

SIGN PERMIT APPLICATION City of Pass Christian

Planning & Zoning Department
200 W Scenic Drive
Pass Christian, MS 39571
(228) 452-3324
passplanning@gmail.com

Approved by: _____
Date: _____
Check #: _____
Receipt #: _____
Reviewed by: _____

Sign Location:

Address: _____
Parcel #: _____
Zone: _____

Property Owner:

Name: _____
Address: _____
Phone Number: _____
Email: _____

Agent of Owner (if different from Property Owner):

Name: _____
Address: _____
Phone Number: _____
Email: _____

Sign Dimensions:

Maximum Height: _____
Maximum Width: _____

Required Documents:

- Site Plan** (must include property lines, street, sidewalk, driveway, parking spaces, proposed sign, building, distance between sign and street. Can use Aerial Map available through Harrison County Website).
- Rendering of Sign with Dimensions**
- The \$50 fee is paid when the permit is issued (cash or check made out to the City of Pass Christian).
Plus a \$30 issuance Fee

Sign Information:

- New Sign
- Modify Existing Sign
- Repair Existing Sign

Sign Type:

- Monument (max of 36 sq ft, and 6 ft height)
- Façade/Band (max of 3 ft height)
- Blade (size depends on Zone)
- Other: _____

Sign Material:

- Wood
- Metal
- Brick
- Other: _____

Lighting:

- No Lighting
- External Lighting, Top-Down & Fully Shielded

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all applicable Codes, Ordinances and State Laws regulating Building Construction; and that I am the Owner or authorized to act as the Owner's Agent for the herein described work.

Property Owner: _____
Signature Date

Agent of Owner: _____
Signature Date

*Call 811 Before You Dig

*****Do not purchase or install sign until permit has been issued.***