

SIGN PERMIT APPLICATION

City of Pass Christian

Planning & Zoning Department
200 W Scenic Drive
Pass Christian, MS 39571
(228) 452-3324
passplanning@gmail.com

Approved by: _____
Date: _____
Check #: _____
Receipt #: _____
Reviewed by: _____

Sign Location:

Address: _____
Parcel #: _____
Zone: _____

Property Owner:

Name: _____
Address: _____
Phone Number: _____
Email: _____

Agent of Owner (if different from Property Owner):

Name: _____
Address: _____
Phone Number: _____
Email: _____

Sign Dimensions:

Maximum Height: _____
Maximum Width: _____

Required Documents:

- ☐ **Site Plan** (must include property lines, street, sidewalk, driveway, parking spaces, proposed sign, building, distance between sign and street. Can use Aerial Map available through Harrison County Website).
- ☐ **Rendering** of Sign with Dimensions
- ☐ The \$50 fee is paid when the permit is issued (cash or check made out to the City of Pass Christian).
Plus a \$30 issuance Fee

Sign Information:

- ☐ New Sign
- ☐ Modify Existing Sign
- ☐ Repair Existing Sign

Sign Type:

- ☐ Monument (max of 36 sq ft, and 6 ft height)
- ☐ Façade/Band (max of 3 ft height)
- ☐ Blade (size depends on Zone)
- ☐ Other: _____

Sign Material:

- ☐ Wood
- ☐ Metal
- ☐ Brick
- ☐ Other: _____

Lighting:

- ☐ No Lighting
- ☐ External Lighting, Top-Down & Fully Shielded

I hereby certify that I have read this application and that all information contained herein is true and correct; that I agree to comply with all applicable Codes, Ordinances and State Laws regulating Building Construction; and that I am the Owner or authorized to act as the Owner's Agent for the herein described work.

Property Owner:

Signature _____ Date _____

*Call 811 Before You Dig

Agent of Owner:

Signature _____ Date _____

*****Do not purchase or install sign until permit has been issued.***