2026	AFB ADVT Roads/Drainage	001-105-615	247.84
	7131	AFB ADVT WATER	Invoice	02/23/2026	AFB ADVT WATER	001-105-615	247.36
01784	THE SOUTHERN CONNECTION PC	DKT27352					284.96
	3448	Chief and AA Jackets	Invoice	02/23/2026	EMBROIDERY NAME EMBROIDERY NAI	001-220-535	6.00
					Port Authority Glacier Soft Shell Jacket	001-220-535	63.18
					Port Authority Ladies Glacier Soft Shell	001-220-535	65.00
	3514	J Logan Pants/ Laughlin Shirt	Invoice	02/20/2026	J Logan Pants propper edgetec	001-220-535	39.99
					Laughlin Blauer Pink Shirt	001-220-535	50.00
	3719	AIRTEK DUTY BELT SIZE S - PEZZAROSI	Invoice	02/24/2026	AIRTEK DUTY BELT SIZE S - PEZZAROSI	001-200-535	60.79
00331	TRIUMPH TREE SERVICE LLC DBA	DKT27353					1,150.00
	1791	Tree Removal/Haul Debris	Invoice	02/14/2026	Tree Removal/Haul Debris	001-502-508	1,150.00
00356	WASTEWATER PLANT SERVICE	DKT27354					45,334.17
	17325	Maintenance Service(Wells,Towers,Co	Invoice	03/01/2026	Waste	400-702-603	18,133.66
					Water	400-704-603	27,200.51
01372	WISE CARTER CHILD & CARAWAY	DKT27355					6,240.00
	277648	City of Pass Christian-Retainer	Invoice	02/23/2026	City of Pass Christian-Retainer	001-105-601	3,000.00
	277649	City of Pass Christian-General	Invoice	02/23/2026	City of Pass Christian-General	001-105-601	3,240.00
<b>Total Claims: 58</b>						<b>Total Payment Amount:</b>	<b>279,627.26</b>